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Council File Number

[06-0600-S67](#)

Title

SECOND FINANCIAL STATUS REPORT

Subject

Communication from City Administrative Officer 0116-00001-0000, dated January 19, 2007, relative to the 2006-2007 Second Financial Status report.

Last Change Date

03/06/2007

Initiated by

City Administrative Officer

Archive History

1-19-07 - For ref

1-23-07 - Ref to Budget and Finance Committee

1-23-07 - File to Budget and Finance Committee Clerk

2-14-07 - Council Action - Motion ADOPTED to APPROVE Budget and Finance Committee report recommendations *as amended, subject to the approval of the Mayor to:

1. TRANSFER \$12,128,410 between accounts within various departments and funds as specified in revised City Administrative Officer (CAO) Attachment 3, attached to this Committee report.

2. TRANSFER \$1,666,800 between various departments and funds, as specified in revised CAO Attachment 4, attached to this Committee report.

3. APPROPRIATE \$400,000 from the Unappropriated Balance Fund No. 100/58, Account 0055, Litigation Expense Account, and TRANSFER to the Office of the City Attorney Fund No. 100/12, Account 4200, Litigation.

4. APPROPRIATE \$375,000 from the Unappropriated Balance Fund No. 100/58, Account 0197 Outside Counsel including Workers' Compensation, and TRANSFER to the Office of the City Attorney Fund No. 100/12, Account 9302, Workers' Compensation Outside Counsel.

5. APPROPRIATE \$214,166 from the Unappropriated Balance Fund No. 100/58, Account 0195, New Fire Station, and TRANSFER to the Fire Department Fund No. 100/38, for expense items for Fire Station 81 and the Air Operations Facility, as follows:

Account No. Account Name Amount

3090 Field Equipment Expense \$ 66,000

6010 Office and Administrative 14,652

6020 Operating Supplies 101,845

9350 Communication Services 1,669

TOTAL \$ 214,166

6. APPROPRIATE \$2 million from the Unappropriated Balance Fund No. 100/58, Account 0196, New Police Facilities, and TRANSFER to the Police Department Fund No. 100/70, for expense and equipment items for the Los Angeles Regional Crime Laboratory and for the new Metro and Valley Bomb Squad Facilities, as follows:

Account No. Account Name Amount

3040 Contractual Services \$ 586,205

6010 Office and Administrative 1,211,303

7300 Equipment 202,492

TOTAL \$ 2,000,000

7. APPROPRIATE \$307,355 from the Unappropriated Balance Fund No. 100/58, Account 0181, LA Regional Crime Laboratory, and TRANSFER to the Police Department Fund No. 100/70, Account 6020, Operating Supplies.

8. AUTHORIZE the Controller to increase appropriations to General Services Department (GSD) Fund No. 100/40, in the amount of \$426,808 from the 1989 Library Construction Bond Fund No. 187/50, Alterations and Improvements Account No. K236, for work at the Fremont, Jefferson, Lake View

Terrace, Studio City, Memorial, Washington Irving, Lincoln Heights and Mid-Valley branch libraries as follows:

Account No.	Account Name	Amount
1014	Construction Salaries	\$ 256,083
3180	Construction Materials & Supplies	170,725
TOTAL		\$ 426,808

9. INSTRUCT the Board of Public Works, in accordance with Recommendation No. 8, to TRANSFER cash on an as-needed basis upon proper documentation from GSD and approval by the Program Manager and the CAO.

10. AUTHORIZE the Controller to APPROPRIATE \$88,046 from Department of Recreation and Parks Fund No. 302/88, Account 132A, Information Technology Agency, to the Information Technology Agency Fund No. 100/32, Account 9350, Communication Services, to move and install the Hollywood Sign Security System and for other communication services, and INSTRUCT the Department of Recreation and Parks to TRANSFER cash on an as-needed basis to reimburse the General Fund upon approval of expenditure reports submitted by the Information Technology Agency (ITA).

11. AUTHORIZE the Controller to increase appropriations to the Department of Recreation and Parks Fund No. 302/88 in the amount of \$34,800 from MICLA Fund No. 298/50, Account Y600, 2005 Storm Damage Repair, for hydroseeding services:

Account No.	Account Name	Amount
1090	Overtime Salaries	\$ 26,100
3160	Maintenance Materials & Supplies	8,700
TOTAL		\$34,800

12. INSTRUCT the Bond Fund Administrator, in accordance with Recommendation No. 11 above, to TRANSFER cash from MICLA Fund No. 298/50, to reimburse the Department of Recreation and Parks (DRP) on an as-needed basis upon proper documentation from the DRP and approval of the Project Manager and CAO.

13. AUTHORIZE the Controller to increase appropriations to the Information Technology Agency Fund No. 100/32, Account 1100, Salaries Hiring Hall Account, in the amount of \$134,510, from MICLA Fund No. 298/70, Account Y735, Police Headquarters, for the installation of additional airframe, avionics and mission equipment into Police Department helicopters.

14. INSTRUCT the Bond Fund Administrator to TRANSFER cash from MICLA Fund 298/70, to reimburse the General Fund on an as-needed basis upon proper documentation from the ITA and the approval of the CAO.

15. REQUEST the City Attorney to report back to the Budget and Finance Committee (Committee) on February 20, 2007, relative to the status of the Utility Users' Tax litigation and potential water revenue transfer litigation, and INSTRUCT the CAO to report back to the Committee relative to mitigation of the potential fiscal impact of the lawsuits upon the City.

16. INSTRUCT the GSD to report back to the Committee with a plan to meet the sale of Surplus Property revenue target, or increase other revenues and/or decrease expenditures to ensure that no new General Fund appropriation will be needed to cover the Surplus Property revenue.

17. TRANSFER \$205,465 from the Homeland Security Assistance Fund, No. 47N, Account Y138, Unappropriated Balance to the Fire Department, Fund 100, Department 38, Account 7300, Equipment.

18. TRANSFER \$134,410 within Fund 100, Department 38, Fire Department, from Account 1012 Sworn Salaries to Account 7300, Equipment.

19. AUTHORIZE the Mayor's Office to prepare Controller's instructions relative to recommendations 17 and 18, for any necessary technical adjustments subject to the approval of the CAO, and INSTRUCT the Controller to implement the instructions.

20. INSTRUCT the CAO and GSD to report back to the Committee relative to home - garaged vehicles, including how many there are and who has them. The report should include recommendations for possible efficiencies.

21. INSTRUCT the Department of Transportation (DOT) to report back to the Committee within 30 days relative to:

- a. the shortfall in parking and parking citation revenue and the variables affecting parking revenue generation;
- b. Motion (Parks - Greuel), under Council File No. 06-1232, concerning the status of the Department's Overtime Account and budget allocation shortfalls;
- c. data pertaining to special event and/or project expenditures for which the DOT receives revenue but for which the funds are deposited to the General Fund and not the Department's budget, thus potentially having a negative impact on the Department's budget.

22. INSTRUCT the CAO to include in the Mid-Year Financial Status Report recommendations for fiscal restraints that may be implemented, if needed, before the end of the fiscal year, including but not limited to the following:

- a. limiting intra-departmental fund transfers for departments already projecting budget deficits in Fiscal Year (FY) 2006-07;
- b. increasing vacancy rates for all departments to achieve higher salary savings;

c. substantial growth of Reserve Fund from FY 2006-07 to FY 2007-08.

23. AUTHORIZE the CAO to make technical corrections, as necessary, to those transactions included in this report to implement the Mayor and Council's intentions.

2-14-07 - Council Action - *Amending Motion - Parks Mover 2007 / Garcetti - ADOPTED - MOVE that the Budget and Finance Committee Report concerning a Communication from the City Administrative Officer relative to the Second Financial Status Report for Fiscal Year 2006-07 (C.F. 06-0600-S67), be amended to delete Recommendation No. 18 of the Report of the Budget and Finance Committee, as stated below, inasmuch as it is a duplication:

"18. TRANSFER \$134,410 within fund 100, Department 38, Fire Department, from Account 1012 Sworn Salaries to Account 7300, Equipment."

FURTHER MOVE that the Budget and Finance Committee (C.F. 06-0600-S67), be amended to include the following recommendation:

"Authorize the General Manager of the Information Technology Agency to expend funds from the Telecommunications Development Account in an amount not to exceed \$160,000, to purchase equipment to replace outdated technology in City Hall."

2-16-07 - File to Mayor

2-26-07 - Mayor's message concurred in Council action of February 14, 2007

2-26-07 - File to Council and Legislative Processing Clerk

3-5-07 - File to Budget and Finance Committee Clerk OK

3-6-07 - File in files