

## Important Milestones

Dates are expressed as the number of months/days prior to the Primary Nominating Election.

### 24 months

**Candidates running for Mayor, City Attorney, or Controller** should contact the City's Ethics Commission for City campaign finance rules and guidelines.

### 18 months

**Candidates running for City Council and LAUSD** should contact the City's Ethics Commission for City campaign finance rules and guidelines.

### 12 months

**Any interested parties should contact the City Clerk's Election Division** to be included in notices of important events, emails, and press releases regarding candidate filing.

### 150 days

**Residency requirement deadline.**

### 150-115 days

Candidate Information Sessions are conducted.  
Signature Gathering Workshops are conducted.

### 120-115 days

Declaration of Intention filing period.  
Ethic Commission's Form 700.

### 115-90 days

Nominating Petition signature gathering period.  
Nominating Petitions filing period.

### 80 days

Nominating Petition review completed.  
Official Candidate List finalized.

**ELECTION DAY** *Your Vote Counts!*

**VOTE!**

- A more detailed calendar, which includes dates specific to the next election for these offices, is provided at the time of filing your candidacy.
- If any candidate receives a majority of the total votes cast in the Primary Election, he/she is declared the winner. If not, the top two vote-getters in a race move to the General Election.



Office of the  
**CityClerk**

### OFFICE OF THE CITY CLERK

200 N Spring St. Room 360  
Los Angeles, CA 90012  
(213) 978-1133

### Election and Business Improvement District Division (BIDs)

555 Ramirez St. Space 300  
Los Angeles, CA 90012

### Election:

(213) 978-0444 | (888) 873-1000  
(800) 994-8683 (Multilingual Hotline)  
clerk.election@lacity.org (Email)  
clerk.lacity.gov/elections (Web)

### BIDs:

Phone: (213) 275-3373

    @LACityClerk

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## MUNICIPAL CANDIDATE FILING GUIDE



### Potential Candidate Beginner's Guide

for City of Los Angeles and  
Los Angeles Unified School  
District (LAUSD)

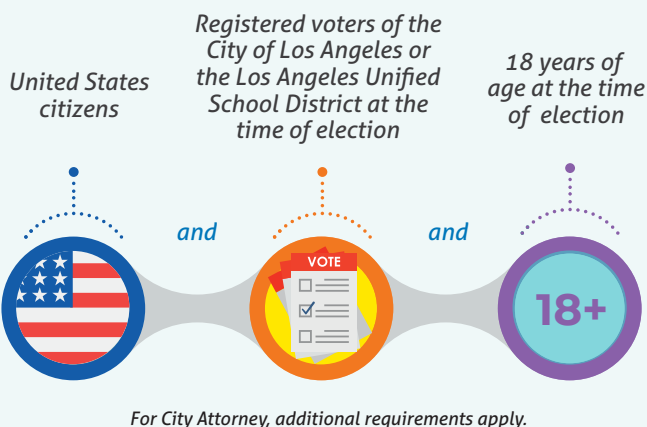


OFFICE OF THE CITY CLERK

## The Elected Offices in the City of Los Angeles are

- Mayor
- City Council Members
- City Attorney
- LAUSD Board Members
- City Controller

### WHO CAN RUN FOR OFFICE:



### WHAT ARE THE RESIDENCY REQUIREMENTS?

At least 30 days prior to the first day to file for candidacy, you must:

- Reside in the City of Los Angeles if running for Mayor, City Attorney, or City Controller.
- Reside within the applicable Council District if running for Council Member.
- Reside within the applicable LA Unified School District if running for School Board Member.

### WHEN ARE THESE ELECTIONS HELD?

Primary Nominating and General Municipal Elections for the City are **consolidated with California State elections**, conducted in March (Primary) and November (General) of even-numbered years (ex.: 2020, 2022, 2024, etc.)

The following office seats are up for elections on the years listed:

Years	2020, 2024, 2028, 2032, 2036...
Offices	Council Districts 2, 4, 6, 8, 10, 12, 14 Board of Education Districts 1, 3, 5, 7
Years	2022, 2026, 2030, 2034, 2038...
Offices	Mayor, City Controller, City Attorney Council Districts 1, 3, 5, 7, 9, 11, 13, 15 Board of Education Districts 2, 4, 6

### WHAT ARE THE FILING REQUIREMENTS?

- File fundraising paperwork with the City Ethics Commission.
- Officially declare your intention to become a candidate by filing Declaration of Intention paperwork, in person, at the City Clerk – Election Division's office.
- File a Nominating Petition with the City Clerk containing 1,000 valid signatures (and no filing fee) or 500 valid signatures (and a \$300 Filing fee).

### WHAT ARE THE ETHICS REQUIREMENTS?

The City of Los Angeles' Ethics Commission requires you to:

- File campaign disclosure statements.
- Attend campaign finance training.
- Disclose your financial interests.

Contact the **Ethics Commission** at (213) 978-1960, or visit their website at [ethics.lacity.org](https://ethics.lacity.org) for more information.



### WHAT ELSE IS THERE TO KNOW?

Filing your Declaration of Intention to Become a Candidate is the fastest, easiest part of the process. Gathering signatures on your Nominating Petitions requires significant time, effort, and attention to detail.

The more you know about what you need to do, the better your chances at success. To help you succeed, the City Clerk - Election Division is committed to providing tools to help you by:

Offering Candidate Filing and Petition Circulation Workshops.

Linking you to a variety of helpful resources.

For more information, contact City Clerk - Election Division: Call (213) 978-0444, or visit our website at [clerk.lacity.org/elections](https://clerk.lacity.org/elections)