

Monthly Expenditure Report



Reporting Month: July 2017

Budget Fiscal Year: 2017-2018

NC Name: Mission Hills
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$42116.00	\$537.50	\$41578.50	\$29705.17	\$568.00	\$11305.33

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$14000.00	\$537.50	\$13462.50	\$14501.13	\$-12042.67
Outreach		\$0.00		\$11004.04	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$14000.00	\$0.00	\$14000.00	\$0.00	\$14000.00
Neighborhood Purpose Grants	\$14000.00	\$0.00	\$14000.00	\$4200.00	\$9800.00
Funding Requests Under Review: \$0.00		Encumbrances: \$568.00		Previous Expenditures: \$0.00	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	USPS PO 0567800264	07/20/2017	Credit card transaction	General Operations Expenditure	Office	\$134.00
2	US STORAGE-MISSION HIL	07/26/2017	Credit card transaction	General Operations Expenditure	Office	\$153.50
3	PAYPAL BEEZPRINT	07/31/2017	Credit card transaction	General Operations Expenditure	Office	\$250.00
Subtotal:						\$537.50

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Donavan Printing	08/22/2017	Custodial Payment NC is is EE.	General Operations Expenditure	Office	\$130.50
2	Partners in Diversity, Inc.	08/22/2017	Custodial Payment NC currently in EE	General Operations Expenditure	Office	\$164.84
3	Partners in Diversity, Inc.	10/10/2017	Board Treasurer resigned and Custodial payment needs to be processed.	General Operations Expenditure	Office	\$183.16

4	Aaron DeVandry	10/23/2017	Board was in EE and was not making all Office payment due from last FY and before. Making Custodial Payment for MHNC.	General Operations Expenditure	Office	\$250.00
5	Aaron DeVandry	10/23/2017	Custodial Payment for NC without Financial Board to process request from last FY 2016-2017. Total 3 Invoices.	General Operations Expenditure	Office	\$390.00
6	Aaron DeVandry	10/23/2017	Custodial Payment issued for NC with no Financial officers. Payment is for this FY 2017-2018.	General Operations Expenditure	Office	\$130.00
7	US STORAGE CENTERS-MISSION HILLS	11/07/2017	Proxy payment for US Storage Centers-Mission Hills	General Operations Expenditure	Office	\$153.50
8	Southern California Preparedness Foundation	11/13/2017	Proxy Payment of \$850.00 to the Southern California Preparedness Foundation for the 2017 Valley Disaster Preparedness Fair	Neighborhood Purpose Grants		\$850.00
9	Donovan Printing & Thermography	12/01/2017	Proxy Payment for Printing Service, Invoice #47142	General Operations Expenditure	Office	\$39.42
10	US STORAGE CENTERS-MISSION HILLS	12/05/2017	Custodial payment for operational expense.	General Operations Expenditure	Office	\$153.50
11	Partners in Diversity, Inc.	12/13/2017	Board Treasurer resigned and Custodial payment needs to be processed.	General Operations Expenditure	Office	\$67.16
12	Partners in Diversity, Inc.	12/20/2017	Custodial Payment	General Operations Expenditure	Office	\$85.47
13	US STORAGE CENTERS-MISSION HILLS	01/25/2018	Custodial payment for operation expense.	General Operations Expenditure	Office	\$176.53
14	US STORAGE CENTERS-MISSION HILLS	02/15/2018	Custodial payment for operation expense.	General Operations Expenditure	Office	\$153.50
15	US STORAGE CENTERS-MISSION HILLS	03/12/2018	Custodial payment for operation expense.	General Operations Expenditure	Office	\$176.53
16	Partners in Diversity, Inc.	03/28/2018	Custodial payment for operation expense.	General Operations Expenditure	Office	\$30.53
17	Partners in Diversity, Inc.	04/09/2018	Custodial payment for last fiscal year invoice	General Operations Expenditure	Office	\$1980.00
18	US STORAGE CENTERS-MISSION HILLS	05/10/2018	Proxy payment for US Storage Centers, Invoice #44618	General Operations Expenditure	Office	\$389.06
19	Partners in Diversity, Inc.	05/11/2018	Proxy payments for Partners in Diversity, Inc. for Invoices 29212, 29675, 29723, 30077, 30092	General Operations Expenditure	Office	\$1197.43
20	Maribel Carrillo	05/31/2018	Motion to approve historical reimbursement of \$346.86 and tip of 10	General Operations Expenditure	Outreach	\$356.86

21	Moore Business Results	05/31/2018	motions to approve funding of \$3750 one time and up to \$500 recurring for webmaster, additional motion attached for overages	General Operations Expenditure	Office	\$5650.00
22	Going Somewhere Sportswear & Promotions	06/04/2018	motion to approve 10k in outreach expenditures, partial deduction for this item	General Operations Expenditure	Outreach	\$4036.94
23	Digital Signs	06/04/2018	Motion to approve 10K in outreach (this will be deducted from that total)	General Operations Expenditure	Outreach	\$1239.08
24	Southern California Preparedness Foundation	06/04/2018	motion to approve \$850 for the Annual Disaster Prep fair	Neighborhood Purpose Grants		\$850.00
25	The Amgraph Group	06/04/2018	Motion to approve spending of up to \$10,950 on outreach supplies for the purpose of spreading awareness of the NC to Stakeholders Partial deduction	General Operations Expenditure	Outreach	\$4871.16
26	Dave Brown	06/04/2018	motion to approve 10k in outreach expenditures, partial deduction for this item	General Operations Expenditure	Outreach	\$500.00
27	Dave Brown	06/04/2018	motion approved for 3000k for audio equipment	General Operations Expenditure	Office	\$3000.00
28	Parents, Teachers/Educators & Students in Action	06/04/2018	motion to approve 2500 NPG for teen court	Neighborhood Purpose Grants		\$2500.00
Subtotal: Outstanding						\$29705.17