

Monthly Expenditure Report



Reporting Month: February 2019

Budget Fiscal Year: 2018-2019

NC Name: East Hollywood
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$22237.83	\$428.12	\$21809.71	\$5261.53	\$3500.00	\$13048.18

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$19100.00	\$428.12	\$5709.71	\$0.00	\$2198.18
Outreach		\$0.00		\$360.00	
Elections		\$0.00		\$3151.53	
Community Improvement Project	\$11800.00	\$0.00	\$11800.00	\$0.00	\$11800.00
Neighborhood Purpose Grants	\$11100.00	\$0.00	\$4300.00	\$1750.00	\$2550.00
Funding Requests Under Review: \$3500.00		Encumbrances: \$0.00		Previous Expenditures: \$19762.17	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	GOOGLE GSUITE_easthol	02/02/2019	Credit card transaction	General Operations Expenditure	Office	\$80.00
2	EXTRA SPACE 0353	02/27/2019	Credit card transaction	General Operations Expenditure	Office	\$142.20
3	LLOYD Staffing Inc	01/28/2019	Discussion and Possible Action regarding approval of up to \$1200 for secretarial services for Llyod Staffing Services for the 2018-2019 fiscal year.	General Operations Expenditure	Office	\$205.92
Subtotal:						\$428.12

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	KRISTINA J. SMITH / THE MAIL ROOM	02/19/2019	Discussion and Possible action regarding approval of up to \$2000 for the EHNC website maintenance that is past due and for the remainder of the fiscal year. Services provided by Kristina Smith of the ...	General Operations Expenditure	Outreach	\$200.00

2	Thai Community Development Center	03/13/2019	Discussion and Possible Action regarding a Neighborhood Purpose Grant (NPG) of up to \$1750 for the Thai Community Development Center for their Market Match Program at the East Hollywood Certified Farm...	Neighborhood Purpose Grants		\$1750.00
3	Nize Printing	03/27/2019	February 13, 2019 Agenda Items K2 and K3 2. Discussion and possible action regarding approval of up to \$300 for 300 12x18 EHNC Elections posters. 3. Discussion and possible action regarding approval o...	General Operations Expenditure	Elections	\$651.53
4	KRISTINA J. SMITH / THE MAIL ROOM	05/08/2019	Discussion and Possible Action regarding approval of up to \$2000 for the EHNC website maintenance that is past due and for the remainder of the fiscal year - Webmaster = The Mail Room - Kristina Smith	General Operations Expenditure	Outreach	\$100.00
5	KRISTINA J. SMITH / THE MAIL ROOM	05/08/2019	Discussion and Possible Action regarding approval of up to \$2000 for the EHNC website maintenance that is past due and for the remainder of the fiscal year - Webmaster = The Mail Room - Kristina Smith	General Operations Expenditure	Outreach	\$60.00
6	The Hungry Nomad	05/14/2019	February 13, 2019 Board Agenda Item IV.K.5. Discussion and possible action regarding approval of up to \$2,500 for Hang 10 Taco Food Truck for up to 500 people.	General Operations Expenditure	Elections	\$2500.00
	Subtotal: Outstanding					\$5261.53