

Monthly Expenditure Report



Reporting Month: March 2025

Budget Fiscal Year: 2024-2025

NC Name: North Hollywood
Northeast Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$17678.88	\$3019.72	\$14659.16	\$566.95	\$0.00	\$14092.21

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$8000.00	\$2105.24	-\$7321.51	\$566.95	-\$7888.46
Outreach		\$914.48		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$10980.67	\$0.00	\$980.67	\$0.00	\$980.67
Neighborhood Purpose Grants	\$15000.00	\$0.00	\$5000.00	\$0.00	\$5000.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$32301.79	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	STRAIGHTTALK AIRTIME	03/03/2025	WiFi	General Operations Expenditure	Office	\$50.00
2	AMAZON MKTPL 547D749Q3	03/03/2025	MyLA311 refreshments	General Operations Expenditure	Outreach	\$129.99
3	PUBLIC STORAGE 29139	03/03/2025	Monthly PS storage payment	General Operations Expenditure	Office	\$179.00
4	AMAZON MARK X06UN0UM3	03/04/2025	MyLA311 refreshments	General Operations Expenditure	Outreach	\$197.04
5	HP INSTANT INK	03/07/2025	Printer Ink	General Operations Expenditure	Office	\$64.59
6	SUBWAY 959	03/08/2025	MyLA311 Table Refreshments	General Operations Expenditure	Outreach	\$551.90
7	SMART AND FINAL 374	03/09/2025	MyLA311 Table Refreshments	General Operations Expenditure	Outreach	\$35.55
8	USPS PO BOXES ONLINE	03/17/2025	8G. Discussion and Possible Action: Review and approve purchasing a PO Box for 12 months for up to \$250.	General Operations Expenditure	Office	\$244.00

9	SMART AND FINAL 374	03/18/2025	Meeting Refreshments	General Operations Expenditure	Office	\$69.13
10	SUBWAY 959	03/19/2025	Meeting Refreshments	General Operations Expenditure	Office	\$129.98
11	AMAZON MARK 8O2KG9L03	03/25/2025	Mics & Webcams for Live Streaming	General Operations Expenditure	Office	\$543.97
12	VISTAPRINT	03/27/2025	2 Table Runners	General Operations Expenditure	Office	\$265.09
13	AMAZON MKTPL 6T9872LU3	03/31/2025	A Frame Sign Inserts	General Operations Expenditure	Office	\$120.40
14	WENDY L. MOORE / MOORE BUSINESS RESULTS	02/13/2025	Monthly web services payment	General Operations Expenditure	Office	\$267.72
15	WENDY L. MOORE / MOORE BUSINESS RESULTS	03/05/2025	Monthly payment for web services	General Operations Expenditure	Office	\$171.36
Subtotal:						\$3019.72

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Maria Cermeno	01/27/2025	Approve the reimbursement of \$78.71 to Board Member Maria Cermeno for the purchase of flashlights. This expenditure was authorized under the Emergency Authorization section of the City Cl...	General Operations Expenditure	Office	\$78.71
2	WENDY L. MOORE / MOORE BUSINESS RESULTS	04/02/2025	Monthly web maintenance payments	General Operations Expenditure	Office	\$488.24
Subtotal: Outstanding						\$566.95