

Monthly Expenditure Report



Reporting Month: September 2017 Budget Fiscal Year: 2017-2018

NC Name: Harbor City
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$40151.84	\$402.27	\$39749.57	\$1611.00	\$0.00	\$38138.57

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$26900.00	\$179.00	\$24124.73	\$1611.00	\$22513.73
Outreach		\$223.27		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$3600.00	\$0.00	\$3600.00	\$0.00	\$3600.00
Neighborhood Purpose Grants	\$11500.00	\$0.00	\$11500.00	\$0.00	\$11500.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$2373.00	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	STAPLES 00100909	09/17/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$14.82
2	SAMSClub #6628	09/17/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$132.65
3	CVS/PHARMACY #10022	09/23/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$21.75
4	COFFEE BEAN STORE	09/23/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$54.05
5	South Bay Storage Center	08/28/2017	Approval of HCNC Budget and reoccurring payments f...	General Operations Expenditure	Office	\$179.00
Subtotal:						\$402.27

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	South Bay Storage Center	09/28/2017	Approval of HCNC Budget and reoccurring payments f...	General Operations Expenditure	Office	\$179.00

2	South Bay Storage Center	10/28/2017	Approval of HCNC Budget and reoccurring payments f...	General Operations Expenditure	Office	\$179.00
3	South Bay Storage Center	11/28/2017	Approval of HCNC Budget and reoccurring payments f...	General Operations Expenditure	Office	\$179.00
4	South Bay Storage Center	12/28/2017	Approval of HCNC Budget and reoccurring payments f...	General Operations Expenditure	Office	\$179.00
5	South Bay Storage Center	01/28/2018	Approval of HCNC Budget and reoccurring payments f...	General Operations Expenditure	Office	\$179.00
6	South Bay Storage Center	02/28/2018	Approval of HCNC Budget and reoccurring payments f...	General Operations Expenditure	Office	\$179.00
7	South Bay Storage Center	03/28/2018	Approval of HCNC Budget and reoccurring payments f...	General Operations Expenditure	Office	\$179.00
8	South Bay Storage Center	04/28/2018	Approval of HCNC Budget and reoccurring payments f...	General Operations Expenditure	Office	\$179.00
9	South Bay Storage Center	05/28/2018	Approval of HCNC Budget and reoccurring payments f...	General Operations Expenditure	Office	\$179.00
Subtotal: Outstanding						\$1611.00

INVOICE

MAKE CHECK PAYABLE TO

South Bay Storage Center
1234 W. Anaheim St.
Harbor City, CA 90710
(310) 534-9500

Unit C2218
Tenant 42526

Invoice 28192
Invoice Date August 18, 2017
Due Date September 02, 2017

Amount Due **179.00**

Harbor City Neighborhood Council
c/o: Ping Own
23329 Lockness Ave
Harbor City CA 90710

Please check box if address is incorrect and indicate change. Signature is required to authorize address changes.

Signature
AMOUNT ENCLOSED _____

DETACH AND RETURN TOP PORTION WITH YOUR PAYMENT

<u>UNIT</u>	<u>DATE</u>	<u>ITEM/SERVICE</u>	<u>AMOUNT</u>	<u>TAX</u>	<u>DUE</u>
C2218	9/2/2017	Rent 9/2-10/1	179.00	0.00	179.00
				Subtotal	179.00
				Taxes	0.00
				Balance Due	179.00

Please remit the total due amount of **179.00** to the above address.

