



## NEIGHBORHOOD COUNCIL ELECTION LIST OF ACCEPTABLE FORMS OF IDENTIFICATION

The following items will constitute acceptable forms of identification for establishing stakeholder status. Different categories may require different forms of ID. Neighborhood Councils that have chosen “Self-affirmation” to identify stakeholders, will not require ID in order to vote.

### **RESIDENTIAL REPRESENTATIVE**

The following forms of identification shall be acceptable proofs of residency to run or vote for Residential Representative for those Neighborhood Councils that require stakeholders to reside within the Neighborhood Council’s boundaries. Stakeholder will need to show one proof from List A, **or** two from List B. One of the IDs on List B must prove that you reside within the boundaries of the Neighborhood Council.

#### **List A**

- Valid CA Driver’s License
- Valid CA Identification Card

#### **List B**

- Valid Passport
- Valid school ID
- Social Security Card
- Valid picture ID with name (from gym, school, work, club, etc.)
- A copy of residential lease or rental agreement (contract)
- County of LA Property Tax Bill
- Mortgage statement or rent receipt
- Recent utility bill
- Home Owner’s Association bill
- Mail with your name and address within the boundaries such as credit card statements
- A letter from a Neighborhood Watch you participate in
- A traffic ticket mailed to you with address in the area
- A letter from landlord
- A mailer from County or City Clerk with name and address
- Other similar documentation evidencing occupancy and tenancy

***\*Some Neighborhood Councils may require candidates running for Resident/Owner Seat to both live and own their place of residency. These candidates must show proof of both ownership and occupancy in order to be eligible to run for the seat.***

## **BUSINESS/COMMERCIAL**

The following forms of identification shall be acceptable proofs of employment or ownership in a business within the Neighborhood Council's boundaries (if required to vote or run for a business/commercial representative). A stakeholder will need to show one proof from List A **and** one from List B **or** two from List B. One of the IDs on List B must prove that you work or own a business in the Neighborhood Council.

### **List A**

- Valid CA Driver's License
- Valid CA Identification Card
- Valid Passport
- Valid picture ID with name (work, school, gym, club, credit card, etc)

### **List B**

- A copy of a business lease or rental agreement
- County of LA Property Tax Bill
- Mortgage statement or rent receipt
- City of LA Business license showing name
- State of CA Board of Equalization resale certificate showing name
- Business letterhead and business card showing name address of business
- Social Security Card
- Work permit
- Pay stub showing name and address of business
- Pay check showing name and business name
- A letter from employer verifying employment
- A letter from BID with your address
- A letter from a Chamber of Commerce with your address
- An advertisement of your business on a newspaper/periodical showing your address
- Statements from vendors showing your business name and address
- Current utility bill
- Magazine/newspaper subscriptions showing business address
- A website showing your business name and address
- Other similar documentation evidencing that stakeholder works/owns a business within the Neighborhood Council

## **RELIGIOUS INSTITUTIONS/SCHOOLS/COMMUNITY BASED ORGANIZATIONS**

The following forms of identification shall be accepted as proof of employment/participation in Religious Institutions, Schools, and Community-Based Organizations such as non-profits, etc. A stakeholder will need to show one proof from List A **and** one from List B **or** two from List B. One of the IDs from List B must prove that you participate or work in a Community-Based Organization, School or Religious Institution in the Neighborhood Council.

### **List A**

- Valid CA Driver's License
- Valid CA Identification Card
- Valid Passport
- Valid picture ID with name (work, school, gym, club, credit card, etc)

### **List B**

- Pay stub showing name and address of institution and organization
- Pay check copy showing name and address of institution or organization
- Letter on letterhead from religious institution, educational institution, or Community organization (as applicable) stating the person is an active participant
- Business card from religious, educational or community based organizations
- Membership card or certificate with the institution/organization name and address
- Receipt of dues with the institution/organization name and address
- A church/synagogue/mosque flyer/weekly calendar/newsletter
- A printed copy of website showing you as a staff member (roster/picture)
- Other similar documentation evidencing that stakeholder works, owns and participates in the above-mentioned categories

## **MISCELLANEOUS GROUP SUCH AS VOLUNTEER/SERVICE GROUP**

The following forms of identification shall be accepted proof of employment, participation, and membership in a volunteer/service group. Stakeholder needs to show at least one picture ID to verify identity.

- Pay stub showing name and address of volunteer/service group
- Paycheck showing name and address of volunteer/service group
- A letter on letterhead from volunteer/service group or organization
- Membership card or certificate with the volunteer/service group or organization name and address
- Other similar documentation evidencing that stakeholder work or participates in a volunteer/service group or organization

## **DISTRICT/AREA/ZONE REPRESENTATIVE**

The following forms of identification shall be proofs of residency/ownership/employment or participation within a district/zone/area (to run or vote for a district/zone/area representative for those Neighborhood Councils that require stakeholders to reside, work or participate in a certain district/zone/area.) Stakeholder will need to show one Picture ID and a supplemental ID to prove that he/she is a stakeholder within the district/zone/area.

- Valid CA Driver's License or Identification Card
- Valid picture ID with name (from gym, school, work, club, etc.)
- Valid Passport
- Social Security Card
- A copy of residential lease or rental agreement (contract)
- County of LA Property Tax Bill
- Mortgage statement or rent receipt
- Recent utility bill
- Home Owner's Association bill
- Mail with your name and address within the boundaries such as credit card statements
- A letter from a Neighborhood Watch you participate in
- A traffic ticket mailed to you with address in the area
- A letter from landlord
- A mailer from County or City Clerk
- A copy of a business lease or rental agreement
- County of LA Property Tax Bill
- Mortgage statement or rent receipt
- City of LA Business license showing name
- Business letterhead or business card showing name address of business
- Pay stub or paycheck showing name and address of business
- A letter from employer verifying employment
- A letter from a Chamber of Commerce with your address
- An advertisement of your business on a newspaper/periodical showing your address
- Statements from vendors showing your business name and address
- Magazine/newspaper subscriptions showing address
- A website showing your business name and address
- A letter on letterhead from an organization or institution stating that person is an active participant
- Receipt of dues with the institution/organization's name and address
- Organization's newsletter or flyer
- Souvenir from institution/organization with name and address
- Award or certificate given to you by the organization or institution with name and address
- Other similar documentation evidencing occupancy and tenancy
- Other similar documentation evidencing that stakeholder works/owns a business within the Neighborhood Council
- Other similar documentation evidencing that stakeholder participates in an organization, institution, or church in the district/area/zone of the Neighborhood Council

## **SENIOR REPRESENTATIVE**

**Age Specific Category:** First it must be determined that the individual is a stakeholder in the Neighborhood Council. The following forms of identification shall be accepted as proof of appropriate age to vote or run for position (if required as in the case of some Neighborhood Councils that have age restrictions to run or vote for a Senior Seat). A stakeholder will need to show one proof from List A **or** two from List B.

### **List A**

- Valid CA Driver's License
- Valid CA Identification Card
- Valid Passport

### **List B**

- Birth Certificate
- Senior pass
- Senior discount cards
- AARP membership cards
- Membership card for a senior center
- Medicare card
- Other similar documentation evidencing that stakeholder is a senior citizen

**Participation Requirement Category:** First it must be determined that the individual is a stakeholder in the Neighborhood Council. The following forms of identification shall be accepted as proof of participation, employment, and membership for those Neighborhood Councils that only require proof of participation, employment, and membership in an organization that serves Seniors in order to vote or run for the Senior Seat. A stakeholder will need to show one proof from List A **and** one from List B **or** two from List B.

### **List A**

- Valid CA Driver's License
- Valid CA Identification Card
- Valid Passport
- Picture ID (work, school, club, credit card, etc)

### **List B**

- Pay stub showing name and address of senior service center
- Paycheck showing name and address of senior service center
- A letter on letterhead from senior service group or organization
- A letter on letterhead from Adult Day Health Care Center
- Business card with name and address of Adult Day Health Care Center
- Membership card or certificate with the senior service group or organization name and address
- Other similar documentation evidencing that stakeholder works or participates in a senior service group or organization

## **YOUTH REPRESENTATIVE**

**Age Specific Category:** First it must be determined that the individual is a stakeholder in the Neighborhood Council. The following forms of identification shall be accepted as proof of appropriate age to vote or run for position (if required as in the case of some Neighborhood Councils that have age restrictions to run or vote for a Youth Seat. A stakeholder will need to show one proof from List A **or** two from List B. One of the IDs from List B must prove age.

### **List A**

- Valid CA Driver's License
- Valid CA Identification Card
- Valid Passport

### **List B**

- Birth Certificate
- Valid picture ID (school, work, club, credit card, etc.)
- A letter from PAB in the area
- A letter from a recreation center in the area
- A letter from a school counselor/advisor/teacher
- A letter from an after school program in the area
- Other similar documentation evidencing that stakeholder is a youth

**Participation Requirement Category:** First it must be determined that the individual is a stakeholder in the Neighborhood Council. The following forms of identification shall be accepted as proof of participation, employment, and membership for those Neighborhood Councils that require proof of participation, employment, and membership in an organization that serves youth in order to vote or run for the Youth Seat. A stakeholder will need to show one proof from List A **and** one from List B **or** two from List B.

### **List A**

- Valid CA Driver's License
- Valid CA Identification Card

### **List B**

- Valid Passport
- Valid picture ID (school, work, gym, club, credit card, etc.)
- A letter from PAB in the area
- Business card from youth organization or group
- Pay stub from youth organization or group
- Pay check from youth organization or group
- A letter from a recreation center in the area
- A letter from a school counselor/advisor/teacher
- A letter from an after school program in the area
- Other similar documentation evidencing that stakeholder is a youth

## **PARK ADVOCATE/ENVIRONMENT REPRESENTATIVE**

First it must be determined that the individual is a stakeholder in the Neighborhood Council. The following forms of identification shall be accepted as proof of employment, participation, and membership in any of these areas. Stakeholder needs to show one Picture ID **or** two forms of ID to prove identity. At least one form of ID must show participation, employment or interest in an environmental organization.

- Picture ID (work ID, school ID, club ID, membership ID, etc)
- Valid CA Driver's License or identification card
- Passport
- Membership card for an environmental organization
- Pay stub/pay check showing name and address of park/environmental group or organization
- A letter on letterhead from park/environmental group or organization
- Business card from park/environmental group or organization
- Certificate with the group/organization name and address
- Receipt of dues with the group/organization name and address
- Environmental magazine subscription with your name and address
- Other similar documentation evidencing that stakeholder works, participates or shows interest in an environmental group/organization

## **AT-LARGE-SEAT**

A stakeholder within the NC's boundaries may run or vote for this seat.

- Valid CA Driver's License
- Valid CA Identification Card
- Picture ID (work ID, school, gym, club, credit card, etc)
- Valid passport
- A copy of residential lease or rental agreement
- Social Security Card
- County of LA Property Tax Bill
- Pay stub showing name and business name
- Paycheck showing name and business name
- Mortgage statement or rent receipt
- Current utility bill
- Self-affirmation to be eligible to vote for Neighborhood Councils that have chosen to use this format
- Any person who declares an interest on a factual basis on the neighborhood may run and vote for this seat

***\*Note: Voter and Candidates may be required to show more than one form of ID to verify eligibility as a stakeholder. The City of Los Angeles Office of the City Clerk, Election Division has sole discretion on the acceptability of the document presented. If a voter does not have proof of Stakeholder status, then the voter will vote provisionally.***