

Monthly Expenditure Report



Reporting Month: July 2018

Budget Fiscal Year: 2018-2019

NC Name: Boyle Heights
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$45636.50	\$637.04	\$44999.46	\$18163.03	\$0.00	\$26836.43

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$27000.00	\$184.88	\$26362.96	\$3776.03	\$19949.93
Outreach		\$452.16		\$2437.00	
Elections		\$0.00		\$200.00	
Community Improvement Project	\$4000.00	\$0.00	\$4000.00	\$0.00	\$4000.00
Neighborhood Purpose Grants	\$11000.00	\$0.00	\$11000.00	\$11750.00	\$-750.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$0.00	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	SMARTNFINAL34511203452	07/25/2018	Credit card transaction	General Operations Expenditure	Office	\$52.93
2	STARBUCKS STORE 22477	07/25/2018	Credit card transaction	General Operations Expenditure	Office	\$16.95
3	INT IN THE MAILROOM	07/27/2018	Credit card transaction	General Operations Expenditure	Office	\$115.00
4	Amazon.com	07/27/2018	Credit card transaction	General Operations Expenditure	Outreach	\$328.49
5	AMAZON MKTPLACE PMTS W	07/31/2018	Credit card transaction	General Operations Expenditure	Outreach	\$123.67
Subtotal:						\$637.04

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Continental Interpreting	08/01/2018	Operation Expenses	General Operations Expenditure	Office	\$356.25

2	Continental Interpreting	08/01/2018	Operation Expenses	General Operations Expenditure	Office	\$250.00
3	Continental Interpreting	08/01/2018	Operation Expenses	General Operations Expenditure	Office	\$250.00
4	Enrich LA	09/04/2018	Motion to approve the EnrichLA NPG up \$300.00 each to 2nd Street Elementary, Hollenbeck Middle School, and Utah Street Elementary for a total of \$900.00 excluding the Variety Boys and Girls ...	Neighborhood Purpose Grants		\$900.00
5	Justice For Sister Collective	09/18/2018	Motion to approve the Justice for My Sister NPG up to \$1,500.00 Motion: Rafael Second: Alessandro This is an ongoing project by the non profit with an end date of 09/28...	Neighborhood Purpose Grants		\$1500.00
6	Variety Boys and Girls Club	10/11/2018	Board to approve the Variety Boys & Girls Club Neighborhood Purpose Grant (NPG) up to \$1,500.00	Neighborhood Purpose Grants		\$1500.00
7	City of LA Dept. of Rec and Parks Revenue Accounting Section MS 625-8A	10/16/2018	Board to approve up to \$500.00 for the Halloween Event	General Operations Expenditure	Outreach	\$500.00
8	City of LA Dept. of Rec and Parks Revenue Accounting Section MS 625-8A	10/16/2018	Board to approve up to \$500.00 for the Halloween Event located at State Street Park	General Operations Expenditure	Outreach	\$500.00
9	Continental Interpreting	10/22/2018	Operation Expenses	General Operations Expenditure	Office	\$250.00
10	Continental Interpreting	10/22/2018	Operation Expenses	General Operations Expenditure	Office	\$250.00
11	Continental Interpreting	10/22/2018	Operation Expenses	General Operations Expenditure	Office	\$250.00
12	Continental Interpreting	10/22/2018	Operation Expenses	General Operations Expenditure	Office	\$250.00
13	Continental Interpreting	10/22/2018	Operation Expenses	General Operations Expenditure	Office	\$250.00
14	AppleOne Employment Services	10/22/2018	Approve AppleOne invoice of \$115.50	General Operations Expenditure	Office	\$115.50
15	Jimmy Sports	10/23/2018	BHNC Branding Materials	General Operations Expenditure	Outreach	\$487.00
16	Little Tokyo Service Center	10/24/2018	Approve Little Tokyo Service Center NPG up to \$1,000.00 for Toy Giveaway	Neighborhood Purpose Grants		\$1000.00
17	Alma Family Services	10/24/2018	Approve Alma Family Services NPG up to \$1,500 for ongoing project	Neighborhood Purpose Grants		\$1500.00

18	Little Tokyo Service Center	10/24/2018	Approve Little Tokyo Service Center NPG up to \$1,000.00 for Turkey Giveaway	Neighborhood Purpose Grants		\$1000.00
19	Continental Interpreting	11/06/2018	Operational Expenses	General Operations Expenditure	Office	\$250.00
20	Continental Interpreting	11/06/2018	Operational Expenses	General Operations Expenditure	Office	\$250.00
21	AppleOne Employment Services	11/28/2018	Approve AppleOne invoice of \$115.50	General Operations Expenditure	Office	\$115.50
22	Continental Interpreting	12/12/2018	Order Number: O-020359 Event Dates: 11/28/2018 6:15 PM - 9:15 PM	General Operations Expenditure	Office	\$250.00
23	Ricardo Espinoza	03/12/2019	re-purpose of outreach funds up to \$500.00 for payment of graphic designer for the BHNC canopy	General Operations Expenditure	Outreach	\$450.00
24	Continental Interpreting	03/15/2019	pre-approved ops expense for int. services	General Operations Expenditure	Office	\$250.00
25	City of LA Dept. of Rec and Parks Revenue Accounting Section MS 625-8A	03/27/2019	Approve up to \$600 for Area Block Parties (\$500 per event plus \$100 for permits only)	General Operations Expenditure	Outreach	\$500.00
26	Daisy Chavez	03/27/2019	Approve reimbursement up to \$73.80 for Daisy Chavez (board retreat lunch on 12/08/2018)	General Operations Expenditure	Office	\$73.80
27	THE PAPERLEAF PRESS	03/27/2019	Approve re-purpose of \$200 funds previously approved for fliers to include the purchase of Business Cards for Committee members	General Operations Expenditure	Office	\$114.98
28	Community Partners	03/29/2019	Approve Las Fotos Project NPG up to \$350.00 reduced from \$3,000.00	Neighborhood Purpose Grants		\$350.00
29	Continental Interpreting	04/09/2019	pre-approved ops expense for int. services	General Operations Expenditure	Office	\$250.00
30	Janet Valenzuela	05/23/2019	DJ Ent. for BHNC Resource Fair / Elections	General Operations Expenditure	Elections	\$200.00
31	Girls Today Women Tomorrow	05/29/2019	Approve up to \$2,000 for a Neighborhood Purpose Grant (NPG) to Girls Today Woman Tomorrow LMP	Neighborhood Purpose Grants		\$2000.00
32	Alma Family Services	05/31/2019	Approve up to \$2,000 for a Neighborhood Purpose Grant (NPG) to Alma Family Youth Services	Neighborhood Purpose Grants		\$2000.00
	Subtotal: Outstanding					\$18163.03