

Monthly Expenditure Report



Reporting Month: October 2018

Budget Fiscal Year: 2018-2019

NC Name: East Hollywood
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$41615.23	\$324.16	\$41291.07	\$23047.92	\$6000.00	\$12243.15

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$19100.00	\$85.00	\$18391.07	\$604.89	\$3893.15
Outreach		\$239.16		\$10741.50	
Elections		\$0.00		\$3151.53	
Community Improvement Project	\$11800.00	\$0.00	\$11800.00	\$0.00	\$11800.00
Neighborhood Purpose Grants	\$11100.00	\$0.00	\$11100.00	\$8550.00	\$2550.00
Funding Requests Under Review: \$6000.00		Encumbrances: \$0.00		Previous Expenditures: \$384.77	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	GOOGLE GSUITE_easthol	10/02/2018	Credit card transaction	General Operations Expenditure	Office	\$85.00
2	GRACIES PIZZA - LOS AN	10/15/2018	Credit card transaction	General Operations Expenditure	Outreach	\$239.16
	Subtotal:					\$324.16

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	LLOYD Staffing Inc	10/30/2018	Discussion and Possible Action regarding approval of up to \$1200 for secretarial services for Llyod Staffing Services for the 2018-2019 fiscal year.	General Operations Expenditure	Office	\$102.96
2	EnrichLA	10/30/2018	Discussion and Possible Action regarding a Neighborhood Purpose Grant (NPG) of up to \$1800 for EnrichLA for their Garden Ranger program.	Neighborhood Purpose Grants		\$1800.00
3	HD Supply	11/19/2018	Item IV.L.19 - Discussion and possible action regarding approval of up to \$500 to fund the EHNC Neighborhood Cleanup on November 17, 2018	General Operations Expenditure	Outreach	\$169.68

4	4IMPRINT, INC.	11/20/2018	Item IV.I.3. Discussion and possible action regarding approval of \$2,693.70 invoice payment for 4imprint, the company that provided us with EHNC flashlights, bags, pens, first aid kits, and TShirts.	General Operations Expenditure	Outreach	\$2693.70
5	The Independent Shakespeare Co	11/20/2018	Discussion and Possible Action regarding approval of up to \$5,000 in a Neighborhood Purposes Grant (NPG) for the Independent Shakespeare Co. for their Griffith Park Free Shakespeare Festival	Neighborhood Purpose Grants		\$5000.00
6	KRISTINA J. SMITH / THE MAIL ROOM	11/20/2018	Discussion and Possible action regarding approval of up to \$2000 for the EHNC website maintenance that is past due and for the remainder of the fiscal year. Services provided by Kristina ...	General Operations Expenditure	Outreach	\$600.00
7	NATIONBUILDER / 3DNA CORP.	11/29/2018	Item IV.I.4. Discussion and possible action regarding approval of \$4,022.40 invoice payment for Nationbuilder	General Operations Expenditure	Outreach	\$4022.40
8	LLOYD STAFFING / LLOYD STAFFING, INC.	12/03/2018	Discussion and Possible Action regarding approval of up to \$1200 for secretarial services for Llyod Staffing Services for the 2018-2019 fiscal year.	General Operations Expenditure	Office	\$296.01
9	KRISTINA J. SMITH / THE MAIL ROOM	01/03/2019	Discussion and Possible action regarding approval of up to \$2000 for the EHNC website maintenance that is past due and for the remainder of the fiscal year. Services provided by Kristina ...	General Operations Expenditure	Outreach	\$200.00
10	4IMPRINT, INC.	01/10/2019	3. Discussion and possible action regarding approval of \$2,693.70 invoice payment for 4imprint, the company that provided us with EHNC flashlights, bags, pens, first aid kits, and TShirts.	General Operations Expenditure	Outreach	\$2695.72
11	LLOYD Staffing Inc	01/28/2019	Discussion and Possible Action regarding approval of up to \$1200 for secretarial services for Llyod Staffing Services for the 2018-2019 fiscal year.	General Operations Expenditure	Office	\$205.92
12	KRISTINA J. SMITH / THE MAIL ROOM	02/19/2019	Discussion and Possible action regarding approval of up to \$2000 for the EHNC website maintenance that is past due and for the remainder of the fiscal year. Services provided by Kristina Smith of the ...	General Operations Expenditure	Outreach	\$200.00
13	Thai Community Development Center	03/13/2019	Discussion and Possible Action regarding a Neighborhood Purpose Grant (NPG) of up to \$1750 for the Thai Community Development Center for their Market Match Program at the East Hollywood Certified Farm...	Neighborhood Purpose Grants		\$1750.00

14	Nize Printing	03/27/2019	February 13, 2019 Agenda Items K2 and K3 2. Discussion and possible action regarding approval of up to \$300 for 300 12x18 EHNC Elections posters. 3. Discussion and possible action regarding approval o...	General Operations Expenditure	Elections	\$651.53
15	KRISTINA J. SMITH / THE MAIL ROOM	05/08/2019	Discussion and Possible Action regarding approval of up to \$2000 for the EHNC website maintenance that is past due and for the remainder of the fiscal year - Webmaster = The Mail Room - Kristina Smith	General Operations Expenditure	Outreach	\$100.00
16	KRISTINA J. SMITH / THE MAIL ROOM	05/08/2019	Discussion and Possible Action regarding approval of up to \$2000 for the EHNC website maintenance that is past due and for the remainder of the fiscal year - Webmaster = The Mail Room - Kristina Smith	General Operations Expenditure	Outreach	\$60.00
17	The Hungry Nomad	05/14/2019	February 13, 2019 Board Agenda Item IV.K.5. Discussion and possible action regarding approval of up to \$2,500 for Hang 10 Taco Food Truck for up to 500 people.	General Operations Expenditure	Elections	\$2500.00
	Subtotal: Outstanding					\$23047.92