

Monthly Expenditure Report



Reporting Month: October 2017

Budget Fiscal Year: 2017-2018

NC Name: Coastal San Pedro
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$51464.28	\$11420.09	\$40044.19	\$27789.51	\$0.00	\$12254.68

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$35800.00	\$1420.09	\$33844.19	\$10339.51	\$22804.68
Outreach		\$0.00		\$700.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$22000.00	\$10000.00	\$6200.00	\$16750.00	-\$10550.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$6335.72	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	DROPBOX TNZDLY22BXHC	10/13/2017	Credit card transaction	General Operations Expenditure	Office	\$750.00
2	The Mailroom	09/26/2017	Item #15- Approve Lloyd and Mailroom Invoices.	General Operations Expenditure	Office	\$283.99
3	Lloyd Staffing	09/26/2017	Item #15- Approve Lloyd Staffing and Mailroom Invoices	General Operations Expenditure	Office	\$180.18
4	Lloyd Staffing	09/26/2017	Item #15- Approve Lloyd Staffing & Mailroom Invoices	General Operations Expenditure	Office	\$205.92
5	Sharefest Community Development, Inc.	10/06/2017	Contract has been executed for this vendor. Custodial Payment issued by JH. Request was approved last fiscal year.	Neighborhood Purpose Grants		\$10000.00
Subtotal:						\$11420.09

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	AppleOne Employment Services	11/06/2017	Agenda Item 13, Approve Monthly Financial Items. Invoices 01-4610925, 01-4619019, 01-4625633	General Operations Expenditure	Office	\$427.35

2	The Mailroom	11/09/2017	Agenda Item 13: Approve The Mailroom Invoice #0424-CSPNC \$283.99	General Operations Expenditure	Office	\$283.99
3	Lloyd Staffing	12/06/2017	Item 21 11/20/2017 Board Expenses	General Operations Expenditure	Office	\$231.66
4	The Mailroom	12/06/2017	Item 21 11/20/2017- Board Expenses	General Operations Expenditure	Office	\$283.99
5	AppleOne Employment Services	12/06/2017	11/20/2017 item 21- Board Expenses	General Operations Expenditure	Office	\$57.75
6	Clean San Pedro Inc.	12/06/2017	Item 26 11/20/2017 Meeting- Clean San Pedro NPG	Neighborhood Purpose Grants		\$750.00
7	Robert Jay Bryant	01/03/2018	Agenda Item 21, November 20, 2017 Board Member Robert Bryant Reimbursement \$200.00	General Operations Expenditure	Outreach	\$200.00
8	Palos Verdes Peninsula Land Conservancy	01/03/2018	Agenda Item #25, November 20, 2017 Approve Palos Verdes Peninsula Land Conservancy NPG for \$1500.00	Neighborhood Purpose Grants		\$1500.00
9	Lloyd Staffing	01/30/2018	January 8, 2018 special meeting. Motion to approve invoice from Lloyd Staffing #400662	General Operations Expenditure	Office	\$90.09
10	The Mailroom	01/30/2018	January 8, 2018 special meeting, Motion to approve The Mailroom Invoice #0447-CSPNC	General Operations Expenditure	Office	\$309.99
11	AppleOne Employment Services	01/31/2018	Item 13- Consent Calendar Approve Apple One Invoice 01-4596040 9-1-2017	General Operations Expenditure	Office	\$219.45
12	Lloyd Staffing	01/31/2018	Item 13- Consent Calendar Approve Lloyd Staffing Invoice 6-615008 8-6-2017	General Operations Expenditure	Office	\$103.00
13	Lloyd Staffing	01/31/2018	Item 13- consent calendar Approve Invoice 400896 12-08-2017	General Operations Expenditure	Office	\$193.05
14	Lloyd Staffing	01/31/2018	Item 13- Consent calendar Approve Invoice 401108 12-20-2017	General Operations Expenditure	Office	\$86.52
15	Lloyd Staffing	01/31/2018	Item 13- consent calendar Approve Invoice 401330 12-24-2017	General Operations Expenditure	Office	\$180.18
16	The Mailroom	01/31/2018	Item 13- Expenses- Consent calendar Approve The Mailroom Invoice December 2017 Services 0465-CSPNC 12-28-2017	General Operations Expenditure	Office	\$309.99
17	Andrew Menzes	05/03/2018	12. Treasurer's Report c. Expenses Andrew Menzes, Invoice 20181 April 10, 2018, Sound Services \$2,640.00	General Operations Expenditure	Office	\$2640.00
18	City of Los Angeles - Department of Neighborhood Empowerment	05/08/2018	17. Possible discussion and action to authorize an expenditure of \$250 to Los Angeles Budget Advocates fund.	General Operations Expenditure	Outreach	\$250.00
19	City of Los Angeles - Department of Neighborhood Empowerment	05/08/2018	16. Possible discussion and action to authorize an expenditure of \$250 to the Congress of Neighborhood Councils	General Operations Expenditure	Outreach	\$250.00

20	MARINE MAMMAL CARE CENTER LOS ANGELES	05/08/2018	14. Possible discussion and approval to award Neighborhood Purpose Grants in the following amounts and to the following organizations: d. Marine Mammal Care Center in the amount ...	Neighborhood Purpose Grants		\$5000.00
21	San Pedro Art Association	05/08/2018	14. Possible discussion and approval to award Neighborhood Purpose Grants in the following amounts and to the following organizations: e. San Pedro Art Association in the amount ...	Neighborhood Purpose Grants		\$3000.00
22	HARBOR INTERFAITH SERVICES, INC.	05/08/2018	14. Possible discussion and approval to award Neighborhood Purpose Grants in the following amounts and to the following organizations: b. Harbor Interfaith Services in the amount...	Neighborhood Purpose Grants		\$5000.00
23	Clean San Pedro Inc.	05/17/2018	14. POSSIBLE DISCUSSION AND APPROVAL TO AWARD NEIGHBORHOOD PURPOSE GRANTS IN THE FOLLOWING AMOUNTS AND TO THE FOLLOWING ORGANIZATIONS a. Clean San Pedro in the amount of \$1,500	Neighborhood Purpose Grants		\$1500.00
24	Angels Gate Cultural Center	05/24/2018	Approval of Monthly Expenses, including approval of Treasurer's payment of all recurring Neighborhood Council expenses including (but not limited to) Lloyd Staffing, The Mailroom, Ange...	General Operations Expenditure	Office	\$337.50
25	Andrew Menzes	06/04/2018	Motion to approve an amount not to exceed \$4,210 for sound equipment and set up labor.	General Operations Expenditure	Office	\$950.00
26	Angels Gate Cultural Center	06/04/2018	To pay for May and June meeting space. Approval of Monthly Expenses, including approval of Treasurer's payment of all recurring Neighbor-hood Council expenses including (but not limite...	General Operations Expenditure	Office	\$375.00
27	Andrew Menzes	06/05/2018	Motion to approve an amount not to exceed \$4,210 for sound equipment and set up labor.	General Operations Expenditure	Office	\$3260.00
Subtotal: Outstanding						\$27789.51