

Monthly Expenditure Report



Reporting Month: September 2018 Budget Fiscal Year: 2018-2019

**NC Name: Boyle Heights
Neighborhood Council**

| Monthly Cash Reconciliation | | | | | |
|-----------------------------|-------------|-------------------|-------------|-------------|---------------|
| Beginning Balance | Total Spent | Remaining Balance | Outstanding | Commitments | Net Available |
| \$42778.09 | \$1183.18 | \$41594.91 | \$16406.78 | \$0.00 | \$25188.13 |

| Monthly Cash Flow Analysis | | | | | |
|---------------------------------------|----------------|------------------------|------------------------|----------------------------------|---------------|
| Budget Category | Adopted Budget | Total Spent this Month | Unspent Budget Balance | Outstanding | Net Available |
| Office | \$27000.00 | \$181.06 | \$23914.99 | \$2919.78 | \$18358.21 |
| Outreach | | \$45.54 | | \$2437.00 | |
| Elections | | \$0.00 | | \$200.00 | |
| Community Improvement Project | \$4000.00 | \$56.58 | \$3943.42 | \$0.00 | \$3943.42 |
| Neighborhood Purpose Grants | \$11000.00 | \$900.00 | \$10100.00 | \$10850.00 | \$-750.00 |
| Funding Requests Under Review: \$0.00 | | Encumbrances: \$0.00 | | Previous Expenditures: \$2858.41 | |

| Expenditures | | | | | | |
|--------------|----------------------|------------|---|--------------------------------|--------------|----------|
| # | Vendor | Date | Description | Budget Category | Sub-category | Total |
| 1 | INT IN THE MAILROOM | 09/08/2018 | Credit card transaction | General Operations Expenditure | Office | \$115.00 |
| 2 | ARCTIC HOTSPOT | 09/26/2018 | Credit card transaction | General Operations Expenditure | Office | \$52.56 |
| 3 | LA FAVORITA BAKERY | 09/26/2018 | Credit card transaction | General Operations Expenditure | Office | \$13.50 |
| 4 | SQ SQ CAPUYO CAFE, I | 09/15/2018 | Credit card transaction | General Operations Expenditure | Outreach | \$35.04 |
| 5 | LA FAVORITA BAKERY | 09/15/2018 | Credit card transaction | General Operations Expenditure | Outreach | \$10.50 |
| 6 | THE HOME DEPOT #6689 | 09/15/2018 | Credit card transaction | Community Improvement Project | | \$56.58 |
| 7 | Enrich LA | 09/04/2018 | Motion to approve the EnrichLA NPG up \$300.00 each to 2nd Street Elementary, Hollenbeck Middle School, and Utah Street Elementary for a total of \$900.00 excluding the Variety Boys and Girls ... | Neighborhood Purpose Grants | | \$900.00 |

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| | Subtotal: | \$1183.18 |
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| Outstanding Expenditures | | | | | | |
|--------------------------|--|------------|---|--------------------------------|--------------|-----------|
| # | Vendor | Date | Description | Budget Category | Sub-category | Total |
| 1 | Justice For Sister Collective | 09/18/2018 | Motion to approve the Justice for My Sister NPG up to \$1,500.00 Motion: Rafael Second: Alessandro This is an ongoing project by the non profit with an end date of 09/28... | Neighborhood Purpose Grants | | \$1500.00 |
| 2 | Variety Boys and Girls Club | 10/11/2018 | Board to approve the Variety Boys & Girls Club Neighborhood Purpose Grant (NPG) up to \$1,500.00 | Neighborhood Purpose Grants | | \$1500.00 |
| 3 | City of LA Dept. of Rec and Parks Revenue Accounting Section MS 625-8A | 10/16/2018 | Board to approve up to \$500.00 for the Halloween Event | General Operations Expenditure | Outreach | \$500.00 |
| 4 | City of LA Dept. of Rec and Parks Revenue Accounting Section MS 625-8A | 10/16/2018 | Board to approve up to \$500.00 for the Halloween Event located at State Street Park | General Operations Expenditure | Outreach | \$500.00 |
| 5 | Continental Interpreting | 10/22/2018 | Operation Expenses | General Operations Expenditure | Office | \$250.00 |
| 6 | Continental Interpreting | 10/22/2018 | Operation Expenses | General Operations Expenditure | Office | \$250.00 |
| 7 | Continental Interpreting | 10/22/2018 | Operation Expenses | General Operations Expenditure | Office | \$250.00 |
| 8 | Continental Interpreting | 10/22/2018 | Operation Expenses | General Operations Expenditure | Office | \$250.00 |
| 9 | Continental Interpreting | 10/22/2018 | Operation Expenses | General Operations Expenditure | Office | \$250.00 |
| 10 | AppleOne Employment Services | 10/22/2018 | Approve AppleOne invoice of \$115.50 | General Operations Expenditure | Office | \$115.50 |
| 11 | Jimmy Sports | 10/23/2018 | BHNC Branding Materials | General Operations Expenditure | Outreach | \$487.00 |
| 12 | Little Tokyo Service Center | 10/24/2018 | Approve Little Tokyo Service Center NPG up to \$1,000.00 for Toy Giveaway | Neighborhood Purpose Grants | | \$1000.00 |
| 13 | Alma Family Services | 10/24/2018 | Approve Alma Family Services NPG up to \$1,500 for ongoing project | Neighborhood Purpose Grants | | \$1500.00 |
| 14 | Little Tokyo Service Center | 10/24/2018 | Approve Little Tokyo Service Center NPG up to \$1,000.00 for Turkey Giveaway | Neighborhood Purpose Grants | | \$1000.00 |
| 15 | Continental Interpreting | 11/06/2018 | Operational Expenses | General Operations Expenditure | Office | \$250.00 |
| 16 | Continental Interpreting | 11/06/2018 | Operational Expenses | General Operations Expenditure | Office | \$250.00 |

| | | | | | | |
|----|--|------------|--|--------------------------------|-----------|-------------------|
| 17 | AppleOne Employment Services | 11/28/2018 | Approve AppleOne invoice of \$115.50 | General Operations Expenditure | Office | \$115.50 |
| 18 | Continental Interpreting | 12/12/2018 | Order Number: O-020359 Event Dates: 11/28/2018 6:15 PM - 9:15 PM | General Operations Expenditure | Office | \$250.00 |
| 19 | Ricardo Espinoza | 03/12/2019 | re-purpose of outreach funds up to \$500.00 for payment of graphic designer for the BHNC canopy | General Operations Expenditure | Outreach | \$450.00 |
| 20 | Continental Interpreting | 03/15/2019 | pre-approved ops expense for int. services | General Operations Expenditure | Office | \$250.00 |
| 21 | City of LA Dept. of Rec and Parks Revenue Accounting Section MS 625-8A | 03/27/2019 | Approve up to \$600 for Area Block Parties (\$500 per event plus \$100 for permits only) | General Operations Expenditure | Outreach | \$500.00 |
| 22 | Daisy Chavez | 03/27/2019 | Approve reimbursement up to \$73.80 for Daisy Chavez (board retreat lunch on 12/08/2018) | General Operations Expenditure | Office | \$73.80 |
| 23 | THE PAPERLEAF PRESS | 03/27/2019 | Approve re-purpose of \$200 funds previously approved for fliers to include the purchase of Business Cards for Committee members | General Operations Expenditure | Office | \$114.98 |
| 24 | Community Partners | 03/29/2019 | Approve Las Fotos Project NPG up to \$350.00 reduced from \$3,000.00 | Neighborhood Purpose Grants | | \$350.00 |
| 25 | Continental Interpreting | 04/09/2019 | pre-approved ops expense for int. services | General Operations Expenditure | Office | \$250.00 |
| 26 | Janet Valenzuela | 05/23/2019 | DJ Ent. for BHNC Resource Fair / Elections | General Operations Expenditure | Elections | \$200.00 |
| 27 | Girls Today Women Tomorrow | 05/29/2019 | Approve up to \$2,000 for a Neighborhood Purpose Grant (NPG) to Girls Today Woman Tomorrow LMP | Neighborhood Purpose Grants | | \$2000.00 |
| 28 | Alma Family Services | 05/31/2019 | Approve up to \$2,000 for a Neighborhood Purpose Grant (NPG) to Alma Family Youth Services | Neighborhood Purpose Grants | | \$2000.00 |
| | Subtotal: Outstanding | | | | | \$16406.78 |