SPECIAL MEETING
AGENDA
BOARD OF PUBLIC WORKS
FRIDAY, AUGUST 14, 2020
1:30 PM
Edward R. Roybal BPW Session Room
Room 350 City Hall
200 North Spring Street
Los Angeles, California 90012
Members: Greg Good, President
Aura Garcia, Vice President
Dr. Michael R. Davis, Pres. Pro-Tem
Jessica M. Caloza
M. Teresa Villegas
(Dr. Fernando Campos, Executive Officer 213-978-0261)
Click here for the entire agenda packet / documents
Agenda, related board reports and attachments are available on-line at the BPW website at: http://bpw.lacity.org/ or via link below.
BPW meetings can be listened to by dialing:
213-621-CITY (Metro), 818-904-9450 (Valley),
310-471-CITY (Westside), 310-547-CITY (San Pedro Area); or
Live audio on-line at https://www.lacity.org/government/follow-meetings/board-public-works-meetings
As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Assistive listening devices are available at the meeting; upon advance notice, other accommodations, such as sign language interpretation, and translation services can be provided. Contact the Executive Officer's office at 213-978-0262. TDD available at 213-978-2310.
Written material supporting agenda items can be reviewed prior to each Board meeting at the public counter, 200 North Spring Street Room 355, between the hours
of 8:00 a.m. and 4:00 p.m.

PUBLIC INPUT AT BOARD MEETINGS:

In conformity with the Governor's Executive Order N-29-20 (March 17, 2020) and due to concerns over COVID-19, the Board meeting will be conducted entirely telephonically.

Members of the public who wish to offer public comment to the Board should submit written comments via Google form at https://bit.ly/DPWCommentForm or call +1 669 254 5252 and use Meeting ID No. 160 278 3583. Press # again when prompted for participant ID.

VOTING AND DISPOSITION OF ITEMS - Items require a majority vote of the entire membership of the Board (3 votes) for approval.

Any member of the Board may move to "reconsider" any vote on any item on the agenda, except to adjourn, suspend the Rules, or where an intervening event has deprived the Board of jurisdiction, providing that said member originally voted on the prevailing side of the item. The motion to "reconsider" shall only be in order once during the meeting, and once during the next regular meeting. The member requesting reconsideration shall identify for all members present the Agenda number, meeting date and subject matter previously voted upon. A motion to reconsider is not debatable and shall require an affirmative vote of three members of the Board.

The Board rules provide that all items adopted by the Board will not be distributed or presented to the Mayor, or other designated office, until the adjournment of the regular Board meeting following the date of the Board action. A motion to send an item "forthwith", if adopted by three (3) votes, suspends these rules and requires the Board Secretariat to forward the matter to the Mayor, or other office, without delay.

NOTICE TO PAID REPRESENTATIVES:

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.

NEIGHBORHOOD COUNCIL COMMENTS

Discussion with Neighborhood Council representatives on Neighborhood
Council Resolutions or Community Impact Statements filed with the City Clerk which relate to any agenda item listed or being considered on this agenda for the Board of Public Works (LAAC 22.819, Ordinance 184243).

AGENDA ITEMS

APPROVAL OF MINUTES FROM

(1)

TUESDAY, AUGUST 4, 2020

BUREAU OF ENGINEERING

BPW-2020-0489

CD 1, 13 CHANGE ORDER NO. 15 - ORTIZ ENTERPRISES, INC. - TAYLOR YARD BIKEWAY/PEDESTRIAN BRIDGE OVER THE LOS ANGELES RIVER PROJECT

Recommending the Board:

1. AUTHORIZE the City Engineer to issue a Change Order to Ortiz Enterprises, Inc. for a not-to-exceed amount of $300,000 for the Taylor Yard Bikeway/Pedestrian Bridge over the Los Angeles River Project to install additional vertical stainless-steel tension rods for the bridge.

(W.O. E1907487, C-131965)

BUREAU OF SANITATION

BPW-2020-0490

CD ALL BUDGET INCREASE AND AMENDMENT NO. 2 - PROJECT TASK ORDER NO. A3-16-02 - DSCE, INC.

Recommending the Board:

1. AUTHORIZE the Director of the Bureau of Sanitation or his designee to issue Amendment No. 2 to Project Task Order A3-16-02 with DCSE, Inc., increasing the cost ceiling from $710,000 to $1,210,000 and extending the term of engagement to April 7, 2021 with three (3) optional one-year extensions if necessary.
MOTION(S)

BPW-2020-0491 (4)
CD ALL

REVISED TASK ORDER SOLICITATION NO. 56 - HARRIS & ASSOCIATES - PRE-QUALIFIED ON-CALL CIVIL ENGINEERING SERVICES CONSULTANTS LIST - FIRE AND POLICE FACILITIES PLANNING SUPPORT SERVICES

Recommending the Board:

1. APPROVE the revisions to the Minority Business Enterprise/ Women Business Enterprise/ Other Business Enterprise pledged participation for Task Order No. 56 as provided in the Board motion.

BPW-2020-0492 (5)
CD ALL

CONSTRUCTION ORDER - MYERS AND SONS - PRE-QUALIFIED CONTRACTORS FOR EMERGENCY REPAIRS AND CONSTRUCTION SERVICES WASTEWATER FACILITIES LIST

Recommending the Board:

1. AUTHORIZE a revised Construction Order to Myers and Sons in an amount not-to-exceed $1,410,000 for emergency installation of the trailers, ongoing lease costs for temporary power, other construction items related to the trailers and demobilization of the trailers, subject to the City Attorney Office and Mayor's Office identification of funding; and

2. AUTHORIZE the City Engineer, or designee, to prepare any technical and/or accounting instructions to effectuate the intent of this motion.

BPW - August 14, 2020
CHANGE ORDER NO. 15 - ORTIZ ENTERPRISES, INC. - TAYLOR YARD BIKEWAY/PEDESTRIAN BRIDGE OVER THE LOS ANGELES RIVER PROJECT

Recommending the Board:

1. AUTHORIZE the City Engineer to issue a Change Order to Ortiz Enterprises, Inc. for a not-to-exceed amount of $300,000 for the Taylor Yard Bikeway/Pedestrian Bridge over the Los Angeles River Project to install additional vertical stainless-steel tension rods for the bridge.

(W.O. E1907487, C-131965)

ATTACHMENTS:

<table>
<thead>
<tr>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>BOE 1</td>
</tr>
<tr>
<td>BOE 1 TR 1</td>
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<tr>
<td>BOE 1 TR 2</td>
</tr>
<tr>
<td>BOE 1 TR 3</td>
</tr>
<tr>
<td>BOE 1 TR 4</td>
</tr>
</tbody>
</table>
Department of Public Works

Bureau of Engineering
Report No. 1

August 14, 2020
CD Nos. 1 and 13

ISSUE CHANGE ORDER NO 15 TO ORTIZ ENTERPRISES, INC. FOR THE TAYLOR YARD BIKEWAY/PEDESTRIAN BRIDGE OVER THE LOS ANGELES RIVER PROJECT, (WORK ORDER NO. E1907487, CONTRACT NO. C-131965)

RECOMMENDING THE BOARD OF PUBLIC WORKS (BOARD):

AUTHORIZE the City Engineer to issue a Change Order to Ortiz Enterprises, Inc. (Ortiz) for a not-to-exceed amount of $300,000 for the Taylor Yard Bikeway/Pedestrian Bridge over the Los Angeles (LA) River Project (Project) to install additional vertical stainless-steel tension rods for the bridge.

TRANSMITTALS


4. Copy of Letter of Commitment from the Los Angeles County Metropolitan Transportation Authority (Metro) to provide additional funding for the Project, dated August 2, 2018.

DISCUSSION

Background
On June 27, 2018, the Board awarded a contract to Ortiz in the amount of $18,725,375 with a contingency amount of $1,872,538 for a total approved construction budget of $20,597,913 to construct the Project (Transmittal No. 1).

This Project will construct a multi-modal bridge over the LA River between Elysian Valley on the south and Taylor Yard on the north. The bridge is being designed for bicycle and pedestrian use and will also support emergency vehicles. On the north, a bikeway ramp will be constructed, which will lead to Kerr Road. The contract duration is 920 calendar days.
The proposed steel-framed bridge will be approximately 400 feet long and be supported on abutments on the north and south, and a concrete foundational support pier in the central portion of the LA Riverbed. The abutment to the north side will be adjacent to the LA River maintenance road; the abutment on the south side will be adjacent to the existing bikeway. The width of the actual pedestrian and bikeway path will be approximately 18 feet, as shown in the attached renderings of the proposed bridge. The Offices of Councilmember, Mitch O’Farrell of Council District No. 13 and Councilmember Gil Cedillo of Council District No. 1, support the project.

Change Order No. 15
The bridge superstructure will need to contain a total of 72 stainless-steel tension rods between large steel truss member bays to provide additional tension and support. The original bid documents did not include eight of these stainless-steel tension rods from the overlook structures of the bridge, and only included them along the main line of the bridge. During the construction phase, Arup, the Structural Engineer of Record, determined that the rods on the overlook structure were necessary to be included as part of the bridge.

The request to issue an Emergency Change Order is due to the long lead time for fabrication of the steel rods. Due to seasonal work restrictions in the LA River and the current accelerated schedule for erecting the bridge superstructure, it is critical to direct the contractor to begin fabrication of the rods in order to meet this critical timeline.

This change order shall compensate the contractor, Ortiz, to furnish all labor, materials, and equipment to install these additional eight 2.5-inch diameter stainless steel tension rods at the bridge overlooks. This work will be paid as extra work at an agreed lump sum. Therefore, an emergency authorization to issue a change order for a not-to-exceed
amount of $300,000 to order the additional rods was requested. The BOE is in the process of negotiating this change order. Approval to proceed with this change order was received from the Commissioner Caloza, on July 6, 2020, (Transmittal No. 2), and the emergency change order of not-to-exceed $300,000 was issued to Ortiz on July 7, 2020. (Transmittal No. 3).

The project is currently at 50 percent construction completion, and is anticipated to be completed in April, 2021.

**Status of Change Orders**

A summary of the current change order status is presented below:

<table>
<thead>
<tr>
<th>Category</th>
<th>Total No. of Change Orders</th>
<th>Dollar ($) Amount</th>
<th>Percent (%) Contract Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fully Executed Change Order</td>
<td>4</td>
<td>$294,051.99</td>
<td>1.57%</td>
</tr>
<tr>
<td>Preliminary Change Order</td>
<td>5</td>
<td>$430,408.28</td>
<td>2.30%</td>
</tr>
<tr>
<td>Change Order per this Board Report (Emergency Not-to-Exceed)</td>
<td>1</td>
<td>$300,000.00</td>
<td>1.60%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>10</strong></td>
<td><strong>$1,024,460.27</strong></td>
<td><strong>5.47%</strong></td>
</tr>
</tbody>
</table>

In anticipation of future change orders on the Project due to design modifications, the BOE will prepare another board report for increasing construction budget authority.

**Status of Funding**

The total funding currently available for this Project is $21,700,000, which consists of funds from Metro, through an executed Memorandum of Understanding between the City of Los Angeles (City) and Metro, dated March 7, 2018. These funds are used to pay for construction costs, construction contingencies, and construction engineering and administration. These funds are transferred to the BOE as incremental disbursements twice a year, up to funding authority.

Due to the lowest bid being higher than anticipated, Metro has issued a letter, dated August 2, 2018, to commit to increase their funding contribution an additional $3,750,850, to increase the total budget authority from $21,700,000 to $25,450,850 (Transmittal No. 4).

The funding for the Project comes from the Engineering Special Services Fund, Fund No. 682, Department No. 50, Appropriation Unit No. 50PVCW.
The City’s liability under this contract shall only be to the extent of the present City appropriation to fund the contract. However, if the City shall appropriate funds for any succeeding years, the City’s liability shall be extended to the extent of such appropriation, subject to the terms and conditions of the contract.

( SF RMK DW )

Report reviewed by:
BOE (ADM)

Report prepared by:
Architectural Division

Steven Fierce, AIA
Principal Architect
Phone No. (213) 485-4402

Statement as to Funds Approved by:

Miguel De La Peña, Director
Office of Accounting
Fund Ref. 682/50PVCW/$18,725,375
Total $20,597,913

Date: 08/03/2020

SF/NM/07-2020-0079.ARC.dng

Questions regarding this report may be referred to:
Nur Malhis, Project Manager
Phone No. (213) 485-4737
E-mail: Nur.Malhis@lacity.org

Respectfully submitted,

Gary Lee Moore, PE, ENV SP
City Engineer
REQUEST TO AWARD A CONTRACT FOR THE TAYLOR YARD BIKEWAY/PEDESTRIAN BRIDGE OVER THE LOS ANGELES RIVER - WORK ORDER NO. E1907487

RECOMMENDATIONS

1. Declare Ortiz Enterprises Inc. (Ortiz), first low bidder, to be the lowest responsive, responsible bidder, and award Ortiz a contract, including Additive Alternative Bid Item A2, for this project for the total amount of $18,725,375.

2. Authorize the President or two members of the Board of Public Works (Board) to execute the contract after approval as to form has been obtained from the City Attorney.

TRANSMITTALS

1. Summary of bids received on April 18, 2018.

2. Copy of executed Memorandum of Understanding (MOU) between the Metropolitan Transportation Authority (Metro) and the City of Los Angeles (City) for the construction of the Taylor Yard Bikeway/Pedestrian Bridge over Los Angeles River, executed on March 7, 2018.

3. Council File No. 17-0665-S1: Report from the Public Works and Gang Reduction and Transportation Committees on the execution of the MOU with Metro and the City for the construction of the Taylor Yard Bikeway Pedestrian Bridge.

DISCUSSION

Background
The project will construct a multi-modal bridge over the Los Angeles River between Elysian Valley on the south and Taylor Yard on the north. The bridge is being designed for bicycle and pedestrian use, and will also support emergency vehicles. On the north, a bikeway ramp will be constructed, which will lead to Kerr Road. The contract duration is 920 calendar days.

The proposed steel-framed bridge will be approximately 400 feet long and be supported on abutments on the north and south, and a concrete foundational support pier in the central portion of the Los Angeles River bed. The abutment to the north side will be adjacent to the...
Los Angeles River maintenance road; the abutment on the south side will be adjacent to the existing bikeway. The width of the actual pedestrian and bikeway path will be approximately 18 feet, as shown in the attached renderings of the proposed bridge.

The project has been reviewed for environmental considerations. A California Environmental Quality Act Mitigated Negative Declaration document was prepared and subsequently approved by the City Council on July 26, 2017.

**Bid Review**

This project was bid with two categories of bid items. The first category included the Base Bid Item Nos. 1 through 95. The subtotal of the bid amounts for Bid Item Nos. 1 through 95 is referred to as the “Total Bid Amount (Base Bid).” The second category of bid items was additive bid alternatives which were included to add additional scopes of work. The subtotal of costs for the Additive Alternative Bid Items A1 and A2 is referred to as the “Total Additive Alternative Bid Amount." The bid package stated that the award of the contract would be based on the “Total Bid Amount”, without considering the bid amounts for the Additive Alternatives.

Additive Alternative Bid Item A2 will be included in the contract award. Additionally, the City is reserving the option to add Additive Alternative Bid Item A1 during construction.

The summary of the Total Bid Amounts (Base Bids) received for the project is included as Transmittal No. 1. The City Engineer’s estimate for the total bid amount (Base Bid) is $16,100,000.

The lowest of the five Total Base Bids, Total Additive Alternatives, and Total Bid Amounts received are as follows.
June 27, 2018
Page 3

Business Codes:

MBE = Minority Business Enterprise
WBE = Women Business Enterprise
SBE = Small Business Enterprise
LBE = Local Business Enterprise
EBE = Emerging Business Enterprise
DVBE = Disabled Veteran Business Enterprise
OBE = Other Business Enterprise

<table>
<thead>
<tr>
<th>Bid No.</th>
<th>Contractor Name</th>
<th>Bid Amount</th>
<th>(%) High/Low</th>
<th>(%) Pledged</th>
</tr>
</thead>
<tbody>
<tr>
<td>Low Bid</td>
<td>Ortiz (OBE)</td>
<td>$18,585,375</td>
<td>15.44% High</td>
<td>MBE 3.25%</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>WBE 0.18%</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>SBE 3.61%</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>EBE 3.44%</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>DVBE 0.00%</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>OBE 57.58%</td>
</tr>
</tbody>
</table>

Total Bid Amount (Base Bid) + Additive Alternative A1

<table>
<thead>
<tr>
<th>Bid No.</th>
<th>Contractor Name</th>
<th>Total Bid Amount (Base Bid)</th>
<th>Additive Alternative A1</th>
<th>Total Bid Amount (Base Bid) + Additive Alternative A1</th>
</tr>
</thead>
<tbody>
<tr>
<td>Low Bid</td>
<td>Ortiz</td>
<td>$18,585,375</td>
<td>$940,000</td>
<td>$19,525,375</td>
</tr>
</tbody>
</table>

Total Bid Amount (Base Bid) + Additive Alternative A2

<table>
<thead>
<tr>
<th>Bid No.</th>
<th>Contractor Name</th>
<th>Total Bid Amount (Base Bid)</th>
<th>Additive Alternative A2</th>
<th>Total Bid Amount (Base Bid) + Additive Alternative A2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Low Bid</td>
<td>Ortiz</td>
<td>$18,585,375</td>
<td>$140,000</td>
<td>$18,725,375</td>
</tr>
</tbody>
</table>

Based on the range of bids submitted for this project, staff believes this bid is reasonable. The contract may be awarded to Ortiz, first low bidder, subject to verification of all other bidding requirements.

**Local Business Preference (LBP) Program**

City Ordinance No. 181910 adopted the LBP Program. This program is designed to increase local employment and expenditures in the local private sector. Bidders that qualify as a LBE may be granted an 8 percent reduction of their bid amount solely for...
bid evaluation purposes. Additionally, all non-LBE bidders may be granted a 1 percent reduction, up to a maximum of 5 percent, of their bid amount for bid evaluation purposes for every 10 percent of their bid that is to be performed by a LBE subcontractor. The Program also includes a provision which states that an Awarding Authority has the right to determine, at any time before the award of a contract, that it is not in the City’s best interest to grant a bid reduction to a qualifying LBE.

For this project, the Bureau of Contract Administration (BCA) staff verified that the apparent first low bidder, Ortiz, is not a certified LBE, and that the apparent second low bidder, Reyes Construction, Inc., is a certified LBE. However, when the LBP was applied, it did not change the order of the bids.

**Business Inclusion Program (BIP)**

On January 12, 2011, the Mayor issued Executive Directive No. 14 which created the BIP. This program provides MBE, WBE, SBE, EBE, DVBE, and OBE firms an equal opportunity to compete for, and participate in, City contracts. Additionally, the BIP requires bidders to perform and document a BIP Outreach via the internet utilizing the Los Angeles Business Assistance Virtual Network service.

This project was advertised with anticipated participation levels of 4.00 percent MBE, 2.00 percent WBE, 25.00 percent SBE, 8.00 percent EBE, 3.00 percent DVBE, and with mandatory BIP documentation requirements. The Office of Contract Compliance, based on a review of the documents submitted by Ortiz and on the recommended award amount, reported that the contractor pledged participation levels of 3.23 percent MBE, 0.18 percent WBE, 3.58 percent SBE, 3.41 percent EBE, 0.00 percent DVBE, 57.15 percent OBE, and complied with the BIP outreach requirements of the bid. The Mandatory Subcontracting Minimum requirement for this project is 25 percent and the contractor has complied by pledging a subcontractor participation level of 64.85 percent. This percentage was calculated after subtracting the fixed cost items of $1,050,000 from the total bid amount (base bid).

Ortiz pledged the following subcontractor utilization that was calculated based on the Total Bid Amount recommended for award:

Gender/Ethnicity Codes:

\[
\begin{align*}
\text{AA} & = \text{African American} & \text{HA} & = \text{Hispanic American} \\
\text{APA} & = \text{Asian Pacific American} & \text{SAA} & = \text{Subcontinent Asian American} \\
\text{NA} & = \text{Native American} & \text{C} & = \text{Caucasian} \\
\text{M} & = \text{Male} & \text{F} & = \text{Female}
\end{align*}
\]
Department of Public Works
Bureau of Engineering
Bureau of Contract Administration
Joint Report No. 2

June 27, 2018
Page 5

<table>
<thead>
<tr>
<th>Subcontractors</th>
<th>MBE/WBE/ SBE/EBE/ DVBE/OBE</th>
<th>Gender/ Ethnicity</th>
<th>(%) of Bid</th>
<th>Dollar Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Don H. Mahaffey Drilling Co.</td>
<td>MBE, SBE, EBE</td>
<td>F/HA</td>
<td>3.23%</td>
<td>$604,275.00</td>
</tr>
<tr>
<td>PCI</td>
<td>SBE</td>
<td>-</td>
<td>0.17%</td>
<td>$32,150.00</td>
</tr>
<tr>
<td>Treesmith Enterprises, Inc.</td>
<td>WBE, SBE, EBE</td>
<td>F/HA</td>
<td>0.18%</td>
<td>$34,200.00</td>
</tr>
<tr>
<td>Alcorn Fence Company</td>
<td>OBE</td>
<td></td>
<td>4.66%</td>
<td>$871,807.00</td>
</tr>
<tr>
<td>Elecnor Belco Electric, Inc.</td>
<td>OBE</td>
<td></td>
<td>8.58%</td>
<td>$1,606,000.00</td>
</tr>
<tr>
<td>Marina Landscape, Inc.</td>
<td>OBE</td>
<td></td>
<td>0.85%</td>
<td>$159,812.00</td>
</tr>
<tr>
<td>Railworks Track Services, Inc.</td>
<td>OBE</td>
<td></td>
<td>0.48%</td>
<td>$89,000.00</td>
</tr>
<tr>
<td>Robertson’s Ready Mix, Ltd.</td>
<td>OBE</td>
<td></td>
<td>1.74%</td>
<td>$326,000.00</td>
</tr>
<tr>
<td>Stantru Resources, Inc. dba Stantru Reinforcing Steel</td>
<td>OBE</td>
<td></td>
<td>5.01%</td>
<td>$937,525.00</td>
</tr>
<tr>
<td>Steel Girder, LLC dba Stinger Bridge and Iron</td>
<td>OBE</td>
<td></td>
<td>34.22%</td>
<td>$6,408,090.00</td>
</tr>
<tr>
<td>Techno Coatings, Inc.</td>
<td>OBE</td>
<td></td>
<td>1.62%</td>
<td>$302,560.00</td>
</tr>
</tbody>
</table>

Note: Subcontractors may be certified in multiple certification categories; therefore, per the requirements of Executive Directive No. 14, the dollar amounts were credited toward multiple pledged participation categories.

<table>
<thead>
<tr>
<th>Additive Alternative A1</th>
</tr>
</thead>
<tbody>
<tr>
<td>Subcontractor</td>
</tr>
<tr>
<td>----------------</td>
</tr>
<tr>
<td>Elecnor Belco Electric, Inc.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Additive Alternative A2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Subcontractor</td>
</tr>
<tr>
<td>----------------</td>
</tr>
<tr>
<td>Marina Landscape, Inc.</td>
</tr>
</tbody>
</table>

**Compliance with the City’s Non-Discrimination Policies**

Ortiz shall continue to comply with the Affirmative Action, Non-Discrimination, and Equal Employment Practices Provisions, Equal Benefits Ordinance, Contractor’s Use of Criminal History for Consideration of Employment, Living Wage Ordinance, Worker Retention Ordinance, First Source Hiring, and Slavery Disclosure Ordinance requirements of the bid.
Previous Work Record
Ortiz has worked on numerous contracts issued by the Board. No significant or unresolved problems in inspection, contract compliance, or bidder responsibility have been experienced by the BCA.

In the past five years, Ortiz has not been awarded any contracts issued by the Board under the BIP. However, the following table summarizes the previous Disadvantaged Business Enterprise (DBE)/OBE participation levels pledged by Ortiz during this time period under the City’s Race-Conscious DBE Program:

<table>
<thead>
<tr>
<th>No. of Contracts</th>
<th>Total ($) Value of Contracts</th>
<th>Pledged DBE ($) Amount</th>
<th>Pledged OBE ($) Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Total DBE (%)</td>
<td>Total OBE (%)</td>
</tr>
<tr>
<td>1</td>
<td>$12,165,071.06</td>
<td>$794,251.50</td>
<td>$2,160,490</td>
</tr>
<tr>
<td></td>
<td></td>
<td>6.53%</td>
<td>17.76%</td>
</tr>
</tbody>
</table>

Contractor Performance Evaluation
In accordance with Article 13, Chapter 1, Division 10, of the City of Los Angeles Administrative Code (L.A.A.C.), the Project Manager and the City Inspector for this construction contract shall submit Contractor Performance Evaluation Reports to the BCA upon completion of this contract.

Peak Hour Construction and Right-of-Way Obstruction Regulations
All contractors must comply with the requirements specified in the Los Angeles Municipal Code Section 62.61 related to peak hour traffic restrictions, unless an exemption from the Peak Traffic Hours Prohibition is approved.

Contractor Responsibility Ordinance
All contractors participating in this program are subject to compliance with the requirements specified in the City’s Contractor Responsibility Ordinance No. 173677 (Article 14, Chapter 1, Division 10, L.A.A.C.). Failure to comply with all the requirements specified in the ordinance may render this bidder’s contract subject to termination pursuant to the conditions expressed therein.

Project Labor Agreement (PLA)
The project incorporates a PLA. The PLA will facilitate an orderly settlement of labor disputes and grievances without strikes, work stoppages, or lockouts to ensure the timely and economical completion of the project. The PLA will also promote employment opportunities for local residents and will provide apprenticeship training for the duration of the construction. The contractor will be bound on all the provisions of the PLA.
Conclusion

In view of the above findings, staff recommends that the Board declare Ortiz, first low bidder, to be the lowest responsive, responsible bidder, and award Ortiz the contract for this project, including Additive Alternative Bid Item A2.

STATUS OF FINANCING

The total funding currently available for this Project is $21,700,000, which consists only of funds from Metro. These funds are used to pay for construction cost, construction contingency, and construction engineering and administration. Due to the lowest bid being higher than anticipated, Metro has agreed to increase their funding contribution. The City is currently working with Metro to increase their funding contribution from $21,700,000 to approximately $24,700,000. These additional funds will be distributed to all aspects of the total construction budget, and is anticipated to be approved in FY 2019-20. The current authority for construction, including contingency, will be $20,597,913, which is more than enough to fund the Project in the next fiscal year. The remainder of the currently available funds will be used for Construction Engineering. At the time the additional funding gets approved, another Board Report to increase the construction budget authority will be prepared.

On February 20, 2018, the City Council approved the City Engineer to execute a MOU between the City and Metro (Transmittal No. 2) for an amount not-to-exceed $21,700,000 for the construction of the bridge. Additionally, the City Council authorized the City Controller to deposit the funds in Engineering Special Service Fund No. 682, Department No. 50, Account No. 50PVCW (See Council File No. 17-0665-S1, Transmittal No. 3). Funding will be available upon receipt of up to $21,700,000 in Fund No. 682, Department No. 50, and Account No. 50PVCW.

The contract contains a “Financial Liability Clause” which states that “the City’s liability under this contract shall only be to the extent of the present City appropriation to fund the contract. However, if the City shall appropriate funds for any succeeding years, the City’s liability shall be extended to the extent of such appropriation, subject to the terms and conditions of the contract.

The following funding has been approved by the Director of the Office of Accounting subject to the conditions described above:

<table>
<thead>
<tr>
<th>Fund/Dept. No.</th>
<th>Appropriation Unit No.</th>
<th>Contract</th>
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<tr>
<td>682/50</td>
<td>50PVCW</td>
<td>$18,725,375</td>
<td>$1,872,538</td>
<td>$20,597,913</td>
</tr>
</tbody>
</table>
Joint Report No. 2

Page 8

Report reviewed by:
BOE (ADM and ARC)

Report prepared by:
Project Award and Control Division
Edick Ohanian, PE, ENV SP
Division Engineer
Phone No. (213) 847-0577

Compliance Review performed and approved by:
Hannah Choi, Assistant Director
Bureau of Contract Administration

Statement as to Funds approved by:
Victoria A. Santiago, Director
Office of Accounting
Fund Ref. 682/50PVCW/$18,725,375
Total $20,597,913
Date: 7/18/2018
EO/NM/06-2018-0094.PAC.ccl

Questions regarding this report may be referred to:
Nur Malhis, Civil Engineer/Project Manager
Phone No. (213) 485-4737
E-mail: Nur.Malhis@lacity.org

Respectfully submitted,

Gary Lee Moore, PE, ENV SP
City Engineer
Bureau of Engineering

John L. Reamer, Jr.
Inspector of Public Works
Bureau of Contract Administration
Taylor Yard Bridge - Request to Issue ECO

14 messages

Steven Fierce <steven.fierce@lacity.org>                      Mon, Jul 6, 2020 at 8:07 AM
To: Jessica Caloza <jessica.caloza@lacity.org>
Cc: Nur Malhis <nur.malhis@lacity.org>, Deborah Weintraub <deborah.weintraub@lacity.org>, Gary Lee Moore <gary.lee.moore@lacity.org>, Mahmood Karimzadeh <mahmood.karimzadeh@lacity.org>

Hello Commissioner Caloza,

The Bureau of Engineering, Architectural Division (BOE) is currently in construction for the Taylor Yard Bikeway/Pedestrian Bridge over the Los Angeles (LA) River (see Attachment). The bridge structure includes seventy-two (72) stainless steel tension rods in which eight (8) of these rods were omitted from the original bid.

Due to seasonal work restrictions in the LA River, and the current accelerated schedule, the BOE is requesting your approval allowing us to issue an Emergency Change Order, in the amount not-to-exceed $300,000 to the Contractor, Ortiz Enterprises, to furnish all labor, materials, and equipment to install these tension rods. This work will be paid at an agreed upon lump sum. The current Board approved funding is $20,597,913 for construction which includes approximately $1.9M contingency.

With approval of this Emergency Change Order, approximately $1M will remain in our contingency. That said, we are forecasting $1.6M in change orders which will exceed our current budget by approximately $600k.

This project is funded by Metro through an executed MOU for Construction in the amount of $21,700,000. Per the terms of the MOU, Metro agrees to provide additional construction funds as necessary. As such, we have obtained a letter from Metro agreeing to commit additional construction funds up to $3,750,800, totaling $25,450,800. It is our understanding that with this, Metro will adequately cover the additional $600k contingency we are projecting.

With your approval, we will issue the Emergency Change Order and prepare the Board Report.

Thank you,
Steven

--

Steven Fierce, AIA
Principal Architect
Bureau of Engineering | Department of Public Works
1149 S. Broadway, Suite 800
Los Angeles, CA 90015
Phone: 213-485-4402 | Fax: 213-485-4836

Proud Recipient of Mayor's Office 2019 Gender Equity Award

"Check out these sites and links! Go ahead, just click"

TYPB Bridge Rendering.pdf  9829K
Hi Steven,

Thanks for the briefing this afternoon and for sharing the additional details of this request. I'm good for this ECO to proceed.

Sincerely,
Jessica
July 07, 2020

Juan Ramirez, Project Manager
Ortiz Enterprises Inc.
6 Cushing Suite 200
Irvine, CA

Project: Taylor Yard Bikeway/Pedestrian Bridge Over the Los Angeles River

Subject: Emergency CO No. 015

Dear Juan Ramirez:

You are directed to proceed with the work as described in Emergency CO No. 015, attached. Also, please provide a lump sum proposal for the change order with a complete itemized cost breakdown of all labor, materials and equipment, while continuing to perform the change order. Please submit your written cost proposal within two weeks from the date of this letter. This office will review your proposal and, if necessary, it will be negotiated for final resolution to the satisfaction of both parties.

In addition, please provide a CPM schedule analysis for any impact to the critical path of the construction schedule as a result of this change order. If applicable, provide an estimate in terms of calendar days, supported by the analysis, to be added or deducted from the critical path of the current project schedule.

Except as indicated otherwise, all work related to the proposed change shall be done in accordance with applicable portions of the original contract documents.

For all correspondence regarding this change, please reference Emergency CO No.015. If you have any questions, please contact at (213) 485-5418.

Sincerely,

Adolfo Gutierrez
Construction Manager
Bridge Improvement Division

cc: albert.jones@lacity.org,
peter.cheng@lacity.org
1. Reason for Change

The bridge superstructure contains approximately seventy-two (72) stainless-steel tension rods between large steel truss member bays to provide additional tension and support. The original bid documents did not include eight (8) of these stainless-steel tension rods from the overlook structures of the bridge, located along the center pier. During the construction phase, Arup, the Structural Engineer, determined that these rods needed to be included.

The reason why this needs to be issued as an Emergency Change Order is due to the long lead time for fabrication of the steel rods. Due to seasonal works restrictions in the LA River, and the current accelerated schedule for erecting the bridge superstructure, it is critical to direct the Contractor to begin fabrication of the rods in order to meet this critical timeline.

2. Description of Change

This Emergency Change Order shall compensate the Contractor, Ortiz Enterprises, to furnish all labor, materials, and equipment to install these additional eight (8) 2.5-inch diameter stainless steel tension rods at the bridge overlooks. This work will be paid as extra work at an agreed lump sum.

3. Change in Contract Amount

Total amount of this Change Order shall not exceed $300,000.00.

The Contractor shall keep track of the costs, notify the Engineer in writing when the costs approach 50% and 75% of the not-to-exceed amount, and obtain approval from the Engineer before proceeding with any work that will exceed the stated amount. Final compensation will be based upon documented daily labor, material, and equipment costs to complete the scope of work defined above (if the change order is performed on a time & material basis), or on a lump sum basis (if the change order is negotiated full and final), and will be included in the final Change Order.

4. Change in Contract Duration

Schedule adjustment will be based upon documented impact to the project schedule, and will be included in the final Change Order.

---

Submitted By: Adolfo Gutierrez
Construction Manager

Date: 07/07/2020

Approved By: Nur Malhis
Project Manager/Sr. Construction Manager

Date: 07/08/2020

Approved By: Scott Gibson
Sr. Engineer / Division Manager

Date: 07/09/2020

Approved By: Verify Signature
Contractor

Date: 07/13/2020

* Since the Contractor refused to sign this Emergency Change Order, the City will issue a Unilateral Change Order.

Proceed from ECO to UCO
August 2, 2018

City of Los Angeles
Bureau of Engineering
1149 S. Broadway, Suite 700
Los Angeles, CA 90015

Attn: Deborah Weintraub, Chief Deputy City Engineer

Subject: Taylor Yard Bridge

Dear Ms. Weintraub:

This letter is to confirm we have received your June 7, 2018 letter and subsequent July 20, 2018 e-mail correspondence in regards to the revised construction budget for the Taylor Yard Bridge (attached).

We have reviewed the correspondence, as well as the terms of the Memorandum of Understanding (MOU) between Metro and the City of Los Angeles (City) that was approved by the Metro Board in July 2017, and agree with your assessment that the overall construction budget requires revision. Based on the results of construction bidding, it is anticipated that the construction budget will need to be revised by $3,750,850.

Per the terms of the agreement, Metro committed to funding a project total of $21,700,000; however, the agreement also indicates that if bids were to come in higher than expected, Metro would fund the difference. As such, Metro fully intends to abide by our agreements and provide the additional funding by the time required.

Given that the Taylor Yard Bridge project has not yet started construction, and that Metro and the City have already agreed to a yearly project cash flow, it is anticipated that the additional funding will not be required until approximately Summer 2020. Given this, Metro recommends that we bring this forward to the Board as part of the yearly budget process, which for FY20 will conclude in approximately May 2019.

If you have any questions, please do not hesitate to contact Tim Lindholm, Executive Officer for Capital Projects, at 213.922.7297.

Regards,

LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY

Richard Clarke
Chief Program Management Officer

cc: Daniel Rodman – Mayor’s Office
    Mahmood Karimzadeh – BOE
    Tim Lindholm – Metro
    Quintin Sumabat - Metro
    Gerardo Alvarez - Metro
    Marie Sullivan (Metro)
June 7, 2018

Mr. Gerardo Alvarez
Senior Director, Project Control, Program Management
Los Angeles County Metropolitan Transportation Authority
One Gateway Plaza
Los Angeles, CA 90012

TALYOR YARD BIKEWAY / PEDESTRIAN BRIDGE- REVISED MOU ATTACHMENT B-
CONSTRUCTION BUDGET

Dear Gerardo:

The City of Los Angeles, Bureau of Engineering (Engineering), has updated the total construction budget, which includes a more detailed construction administration and engineering budget, per your email, dated May 25, 2018.

Enclosed are the following documents:

1. Updated Attachment B for the MOU
2. Detailed Preliminary Projected Cost Loaded Schedule for the entire project broken down by six (6) month increments

At this time, it is important to note that the projected cost loaded schedule is preliminary and assumed. This cost loaded schedule will be superseded when the Contractor submits his cost loaded schedule at the start of construction.

This project is anticipated to be awarded by June 30, 2018, and a Notice to Proceed to the Contractor is anticipated to be released by August 1, 2018.

If you have any questions, or need further information, please contact Nur Malhis by email at Nur.Malhis@lacity.org, or by phone at 213-485-4737.

Sincerely,

Mahmood Karimzadeh, AIA
Principal Architect
Architectural Division, Engineering
## TAYLOR YARD BIKEWAY/PEDESTRIAN BRIDGE OVER LA RIVIERE
### PROJECT CONSTRUCTION BUDGET
#### ATTACHMENT B-VERSION 1

<table>
<thead>
<tr>
<th>Category</th>
<th>Title/Firm</th>
<th>Scope of Work</th>
<th>Total Construction Costs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Construction</td>
<td>Ortiz Enterprises, Inc.</td>
<td>Allowances, Mobilization, SWPPP, Removals and Access, Bridge Structure, Pedestrian Approach and Bike Path, Landscaping, Drainage, Electrical and Lighting, Signage and Striping</td>
<td>$18,565,375.00</td>
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<tr>
<td>Construction Contingency</td>
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<td>20% of Construction Costs</td>
<td>$3,717,075.00</td>
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<td>Total Construction Costs</td>
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<td>$22,302,450.00</td>
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<th>Rate/Month</th>
<th>Months</th>
<th>Total</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Management</td>
<td>BOE Project Mgr-Civil Engineer (Class 7237)</td>
<td>Manage the project through Construction phase</td>
<td>$8,660.00</td>
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<td>277,120.00</td>
<td>Billing rate of $100/hr-Half Time</td>
</tr>
<tr>
<td></td>
<td>Design Reviews</td>
<td>Review Design</td>
<td>$1,900.00</td>
<td></td>
<td>20,000.00</td>
<td>Charge per work</td>
</tr>
<tr>
<td>Construction Management</td>
<td>BOE Construction Mgr-Civil Engineer (Class 7237)</td>
<td>Answering RFI's, responding to submittals, processing change orders, monitoring construction activity, negotiation of claims, cost estimating, assisting inspector in field work</td>
<td>$17,330.00</td>
<td>32</td>
<td>554,560.00</td>
<td>Billing rate of $100/hr-Full Time</td>
</tr>
<tr>
<td></td>
<td>BOE Construction Mgr Civil Engineering Associate (Class 7240-3)</td>
<td>Providing technical expertise on shop drawings, submittals, RFI's, performing field inspections, structural observations, interpreting construction related documents, attending construction meetings.</td>
<td>$3,000.00</td>
<td>32</td>
<td>124,800.00</td>
<td>Billing rate of $60/hr-Quarter Time</td>
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<tr>
<td>Inspection and Testing</td>
<td>BCA Inspector -Sr Inspector (Class 7294)</td>
<td>Inspecting all project activities for contract compliance, material evaluation and testing, and composing of daily field reports</td>
<td>$14,700.00</td>
<td>32</td>
<td>470,400.00</td>
<td>Billing rate of $55/hr-Full Time</td>
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<td></td>
<td>BCA Inspector - Inspector (Class 7291)</td>
<td>Providing technical expertise on shop drawings, submittals, RFI's, performing field inspections, structural observations, interpreting construction related documents, attending construction meetings.</td>
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<td>220,800.00</td>
<td>Billing rate of $80/hr-Half Time</td>
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<td>BCA Inspector -Inspector (Class 7291)</td>
<td>Providing technical expertise on shop drawings, submittals, RFI's, performing field inspections, structural observations, interpreting construction related documents, attending construction meetings.</td>
<td>$3,450.00</td>
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<td>110,720.00</td>
<td>Billing rate of $60/hr-Quarter Time</td>
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<tr>
<td>Consultant Work</td>
<td>SPF a Architects</td>
<td>Providing technical expertise on shop drawings, submittals, RFI's, performing field inspections, structural observations, interpreting construction related documents, attending construction meetings.</td>
<td>$570,000.00</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>Geotechnical Consultant</td>
<td>Providing technical expertise on shop drawings, submittals, RFI's, performing field inspections, structural observations, interpreting construction related documents, attending construction meetings.</td>
<td>$150,000.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Environmental Consultant</td>
<td>Providing technical expertise on shop drawings, submittals, RFI's, performing field inspections, structural observations, interpreting construction related documents, attending construction meetings.</td>
<td>$150,000.00</td>
<td></td>
<td></td>
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<tr>
<td>Total Construction Engineering</td>
<td></td>
<td></td>
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<th>Duties</th>
<th>Rate/Month</th>
<th>Months</th>
<th>Total</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prime Consultant</td>
<td>Providing technical expertise on shop drawings, submittals, RFI's, performing field inspections, structural observations, interpreting construction related documents, attending construction meetings.</td>
<td>$570,000.00</td>
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<tr>
<td>Geotechnical Consultant</td>
<td>Providing technical expertise on shop drawings, submittals, RFI's, performing field inspections, structural observations, interpreting construction related documents, attending construction meetings.</td>
<td>$150,000.00</td>
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<tr>
<td>Environmental Consultant</td>
<td>Providing technical expertise on shop drawings, submittals, RFI's, performing field inspections, structural observations, interpreting construction related documents, attending construction meetings.</td>
<td>$150,000.00</td>
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<td>Total Construction Engineering</td>
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<td>$1,148,400.00</td>
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<table>
<thead>
<tr>
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<th>Months</th>
<th>Total</th>
<th>Comments</th>
</tr>
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<tbody>
<tr>
<td>Total Construction Engineering</td>
<td></td>
<td>$1,148,400.00</td>
<td></td>
<td></td>
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<tr>
<td>MOU Agreement</td>
<td></td>
<td>$21,700,000.00</td>
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<tr>
<td>SHORTFALL</td>
<td></td>
<td>$3,760,850.00</td>
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</table>

Date Revised: 5/29/2018
BPW Meeting - Item (3)

BPW-2020-0490

CD ALL

BUDGET INCREASE AND AMENDMENT NO. 2 - PROJECT TASK ORDER NO. A3-16-02 - DSCE, INC.

Recommending the Board:

1. AUTHORIZE the Director of the Bureau of Sanitation or his designee to issue Amendment No. 2 to Project Task Order A3-16-02 with DCSE, Inc., increasing the cost ceiling from $710,000 to $1,210,000 and extending the term of engagement to April 7, 2021 with three (3) optional one-year extensions if necessary.

(C-127362)

ATTACHMENTS:

<table>
<thead>
<tr>
<th>Description</th>
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<tbody>
<tr>
<td>BOS 1</td>
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<tr>
<td>BOS 1 TR 1</td>
</tr>
<tr>
<td>BOS 1 TR 2</td>
</tr>
<tr>
<td>BOS 1 TR 3</td>
</tr>
<tr>
<td>BOS 1 TR 4</td>
</tr>
<tr>
<td>BOS 1 TR 5</td>
</tr>
</tbody>
</table>
REQUEST FOR AUTHORITY TO ISSUE AMENDMENT NO. 2 TO PROJECT TASK ORDER A3-16-02 WITH DCSE [CONTRACT NO. C-127362] TO PROVIDE SUPPORT FOR GIS MOBILE SERVICE FULFILLMENT SYSTEM (SANSTAR PHASE II)

RECOMMENDATION

Authorize the Director and General Manager of LA Sanitation and Environment (LASAN) or his designee to issue Amendment No. 2 to Project Task Order (PTO) A3-16-02 with DCSE, Inc. [Contract No. C-127362], increasing the cost ceiling from $710,000 to $1,210,000 and extending the term of engagement to April 7, 2021 with three optional one-year extensions if necessary.

TRANSMITTALS

1. Copy of the adopted LASAN Board Report No. 1, dated June 15, 2016, providing the authority to issue a notice to award to DCSE, INC [CONTRACT NO. C-127362]: As-Needed Consultant Services for the Implementation of the Sanitation Automation Master Plan (AMP), Task Order Solicitation (TOS) A3-16-02: Support for GIS Mobile Services Fulfillment System (SANSTAR Phase II).

2. Copy of the executed PTO A3-16-02.

3. Copy of the adopted LASAN Board Report No. 2, dated May 20, 2019, providing the authority to issue a notice to award Amendment No. 1 to PTO A3-16-02 DCSE, INC [CONTRACT NO. C-127362]: As-Needed Consultant Services for the Implementation of the Sanitation AMP, TOS A3-16-02: Support for SANSTAR Phase II.

4. Copy of the executed PTO A3-16-02 Amendment No. 1.

5. Copy of the proposed PTO A3-16-02 Amendment No. 2.

DISCUSSION

On-Call Contract Background
On July 1, 2013, the Board of Public Works (Board) authorized LASAN to advertise and issue a Request for Qualifications (RFQ) to provide as-needed development and support services for automation and technology and to evaluate, select, and negotiate contracts with the qualified
firms. On November 16, 2015, the Board awarded five-year contracts including an optional five-year extension with nine qualified firms in six separate service areas consisting of (1) software engineering, (2) system integration, (3) local and wide area network and server design, (4) automation project and/or construction management services, (5) related services such as database development, and (6) cloud and hosting services.

Project Background
LASAN has implemented a GIS-centric mobile work order fulfillment system using cloud-based technology called SANSTAR. This system runs on both Windows and Android smartphones and is used by LASAN crews doing bulky item pick-up, dead animal collection, homeless encampment cleanup, and other special collection operations. SANSTAR currently tracks over 5,000 daily service request tickets originating from the MyLA311 system. These tickets are organized based on the commodity type being collected and are assigned to the specific yard responsible for providing the service. Furthermore, this system allows field personnel to receive their daily assignments electronically on a tablet or smartphone, collect valuable data in the field, and electronically document the completion of service requests, which in turn updates the MyLA311 system in near real-time. SANSTAR has been fully operational since November of 2015 and has reliably tracked over one million service request tickets from MyLA311.

Task Order Solicitation
On February 29, 2016, LASAN issued TOS A3-16-02 to all six (6) consulting firms on the pre-qualified list for Related Services. On March 30, 2016, LASAN received two proposals from CDM Smith and DCSE. A rating panel of three Information and Control Systems Division (ICSD) staff reviewed and rated the proposals for responsiveness using the criteria prescribed in the TOS. As a result, the TOS was awarded to DCSE (Transmittal 1). The resulting PTO was approved by the Board on June 15, 2016 (Transmittal 2).

Amendment No. 1
An amendment to the PTO was approved by the Board on May 20, 2019 (Transmittal 3) to increase the cost ceiling from $460,000 to $710,000 for additional services required to support SANSTAR, which included the Authorization Management System (AMS) for approval of homeless encampment cleanups and the Containers mobile application (Transmittal 4).

Proposed Amendment No. 2
To facilitate additional services required for the support of SANSTAR, which includes the AMS for approval of homeless encampment cleanups and the containers mobile application, LASAN is seeking to amend this PTO to increase the cost ceiling from $710,000 to $1,210,000 (Transmittal 5). The amended PTO includes additional requirements brought on by the demand for a single data source to track data and metrics related to the Homeless Encampment cleanups and the incorporation of the Environmental Compliance Inspectors within the Livability Services Division. LASAN’s Livability Services Division seeks to incorporate additional functionality into AMS and SANSTAR to efficiently produce reports from the data.

Term of Engagement
This amendment will extend the contract duration to April 7, 2021 with three optional one-year extensions.
Budget
This amendment will increase the contract amount by $500,000 for a project total of $1,210,000. The following Table 1 shows a breakdown of the budget for Amendment No. 2.

Table 1: A Budget Summary PTO A3-16-02

<table>
<thead>
<tr>
<th>Agreement</th>
<th>Contract Amount Increase by</th>
<th>Contract Amount</th>
<th>Purpose</th>
<th>Work Status</th>
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<tr>
<td>Original Project Task Order</td>
<td>N/A</td>
<td>$460,000</td>
<td>Provide services for the support of the GIS fulfillment system.</td>
<td>Completed</td>
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<tr>
<td>Amendment No. 1</td>
<td>$250,000</td>
<td>$710,000</td>
<td>To incorporate additional functionality into AMS and SANSTAR</td>
<td>Completed</td>
</tr>
<tr>
<td>Proposed Amendment No. 2</td>
<td>$500,000</td>
<td>$1,210,000</td>
<td>To further develop AMS as the single data source for all metrics collected during Homeless Encampment cleanups and the single output source of all reports pertaining to Homeless Encampment cleanups.</td>
<td></td>
</tr>
</tbody>
</table>

Business Inclusion Program (BIP)
In compliance with the Mayor’s Executive Directive No. 14, this Task Order is subject to the BIP. Due to the specific knowledge of the project, limited tasks, and specialized nature of the work, the responses to the TOS and the resulting PTO did not include subcontractor participation. A full BIP outreach was included as part of the original contract award.

CONTRACTOR PERFORMANCE EVALUATION

In accordance with the City of Los Angeles Administrative Code, Division 10, Chapter 1, Article 13, the appropriate City personnel responsible for the quality control of this personal services contract shall submit Contractor Performance Evaluation Reports to the Bureau of Contract Administration, Special Research & Investigation Section upon the termination of the Contract.

PROJECT REVIEW BY DIRECTOR (PRD) APPROVAL

The budget for this amendment was approved by PRD on March 25, 2020 for a total project amount of $1,210,000.
The total funding for this amendment is not to exceed $500,000. Funding is available in the General Fund, Fund No. 100, Appropriation Unit No. 003040 as shown in the table below:

<table>
<thead>
<tr>
<th>Budget Year</th>
<th>Fund No.</th>
<th>Dept.</th>
<th>Appropriation Unit No.</th>
<th>Funding</th>
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<tbody>
<tr>
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<td>82</td>
<td>003040</td>
<td>$250,000</td>
</tr>
<tr>
<td>Future years</td>
<td>TBD</td>
<td>TBD</td>
<td>TBD</td>
<td>$250,000</td>
</tr>
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<td></td>
<td></td>
<td></td>
<td><strong>$500,000</strong></td>
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</tbody>
</table>

Funds and appropriations for future fiscal years are not yet identified and existing appropriations may change based on available cash balances. Therefore, funds and appropriations will be determined by the Director and General Manager of LASAN or designee.

Funding as of the date of this Board Report has been verified and approved by the Director of the Office of Accounting subject to terms and conditions and cash availability described above.

Notwithstanding any other provision of this Contract, including any exhibits or attachments incorporated therein, and in order for the City to comply with its governing legal requirements, the City shall have no obligation to make any payments to the Contractor unless the City shall have first made an appropriation of funds equal to or in excess of its obligation to make any payments as provided in this Contract.

The Contractor agrees that any services provided by the Contractor, purchases made by the Contractor, or expenses incurred by the Contractor in excess of the appropriation(s) shall be free and without charge to the City and the City shall have no obligation to pay for the services, purchases, or expenses. The Contractor shall have no obligation to provide any services, provide any equipment, or incur any expense in excess of the appropriation amount(s) until the City appropriates additional funds for this Contract.
Respectfully submitted,

ENRIQUE C. ZALDIVAR, P.E.
Director and General Manager
Bureau of Sanitation

REVIEWED AND APPROVED BY:

LISA B. MOWERY, Chief Financial Officer
Bureau of Sanitation
Date: 8/6/20

APPROVED AS TO FUND:

MIGUEL DE LA PEÑA, Director
100/82/3040/$250,000
Office of Accounting
Date: 08/06/2020

Prepared by:
Nicolas Tran, ICSD
Alexa Esparza, ICSD/ADMIN
(213) 485-2842
DEPARTMENT OF PUBLIC WORKS

BUREAU OF SANITATION

BOARD REPORT NO. 1

JUNE 15, 2016

CD: ALL

AUTHORITY TO ISSUE A NOTICE OF AWARD TO DSCE, INC. [CONTRACT NO. C-127362] FROM LOS ANGELES SANITATION ON-CALL CONSULTANT LIST FOR SANITATION RELATED SERVICES PROJECTS, TASK ORDER SOLICITATION (TOS) A3-16-02 – SUPPORT FOR GIS MOBILE SERVICE FULFILLMENT SYSTEM (SANSTAR PHASE II)

RECOMMENDATION

Authorize the Director of the Los Angeles Sanitation (LASAN) to issue a Notice of Award to DCSE, Inc. [Contract No. C-127362] from the LASAN On-Call Consultant List to provide Support for GIS Mobile Service Fulfillment System in response to TOS No. A3-16-02.

TRANSMITTALS

1. Copy of the on-call list of Consultants for the Related Services Category.

2. Copy of the Task Order Solicitation for TOS No. A3-16-02 for Support for GIS Mobile Service Fulfillment System (SANStar Phase II).

DISCUSSION

On-Call Contract Background
On July 1, 2013, the Board of Public Works (BPW) authorized LASAN to advertise and issue a Request for Qualifications (RFQ) to provide as-needed development and support services for automation and technology consulting services on a pre-qualified and negotiate a personal services contract with each of the selected firms. On November 16, 2015, the BPW awarded 5-year contracts with an optional 5-year extension with nine (9) qualified firms in six separate service areas 1) Software engineering 2) System integration 3) Local and wide area network and server design 4) Automation project and/or construction management services 5) Related services such as database development, and 6) Cloud and hosting services.

Project Background
The LASAN, has implemented a GIS-centric mobile work order fulfillment system using cloud-based technology called SANStar. This system runs on both Windows and Android smart phones and is used by the LASAN crews doing bulky item pick up, dead
animal collection, and other special collection operations.

The system is currently handling over 3,500 service requests tickets originating from the MyLA311 system for LASAN to fulfill each day. These tickets are separated based on the commodity type being collected and assigned to the specific yard responsible for providing the service. Field personnel receive their daily assignments electronically on a tablet or smart phone, collect valuable data in the field, and electronically complete the service request which then updates the MyLA311 system in near real-time. SANStar has been fully operational since November of 2015 and has reliably processed over 10,060 Service Request tickets from MyLA311.

**500,000**

**Task Order Solicitation**
This TOS is intended to seek the services of a qualified firm to extend the existing mobile fulfillment system to support additional workflows and operations. These operations include LASAN’s Clean Streets program LA, container services, and Multi-Family Bulky Item sweeps.

**Record of Selection**
Based on the written proposal and DCSE’s technical qualifications, experience, performance, and approach to work that closely matches the requirements and expertise needed for the scope of work for this TOS, LASAN recommends awarding the contract to DCSE.

**Contract Negotiation**
LASAN negotiated with DCSE and both parties agreed to the scope of work shown in Transmittal 2.

**Business Inclusion Program (BIP)**
Due to the limited tasks and specialized nature of the work, neither proposer included subcontractors in their proposals. A full BIP outreach was included as part of the original contract award.

**CONTRACTOR PERFORMANCE EVALUATION**
In accordance with the City of Los Angeles Administrative Code, Division 10, Chapter 1, Article 13, the appropriate City personnel responsible for the quality control of this personal services contract shall submit Contractor Performance Evaluation Reports to the Bureau of Contract Administration, Special Research & Investigation Section upon termination of the Contract.
STATEMENT AS TO FUNDS
There is no impact to the General Fund. The total funding for this Task Order is not to exceed $460,000. Funding in the amount of $460,000 is available in the Solid Waste Resources Revenue Fund No. 508, Dept 50, Appropriation Unit No. 50 1X82, Object 304.

The contract includes a “Financial Liability Clause” which states that the City’s liability under this contract shall only be to the extent of the present appropriation to fund the contract. However, if the City shall appropriate funds for any succeeding years, the City’s liability shall be extended to the extent of such appropriation, subject to the terms and conditions of the contract.

Respectfully Submitted,

ENRIQUE C. ZALDIVAR, Director
Bureau of Sanitation

Statement as to Funds approved by:

VICTORIA A. SANTIAGO, Director
Office of Accounting
Date: 6/7/2016

Author: Anita Fernandez
(213) 485-3932

Reviewed by: LASAN/FMD
Support for GIS based Mobile Work Order System (SANStar Phase II)

Project Task Order # A3-16-02

City of Los Angeles
LA Sanitation

DCSE, Inc.
Los Angeles, CA

June 15, 2016
Project Task Order

for

Support for GIS based Mobile Work Order System (SANStar Phase II)

City Contract Contact:

Anita Fernandez, LA Sanitation  6-15-2016

Date

DCSE, Inc. Contact:

Masoud Hoseyni, DCSE, Inc.  6-15-2016

Date

LA Sanitation:

Anita Fernandez, Division Manager, ICSD  6-15-2016

Date
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4.2 City Participation ................... 10
Document Description

The purpose of this document is to clearly outline on-call contract exhibits required to establish a new Project Task Order and proceed with project implementation. Any required exhibit not herein will be used as established with the on-call contract.

Distribution List

City of Los Angeles

   Anita Fernandez, Division Manager, ICSD, LA Sanitation
   Director of Systems
   Information & Control Systems Division
   LA Sanitation
   1149 S. Broadway, Suite 900
   Los Angeles, CA 90015

DCSE, Inc.

   Masoud Hoseyni, Ph.D.
   President
   23461 South Pointe Drive, #300
   Laguna Hills, CA 92653
   (949) 465-3400 (phone)
   (949) 586-8141 (fax)
   www.dcse.com
   mhoseyni@dcse.com
1.0 PROJECT COST ESTIMATE

1.1 Project Costs
DCSE will complete the tasks and perform the required services as described in the “Scope of Work” for a not to exceed sum amount of Four Hundred Sixty Thousand Dollars ($460,000). This project task order invoicing and payment will be based on DCSE invoice on partial (%) completion of the tasks and on full completion of deliverables/tasks. The Maintenance and Support Contingency Task 6 will cover the level 2 support beyond the standard software support and outside the predefined scope of Tasks 1-5. ICSD will need to provide prior written approval of any tasks or hours to be billed under the Maintenance and Support Contingency.

<table>
<thead>
<tr>
<th>Task No.</th>
<th>Task</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Task 1</td>
<td>Clean Streets</td>
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</tr>
<tr>
<td>Task 2</td>
<td>Container Services</td>
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</tr>
<tr>
<td>Task 3</td>
<td>Sweeps</td>
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</tr>
<tr>
<td>Task 4</td>
<td>Photo Access</td>
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</tr>
<tr>
<td>Task 5</td>
<td>Live Dashboard</td>
<td>$50,000</td>
</tr>
<tr>
<td>Task 6</td>
<td>Maintenance and Support Contingency</td>
<td>$110,000</td>
</tr>
</tbody>
</table>

Total $ 460,000

1.2 Hourly Rates
For any additional work, DCSE will use its hourly rates, which are presented in the table below:

<table>
<thead>
<tr>
<th>Role</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Principal In Charge</td>
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</tr>
<tr>
<td>Assistant Project Mgr.</td>
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<tr>
<td>Field Supervisor</td>
<td>$180</td>
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<td>Principal Developer</td>
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<td>Senior Developer</td>
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<tr>
<td>Developer</td>
<td>$110</td>
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<tr>
<td>IT/Network Specialist</td>
<td>$110</td>
</tr>
<tr>
<td>Supervising Developer</td>
<td>$130</td>
</tr>
</tbody>
</table>
2.0 PROJECT TASK ORDER

2.1 Introduction

The City of Los Angeles, LA Sanitation (LASAN), has implemented a GIS centric mobile work order fulfillment system using cloud based technology called SANStar. This system runs on both Windows and Android smart phones with the back-end being managed in Microsoft Azure. SANStar is used by the crews doing bulky item pick up, dead animal collection, and other special collection operations. SANStar receives about 2000-3500 tickets a day from MyLA311 system that are targets to the LA Sanitation. SANStar separates the tickets based on request type and location and directs the tickets to the proper yard to process. Supervisors at different yards distribute the tickets to the individual routes which are serviced by specific trucks and drivers. LASAN is looking to extend the existing system to support additional workflows and operations as described below:

- Processing of the Clean Street Refereed Tickets
- Processing of the Container Services
- Processing of Sweep Ticket including injection of these tickets in MyLA311
- Providing access to collected field photos by the Sanitation Staff in MyLA311
- Implementation of a GIS Portal to display location and type of tickets on a real time basis
- Implementation a live dashboard to view progress of SANStar
- Providing Maintenance and Support Contingency for the Existing System

This proposal is a response to LASAN requirements to meet the above goals.

2.2 Project Approach

**Task 1 - Processing of the Clean Street Referred Tickets**
These tickets typically originated from MyLA311 or may be re-categorized based on observations of the drivers as such. Homeless Encampment Tickets allow workflows which includes obtaining and tracking authorizations prior to completing the ticket. Sub-Tasks of this task include:

- Task 1.1 - Implement Authorization Tracking – This tool would allow for tracking of the authorizations. It includes tracking of the status and location of the authorizations. It will include a tool to relate a SANStar SR to a given Authorization. This task also includes the implementation of the Console extension.
- Task 1.2 - Implement Android Extension – This task covers the development of the Android extension.
- Task 1.4 - Fine Tuning – Incorporating the changes identified in Task 3.
- Task 1.5 – Production – This task covers implementation of this extension in the production environment.
- Task 1.6 - Training and Support – Provide training both onsite and remotely. Ride along with the drivers and ICSD staff if required.
- Task 1.7 - Reports and Dashboard Interface – Implement necessary reports and update the dashboard with tiles showing progress.
- Task 1.8 - Project Management – Attend status and planning meetings and provide progress report.

**Task 2 - Processing of Container Services**
Container Services tickets include those tickets related to container request and replacement. These tickets have a different workflow compared to special pickups which includes tracking of the new and replaced containers. Sub-Tasks of this task include:
Task 2.1 - Implement Scanner – Implement Scanner interface on Android to pick up the serial number of containers.

Task 2.2 - Implement Android Extension - This task covers the development of the Android extension.

Task 2.3 - Testing and Q/A - Testing and Q/A of the Container Services task.

Task 2.4 - Fine Tuning - Incorporating the changes identified in Task 3.

Task 2.5 – Production - This task covers implementation of this extension in the production environment.

Task 2.6 - Training and Support - Provide training both onsite and remotely. Ride along with the drivers and ICSD staff if required.

Task 2.7 - Reports and Dashboard Interface - Implement necessary reports and update the dashboard with tiles showing progress.

Task 2.8 - Project Management - Attend status and planning meetings and provide progress report.

Task 3 - Processing of Sweep Tickets including injection of these tickets in MyLA311
This task includes supporting of the sweep workflows as well as injecting the tickets into the MyLA311 system. This task requires injection of the records using the MyLA311 API. Sub-Tasks of this task include:

Task 3.1 - Implement Sweeps on Android - This task covers the development of the Android extension.

Task 3.2 – Test - Testing and Q/A of the Authorization Tracking, Console, and Android Extension.

Task 3.3 – Refinement - Incorporating the changes identified in Task 2.

Task 3.4 – Production - This task covers implementation of this extension in the production environment.

Task 3.5 - Training and Support - Provide training both onsite and remotely. Ride along with the drivers and ICSD staff if required.

Task 3.6 - Reports and Dashboard Interface - Implement necessary reports and update the dashboard with tiles showing progress.

Task 3.7 - Project Management - Attend status and planning meetings and provide progress report.

Task 4 - Providing access to collected field photos by the Sanitation staff in MyLA311
This task involves setting up a mechanism to provide URLs that would bring up the photos that are attached to an individual ticket from the MyLA311 interface. It will also provide a mechanism to, using the MyLA311 API, to push photos to MyLA311 as those photos are taken in the field. Sub-Tasks of this task include:

Task 4.1 - Examine API of MyLA311 Attachment Support – Review documentation and test the updated MyLA311 API in the test environment.

Task 4.2 - Adjust Agent to Capture Attachments – Adjust the SANStar Agent to capture document information from the MyLA311 interface.

Task 4.3 - Adjust Agent to Post Attachments – Adjust the Agent to post attachments captured in the field to MyLA311. This includes adjustments to the Agent to post attachments into the archive.
Task 4.4 – Test - Testing and Q/A of the attachment processing.

Task 4.5 - Fine Tune – Adjust solution based on findings in Task 4.

Task 4.6 – Production - This task covers implementation of this extension in the production environment.

Task 4.7 - Training and Support - Provide training both onsite and remotely. Ride along with the drivers and ICSD staff if required.

Task 4.8 - Project Management - Attend status and planning meetings and provide progress report.

Task 5 - Implementation of Live Dashboard
Design and setup elements for the live dashboard to show progress and key measures for each yard and workflow process. Sub-Tasks of this task include:

Task 5.1 - Design New Tiles – This task involves designing tiles for different yards to show the desired information. Request will be gathered from the yard supervisor’s wr to the tile board.

Task 5.2 - Implement Tiles – Implement tiles identified in Task 1.

Task 5.3 - Setup MAT Server – Setup Mapplet Tiling Server on the test and production server. This requires installation of the MAT server.

Task 5.4 – Test - Testing and Q/A of the MAT tiles for each yard.

Task 5.5 - Fine Tune - Incorporating the changes identified in Task.

Task 5.6 – Production - This task covers implementation of MAT tiles in the production environment.

Task 5.7 - Training and Support - Provide training remotely on how to use the tiling system.

Task 5.8 - Project Management - Attend status and planning meetings and provide progress report.

Task 6 - Providing Maintenance and Support Contingency of the Existing System
This task includes support and maintenance contingency related issues that are tier-2 support beyond the standard product related support. Target of this support will be the ICSD and ITA staff on a day-to-day basis. ICSD will need to provide prior written approval of any tasks or hours to be billed under the Maintenance and Support Contingency.

3.0 KEY PERSONNEL

3.0 Project Personnel

This section introduces DCSE’s proposed project team, including a listing of key personnel, their function, and their availability. The DCSE team has completed an extensive and thorough labor resource analysis in the course of preparing this proposal. We have identified the key personnel that will be dedicated to the project upon award.

Note: All project team members are located in Southern California.
<table>
<thead>
<tr>
<th>Name</th>
<th>Role/Function</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>DCSE, Inc.</strong></td>
<td></td>
</tr>
<tr>
<td>Ali Diba</td>
<td>Principal-In-Charge/Project Manager</td>
</tr>
<tr>
<td>Masoud Hoseyni</td>
<td>Assistant Project Manager</td>
</tr>
<tr>
<td>Meade Maleki</td>
<td>Field Supervisor</td>
</tr>
<tr>
<td>Jack Thong</td>
<td>Principal Developer</td>
</tr>
<tr>
<td>Cameron Mortazavi</td>
<td>Senior Developer</td>
</tr>
<tr>
<td>Golnaz Afshinpour</td>
<td>Developer</td>
</tr>
<tr>
<td>Josh Lindner</td>
<td>IT/Networking Specialist</td>
</tr>
<tr>
<td>Khanh Tran</td>
<td>Supervising Developer</td>
</tr>
</tbody>
</table>

### 3.1 Office Locations Performing Work for the City

DCSE is headquartered in the city of Laguna Hills, California, 60 miles south of Los Angeles, within 45 minutes driving distance of the City’s office in downtown Los Angeles. The company’s address and contact information is provided below.

DCSE, Inc.
23461 South Pointe Drive, #300
Laguna Hills, CA 92653
(949) 465-3400 (Phone)
(949) 586-8141 (Fax)
[www.dcse.com](https://www.dcse.com) (URL)
4.0 PROJECT SCHEDULE

4.1 Project Schedule

DCSE Team proposes to complete the project by September 2016 from the mutually agreed upon start date. The delivery date will be dependent on acceptance testing and the MyLA311 API improvement availability. This system will be developed in the Microsoft Azure Cloud. The Maintenance and Support Contingency Task 6 will cover the level 2 support beyond the standard software support and outside the predefined scope of Tasks 1-5. This task may continue beyond the project timeline shown below.

<table>
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<th>Task No.</th>
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<tr>
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<td>Container Services</td>
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<td>3.6</td>
</tr>
<tr>
<td>Task 3</td>
<td>Sweeps</td>
<td>1.0</td>
<td>1.7</td>
</tr>
<tr>
<td>Task 4</td>
<td>Photo Access</td>
<td>5.0</td>
<td>1.6</td>
</tr>
<tr>
<td>Task 5</td>
<td>Live Dashboard</td>
<td>0.0</td>
<td>2.0</td>
</tr>
<tr>
<td>Task 6</td>
<td>Maintenance and Support Contingency</td>
<td>0.0</td>
<td>TBD</td>
</tr>
</tbody>
</table>

Schedule (Months) - 2016

Task 1 - Clean Streets Initiative
Task 2 - Container Services
Task 3 - Sweeps
Task 4 - Photo Access
Task 5 - Live Dashboard
4.2 City Participation

Anticipated City participation activities include participating on the project team, reviewing and approving various project documents, helping develop requirements, providing additional information to support design and development when needed, reviewing design and development, developing acceptance criteria, and approving the recommendations. In addition, the City will assign a MyLA311 System expert to assist with system configuration and answering relevant questions related to the system.
AUTHORITY TO ISSUE AMENDMENT NO. 1 TO PROJECT TASK ORDER A3-16-02
SUPPORT FOR GIS MOBILE SERVICE FULFILLMENT SYSTEM (SANSTAR PHASE II) WITH DCSE, INC. [CONTACT NO. C-127362]

RECOMMENDATION

Authorize the Director of LA Sanitation and Environment (LASAN) or his designee to issue Amendment No. 1 to the existing Project Task Order (PTO) A3-16-02 Support for GIS Mobile Service Fulfillment System with DCSE, Inc. [Contract No. C-127362] increasing the cost ceiling from $460,000 to $710,000.

TRANSMITTALS

1. Copy of the adopted LASAN Board Report No. 1, dated June 15, 2016, providing the authority to issue a notice to award to DCSE, INC [CONTRACT NO. C-127362]: As-Needed Consultant Services for the Implementation of the Sanitation Automation Master Plan (AMP), Task Order Solicitation (TOS) A3-16-02: Support for GIS Mobile Services Fulfillment System (SANSTAR PHASE II).

2. Copy of the executed Project Task Order for PTO No. A3-16-02.

3. Copy of the proposed PTO A3-16-02 Amendment 1.

DISCUSSION

On-Call Contract Background
On July 1, 2013, the Board of Public Works (Board) authorized LASAN to advertise and issue a Request for Qualifications (RFQ) to provide as-needed development and support services for automation and technology and to evaluate, select, and negotiate contracts with the qualified firms. On November 16, 2015, the Board awarded five-year contracts including an optional five-year extension with nine qualified firms in six separate service areas consisting of (1) software engineering, (2) system integration, (3) local and wide area network and server design, (4) automation project and/or construction management services, (5) related services such as database development, and (6) cloud and hosting services.

Project Background
LASAN has implemented a GIS-centric mobile work order fulfillment system using cloud-based technology called SANSTAR. This system runs on both Windows and Android smartphones and is used by LASAN crews doing bulky item pick-up, dead animal collection, homeless encampment cleanup, and other special collection operations. SANSTAR currently tracks over 3,800 daily service requests tickets originating from the MyLA311 system. These tickets are organized based on the commodity type being collected and are assigned to the specific yard responsible for providing the service. Furthermore, this system allows field personnel to receive
their daily assignments electronically on a tablet or smartphone, collect valuable data in the field, and electronically document the completion of service requests, which in turn updates the MyLA311 system in near real-time. SANSTAR has been fully operational since November of 2015 and has reliably tracked over 800,000 service request tickets from MyLA311.

Task Order Solicitation
On February 29, 2016, LASAN issued TOS A3-16-02 to all six (6) consulting firms on the pre-qualified list for Related Services. On March 30, 2016, LASAN received two proposals from CDM Smith and DCSE. A rating panel of three Information and Control Systems Division (ICSD) staff reviewed and rated the proposals for responsiveness using the criteria prescribed in the TOS. As a result, the TOS was awarded to DCSE.

The resulting PTO was approved by the Board on June 15, 2016 (See Transmittal No. 1 and No. 2).

To facilitate additional services required for the support of SANSTAR, which includes the Authorization Management System (AMS) for approval of homeless encampment cleanups and the Containers mobile application, LASAN is seeking to amend this PTO to increase the cost ceiling from $460,000 to $710,000 for a period of three years. (See Transmittal No. 3). The amended PTO includes additional requirements brought on by the formation of the Livability Services Division as it seeks to incorporate additional functionality into AMS and SANSTAR.

Business Inclusion Program (BIP)
Due to the specific knowledge of the project, limited tasks, and specialized nature of the work, the responses to the TOS and the resulting PTO did not include subcontractor participation. A full BIP outreach was included as part of the original contract award.

CONTRACTOR PERFORMANCE EVALUATION
In accordance with the City of Los Angeles Administrative Code, Division 10, Chapter 1, Article 13, the appropriate City personnel responsible for the quality control of this personal services contract shall submit Contractor Performance Evaluation Reports to the Bureau of Contract Administration, Special Research & Investigation Section upon termination of the Contract.

PROGRAM REVIEW DIRECTOR (PRD) APPROVAL
The Amendment No. 1 budget was approved by PRD on November 29, 2018 in the amount of $250,000.

STATUS OF FINANCING
The total funding for this amendment is not to exceed $250,000, for a project total of $710,000. Funding in the amount of $75,000 is available in the Solid Waste Resource Revenue Fund No. 508, Appropriation Unit No. 50RX82, object 602 ($60,000) and the General Fund No. 100, Appropriation Unit No. 006020, ($15,000).
The remaining funding will be budgeted within the Solid Waste Resource Revenue Fund No. 508.

Funds and appropriations for future fiscal years are not yet identified and existing appropriations may change based on available cash balances. Therefore, funds and appropriations will be determined by the LASAN Director or designee.

Funding as of the date of this Board Report has been verified and approved by the Director of Office of Accounting subject to terms and conditions and cash availability described above.

Notwithstanding any other provision of this Contract, including any exhibits or attachments incorporated therein, and in order for the City to comply with its governing legal requirements, the City shall have no obligation to make any payments to the Contractor unless the City shall have first made an appropriation of funds equal to or in excess of its obligation to make any payments as provided in this Contract.

The Contractor agrees that any services provided by the Contractor, purchases made by the Contractor or expenses incurred by the Contractor in excess of the appropriation(s) shall be free and without charge to the City and the City shall have no obligation to pay for the services, purchases, or expenses. The Contractor shall have no obligation to provide any services,
provide any equipment, or incur any expense in excess of the appropriation, amount(s) until the City, appropriates additional funds for this Contract.

(REVIEWED AND APPROVED BY:

LISA B. MOWERY, Chief Financial Officer
Bureau of Sanitation
Date: 4/25/19

APPROVED AS TO FUNDS:

VICTORIA A. SANTIAGO, Director
Office of Accounting
508/50/50RX82 $60,000
100/82/006020 $15,000
Date: 5/9/2019

Prepared by: Nicolas Tran/Marco Solorio
(213) 485-2281)
Support for GIS based Mobile Work Order System (SANStar Phase II)

Project Task Order # A3-16-02
Amendment 1

City of Los Angeles
LA Sanitation

DCSE, Inc.
Los Angeles, CA

MAY 20, 2019
Project Task Order

for

Support for GIS based Mobile Work Order System (SANStar Phase II)

LASAN Project Manager:

Nicolas Tran, LA Sanitation
Date

6/4/2019

Consultant Principal-in-Charge

Masoud Hoseyni, DCSE, Inc.
Date

6/3/2019

LASAN On-Call Contract Manager:

Anita Fernandez, Division Manager, ICSD
Date

6-3-2019
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  1.2 Hourly Rates 5
2.0 PROJECT TASK ORDER 5
3.0 KEY PERSONNEL 5
4.0 PROJECT SCHEDULE 5
Document Description

This amendment will increase the cost ceiling from $460,000 to $710,000.

Distribution List

No change.
1.0 PROJECT COST ESTIMATE

1.1 Project Costs
DCSE will complete the tasks and perform the required services as described in the “Scope of Work” for a not to exceed sum of Seven Hundred Ten Thousand Dollars ($710,000). This project task order invoicing and payment will be based on DCSE invoice on partial (%) completion of the tasks and on full completion of the deliverables/tasks. The Maintenance and Support Contingency Task 6 will cover the level 2 support beyond the standard software support and outside the predefined scope of Tasks 1-5. ICSD will need to provide prior written approval of any tasks or hours to be billed under the Maintenance and Support Contingency.

<table>
<thead>
<tr>
<th>Task No.</th>
<th>Task</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Task 1</td>
<td>Clean Streets</td>
<td>$ 130,000</td>
</tr>
<tr>
<td>Task 2</td>
<td>Container Services</td>
<td>$ 90,000</td>
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<tr>
<td>Task 3</td>
<td>Sweeps</td>
<td>$ 44,000</td>
</tr>
<tr>
<td>Task 4</td>
<td>Photo Access</td>
<td>$ 36,000</td>
</tr>
<tr>
<td>Task 5</td>
<td>Live Dashboard</td>
<td>$ 50,000</td>
</tr>
<tr>
<td>Task 6</td>
<td>Maintenance and Support Contingency</td>
<td>$ 360,000</td>
</tr>
</tbody>
</table>

Total $ 710,000

1.2 Hourly Rates
No change.

2.0 PROJECT TASK ORDER
No change.

3.0 KEY PERSONNEL
No change.

4.0 PROJECT SCHEDULE
No Change
Support for GIS based Mobile Work Order System (SANStar Phase II)

Project Task Order # A3-16-02

Amendment 2

City of Los Angeles
LA Sanitation

DCSE, Inc.
Los Angeles, CA

August 2020
Project Task Order

for

Support for GIS based Mobile Work Order System (SANStar Phase II)
Amendment 2

LASAN Project Manager:

Marco Solorio, LA Sanitation
Date

Consultant Principal-in-Charge

Masoud Hoseyni, DCSE, Inc.
Date

LASAN On-Call Contract Manager:

Nicolas Tran, Division Manager, ICSD
Date
# Table of Contents

<table>
<thead>
<tr>
<th>Section</th>
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<tr>
<td>DOCUMENT DESCRIPTION</td>
<td>4</td>
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<tr>
<td>1.0 PROJECT COST ESTIMATE</td>
<td>5</td>
</tr>
<tr>
<td>1.1 Project Costs</td>
<td>5</td>
</tr>
<tr>
<td>1.2 Hourly Rates</td>
<td>5</td>
</tr>
<tr>
<td>2.0 PROJECT TASK ORDER</td>
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<tr>
<td>3.0 KEY PERSONNEL</td>
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<tr>
<td>4.0 PROJECT SCHEDULE</td>
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</table>
Document Description

This amendment will increase the cost ceiling from $710,000 to $1,210,000.

Distribution List

No change.
1.0 PROJECT COST ESTIMATE

1.1 Project Costs

DCSE will complete the tasks and perform the required services as described in the “Scope of Work” for a not to exceed sum of One Million Two Hundred Ten Thousand Dollars ($1,210,000). This project task order invoicing and payment will be based on DCSE invoice on partial (%) completion of the tasks and on full completion of the deliverables/tasks. The Maintenance and Support Contingency Task 6 will cover the level 2 support beyond the standard software support and outside the predefined scope of Tasks 1-5. ICSD will need to provide prior written approval of any tasks or hours to be billed under the Maintenance and Support Contingency.

<table>
<thead>
<tr>
<th>Task No.</th>
<th>Task</th>
<th>Cost</th>
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</thead>
<tbody>
<tr>
<td>Task 1</td>
<td>Clean Streets</td>
<td>$130,000</td>
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<tr>
<td>Task 2</td>
<td>Container Services</td>
<td>$90,000</td>
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<td>Task 3</td>
<td>Sweeps</td>
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<td>Photo Access</td>
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</tr>
<tr>
<td>Task 5</td>
<td>Live Dashboard</td>
<td>$50,000</td>
</tr>
<tr>
<td>Task 6</td>
<td>Maintenance and Support Contingency</td>
<td>$860,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>Total</strong></td>
<td><strong>$1,210,000</strong></td>
</tr>
</tbody>
</table>

1.1 Hourly Rates

No change.

2.0 PROJECT TASK ORDER

No change.

3.0 KEY PERSONNEL

No change.

4.0 PROJECT SCHEDULE

No change.
REVISED TASK ORDER SOLICITATION NO. 56 - HARRIS & ASSOCIATES -
PRE-QUALIFIED ON-CALL CIVIL ENGINEERING SERVICES
CONSULTANTS LIST - FIRE AND POLICE FACILITIES PLANNING SUPPORT SERVICES

Recommending the Board:

1. APPROVE the revisions to the Minority Business Enterprise/ Women Business Enterprise/ Other Business Enterprise pledged participation for Task Order No. 56 as provided in the Board motion.

(C-115235)

ATTACHMENTS:

<table>
<thead>
<tr>
<th>Description</th>
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<tbody>
<tr>
<td>BOE 1</td>
</tr>
<tr>
<td>BOE 1 ATT</td>
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CD No. Various

MOTION

On March 31, 2020, the Board of Public Works (Board) adopted the Bureau of Engineering Report No. 1, titled “Request for Authority to Revise the Task for Solicitation No. 56 to Harris & Associates, Contract No. C-115235 from the Pre-Qualified On-Call Civil Engineering Services Consultants List to Perform a Joint Development Study for Fire and Police Facilities Planning Support Services,” BPW-2020-0232 [Attachment]. The information contained in the board report needs to be revised to correct an error regarding the pledged Minority Business Enterprise (MBE) /Women Business Enterprise (WBE)/Other Business Enterprise (OBE) participation level.

The City of Los Angeles has set anticipated participation levels of 12 percent and 2 percent for MBE/WBE participation, respectively. For this revised task, Harris & Associates is pledging a MBE participation level of 25.27 percent and a WBE participation level of 2.17 percent. This correction is needed due to a mathematical error and because KWC Architect + Design, a new subconsultant to Harris & Associates, was able to obtain their MBE certification after the adoption of the Board report.

The MBE/WBE/OBE pledged participation as shown on the adopted board report is as follows:

Gender/Ethnicity Codes:

- AA = African American
- HA = Hispanic American
- APA = Asian Pacific American
- SAA = Subcontinent Asian American
- NA = Native American
- C = Caucasian
- M = Male
- F = Female

<table>
<thead>
<tr>
<th>Subconsultants</th>
<th>Gender/Ethnicity</th>
<th>MBE/WBE/OBE</th>
<th>(%) of Base Task</th>
<th>Task Amount</th>
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<tbody>
<tr>
<td>Simpson &amp; Simpson</td>
<td>F/AA</td>
<td>WBE</td>
<td>9.32%</td>
<td>$ 18,004</td>
</tr>
<tr>
<td>KWC Architect + Design</td>
<td>M/APA</td>
<td>OBE</td>
<td>16.57%</td>
<td>$ 32,000</td>
</tr>
<tr>
<td>Ninyo &amp; Moore</td>
<td>M/HA</td>
<td>MBE</td>
<td>1.55%</td>
<td>$  3,000</td>
</tr>
</tbody>
</table>

Total MBE Participation 1.55% $  3,000
Total WBE Participation 9.32% $ 18,004
Total OBE Participation 16.57% $ 32,000

Subtotal Subconsultant Participation 27.44% $ 53,004

Prime Participation 72.56% $140,140
Initial Base Task 100.00% $193,144
Contingency $ 6,856
Total Task Budget Authority $200,000
The MBE/WBE/OBE pledged participation should be revised as shown below:

Gender/Ethnicity Codes:

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
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<tbody>
<tr>
<td>AA</td>
<td>African American</td>
</tr>
<tr>
<td>HA</td>
<td>Hispanic American</td>
</tr>
<tr>
<td>APA</td>
<td>Asian Pacific American</td>
</tr>
<tr>
<td>SAA</td>
<td>Subcontinent Asian American</td>
</tr>
<tr>
<td>NA</td>
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<td>C</td>
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<tr>
<td>F</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Subconsultants</th>
<th>Gender/Ethnicity</th>
<th>MBE/WBE/OBE</th>
<th>(%) of Revised Task</th>
<th>Revised Task ($) Amount</th>
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<tbody>
<tr>
<td>Simpson &amp; Simpson</td>
<td>F/AA</td>
<td>WBE</td>
<td>2.17%</td>
<td>$ 4,2000</td>
</tr>
<tr>
<td>KWC Architect + Design</td>
<td>M/APA</td>
<td>MBE</td>
<td>16.57%</td>
<td>$ 32,000</td>
</tr>
<tr>
<td>Ninyo &amp; Moore</td>
<td>M/HA</td>
<td>MBE</td>
<td>8.70%</td>
<td>$ 16,804</td>
</tr>
</tbody>
</table>

Total MBE Participation: 25.27% $ 48,804
Total WBE Participation: 2.17% $ 4,200
Total OBE Participation: 0% $ 0

Subtotal Subconsultant Participation: 27.44% $ 53,004

Prime Participation: 72.56% $140,140
Revised Base Task: 100.00% $193,144
Contingency: $ 6,856

Total Revised Task Budget Authority: $200,000

I THEREFORE MOVE that the Board approve the revisions to the MBE/WBE/OBE pledged participation for Task Order No. 56 as provided in this Board Motion.

(SJC GV RMK DW)

Motion reviewed by:

Respectfully submitted,

Gary Lee Moore, PE, ENV SP
City Engineer

Questions regarding this Motion may be referred to:
Richard Louie, Senior Civil Engineer
Phone No. (213) 923-6337
E-mail: Richard.Louie@lacity.org
REQUEST FOR AUTHORITY TO REVISE THE TASK FOR SOLICITATION NO. 56 TO HARRIS & ASSOCIATES, CONTRACT NO. C-115235 FROM THE PRE-QUALIFIED ON-CALL CIVIL ENGINEERING SERVICES CONSULTANTS LIST TO PERFORM A JOINT DEVELOPMENT STUDY FOR FIRE AND POLICE FACILITIES PLANNING SUPPORT SERVICES - WORK ORDER NO. E1908603

RECOMMENDING THE BOARD OF PUBLIC WORKS (BOARD):

AUTHORIZE the City Engineer to issue a revision of the Task for Solicitation (Task No. 56) to Harris & Associates increasing the budget authority from $139,921 to $200,000, which includes contingency, for a Joint Development Study for Fire and Police Facilities Planning Support Services.

TRANSMITTALS

1. Copy of the Bureaus of Engineering (BOE) and Contract Administration Joint Report No. 1, adopted on February 11, 2019, requesting authority to execute Contract Amendment No. 2 to nine Pre-Qualified On-Call (PQOC) Civil Engineering Services consultant contracts.


3. Copy of Notice-to-Proceed (NTP) No. 1 for TOS No. 56, dated August 15, 2019.


5. Confirmation email from the Board of Public Works (Board) BOE Liaison Commissioner, Jessica Caloza, dated February 7, 2020, approving a not-to-exceed budget of $200,000.

DISCUSSION

Background

The Los Angeles Fire Department (LAFD) and the Los Angeles Police Department (LAPD) maintain facilities across the City of Los Angeles (City), built over many years and in various states of repair. Some facilities have been replaced over recent years through Proposition F and Proposition Q which were approved by voters in 2000 and 2002, respectively. However, many Fire and Police facilities across the City are still in need of replacement or repair, but were not included in Proposition F or Proposition Q.

Additional replacement or repairs to Fire and Police facilities are needed to ensure that the LAFD and the LAPD can provide the highest level of service to the City’s residents. Therefore, City Council directed the BOE to work with the LAFD and the LAPD to
identify and prioritize projects to be included in a potential future Public Safety Facilities Bond Measure (Council File Nos. 19-0413 and 19-0414).

**TOS Description**
The services provided under this TOS include planning services for new or replacement Fire and Police facilities.

**Summary of Selection and Negotiations**
On March 12, 2014, the Board approved Amendment No. 2 to extend the terms of the contracts with the PQOC list of consultants, originally executed on March 17, 2009, to provide civil design services for the Street and Stormwater Program (Transmittal No. 1). The terms of the PQOC contracts were extended an additional three years for a revised expiration date of March 17, 2022.

On July 12, 2019, the BOE issued TOS No. 56 to all nine civil engineering consultants on the PQOC Civil Engineering Services Consultants List (Transmittal No. 2). The scope of the TOS was for developing a planning document with cost estimates for new or replacement fire and police facilities. The deadline for submitting proposals was July 19, 2019. Three firms submitted proposals: AECOM, Harris & Associates, and MARRS Services, Inc. A panel of the BOE employees conducted an evaluation and scoring of the proposals and selected Harris & Associates. Documentation supporting the selection of the consultant as well as a record of the negotiations has been included in the project file.

The BOE issued NTP No. 1 to Harris & Associates on August 15, 2019 (Transmittal No. 3) in the amount of $139,921 which is within the City Engineer's authority of issuing a TOS up to $150,000.

Additional scope is needed for Harris & Associates to perform a Joint Development Study to investigate the potential of co-locating Fire or Police facilities with other uses such as housing, office, or other City facilities (Transmittal No. 4). Harris & Associates has submitted a proposal for the Joint Development Study and the BOE has negotiated a cost for the study in the amount of $53,223 plus $6,856 for contingency. The total cost of NTP No. 1, plus the additional cost for the Joint Development Study, is $200,000, including contingency.

Due to the urgency of this task, Commissioner Caloza was contacted and on February 7, 2020, and provided approval to issue this revision of the Task for a total not-to-exceed amount of $200,000 on February 7, 2020 (Transmittal No. 5).

**Minority Business Enterprise /Women Business Enterprise/ Other Business Enterprise (MBE/WBE/OBE) Subcontractor Outreach Program**
The revised Task will be subjected to the MBE/WBE/OBE Subcontractor Outreach Program requirements. The City has set anticipated participation levels of 12 percent and 2 percent for MBE/WBE participation, respectively. Based on the latest invoice dated December 11, 2019, Harris & Associates has achieved participation levels of 120
12 percent MBE and 2.10 percent WBE. For this revised task, the Consultant is pledging a MBE participation level of 1.55 percent and a WBE participation level of 9.32 percent.

For the revised Task, the following MBE, WBE, and OBE firms are proposed to be utilized by the Consultant:

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<td>1.55%</td>
<td>$3,000</td>
</tr>
</tbody>
</table>

| Total MBE Participation | 1.55% | $3,000 |
| Total WBE Participation | 9.32% | $18,004 |
| Total OBE Participation | 16.57% | $32,000 |
| Subtotal Subconsultant Participation | 27.44% | $53,004 |
| Prime Participation | 72.56% | $140,140 |
| Initial Base Task | 100.00% | $193,144 |
| Contingency | | $6,856 |
| Total Task Budget Authority | | $200,000 |

KWC Architect + Design is a new subconsultant to Harris & Associates and is needed for their specialized expertise to complete the Joint Development Study. KWC Architect + Design is in the process of obtaining their MBE certification which will significantly increase the pledged MBE participation for the revised Task.

Contractor Performance Evaluation

In accordance with Division 10, Chapter 1, Article 13 of the Los Angeles Administrative Code, the appropriate City personnel responsible for the quality control of this personal services contract shall submit Contractor Performance Evaluation Reports to the Bureau of Contract Administration, Special Research and Investigation Section upon completion of the contract.
STATUS OF FUNDING

Funds were transferred to the project from the Capital Improvement Expenditure Program through the Fiscal Year 2019-20 First Construction Projects Report (Council File No. 19-0926). Funds in the amount of $60,079 are available in Fund No. 100, Department No. 78, Appropriation Unit No. 003040.

The City's liability under this contract shall only be to the extent of the present City appropriation to fund the contract. However, if the City shall appropriate funds for any succeeding years, the City's liability shall be to the extent of such appropriation, subject to the terms and conditions of the contract.

(SJC EBO RMK DW)

Report reviewed by: BOE (ADM and PAC)
Report prepared by: Street Improvement and Stormwater Division
Steve J. Chen, PE
Division Engineer
Phone No. (213) 485-4516

Statement as to funds Approved by:

Miguel De La Pena, Interim Director
Office of Accounting
Fund Ref. 100/78/003040/$60,079
Date: 3-20-2020

SJC/RL/02-2020-0011.SSD.lk

Questions regarding this report may be referred to:
Richard Louie, Senior Civil Engineer
Phone No. (213) 485-5864
E-mail: Richard.Louie@lacity.org

Respectfully submitted,

Gary Lee Moore, PE, ENV SP
City Engineer
CONSTRUCTION ORDER - MYERS AND SONS - PRE-QUALIFIED CONTRACTORS FOR EMERGENCY REPAIRS AND CONSTRUCTION SERVICES WASTEWATER FACILITIES LIST

Recommending the Board:

1. AUTHORIZE a revised Construction Order to Myers and Sons in an amount not-to-exceed $1,410,000 for emergency installation of the trailers, ongoing lease costs for temporary power, other construction items related to the trailers and demobilization of the trailers, subject to the City Attorney Office and Mayor's Office identification of funding; and

2. AUTHORIZE the City Engineer, or designee, to prepare any technical and/or accounting instructions to effectuate the intent of this motion.

ATTACHMENTS:

Description

BOE 2
On April 7, 2020, in response to the COVID-19 pandemic, the Board of Public Works (Board) authorized the execution of a Construction Order to Myers and Sons from the Bureau of Engineering (BOE) Pre-Qualified Contractors for Emergency Repairs and Construction Services Wastewater Facilities List. This was for an amount not-to-exceed $500,000 for emergency and construction services required for the installation of approximately 535 Federal Emergency Management Agency (FEMA) trailers around the City of Los Angeles (City). To date, Myers and Sons have installed 316 trailers. The remaining trailers were moved by City forces to other locations. The trailers are being used to provide temporary emergency shelter to Angelenos experiencing homelessness during the pandemic. As the residents of the trailers are transitioned to other City operated housing facilities, the trailer sites will be demobilized one at a time. Of the eight trailer sites that were established, two have already been demobilized and the remaining six sites are anticipated to be demobilized by October 2020.

Prior to the Board action on April 7, 2020, on March 28, 2020, the BOE requested and received via email authorization from the President of the Board, Kevin James, and Commissioner Jessica Caloza, permission to use the emergency prequalified list to install the trailers, with a not-to-exceed amount of $500,000. At the time, it was noted that additional funding might be needed.

Subsequent to the Board’s action on April 7, 2020 and based on a new estimate for expenditures through July 2020, the Mayor’s office approved a transfer of $870,000 from the Mayor’s Emergency Fund to the Capital Improvement Expenditure Program (CIEP) for the emergency installation of the trailers, ongoing lease costs for temporary power, and other construction items related to the trailers.

Currently, it is anticipated that the trailers could be in operation through the end of October 2020. This will require additional funding. BOE has requested an additional $540,000 to pay for the ongoing operation costs, other construction items, and demobilization.

The City Administrative Officer’s (CAO) staff have been notified of the need for funding for the additional $540,000 estimated cost of the trailer installation projects through the end of October 2020. As the requests are submitted by month, BOE has submitted to the CAO and the Mayor’s office a request for August 2020 of $133,000, and will submit future monthly requests for the balance. A total of $870,000 of the $1,410,000, has already been appropriated into the City’s CIEP, Fund No. 100, Department No. 54, and Appropriation Unit No. 00S738, entitled “Trailer Installation Projects.”

I THEREFORE MOVE that the Board of Public Works (Board) authorize a revised Construction Order to Myers and Sons in an amount not-to-exceed $1,410,000 for emergency installation of the trailers, ongoing lease costs for temporary power, other
construction items related to the trailers and demobilization of the trailers, subject to CAO and Mayor’s Office identification of funding.

I FURTHER MOVE that the Board authorize the City Engineer, or designee, to prepare any technical and/or accounting instructions to effectuate the intent of this Motion.

( RMK ATK JF )

Motion reviewed by: BOE (ADM, HFD, and CMD)
Motion prepared by: Executive Division
Deborah Weintraub, AIA, LEEDAP
Chief Deputy City Engineer
Phone (213) 923-6359

Questions regarding this Motion may be referred to:
Deborah Weintraub, AIA, LEEDAP
Phone No. (213) 923-6359
E-mail: Deborah.Weintraub@lacity.org

Gary Lee Moore, PE, ENV SP
City Engineer

Respectfully submitted,
Gary Lee Moore, PE, ENV SP
City Engineer

Deborah Weintraub, AIA, LEEDAP
Chief Deputy City Engineer
Phone (213) 923-6359