

**RECORDS MANAGEMENT DIVISION
HOURS OF OPERATION:**

**MONDAY - THURSDAY
8:00 A.M. TO 5:00 P.M.
CLOSED ON ALTERNATE FRIDAYS**

FRIDAY & HOLIDAY CLOSURES

**FRIDAY, FEBRUARY 3rd
FRIDAY, FEBRUARY 17th
MONDAY, FEBRUARY 20th (President's Day)
FRIDAY, MARCH 2nd
FRIDAY, MARCH 16th
MONDAY, MARCH 26th (Cesar Chavez Day)
FRIDAY, MARCH 30th
FRIDAY, APRIL 13th
FRIDAY, APRIL 27th
FRIDAY, MAY 11th
FRIDAY, MAY 25th
MONDAY, MAY 28th (Memorial Day)
FRIDAY, JUNE 8th
FRIDAY, JUNE 22nd
WEDNESDAY, JULY 4th (Independence Day)
FRIDAY, JULY 6th
FRIDAY, JULY 20th**