

# Monthly Expenditure Report



Reporting Month: December 2018

Budget Fiscal Year: 2018-2019

NC Name: East Hollywood  
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$35660.74	\$9292.62	\$26368.12	\$8659.18	\$5000.00	\$12708.94

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$19100.00	\$221.16	\$10268.12	\$501.93	\$3358.94
Outreach		\$4022.40		\$3255.72	
Elections		\$49.06		\$3151.53	
Community Improvement Project	\$11800.00	\$0.00	\$11800.00	\$0.00	\$11800.00
Neighborhood Purpose Grants	\$11100.00	\$5000.00	\$4300.00	\$1750.00	\$2550.00
Funding Requests Under Review: \$5000.00		Encumbrances: \$0.00		Previous Expenditures: \$6339.26	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	GOOGLE GSUITE_easthol	12/01/2018	Credit card transaction	General Operations Expenditure	Office	\$79.16
2	EXTRA SPACE 0353	12/27/2018	Credit card transaction	General Operations Expenditure	Office	\$142.00
3	FACEBK G25DJJE242	12/31/2018	Credit card transaction	General Operations Expenditure	Elections	\$49.06
4	The Independent Shakespeare Co	11/20/2018	Discussion and Possible Action regarding approval of up to \$5,000 in a Neighborhood Purposes Grant (NPG) for the Independent Shakespeare Co. for their Griffith Park Free Shakespeare Festival	Neighborhood Purpose Grants		\$5000.00
5	NATIONBUILDER / 3DNA CORP.	11/29/2018	Item IV.1.4. Discussion and possible action regarding approval of \$4,022.40 invoice payment for Nationbuilder	General Operations Expenditure	Outreach	\$4022.40
<b>Subtotal:</b>						<b>\$9292.62</b>

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total

1	LLOYD STAFFING / LLOYD STAFFING, INC.	12/03/2018	Discussion and Possible Action regarding approval of up to \$1200 for secretarial services for Llyod Staffing Services for the 2018-2019 fiscal year.	General Operations Expenditure	Office	\$296.01
2	KRISTINA J. SMITH / THE MAIL ROOM	01/03/2019	Discussion and Possible action regarding approval of up to \$2000 for the EHNC website maintenance that is past due and for the remainder of the fiscal year. Services provided by Kristina ...	General Operations Expenditure	Outreach	\$200.00
3	4IMPRINT, INC.	01/10/2019	3. Discussion and possible action regarding approval of \$2,693.70 invoice payment for 4imprint, the company that provided us with EHNC flashlights, bags, pens, first aid kits, and TShirts.	General Operations Expenditure	Outreach	\$2695.72
4	LLOYD Staffing Inc	01/28/2019	Discussion and Possible Action regarding approval of up to \$1200 for secretarial services for Llyod Staffing Services for the 2018-2019 fiscal year.	General Operations Expenditure	Office	\$205.92
5	KRISTINA J. SMITH / THE MAIL ROOM	02/19/2019	Discussion and Possible action regarding approval of up to \$2000 for the EHNC website maintenance that is past due and for the remainder of the fiscal year. Services provided by Kristina Smith of the ...	General Operations Expenditure	Outreach	\$200.00
6	Thai Community Development Center	03/13/2019	Discussion and Possible Action regarding a Neighborhood Purpose Grant (NPG) of up to \$1750 for the Thai Community Development Center for their Market Match Program at the East Hollywood Certified Farm...	Neighborhood Purpose Grants		\$1750.00
7	Nize Printing	03/27/2019	February 13, 2019 Agenda Items K2 and K3 2. Discussion and possible action regarding approval of up to \$300 for 300 12x18 EHNC Elections posters. 3. Discussion and possible action regarding approval o...	General Operations Expenditure	Elections	\$651.53
8	KRISTINA J. SMITH / THE MAIL ROOM	05/08/2019	Discussion and Possible Action regarding approval of up to \$2000 for the EHNC website maintenance that is past due and for the remainder of the fiscal year - Webmaster = The Mail Room - Kristina Smith	General Operations Expenditure	Outreach	\$100.00
9	KRISTINA J. SMITH / THE MAIL ROOM	05/08/2019	Discussion and Possible Action regarding approval of up to \$2000 for the EHNC website maintenance that is past due and for the remainder of the fiscal year - Webmaster = The Mail Room - Kristina Smith	General Operations Expenditure	Outreach	\$60.00
10	The Hungry Nomad	05/14/2019	February 13, 2019 Board Agenda Item IV.K.5. Discussion and possible action regarding approval of up to \$2,500 for Hang 10 Taco Food Truck for up to 500 people.	General Operations Expenditure	Elections	\$2500.00
	<b>Subtotal:</b> Outstanding					<b>\$8659.18</b>

