

\*\*\*\*\*

Office of the City Clerk, City of Los Angeles

This report was generated by the Council File Management System on 05/15/2024

\*\*\*\*\*

**Council File Number**

[15-0616](#)

**Title**

Revision Records Management Policy and Destruction Process

**Last Change Date**

08/01/2016

**Expiration Date**

02/17/2018

**Reference Numbers**

City Attorney Report: R15-0169; R16-0010, Ordinance 183754; 184108, Administrative Code Section 12.3 (Subsections 6 and 7)

**Mover**

BOB BLUMENFIELD

**Second**

PAUL KORETZ

**Action History for Council File [15-0616](#)**

<b>Date</b>	<b>Activity</b>
-------------	-----------------

02/25/2016	Council action final.
------------	-----------------------

02/23/2016	Mayor transmitted file to City Clerk. Ordinance effective date: April 4, 2016.
------------	--

02/19/2016	City Clerk transmitted file to Mayor. Last day for Mayor to act is February 29, 2016.
------------	---

02/19/2016	Community Impact Statement submitted by Los Feliz Neighborhood Council.
------------	---

02/17/2016	Council adopted item, subject to reconsideration, pursuant to Council Rule 51.
------------	--

02/10/2016	City Clerk scheduled item for Council on February 17, 2016.
------------	---

02/09/2016	Entertainment and Facilities Committee approved item(s) .
------------	---

02/05/2016	Entertainment and Facilities Committee scheduled item for committee meeting on February 9, 2016.
------------	--

01/14/2016	City Attorney document(s) referred to Entertainment and Facilities Committee.
------------	---

01/14/2016	Document(s) submitted by City Attorney, as follows:
------------	---

City Attorney report R16-0010, dated January 8, 2016, relative to the draft Ordinance amending the Administrative Code regarding records disposition schedule.

07/02/2015	Council action final.
------------	-----------------------

06/30/2015	Mayor transmitted file to City Clerk. Ordinance effective date: August 11, 2015.
------------	--

06/29/2015	City Clerk transmitted file to Mayor. Last day for Mayor to act is July 9, 2015.
------------	--

06/24/2015	Council adopted item, subject to reconsideration, pursuant to Council Rule 51.
------------	--

06/23/2015	Innovation, Technology and General Services Committee approved item(s) .
------------	--

06/19/2015	City Clerk scheduled item for Council on June 24, 2015.
------------	---

06/19/2015	City Attorney document(s) referred to Innovation, Technology and General Services Committee.
------------	--

06/19/2015	Document(s) submitted by City Attorney, as follows:
------------	---

City Attorney report R15-0169, dated June 19, 2015, relative to the draft Ordinance amending the Administrative Code regarding the retention and disposition of City records.

06/19/2015	Innovation, Technology and General Services Committee scheduled item for committee meeting on June 23, 2015.
------------	--

06/18/2015 City Clerk document(s) referred to Innovation, Technology and General Services Committee.

06/18/2015 Document(s) submitted by City Clerk, as follows:

City Clerk report, dated June 18, 2015, relative to the recommendations for modification to the City records destruction process, opportunities for bringing offsite commercial records onsite, and draft an Ordinance.

06/12/2015 Council action final.

06/10/2015 Council adopted item, subject to reconsideration, pursuant to Council Rule 51.

06/01/2015 City Clerk scheduled item for Council on June 10, 2015.

05/29/2015 Innovation, Technology and General Services Committee waived consideration of item

.

05/20/2015 Motion referred to Innovation, Technology and General Services Committee.