CONTRACT SUMMARY SHEET

TO: THE OFFICE OF THE CITY CLERK,
      COUNCIL/PUBLIC SERVICES DIVISION   DATE: January 13, 2011
      ROOM 395, CITY HALL

FROM (DEPARTMENT):   ITA

CONTACT PERSON: Jennifer Banos   PHONE: 744-9338

CONTRACT NO.: C-114340-4   COUNCIL FILE NO.: 09-2729-S1

ADOPTED BY COUNCIL: 12-15-10   ☐ NEW CONTRACT
                   DATE   ☑ AMENDMENT NO. 4
APPROVED BY BPW: _____   ☐ ADDENDUM NO. ___
                   DATE   ☐ SUPPLEMENTAL NO. ___
                                      ☐ CHANGE ORDER NO. ___

CONTRACTOR NAME: CGI Technologies and Solutions Inc.

TERM OF CONTRACT: 8/26/08   THROUGH: 12/31/12

TOTAL AMOUNT: $20,720,982

PURPOSE OF CONTRACT:

add new deliverable for Citywide Resources Impact/Skills Gap Analysis to support FMS activities
and add new deliverable for SMS testing

NOTE: CONTRACTS ARE PUBLIC RECORDS - SCANNED AND UPLOADED TO THE INTERNET

FOURTH AMENDMENT to AGREEMENT C-114340
BETWEEN THE CITY OF LOS ANGELES
AND
CGI TECHNOLOGIES AND SOLUTIONS INC.

PROFESSIONAL SERVICES AGREEMENT

This Fourth Amendment of Contract C-114340 is entered into between the City of Los Angeles, California, a municipal corporation (hereinafter referred to as the "CITY") and CGI Technologies and Solutions Inc., a Delaware corporation (hereinafter referred to as "Contractor" or "CGI") with reference to the following facts:

WHEREAS, the CITY and CGI entered into a Professional Services Agreement ("Agreement" or "Services Agreement") of City Contract No. C-114340 on August 25, 2008 in the amount of Fourteen Million, Six Hundred Sixty-Seven Thousand, Four Hundred Eighty Dollars ($14,667,480) for the implementation of the Financial Management System whereby Contractor agreed to provide AMS Advantage® software that is the basis for the services described in the Agreement; and

WHEREAS, the CITY (CFs 07-2186-S1 and S2) authorized the Controller to execute the contract on behalf of the City; and

WHEREAS, the CITY (CFs 07-2186-S1 and S2) transferred the City Project Management Office and the project management function from the Controller to the Information Technology Agency; and

WHEREAS, the CITY (CFs 07-2186-S1 and S2) and CGI entered into a First Amendment as of September 10, 2008 at no cost which transferred the oversight and administration of the Financial Management System Project from the Office of the Controller to the Information Technology Agency and recognized the project structure approved in the above Council files; and

WHEREAS, the CITY and CGI entered into a Change Notice Number One to the Agreement as of December 1, 2009, in the amount of Six Hundred Thirty Thousand, Nine Hundred Twenty Dollars ($630,920) which amended the Agreement to: (i) revise the Due Dates of select Deliverables to align with the approved Implementation Analysis Document (Deliverable 18); (ii) add or modify performance of Services through the addition of new Deliverables and deletion of certain Deliverables and corresponding payment Milestones, and (iii) modify the scope of the Core Financial Software Modifications; and

WHEREAS, the CITY (CFs 07-2186-S1 and S2) and CGI entered into a Second Amendment pursuant to Paragraph 30 (Change Notices and Amendments) of the Agreement as of April 29, 2010, in the amount of Two Million, Nine Hundred Nine

Thousand, Nine Hundred Eighty Dollars ($2,909,980) in order to: (i) change the FMS go-live date to July 1, 2011, (ii) add or modify performance of services through the addition of new Deliverables and updates to certain Deliverables and corresponding payment Milestones, and (iii) make certain other changes to the terms of the Agreement based on these changes in services and requirements; and

WHEREAS, the CITY and CGI entered into a Change Notice Number Two pursuant to Paragraph 30 (Change Notices and Amendments) of the Agreement as of July 15, 2010, in the amount of One Hundred Seven Thousand, Six Hundred Eighty Dollars ($107,680) in order to: (i) add or modify performance of Services through the addition of new Deliverables and corresponding payment Milestones and (ii) modify the scope of the Core Financial Software Modifications for lockbox and tax intercept; and

WHEREAS, the CITY and CGI entered into a Third Amendment pursuant to Paragraph 30 (Change Notices and Amendments) of the Agreement in the amount of Five Hundred Sixty Thousand Dollars ($560,000), in order to: (i) add or modify performance of Services through the addition of new Deliverables to support the City's Centralized Accounts Receivable (AR) Reporting requirements and (ii) make certain other changes to the terms of the Agreement based on these changes in services and requirements; and

WHEREAS, the CITY and CGI entered into Change Notice Number Three pursuant to Paragraph 30 (Change Notices and Amendments) of the Agreement as of October 18, 2010, in the amount of One Hundred Forty Thousand, Eight Hundred Dollars ($140,800) in order to: (i) add or modify performance of Services through the addition of new Deliverables 129.0 through 130.9 and corresponding payment milestones to provide assistance with Department-level FMS Planning and Deployment Support and (ii) modify the Core Financial List of Key Contractor Personnel; and

WHEREAS, the CITY and CGI desire to enter into a Fourth Amendment pursuant to Paragraph 30 (Change Notices and Amendments) of the Agreement in the amount of Three Hundred Eighty Three Thousand, Four Hundred Dollars ($383,400), in order to: (i) add or modify performance of Services through the addition of new Deliverable 131.0 and corresponding payment milestone to develop a Citywide Resources Impact/Skills Gap Analysis and Deliverables 59.1 through 59.15 and corresponding payment milestones to support SMS testing efforts and (ii) comply with applicable provisions of the City's First Source Hiring Ordinance (Los Angeles Administrative Code Section 10.44 et seq).

NOW THEREFORE, in consideration of the premises and of the covenants, representations and agreement set forth herein, the parties hereby covenant, represent and agree to amend the Agreement as follows:

1.	Definitions. Capitalized terms used but not defined in this Fourth Amendment will have the meanings indicated for them in the Agreement.

2.	Increase in Project Price. The Project Price identified in Subparagraph 19.5.1. (General) of Subparagraph 19.5 (PROJECT PRICE; CONTRACT SUM) of Paragraph 19 (PAYMENT TERMS) of the Agreement is hereby increased by Three Hundred Eighty Three Thousand, Four Hundred Dollars ($383,400) from Nineteen Million, Sixteen Thousand, Eight Hundred Sixty Dollars ($19,016,860) to Nineteen Million, Four Hundred Thousand, Two Hundred Sixty Dollars ($19,400,260).

3.	Increase in Contract Sum. Subparagraph 19.5.1 (General) of Subparagraph 19.5 (PROJECT PRICE; CONTRACT SUM) of Paragraph 19 (PAYMENT TERMS) of the Agreement is hereby deleted in its entirety and is replaced with the following:

"19.5.1 General

The Project Price shall be the total fixed monetary amount payable by City to Contractor for supporting all of the, tasks, subtasks, deliverables, services and other work required under this Agreement, provided that nothing herein shall be deemed to preclude City from unilaterally increasing the Project Price in connection with any executed Change Notices under Section 30 or any Other Professional Services under Subsection 19.5.5 (Other Professional Services). All Deliverables completed by Contractor must be Accepted in writing by City. If City does not Accept a Deliverable in writing or Provisionally Accept such Deliverable, no payment shall be due to Contractor for that Deliverable or any associated Milestone. The Project Price, which includes all applicable taxes, transportation and other charges hereunder, authorized by City hereunder is Nineteen Million, Four Hundred Thousand, Two Hundred Sixty Dollars ($19,400,260). Except in accordance with a properly executed Change Notice, the Project Price shall not be adjusted for any costs or expenses whatsoever of Contractor. Except in accordance with a properly executed Change Notice, City shall have no other financial obligation to Contractor hereunder or arising herefrom.

Notwithstanding anything to the contrary, the Project Price may not be increased (e.g., pursuant to one or more Change Notices) beyond the Contract Sum without authorization from the City Council, and any purported increase beyond the Contract Sum shall be deemed void and of no force or effect. As used herein, the term "Contract Sum" shall mean Twenty Million, Seven Hundred Twenty Thousand, Nine Hundred Eighty-Two Dollars

($20,720,982). The contingency amount, against which the City will write Change Notices, will be One Million, Three Hundred Twenty Thousand, Seven Hundred Twenty-Two Dollars ($1,320,722).

Notwithstanding any provision of the Subsection 19.5.1, Contractor shall fully perform and complete all work required of Contractor in exchange for the amounts to be paid to Contractor as set forth in the Agreement."

4.   Changes to Core Financial Deliverables Definition. Exhibit B (Core Financial Deliverables Definition) of the Agreement is hereby replaced in its entirety by a new Exhibit B (Core Financial Deliverables Definition) dated November 15, 2010 that adds Deliverable Numbers 59.1 through 59.15 and 131.0, and is attached hereto and incorporated herein by this reference.

5.   Changes to Core Financial Project Schedule and Plan. Exhibit C (Core Financial Project Schedule and Plan) of the Agreement is hereby replaced in its entirety by a new updated Exhibit C (Core Financial Project Schedule and Plan) dated November 15, 2010, which is attached hereto and incorporated herein by this reference.

6.   Changes to Project Assumptions. Exhibit K (Core Financial Project Assumptions) of the Agreement is hereby replaced in its entirety by a new updated Exhibit K (Core Financial Project Assumptions) dated November 15, 2010, which is attached hereto and incorporated herein by this reference.

7.   Changes to Core Financial Pricing Schedule. Exhibit L (Core Financial Pricing Schedule) of the Agreement is hereby deleted in its entirety and is replaced by a new Exhibit L (Core Financial Pricing Schedule) dated November 15, 2010, which is attached hereto and incorporated herein by this reference.

8.   Addendum to Standard Provisions. Appendix 1 (Standard Provisions For City Contracts) of the Agreement is hereby modified by adding an addendum for the First Source Hiring Ordinance (FSHO), attached hereto to this amendment as Exhibit S and incorporated by reference.

9.   Amendments. No amendment, modification, or supplement to this Fourth Amendment shall be binding on either party unless it is in writing and duly executed by the parties in interest at the time of the modification.

10.   Entire Agreement. Except as expressly and specifically amended hereby, the Agreement shall remain in full force and effect. There are no other agreements, representations, or warranties between or among the parties, written or oral, concerning the subject matter hereof.

EXHIBIT B: CORE FINANCIAL DELIVERABLES DEFINITION

The table below provides a list of deliverables to be completed by CGI for the FMS Project

Deliverable #	Deliverable Name	Work Products and Description
Project Management		

1.0	Project Management Status Reports	Monthly Status Reports comprised of a compilation of weekly status reports for the month with an executive summary describing:
		  ▪ Deliverables completed
		  ▪ Risks and issues
		  ▪ Key accomplishments
		  ▪ Goals for Next Period
		  ▪ Updated Project Plan
		  ▪ Updated Issues Log
		• Post Implementation Completion Report
		• Updated matrix of work products/deliverables and their progress
		• Project Plan, updated as project schedule, milestones, resource assignments and task dependencies evolve
		• Status Minutes for key meetings
		• Support for City staff in completing outreach activities:
		  ▪ Updates to web site and newsletter
		  ▪ Executive presentations
		  ▪ End-user briefings

		• Project Management Office Support
		• Master Contact List with both CGI and City contacts listed. Contact list contains email, phone, and cell phone information.
2.0	Kick-off Meeting (Core Team)	• Kick-off presentation materials • One kick-off presentation to Core Financial team
3.0	Project Control Document	• Project Charter specifies project objectives, scope, assumptions, and overall timelines for project phases and deliverables
		• Project Scope Management Plan describes the processes, procedures, tools, and roles and responsibilities for controlling scope changes during project implementation
		• Software Change Control Plan includes processes for version control and development activities
		• Risk Management Plan includes the risk identification and mitigation processes, tools, roles and responsibilities that will be used to manage and control project risks
		• Issue Management Plan includes the processes, tools, roles and responsibilities that will be used to manage and control the timely resolution of project issues

Deliverable #	Deliverable Name	Work Products and Description
		• Quality Management Plan includes the processes, roles and responsibilities, and quality standards that will be used to ensure quality deliverables are produced
		• Configuration Management Plan includes processes, procedures, tools, roles and responsibilities to be used to control and manage production changes during the project
		• Project Documentation Standards includes the standard templates and format for the various documents and deliverables produced by the project
		• Project Control Document Complete
4.0	City Staffing and Facilities Planning Support	• Provide support to the City's core project team to assess estimated City staffing levels and finalize work facilities planning • Document results in the Resource Table
5.0	Detailed Project Plan	Detailed Project Plan containing: ▪ Project Roadmap ▪ Project Plan ▪ Resource Table ▪ Project Organization Chart ▪ Project Context Diagram
6.0	Kick-off Meeting (City Departments)	• Kick-off presentation materials • Kick-off presentations to groups of City Departments (Limited to four kick-off presentations)
Envision Phase		
7.0	Prototype Environment	• Installation of AMS Advantage Financial software modules, infoAdvantage and applicable third party software in the Prototype Environment provided by CGI
		• Software Configuration Checklist that identifies and describes the AMS Advantage Financial system control tables to be set-up and corresponding methods for populating tables • System Control Tables Set-up
8.0	AMS Advantage 3 Financial Product Training for Core Project Team	• Project Team Training Curriculum and baseline Advantage Financial Training Materials
		Product Training (Group 1) for Core Project Team 1 that reviews system functionality for prototyping. Training utilizes baseline materials and encompasses the following AMS Advantage Financial modules: ▪ Accounts Receivable ▪ Cost Accounting ▪ General Ledger ▪ Accounts Payable ▪ Security and Workflow ▪ infoAdvantage and Reporting

Deliverable #	Deliverable Name	Work Products and Description
		Product Training (Group 2) for Core Project Team 2 that reviews system functionality for prototyping. Training utilizes baseline materials and encompasses the following AMS Advantage Financial modules: ▪ Accounts Receivable ▪ Cost Accounting ▪ General Ledger ▪ Accounts Payable ▪ Security and Workflow ▪ infoAdvantage and Reporting
9.0	AMS Advantage 3 Financial Technical Training for Core Project Team	Training Curriculum and Materials for technical team training in the following areas: ▪ AMS Advantage Design Studio ▪ AMS Advantage Document Load Utility (SysManUtil) ▪ Pervasive Data Integrator ▪ Adobe Forms ▪ infoAdvantage
		• Technical Training Sessions to review the above-mentioned areas
10.0	Business Process Re-Engineering Preparation Support	• CGI will conduct a preliminary review of business process scenarios that the City has prepared to support the FMS project • Provide the City with assistance and guidance for updating the business process scenarios to support prototyping activities • Provide the City with assistance in identifying and documenting the current business processes and scenarios to support prototyping activities
11.0	Financial Application Prototype – General Ledger	General Ledger Prototype Scripts ▪ Data Set-up to support Prototype session including Reference tables, basic City Chart of Accounts, and Operational data ▪ Updated business requirements ▪ Requirements Traceability Matrix referencing prototype scripts to the business requirements ▪ Scheduled prototype sessions • Prototype sessions for General Ledger • Documented prototype issues and results • Overview of the process and functionality to be prototyped at the beginning of each prototype session • Prototype Script Results Document including steps to recreate scenario in system.

Deliverable #	Deliverable Name	Work Products and Description
12.0	Financial Application Prototype – Accounts Payable	Accounts Payable Prototype Scripts ▪ Data Set-up to support Prototype session including Reference tables, basic City Chart of Accounts, and Operational data ▪ Updated business requirements ▪ Requirements Traceability Matrix referencing prototype scripts to the business requirements ▪ Scheduled prototype sessions • Prototype sessions for Accounts Payable • Documented prototype issues and results • Overview of the process and functionality to be prototyped at the beginning of each prototype session • Prototype Script Results Document including steps to recreate scenario in system
13.0	Financial Application Prototype – Accounts Receivable	Accounts Receivable Prototype Scripts ▪ Data Set-up to support Prototype session including Reference tables, basic City Chart of Accounts, and Operational data ▪ Updated business requirements ▪ Requirements Traceability Matrix referencing prototype scripts to the business requirements ▪ Scheduled prototype sessions • Prototype sessions for Accounts Receivable • Documented prototype issues and results • Overview of the process and functionality to be prototyped at the beginning of each prototype session • Prototype Script Results Document including steps to recreate scenario in system
14.0	Financial Application Prototype – Cost Accounting	Cost Accounting Prototype Scripts ▪ Data Set-up to support Prototype session including Reference tables, basic City Chart of Accounts, and Operational data ▪ Updated business requirements ▪ Requirements Traceability Matrix referencing prototype scripts to the business requirements ▪ Scheduled prototype sessions • Prototype sessions for Cost Accounting • Documented prototype issues and results • Overview of the process and functionality to be prototyped at the beginning of each prototype session • Prototype Script Results Document including steps to recreate scenario in system

Deliverable #	Deliverable Name	Work Products and Description
15.0	Technical Specifications Document	Technical Specifications Document contains the following: • Assumptions including transaction volumes and performance requirements • Additional hardware and software requirements to support implementation • Analyzed technical infrastructure and architecture standards • Developed system architecture • Recommendations for the acquisition of hardware and software required • Open issues and action items
16.0	FMS Chart of Accounts Design	FMS Chart of Accounts Design including: ▪ Overview of the COA for the new FMS system, including Citywide, Organizational, Departmental, and Cost Accounting data elements ▪ Impact on Data Entry of Financial transactions
17.0	Fit Gap Analysis	Fit Gap Analysis Document comprised of the following: • High-level functional descriptions of software customizations • Application and reference table set-up requirements • An inventory of prototype issues and their resolution • Open issues and action items
18.0	Implementation Analysis Document	The Implementation Analysis Document is the accumulation of the Technical Assessment, Functional Analysis, and Implementation Assessment performed during the Envision Phase of the project. It consists of the following sections: Data Conversion Strategy includes the following ▪ A list of tables to be populated and/or set-up for production operations ▪ Preliminary list of source systems and/or files from which data will be converted and the type of data converted ▪ Data cleansing considerations ▪ Approach for data conversion, including the use of AMS Advantage Financial document formats and rules ▪ Confirmation, replacement, and/or elimination of the tables identified in Exhibit G – Core Financial Conversions) and the organization of Data Conversion Software into iterations (i.e., logical groupings of work products) ▪ Data integrity rules for the final version of the tables ▪ Data conversion timing and sequence ▪ Required control reporting ▪ An indication of the proposed conversion method (automated or manual) ▪ Testing strategy, conditions, and cycles ▪ Description of any other impacts ▪ Participants (roles & responsibilities) ▪ Procedures for database population and refresh ▪ Any revisions to the costs of existing deliverables or addition of new deliverables will be mutually agreed upon by the City and CGI and documented via the Change Notice process.

Deliverable #	Deliverable Name	Work Products and Description
		System Interface Strategy with the following: ▪ Approach for system interfaces, including confirmation, replacement, and/or elimination of the interfaces identified in Exhibit F – Core Financial Interfaces) and the organization of interfaces into iterations (i.e., logical groupings for work products) ▪ Identification and description of the Financial documents used for Inbound interfaces ▪ Inventory of inbound and outbound interfaces and their corresponding Financial document (inbound) ▪ Any revisions to the costs of existing deliverables or addition of new deliverables will be mutually agreed upon by the City and CGI and documented via the Change Notice process.
		Reporting & Inquiry Strategy includes: ▪ The number and types of predefined reports and queries ▪ An inventory of reports, the report title, report usage, frequency, distribution, and distribution methods ▪ Defined allocation of levels of effort and costs to the reports approved by the City for the FMS Project ▪ Defined iterations to organize Report Designs and Software into logical groupings of work products ▪ The costs for each defined iteration and any new deliverables will be mutually agreed upon by the City and CGI and documented via the Change Notice process.
		Software Modification Strategy includes: ▪ Brief descriptions of the software customizations identified and agreed upon ▪ Testing strategy ▪ Description of impacts to other FMS Project functionality
		Security & Workflow Strategy describes: ▪ Number of end-users for the City's financial system ▪ User Types and associated security settings ▪ An approach for roles and resource based security and approval procedures
		Training and Documentation Strategy includes: ▪ The expected number of end users to be trained, the preliminary course titles and content, and the methods in which each training course will be delivered ▪ The types of documentation to be produced and the process for maintaining and distributing the materials. Materials include: 　●Operational Guide 　●Baseline Documentation 　●Customized User Documentation 　●Customized Online Help 　●System Administration Guide

Deliverable #	Deliverable Name	Work Products and Description
		Transition Management Strategy contains: ▪ Types and planned frequency of end user communication activities ▪ Types and planned frequency of end user information dissemination ▪ Processes to coordinate activities between City and CGI project teams
		Business Process Reengineering (BPR) Plan includes: ▪ Summary of potential opportunities identified ▪ Summary of potential improvements and benefits ▪ Recommendations for BPR effort ▪ BPR process to document Current State processes and develop Future State processes
		Fit Gap Analysis Summary contains highlights of the Fit Gap Analysis
		Requirements Traceability Matrix (RTM) with one of the following dispositions for each requirement: ▪ Fully met – with baseline functionality and a corresponding description of any application and/or reference table set-up requirements, if needed ▪ Software modification – where the business requirement can be partially or entirely met by a software customization ▪ Business process change – where the business requirement will be met by a change to current business process with no software customization required ▪ Eliminated – where the business requirement is no longer required
		Implementation Roadmap and Plan includes: ▪ High-level Roadmap (Gantt Chart) of major phases and tasks ▪ Implementation Plan that includes non-technical implementation components and technical implementation components (e.g., processes, standards, organization, dependencies, assumptions, and schedule for designing, developing and testing, etc.)
		Executive Summary highlights the roadmap and implementation approach for the FMS project, planning assumptions, outstanding issues and action items

Deliverable #	Deliverable Name	Work Products and Description
19.0	Documentum Implementation Strategy for FMS	Documentum Implementation Strategy includes: • Business Process Review • Gap Analysis • Recommendation for Process Improvements • Identification of Hardware/Software • Strategy for Implementation • Staffing Roles and Plan • General Design Requirements • Identification of the fixed-price deliverables to be completed as part of Advantage-Documentum Implementation Support • The associated levels of effort and cost will be mutually agreed upon by the City and CGI and documented via the Change Notice process.
20.0	Organizational Change Management Plan	Organizational Change Management Plan includes: • Results of visioning and stakeholder interviews • Plan to conduct Change Readiness Assessment • Change Management roles and responsibilities • Assumptions and Dependencies • Planned Change Management Activities

Deliverable #	Deliverable Name	Work Products and Description
Build Phase		
21.0	Chart of Accounts (COA) Guidelines Development	COA Guidelines comprised of: ▪ Overview of COA for new FMS ▪ Departmental impacts for the usage of the revised COA ▪ Terminology and crosswalk between the legacy FMIS COA and new FMS COA ▪ Impacts on the data entry of financial transactions
23.0	Business Process Re-Engineering (BPR) Mapping – Future State	Prepare association maps from Current State Processes to Future State Processes for the following areas: ▪ Chart of Accounts ▪ General Ledger ▪ Accounts Receivable ▪ Accounts Payable ▪ Cost Accounting
24.1	Organizational Change Management Support – June 2009 – September 2009	● Identification of internal and external factors that may impact change to Future State Processes ● Work with the City to determine tactics for mitigating these factors ● Monthly Organizational Change Management Status Reports ● Document agreed upon tactics and strategy ● Document risk and issues
24.2	Organizational Change Management Support – October 2009	● Identification of internal and external factors that may impact change to Future State Processes ● Work with the City to determine tactics for mitigating these factors ● Monthly Organizational Change Management Status Report ● Document agreed upon tactics and strategy ● Document risk and issues
24.3	Organizational Change Management Support – November 2009	● Identification of internal and external factors that may impact change to Future State Processes ● Work with the City to determine tactics for mitigating these factors ● Monthly Organizational Change Management Status Report ● Document agreed upon tactics and strategy ● Document risk and issues
24.4	Organizational Change Management Support – December 2009	● Identification of internal and external factors that may impact change to Future State Processes ● Work with the City to determine tactics for mitigating these factors ● Monthly Organizational Change Management Status Report ● Document agreed upon tactics and strategy ● Document risk and issues

Deliverable #	Deliverable Name	Work Products and Description
24.5	Organizational Change Management Support – January 2010	• Identification of internal and external factors that may impact change to Future State Processes • Work with the City to determine tactics for mitigating these factors • Monthly Organizational Change Management Status Report • Document agreed upon tactics and strategy • Document risk and issues
24.6	Organizational Change Management Support – February 2010	• Identification of internal and external factors that may impact change to Future State Processes • Work with the City to determine tactics for mitigating these factors • Monthly Organizational Change Management Status Report • Document agreed upon tactics and strategy • Document risk and issues
24.7	Organizational Change Management Support – March 2010	• Identification of internal and external factors that may impact change to Future State Processes • Work with the City to determine tactics for mitigating these factors • Monthly Organizational Change Management Status Report • Document agreed upon tactics and strategy • Document risk and issues
24.8	Organizational Change Management Support – April 2010	• Identification of internal and external factors that may impact change to Future State Processes • Work with the City to determine tactics for mitigating these factors • Monthly Organizational Change Management Status Report • Document agreed upon tactics and strategy • Document risk and issues
24.9	Organizational Change Management Support – May 2010	• Identification of internal and external factors that may impact change to Future State Processes • Work with the City to determine tactics for mitigating these factors • Monthly Organizational Change Management Status Report • Document agreed upon tactics and strategy • Document risk and issues
24.10	Organizational Change Management Support – June 2010	• Identification of internal and external factors that may impact change to Future State Processes • Work with the City to determine tactics for mitigating these factors • Monthly Organizational Change Management Status Report • Document agreed upon tactics and strategy • Document risk and issues

FMS Project - City of Los Angeles, CA
CGI Technologies and Solutions, Inc.
November 15, 2010

Exhibit B: Core Financial Deliverables Definition
Agreement No. C-114340, Contract Amendment No. 4
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Deliverable #	Deliverable Name	Work Products and Description
24.11	Organizational Change Management Support – July 2010	Support City staff in completing the mutually agreed upon work products assigned to CGI based on the City's communication plan Work Products may include: • Support City staff in the development of software demonstration scripts and database • Support City staff in the drafts / edits of desk procedures • Assist City staff with preparation for key communication events (e.g., Town Hall meetings, executive briefings, newsletter content) • Assist City staff in documenting risk and issues
24.12	Organizational Change Management Support – August 2010	Support City staff in completing the mutually agreed upon work products assigned to CGI based on the City's communication plan Work Products may include: • Support City staff in the development of software demonstration scripts and database • Support City staff in the drafts / edits of desk procedures • Assist City staff with preparation for key communication events (e.g., Town Hall meetings, executive briefings, newsletter content) • Assist City staff in documenting risk and issues
24.13	Organizational Change Management Support – September 2010	Support City staff in completing the mutually agreed upon work products assigned to CGI based on the City's communication plan Work Products may include: • Support City staff in the development of software demonstration scripts and database • Support City staff in the drafts / edits of desk procedures • Assist City staff with preparation for key communication events (e.g., Town Hall meetings, executive briefings, newsletter content) • Assist City staff in documenting risk and issues
24.14	Organizational Change Management Support – October 2010	Support City staff in completing the mutually agreed upon work products assigned to CGI based on the City's communication plan Work Products may include: • Support City staff in the development of software demonstration scripts and database • Support City staff in the drafts / edits of desk procedures • Assist City staff with preparation for key communication events (e.g., Town Hall meetings, executive briefings, newsletter content) • Assist City staff in documenting risk and issues

FMS Project - City of Los Angeles, CA
CGI Technologies and Solutions, Inc.
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Exhibit B: Core Financial Deliverables Definition
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Deliverable #	Deliverable Name	Work Products and Description
24.15	Organizational Change Management Support – November 2010	Support City staff in completing the mutually agreed upon work products assigned to CGI based on the City's communication plan Work Products may include: • Support City staff in the development of software demonstration scripts and database • Support City staff in the drafts / edits of desk procedures • Assist City staff with preparation for key communication events (e.g., Town Hall meetings, executive briefings, newsletter content) • Assist City staff in documenting risk and issues
24.16	Organizational Change Management Support – December 2010	Support City staff in completing the mutually agreed upon work products assigned to CGI based on the City's communication plan Work Products may include: • Support City staff in the development of software demonstration scripts and database • Support City staff in the drafts / edits of desk procedures • Assist City staff with preparation for key communication events (e.g., Town Hall meetings, executive briefings, newsletter content) • Assist City staff in documenting risk and issues
24.17	Organizational Change Management Support – January 2011	Support City staff in completing the mutually agreed upon work products assigned to CGI based on the City's communication plan Work Products may include: • Support City staff in the development of software demonstration scripts and database • Support City staff in the drafts / edits of desk procedures • Assist City staff with preparation for key communication events (e.g., Town Hall meetings, executive briefings, newsletter content) • Assist City staff in documenting risk and issues
24.18	Organizational Change Management Support – February 2011	Support City staff in completing the mutually agreed upon work products assigned to CGI based on the City's communication plan Work Products may include: • Support City staff in the development of software demonstration scripts and database • Support City staff in the drafts / edits of desk procedures • Assist City staff with preparation for key communication events (e.g., Town Hall meetings, executive briefings, newsletter content) • Assist City staff in documenting risk and issues

FMS Project - City of Los Angeles, CA
CGI Technologies and Solutions, Inc.
November 15, 2010

Exhibit B: Core Financial Deliverables Definition
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Deliverable #	Deliverable Name	Work Products and Description
24.19	Organizational Change Management Support – March 2011	Support City staff in completing the mutually agreed upon work products assigned to CGI based on the City's communication plan Work Products may include: • Support City staff in the development of software demonstration scripts and database • Support City staff in the drafts / edits of desk procedures • Assist City staff with preparation for key communication events (e.g., Town Hall meetings, executive briefings, newsletter content) • Assist City staff in documenting risk and issues
24.20	Organizational Change Management Support – April 2011	Support City staff in completing the mutually agreed upon work products assigned to CGI based on the City's communication plan Work Products may include: • Support City staff in the development of software demonstration scripts and database • Support City staff in the drafts / edits of desk procedures • Assist City staff with preparation for key communication events (e.g., Town Hall meetings, executive briefings, newsletter content) • Assist City staff in documenting risk and issues
24.21	Organizational Change Management Support – May 2011	Support City staff in completing the mutually agreed upon work products assigned to CGI based on the City's communication plan Work Products may include: • Support City staff in the development of software demonstration scripts and database • Support City staff in the drafts / edits of desk procedures • Assist City staff with preparation for key communication events (e.g., Town Hall meetings, executive briefings, newsletter content) • Assist City staff in documenting risk and issues
24.22	Organizational Change Management Support – June 2011	Support City staff in completing the mutually agreed upon work products assigned to CGI based on the City's communication plan Work Products may include: • Support City staff in the development of software demonstration scripts and database • Support City staff in the drafts / edits of desk procedures • Assist City staff with preparation for key communication events (e.g., Town Hall meetings, executive briefings, newsletter content) • Assist City staff in documenting risk and issues
25.0	Change Readiness Checklist	Prepare Change Readiness Checklist
26.0	Change Readiness Assessment and Results	Conduct Change Readiness Assessment and deliver Results

FMS Project - City of Los Angeles, CA
CGI Technologies and Solutions, Inc.
November 15, 2010

Exhibit B: Core Financial Deliverables Definition
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Deliverable #	Deliverable Name	Work Products and Description
28.0	AMS Advantage 3 Financial Software Installation – Development/Unit Test Environment	• Installation of AMS Advantage Financial software modules, infoAdvantage and applicable third party software in the Development/Unit Test Environment provided by the City
29.0	AMS Advantage 3 Financial Software Installation – Conversion Environment	• Installation of AMS Advantage Financial software modules, infoAdvantage and applicable third party software in the Conversion Environment provided by the City
30.0	AMS Advantage 3 Financial Software Installation – Conversion Staging Environment	• Installation of AMS Advantage Financial software modules, infoAdvantage and applicable third party software in the Conversion Staging Environment provided by the City
31.0	AMS Advantage 3 Financial Software Installation – System Test Environment	• Installation of AMS Advantage Financial software modules, infoAdvantage and applicable third party software in the System Test Environment provided by the City
32.0	Software Configuration – Development/Unit Test Environment	• Software Configuration Checklist that identifies and describes the AMS Advantage Financial system control tables to be set-up and corresponding methods for populating tables • System Control Tables Set-up
33.0	Software Configuration – Conversion Environment	• Software Configuration Checklist that identifies and describes the AMS Advantage Financial system control tables to be set-up and corresponding methods for populating tables • System Control Tables Set-up
34.0	Software Configuration – Conversion Staging Environment	• Software Configuration Checklist that identifies and describes the AMS Advantage Financial system control tables to be set-up and corresponding methods for populating tables • System Control Tables Set-up
35.0	Software Configuration – System Test Environment	• Software Configuration Checklist that identifies and describes the AMS Advantage Financial system control tables to be set-up and corresponding methods for populating tables • System Control Tables Set-up

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Deliverable #	Deliverable Name	Work Products and Description
36.0	Reference Table Set-Up	Define and set-up reference tables to support build activities based on the Data Conversion Strategy defined in the Envision Phase for the following areas: ▪ Chart of Accounts ▪ General Ledger ▪ Accounts Receivable ▪ Accounts Payable ▪ Cost Accounting
37.0	Concept Papers for Software Customizations	• Concept Papers will be developed to provide an overview of the customizations identified for the FMS Project as a result of the prototyping and Fit-Gap Analysis tasks and to present the estimated cost for the design, development, and testing of the identified customizations. • A Software Modification Plan will be developed to organize the customizations approved by the City into iterations (i.e., logical groupings of work products). The plan also outlines the processes, organization, dependencies, assumptions, and schedule for designing, developing and testing the City-approved software customizations. • Any revisions to the list of Concept Papers and Software Customizations (summarized in Exhibit E – Core Financial Software Modifications) and the associated levels of effort and costs for Functional Design and Software Customizations will be mutually agreed upon by the City and CGI and documented via the Change Notice process.
38.0	Functional Designs for Software Customizations – Iteration I	• For City-approved software customizations, CGI will provide the first group of Software Customization Functional Design Documents which contain purpose, design, potential unit test cases, and assumptions
39.0	Functional Designs for Software Customizations – Iteration II	• For City-approved software customizations, CGI will provide the second group of Software Customization Functional Design Documents which contain purpose, design, potential unit test cases, and assumptions
40.0	Functional Designs for Software Customizations – Iteration III	• For City-approved software customizations, CGI will provide the third group of Software Customization Functional Design Documents which contain purpose, design, potential unit test cases, and assumptions
41.0	Functional Designs for Software Customizations – Iteration IV	• For City-approved software customizations, CGI will provide the fourth group of Software Customization Functional Design Documents which contain purpose, design, potential unit test cases, and assumptions
41.1	Functional Designs for Software Customizations – Iteration V	• For City-approved software customizations, CGI will provide the fifth group of Software Customization Functional Design Documents which contain purpose, design, potential unit test cases, and assumptions

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Deliverable #	Deliverable Name	Work Products and Description
42.0	Software Customizations – Iteration I	For City-approved software customizations, CGI will provide the first group of the following work products: • Software Customization Technical Design Documents which identifies the software to be modified and pseudo-code that describes the modification • Software Customization Developed, Unit Tested, and migrated to FMS environment • System test performed and results presented to the City
43.0	Software Customizations – Iteration II	For City-approved software customizations, CGI will provide the second group of the following work products: • Software Customization Technical Design Documents which identifies the software to be modified and pseudo-code that describes the modification • Software Customization Developed, Unit Tested, and migrated to FMS environment • System test performed and results presented to the City
44.0	Software Customizations – Iteration III	For City-approved software customizations, CGI will provide the third group of the following work products: • Software Customization Technical Design Documents which identifies the software to be modified and pseudo-code that describes the modification • Software Customization Developed, Unit Tested, and migrated to FMS environment • System test performed and results presented to the City
45.0	Software Customizations – Iteration IV	For City-approved software customizations, CGI will provide the fourth group of the following work products: • Software Customization Technical Design Documents which identifies the software to be modified and pseudo-code that describes the modification • Software Customization Developed, Unit Tested, and migrated to FMS environment • System test performed and results presented to the City
45.1	Software Customizations – Iteration V	For City-approved software customizations, CGI will provide the fifth group of the following work products: • Software Customization Technical Design Documents which identifies the software to be modified and pseudo-code that describes the modification • Software Customization Developed, Unit Tested, and migrated to FMS environment • System test performed and results presented to the City
46.0	Data Conversion Design	Data Conversion Maps containing source and target for converted data including transformation rules
47.0	Data Conversion Software – Iteration I	First group of the following Data Conversion work products: • Data Conversion Software Developed, Unit Tested • System test performed and results presented to the City
48.0	Data Conversion Software – Iteration II	Second group of the following Data Conversion work products: • Data Conversion Software Developed, Unit Tested • System test performed and results presented to the City

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Deliverable #	Deliverable Name	Work Products and Description
49.0	Data Conversion Software – Iteration III	Third group of the following Data Conversion work products: • Data Conversion Software Developed, Unit Tested • System test performed and results presented to the City
50.0	Data Conversion Software – Iteration IV	Fourth group of the following Data Conversion work products: • Data Conversion Software Developed, Unit Tested • System test performed and results presented to the City
51.1	Data Definition & Cleansing Support - May 2009 - April 2010	Support first group of data cleansing preparation tasks by: ▪ Assisting City staff in preparing information and worksheets to facilitate data cleansing ▪ Assisting City staff in testing and reviewing data conversion issues and identifying corrective actions
51.2	Data Definition & Cleansing Support - May 2010 - June 2010	Support second group of data cleansing preparation tasks by: ▪ Assisting City staff in preparing information and worksheets to facilitate data cleansing ▪ Assisting City staff in testing and reviewing data conversion issues and identifying corrective actions
51.3	Data Definition & Cleansing Support - July 2010 - August 2010	Support third group of data cleansing preparation tasks by: ▪ Assisting City staff in preparing information and worksheets to facilitate data cleansing ▪ Assisting City staff in testing and reviewing data conversion issues and identifying corrective actions
51.4	Data Definition & Cleansing Support - September 2010 - October 2010	Support fourth group of data cleansing preparation tasks by: ▪ Assisting City staff in preparing information and worksheets to facilitate data cleansing ▪ Assisting City staff in testing and reviewing data conversion issues and identifying corrective actions
51.5	Data Definition & Cleansing Support - November 2010 - December 2010	Support fifth group of data cleansing preparation tasks by: ▪ Assisting City staff in preparing information and worksheets to facilitate data cleansing ▪ Assisting City staff in testing and reviewing data conversion issues and identifying corrective actions
51.6	Data Definition & Cleansing Support - January 2011 - February 2011	Support sixth group of data cleansing preparation tasks by: ▪ Assisting City staff in preparing information and worksheets to facilitate data cleansing ▪ Assisting City staff in testing and reviewing data conversion issues and identifying corrective actions
51.7	Data Definition & Cleansing Support - March 2011 - April 2011	Support seventh group of data cleansing preparation tasks by: ▪ Assisting City staff in preparing information and worksheets to facilitate data cleansing ▪ Assisting City staff in testing and reviewing data conversion issues and identifying corrective actions
51.8	Data Definition & Cleansing Support - May 2011 - June 2011	Support eighth group of data cleansing preparation tasks by: ▪ Assisting City staff in preparing information and worksheets to facilitate data cleansing ▪ Assisting City staff in testing and reviewing data conversion issues and identifying corrective actions

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Deliverable #	Deliverable Name	Work Products and Description
52.0	Interface Designs – Iterations I, II (Inbound)	Inbound Interface Design Documents which will guide the development of the first and second groups of Interface Software: • Interface Design Documents, including purpose for interface, functional requirements, technical requirements, potential unit test cases, and assumptions • Inbound designs map to standard Advantage documents
53.0	Interface Designs – Iterations III, IV (Inbound and Outbound)	Inbound and Outbound Interface Design Documents which will guide the development of the third and fourth groups of Interface Software: • Interface Design Documents, including purpose for interface, functional requirements, technical requirements, potential unit test cases, and assumptions • Inbound and Outbound designs support external system requirements provided by the City
54.0	Interface Designs – SMS Interfaces	Interface Design Documents, including purpose for interface, functional requirements, technical requirements, potential unit test cases, and assumptions
55.1	Interface Software – Iteration I – A (Inbound)	First group of the following Inbound Interface work products for Iteration I: • Interfaces Developed, Unit Tested • System test performed and results presented to the City
55.2	Interface Software – Iteration I – B (Inbound)	Second group of the following Inbound Interface work products for Iteration I: • Interfaces Developed, Unit Tested • System test performed and results presented to the City
56.1	Interface Software – Iteration II - A (Inbound)	First group of the following Inbound Interface work products for Iteration II: • Interfaces Developed, Unit Tested • System test performed and results presented to the City
56.2	Interface Software – Iteration II - B (Inbound)	Second group of the following Inbound Interface work products for Iteration II: • Interfaces Developed, Unit Tested • System test performed and results presented to the City
57.0	Interface Software – Iteration III (Outbound)	Third group of the following Interface work products: • Interfaces Developed, Unit Tested • System test performed and results presented to the City
58.0	Interface Software – Iteration IV (Outbound)	Fourth group of the following Interface work products: • Interfaces Developed, Unit Tested • System test performed and results presented to the City
59.0	Interface Software - SMS	• Interfaces Developed, Unit Tested • System test performed and results presented to the City

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Deliverable #	Deliverable Name	Work Products and Description
59.1	SMS Application Support - Month 1	Provide SMS testing support in accordance with a technical plan that will be finalized jointly with the SMS Team: • Work with the SMS team to finalize the technical plan • Develop detailed test scripts and set up data to support the technical plan • Work with SMS team to resolve issues identified during test execution • Work with the SMS team to support conversion testing and data cleanup, unit testing, integration testing, and Department User Acceptance Testing efforts necessary for providing a stable SMS production environment and facilitating the Cutover to FMS Production System
59.2	SMS Application Support - Month 2	Provide SMS testing support in accordance with a technical plan that will be finalized jointly with the SMS Team: • Work with the SMS team to finalize the technical plan • Develop detailed test scripts and set up data to support the technical plan • Work with SMS team to resolve issues identified during test execution • Work with the SMS team to support conversion testing and data cleanup, unit testing, integration testing, and Department User Acceptance Testing efforts necessary for providing a stable SMS production environment and facilitating the Cutover to FMS Production System
59.3	SMS Application Support - Month 3	Provide SMS testing support in accordance with a technical plan that will be finalized jointly with the SMS Team: • Work with the SMS team to finalize the technical plan • Develop detailed test scripts and set up data to support the technical plan • Work with SMS team to resolve issues identified during test execution • Work with the SMS team to support conversion testing and data cleanup, unit testing, integration testing, and Department User Acceptance Testing efforts necessary for providing a stable SMS production environment and facilitating the Cutover to FMS Production System
59.4	SMS Application Support - Month 4	Provide SMS testing support in accordance with a technical plan that will be finalized jointly with the SMS Team: • Work with the SMS team to finalize the technical plan • Develop detailed test scripts and set up data to support the technical plan • Work with SMS team to resolve issues identified during test execution • Work with the SMS team to support conversion testing and data cleanup, unit testing, integration testing, and Department User Acceptance Testing efforts necessary for providing a stable SMS production environment and facilitating the Cutover to FMS Production System

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Deliverable #	Deliverable Name	Work Products and Description
59.5	SMS Application Support - Month 5	Provide SMS testing support in accordance with a technical plan that will be finalized jointly with the SMS Team: • Work with the SMS team to finalize the technical plan • Develop detailed test scripts and set up data to support the technical plan • Work with SMS team to resolve issues identified during test execution • Work with the SMS team to support conversion testing and data cleanup, unit testing, integration testing, and Department User Acceptance Testing efforts necessary for providing a stable SMS production environment and facilitating the Cutover to FMS Production System
59.6	SMS Application Support - Month 6	Provide SMS testing support in accordance with a technical plan that will be finalized jointly with the SMS Team: • Work with the SMS team to finalize the technical plan • Develop detailed test scripts and set up data to support the technical plan • Work with SMS team to resolve issues identified during test execution • Work with the SMS team to support conversion testing and data cleanup, unit testing, integration testing, and Department User Acceptance Testing efforts necessary for providing a stable SMS production environment and facilitating the Cutover to FMS Production System
59.7	SMS Application Support - Month 7	Provide SMS testing support in accordance with a technical plan that will be finalized jointly with the SMS Team: • Work with the SMS team to finalize the technical plan • Develop detailed test scripts and set up data to support the technical plan • Work with SMS team to resolve issues identified during test execution • Work with the SMS team to support conversion testing and data cleanup, unit testing, integration testing, and Department User Acceptance Testing efforts necessary for providing a stable SMS production environment and facilitating the Cutover to FMS Production System
59.8	SMS Application Support - Month 8	Provide SMS testing support in accordance with a technical plan that will be finalized jointly with the SMS Team: • Work with the SMS team to finalize the technical plan • Develop detailed test scripts and set up data to support the technical plan • Work with SMS team to resolve issues identified during test execution • Work with the SMS team to support conversion testing and data cleanup, unit testing, integration testing, and Department User Acceptance Testing efforts necessary for providing a stable SMS production environment and facilitating the Cutover to FMS Production System
59.9	SMS-FMS Interface Support - Month 1	• Assist with functional and technical issues in FMS arising from interface testing

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Deliverable #	Deliverable Name	Work Products and Description
59.10	SMS-FMS Interface Support - Month 2	• Assist with functional and technical issues in FMS arising from interface testing
59.11	SMS-FMS Interface Support - Month 3	• Assist with functional and technical issues in FMS arising from interface testing
59.12	SMS-FMS Interface Support - Month 4	• Assist with functional and technical issues in FMS arising from interface testing
59.13	SMS-FMS Interface Support - Month 5	• Assist with functional and technical issues in FMS arising from interface testing
59.14	SMS-FMS Interface Support - Month 6	• Assist with functional and technical issues in FMS arising from interface testing
59.15	SMS-FMS Interface Support - Month 7	• Assist with functional and technical issues in FMS arising from interface testing
60.0	General Design – Advantage-Documentum Integration	• Identification of Documentum scope and diagram depicting process for FMS-Documentum integration. • Concept paper for the integration between Advantage Financial and Documentum, which outlines a conceptual process flow of information between FMS and Documentum. • Functional Design to specify the necessary business rules within FMS and Documentum, and to outline the anticipated metadata fields with which FMS attachments will be stored within Documentum.
61.1	Advantage-Documentum Implementation Support – Iteration A	Based on the Documentum concept papers and functional designs, CGI will: • Develop FMS and Documentum software modifications • System Test software modifications
61.2	Advantage-Documentum Implementation Support – Iteration B	Completion of the project tasks to implement the FMS and Documentum software modifications: • Conduct system configuration (reference data, database) • User acceptance test support • Update of FMS training curriculum to include end user training for the Documentum repository for FMS attachments
62.0	Data Warehouse and Extract-Transform-Load (ETL) Designs	• Developed ETL Designs and Updated Data Model
63.0	Data Warehouse and ETL Software	• Developed and tested ETL software
64.0	Report Designs – Iteration I	First group of Report Designs: • Report Design Documents, including purpose, design, potential unit test cases, and assumptions

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Deliverable #	Deliverable Name	Work Products and Description
65.0	Report Designs – Iteration II	Second group of Report Designs: • Report Design Documents, including purpose, design, potential unit test cases, and assumptions
66.0	Report Designs – Iteration III	Third group of Report Designs: • Report Design Documents, including purpose, design, potential unit test cases, and assumptions
67.0	Report Designs – Iteration IV	Fourth group of Report Designs: • Report Design Documents, including purpose, design, potential unit test cases, and assumptions
68.0	Report Software – Iteration I	First group of the following Report Software work products: • Reports Developed, Unit Tested • System test performed and results presented to the City
69.0	Report Software – Iteration II	Second group of the following Report Software work products: • Reports Developed, Unit Tested • System test performed and results presented to the City
70.0	Report Software – Iteration III	Third group of the following Report Software work products: • Reports Developed, Unit Tested • System test performed and results presented to the City
71.0	Report Software – Iteration IV	Fourth group of the following Report Software work products: • Reports Developed, Unit Tested • System test performed and results presented to the City
72.0	Adobe Forms Designs	Design Adobe Forms to support the following areas: ▪ Accounts Receivable ▪ Accounts Payable
73.0	Adobe Forms Software	• Adobe Forms Developed, Unit Tested • System test performed and results presented to the City
74.0	AMS Advantage 3 Financial Software Installation – Integrated System Test Environment	• Installation of AMS Advantage Financial software modules, infoAdvantage and applicable third party software in the Integrated System Test Environment provided by the City
75.0	Software Configuration – Integrated System Test Environment	• Software Configuration Checklist that identifies and describes the AMS Advantage Financial system control tables to be set-up and corresponding methods for populating tables • System Control Tables Set-up

76.0	Integrated System Test Plan	• Integrated System Test Plan consisting of the following:
		  ▪ Identification of functionality to be tested
		  ▪ Defined roles and responsibilities
		  ▪ Updated tracking procedures

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Deliverable #	Deliverable Name	Work Products and Description
77.0	Integrated System Test Scripts and Results	• One Integrated System Test Kickoff Meeting • Develop Integrated System Test Scripts and Expected Results • Completed Integrated System Test, reviewed with City Acceptance Test team • Integrated System Test Results Report
78.0	AMS Advantage 3 Financial Software Installation – User Acceptance Test Environment	• Installation of AMS Advantage Financial software modules, and applicable third party software in the User Acceptance Test Environments provided by the City
79.0	Software Configuration – User Acceptance Test Environment	• Software Configuration Checklist that identifies and describes the AMS Advantage Financial system control tables to be set-up and corresponding methods for populating tables • System Control Tables Set-up
80.0	User Acceptance Test Support (Month 1)	• Support for setting-up reference and test data in User Acceptance Test Environment • Support for Development of User Acceptance Test Plan, Kickoff, and User Acceptance Test Activities • Resolved issues reported during User Acceptance Testing • Support for City's technical staff to facilitate User Acceptance Testing
81.0	User Acceptance Test Support (Month 2)	• Support for setting-up reference and test data in User Acceptance Test Environment • Support for User Acceptance Test Activities • Resolved issues reported during User Acceptance Testing • Support for City's technical staff to facilitate User Acceptance Testing
82.0	User Acceptance Test Support (Month 3)	• Support for setting-up reference and test data in User Acceptance Test Environment • Support for User Acceptance Test Activities • Resolved issues reported during User Acceptance Testing • Support for City's technical staff to facilitate User Acceptance Testing
82.1	User Acceptance Test Support (Month 4)	• Support for setting-up reference and test data in User Acceptance Test Environment • Support for User Acceptance Test Activities • Resolved issues reported during User Acceptance Testing • Support for City's technical staff to facilitate User Acceptance Testing
82.2	User Acceptance Test Support (Month 5)	• Support for setting-up reference and test data in User Acceptance Test Environment • Support for User Acceptance Test Activities • Resolved issues reported during User Acceptance Testing • Support for City's technical staff to facilitate User Acceptance Testing

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Deliverable #	Deliverable Name	Work Products and Description
82.3	User Acceptance Test Support (Month 6)	• Support for setting-up reference and test data in User Acceptance Test Environment • Support for User Acceptance Test Activities • Resolved issues reported during User Acceptance Testing • Support for City's technical staff to facilitate User Acceptance Testing
83.0	AMS Advantage 3 Financial Software Installation – Training Environment	• Installation of AMS Advantage Financial software modules, infoAdvantage and applicable third party software in the Training Environment provided by the City
84.0	AMS Advantage 3 Financial Software Installation – Learning Environment	• Installation of AMS Advantage Financial software modules, infoAdvantage and applicable third party software in the Learning Environment provided by the City
85.0	Software Configuration – Training Environment	• Software Configuration Checklist that identifies and describes the AMS Advantage Financial system control tables to be set-up and corresponding methods for populating tables • System Control Tables Set-up
86.0	Software Configuration – Learning Environment	• Software Configuration Checklist that identifies and describes the AMS Advantage Financial system control tables to be set-up and corresponding methods for populating tables • System Control Tables Set-up
87.0	FMS Technical Support Training	Technical Support Training for: ▪ FMS Technical System Administrators ▪ FMS Technical / Operations staff
88.0	FMS System Administration Training	Security & Workflow Administration Training for: ▪ Central FMS System Administration Team ▪ Department/Agency Security Liaisons
89.0	End User Training Plan	• An assessment of training needs for AMS Advantage Financial and infoAdvantage to include: ▪ Structure and description of training courses ▪ Proposed course curriculum ▪ Target training groups ▪ Preliminary assessment of training volumes ▪ Resource needs • Training Plan comprised of the results of the assessment plus: ▪ Description of the Train-the-Trainer Program ▪ End user training course catalog describing the training objectives, prerequisites and course content ▪ Description of methods for Train-the-Trainer and end user training ▪ Establishing and administration of the training environment • Support the City in identifying training participants

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Deliverable #	Deliverable Name	Work Products and Description
90.0	End User Training Materials	• Training Manuals and materials for the courses. The Training Manuals are comprised of updated user documentation based on AMS Advantage training manuals and desk procedures developed by the City

91.0	Train-the-Trainer Training	City Trainer Training:
		• One Train-the-Trainer Kick-off session
		• Train-the-Trainer orientation sessions and workshops
		• Conduct and provide feedback on Training rehearsals
		• Trainer assessment to identify and organize City trainers
		• Intensive training on:
		  ▪ AMS Advantage functionality
		  ▪ Functional usage / navigation of infoAdvantage reports
		  ▪ Security & workflow (for end users and managers)
		
		Training for Advanced End Users & Subject Matter Experts:
		• Intensive training on:
		  ▪ AMS Advantage functionality
		  ▪ Functional usage / navigation of infoAdvantage reports
		  ▪ Security & workflow (for end users and managers)

92.0	End User Training Support
	
	(Month 1)
		• Support for City Trainers in scheduling and conducting end user training in accordance with the budgeted CGI hours stated in Exhibit J – Core Financial Training Volumes.
		• 12 hours of instructor-led training allocated for each functional area course, augmented by other forms of training delivery defined in the Training Plan:
		  ▪ COA / Budget
		  ▪ General Ledger
		  ▪ Accounts Receivable
		  ▪ Accounts Payable
		  ▪ Cost Accounting

93.0	End User Training Support
	
	(Month 2)
		• Support for City Trainers in scheduling and conducting end user training in accordance with the budgeted CGI hours stated in Exhibit J – Core Financial Training Volumes.
		• 12 hours of instructor-led training allocated for each functional area course, augmented by other forms of training delivery defined in the Training Plan:
		  ▪ COA / Budget
		  ▪ General Ledger
		  ▪ Accounts Receivable
		  ▪ Accounts Payable
		  ▪ Cost Accounting

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Deliverable #	Deliverable Name	Work Products and Description
94.0	End User Training Support (Month 3)	• Support for City Trainers in scheduling and conducting end user training in accordance with the budgeted CGI hours stated in Exhibit J – Core Financial Training Volumes. • 12 hours of instructor-led training allocated for each functional area course, augmented by other forms of training delivery defined in the Training Plan: ▪ COA / Budget ▪ General Ledger ▪ Accounts Receivable ▪ Accounts Payable ▪ Cost Accounting
94.1	End User Training Support (Month 4)	• Support for City Trainers in scheduling and conducting end user training in accordance with the budgeted CGI hours stated in Exhibit J – Core Financial Training Volumes. • 12 hours of instructor-led training allocated for each functional area course, augmented by other forms of training delivery defined in the Training Plan: ▪ COA / Budget ▪ General Ledger ▪ Accounts Receivable ▪ Accounts Payable ▪ Cost Accounting
94.2	End User Training Support (Month 5)	• Support for City Trainers in scheduling and conducting end user training in accordance with the budgeted CGI hours stated in Exhibit J – Core Financial Training Volumes. • 12 hours of instructor-led training allocated for each functional area course, augmented by other forms of training delivery defined in the Training Plan: ▪ COA / Budget ▪ General Ledger ▪ Accounts Receivable ▪ Accounts Payable ▪ Cost Accounting
95.0	AMS Advantage 3 Financial Software Installation – Production Environment	• Installation of AMS Advantage Financial software modules, and applicable third party software in the Production Technical Environments provided by the City
96.0	Software Configuration – Production Environment	• Software Configuration Checklist that identifies and describes the AMS Advantage Financial system control tables to be set-up and corresponding methods for populating tables • System Control Tables Set-up
97.0	Performance Test Plan and Scripts	• One Performance Test Kickoff Meeting • Performance Test Plan containing the following: ▪ Definition of performance targets to be tested ▪ Defined roles and responsibilities ▪ Updated tracking procedures • Develop Performance Test Scripts

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Deliverable #	Deliverable Name	Work Products and Description
98.0	Performance Test Results	• Completed Performance Test • Performance Test Results Report, including performance issues, tuning recommendations and action items

99.0	User & System Documentation	• Operational Guide
		• Baseline Documentation
		• Customized User Documentation
		• Customized Online Help
		• System Administration materials for the following areas:
		  ▪ Ongoing administration of reference tables
		  ▪ Ongoing user administration, including establishing and maintaining user IDs, as well as security and workflow profiles

100.0	Security and Workflow Setup Test	• Security & Workflow Test Kickoff Meeting
		• Security & Workflow Test Plan containing:
		  ▪ Test Scripts
		  ▪ Set-up reference tables
		  ▪ Defined Roles and Responsibilities
		• Completed Security and Workflow Tests and Test Results

101.0	Security and Workflow Setup Support	• Security and workflow rules defined with City staff
		• Support for the City in the following:
		  ▪ Determination of Production Security Profiles
		  ▪ Creation of Production User IDs
		  ▪ Establishment Workflow Set-Up

102.0	Operational Readiness Checklist	• Operational Readiness Checklist for monitoring preparations and readiness of City operations to support production operations, including but not limited to:
		  ▪ Back-up and recovery procedures
		  ▪ Production operations (interfaces and reports)
		  ▪ Technical infrastructure
		  ▪ Connectivity and workstations
		  ▪ Readiness of City systems to interface with Financial

103.0	Support for Operational Readiness Assessment	• Support for Operational Readiness Assessment:
		  ▪ Monitor the progress of operational readiness items
		  ▪ Identify and escalate issues and delays
		  ▪ Implement corrective actions, as necessary

104.0	Implementation Readiness Checklist	• Implementation Readiness Checklist to monitor preparations and readiness of the City:
		  ▪ Updated and published policies and procedures
		  ▪ City Help Desk infrastructure and procedures

105.0	Support for Implementation Readiness Assessment	• Support for Implementation Readiness Assessment:
		  ▪ Monitor the progress of implementation readiness items
		  ▪ Identify and escalate issues and delays
		  ▪ Implement corrective actions, as necessary

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Deliverable #	Deliverable Name	Work Products and Description
Achieve Phase		

106.0	Mock Conversion	• Mock Conversion (minimum three iterations)
		  ▪ Data Conversion Full Extract
		  ▪ Data Conversion Duration Times
		  ▪ Loaded data in Conversion Staging Environment
		• Support Data Cleansing
		• Resolved Issues from Mock Conversion

107.0	Production Data Conversion	• Final Conversion Plan • Execute Production Data Conversion • Final Data Reconciliation
108.0	Production Cutover	• Production Cutover Script, including detailed steps and assigned roles/responsibilities • Production Cutover Readiness Assessment • Support for Production Cutover Rehearsal • Technical Support during Production Cutover • Help Desk Setup Assistance • Operations Hand-off to City staff • Final Production Cutover Plan • Perform Production Cutover
Post-Implementation Phase		
109.0	Post Implementation Support – Month 1 (July 2011)	• Post Implementation Functional Use Monitoring
		• Post Implementation Performance Characteristics Monitoring
		• Post Implementation On-site Support (including End User Refresher Training Support)
		• Production Incident Log • Change Request Log
110.0	Post Implementation Support – Month 2 (Aug 2011)	• Post Implementation Functional Use Monitoring
		• Post Implementation Performance Characteristics Monitoring
		• Post Implementation On-site Support (including End User Refresher Training Support)
		• Update Production Incident Log • Update Change Request Log
111.0	Post Implementation Support – Month 3 (Sept 2011)	• Post Implementation Functional Use Monitoring
		• Post Implementation Performance Characteristics Monitoring
		• Post Implementation On-site Support (including End User Refresher Training Support)
		• Update Production Incident Log • Update Change Request Log

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Deliverable #	Deliverable Name	Work Products and Description
112.0	Post Implementation Support – Month 4 (Oct 2011)	• Post Implementation Functional Use Monitoring
		• Post Implementation Performance Characteristics Monitoring
		• Post Implementation On-site Support (including End User Refresher Training Support)
		• Update Production Incident Log • Update Change Request Log
113.0	Post Implementation Support – Month 5 (Nov 2011)	• Post Implementation Functional Use Monitoring
		• Post Implementation Performance Characteristics Monitoring
		• Post Implementation On-site Support (including End User Refresher Training Support)
		• Update Production Incident Log • Update Change Request Log
114.0	Post Implementation Support – Month 6 (Dec 2011)	• Post Implementation Functional Use Monitoring
		• Post Implementation Performance Characteristics Monitoring
		• Post Implementation On-site Support (including End User Refresher Training Support)
		• Update Production Incident Log • Update Change Request Log
115.0	Support for First Monthly Close (July/Aug 2011)	• Support for First Monthly Close in July and August 2011
117.0	Knowledge Transfer – Month 2 (Aug 2011)	• Knowledge transfer from CGI to City operations, system administration, and training support staff
118.0	Knowledge Transfer – Month 3 (Sept 2011)	• Knowledge transfer from CGI to City operations, system administration, and training support staff
119.0	Knowledge Transfer – Month 4 (Oct 2011)	• Knowledge transfer from CGI to City operations, system administration, and training support staff
120.0	Knowledge Transfer – Month 5 (Nov 2011)	• Knowledge transfer from CGI to City operations, system administration, and training support staff

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Deliverable #	Deliverable Name	Work Products and Description
121.0	Knowledge Transfer – Month 6 (Dec 2011)	• Knowledge transfer from CGI to City operations, system administration, and training support staff
122.0	Support for 1099 Reporting - Calendar Year 2011	Provide on-site support and resolution management during the development and processing of 2010 annual 1099 in the following areas: ▪ Setup 1099 Tables ▪ Test Execution and Review of 1099 Process ▪ Final Execution and Review of 1099 Process
123.0	Support for Annual Close – FY 2012 (May 2012)	Provide on-site support to assist with end of year closing and reporting activities in the following areas: ▪ Table Setup ▪ Batch Process Setup and Testing ▪ Reports Execution and Verification ▪ Results Reviewed and Issues Resolved
124.0	Support for Annual Close – FY 2012 (June 2012)	Provide on-site support to assist with end of year closing and reporting activities in the following areas: ▪ Table Setup ▪ Batch Process Setup and Testing ▪ Reports Execution and Verification ▪ Results Reviewed and Issues Resolved
125.0	Support for Annual Close – FY 2012 (July 2012)	Provide on-site support to assist with end of year closing and reporting activities in the following areas: ▪ Table Setup ▪ Batch Process Setup and Testing ▪ Reports Execution and Verification ▪ Results Reviewed and Issues Resolved
126.0	Support for Annual Close – FY 2012 (Aug 2012)	Provide on-site support to assist with end of year closing and reporting activities in the following areas: ▪ Table Setup ▪ Batch Process Setup and Testing ▪ Reports Execution and Verification ▪ Results Reviewed and Issues Resolved
127.0	CAFR Reports Development & Implementation Support	The City and CGI will define the fixed-price deliverables to be completed as part of CAFR Reports Development & Implementation Support and document the levels of effort and costs for these deliverables via the Change Notice process. These deliverables may include support in the following areas: • Review of current CAFR procedures and software • Support of the City's CAFR reports development and implementation effort • Assistance with data extracts, testing, and reports design and analysis using FMS software, tools, and data as applicable for meeting the City's requirements as defined in Exhibit D - Core Financial Business Requirements

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Deliverable #	Deliverable Name	Work Products and Description
**Additional Implementation Support Deliverables (Core Financial)**	
128.1	Retirement / Consolidation of City Systems Support – Month 1	• Technical and functional support to assist City in retiring redundant departmental systems
128.2	Retirement / Consolidation of City Systems Support – Month 2	• Technical and functional support to assist City in retiring redundant departmental systems
128.3	Retirement / Consolidation of City Systems Support – Month 3	• Technical and functional support to assist City in retiring redundant departmental systems
128.4	Retirement / Consolidation of City Systems Support – Month 4	• Technical and functional support to assist City in retiring redundant departmental systems
128.5	Retirement / Consolidation of City Systems Support – Month 5	• Technical and functional support to assist City in retiring redundant departmental systems
128.6	Retirement / Consolidation of City Systems Support – Month 6	• Technical and functional support to assist City in retiring redundant departmental systems
128.7	Retirement / Consolidation of City Systems Support – Month 7	• Technical and functional support to assist City in retiring redundant departmental systems
128.8	Retirement / Consolidation of City Systems Support – Month 8	• Technical and functional support to assist City in retiring redundant departmental systems
128.9	Retirement / Consolidation of City Systems Support – Month 9	• Technical and functional support to assist City in retiring redundant departmental systems

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Deliverable #	Deliverable Name	Work Products and Description
128.10	Retirement / Consolidation of City Systems Support – Month 10	• Technical and functional support to assist City in retiring redundant departmental systems
128.11	Retirement / Consolidation of City Systems Support – Month 11	• Technical and functional support to assist City in retiring redundant departmental systems
128.12	Retirement / Consolidation of City Systems Support – Month 12	• Technical and functional support to assist City in retiring redundant departmental systems
129.0	Department-level FMS Planning Toolkit	Develop a document to assist the City's FMS Project team in working with departments to communicate the specific tasks to support the FMS project and provide methodology for tracking progress / resolving issues. This document will include: ▪ Departmental requirements and timelines for key FMS implementation areas (e.g., security set-up, training, departmental procedures development, etc.) ▪ Summarized information regarding the key changes in FMS to help educate and set department expectations. ▪ Defined roles and responsibilities for departments and FMS team ▪ Logs for tracking meetings and issues escalated by each department.
130.1	Department-level FMS Planning/ Deployment Support - Month 1	Provide assistance to the City's FMS Project Team in completing the tasks defined in the Department-level FMS Planning Toolkit. The CGI support to be provided in this deliverable includes: ▪ Accompanying the City team to department outreach sessions and providing subject matter expertise ▪ Assisting the City team in recording issues and questions raised by departments during outreach sessions. ▪ Distributing the compiled questions to the appropriate FMS staff on a periodic basis and tracking the status of issues (resolved, pending, etc.). ▪ Assisting the City team in resolving issues escalated by the departments during the outreach sessions ▪ Reviewing the City team's meeting minutes, as requested by the City

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Deliverable #	Deliverable Name	Work Products and Description
130.2	Department-level FMS Planning/ Deployment Support - Month 2	Provide assistance to the City's FMS Project Team in completing the tasks defined in the Department-level FMS Planning Toolkit. The CGI support to be provided in this deliverable includes: ▪ Accompanying the City team to department outreach sessions and providing subject matter expertise ▪ Assisting the City team in recording issues and questions raised by departments during outreach sessions. ▪ Distributing the compiled questions to the appropriate FMS staff on a periodic basis and tracking the status of issues (resolved, pending, etc.). ▪ Assisting the City team in resolving issues escalated by the departments during the outreach sessions ▪ Reviewing the City team's meeting minutes, as requested by the City
130.3	Department-level FMS Planning/ Deployment Support - Month 3	Provide assistance to the City's FMS Project Team in completing the tasks defined in the Department-level FMS Planning Toolkit. The CGI support to be provided in this deliverable includes: ▪ Accompanying the City team to department outreach sessions and providing subject matter expertise ▪ Assisting the City team in recording issues and questions raised by departments during outreach sessions. ▪ Distributing the compiled questions to the appropriate FMS staff on a periodic basis and tracking the status of issues (resolved, pending, etc.). ▪ Assisting the City team in resolving issues escalated by the departments during the outreach sessions ▪ Reviewing the City team's meeting minutes, as requested by the City
130.4	Department-level FMS Planning/ Deployment Support - Month 4	Provide assistance to the City's FMS Project Team in completing the tasks defined in the Department-level FMS Planning Toolkit. The CGI support to be provided in this deliverable includes: ▪ Accompanying the City team to department outreach sessions and providing subject matter expertise ▪ Assisting the City team in recording issues and questions raised by departments during outreach sessions. ▪ Distributing the compiled questions to the appropriate FMS staff on a periodic basis and tracking the status of issues (resolved, pending, etc.). ▪ Assisting the City team in resolving issues escalated by the departments during the outreach sessions ▪ Reviewing the City team's meeting minutes, as requested by the City

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Deliverable #	Deliverable Name	Work Products and Description
130.5	Department-level FMS Planning/ Deployment Support - Month 5	Provide assistance to the City's FMS Project Team in completing the tasks defined in the Department-level FMS Planning Toolkit. The CGI support to be provided in this deliverable includes: ▪ Accompanying the City team to department outreach sessions and providing subject matter expertise ▪ Assisting the City team in recording issues and questions raised by departments during outreach sessions. ▪ Distributing the compiled questions to the appropriate FMS staff on a periodic basis and tracking the status of issues (resolved, pending, etc.). ▪ Assisting the City team in resolving issues escalated by the departments during the outreach sessions ▪ Reviewing the City team's meeting minutes, as requested by the City
130.6	Department-level FMS Planning / Deployment Support - Month 6	Provide assistance to the City's FMS Project Team in completing the tasks defined in the Department-level FMS Planning Toolkit. The CGI support to be provided in this deliverable includes: ▪ Accompanying the City team to department outreach sessions and providing subject matter expertise ▪ Assisting the City team in recording issues and questions raised by departments during outreach sessions. ▪ Distributing the compiled questions to the appropriate FMS staff on a periodic basis and tracking the status of issues (resolved, pending, etc.). ▪ Assisting the City team in resolving issues escalated by the departments during the outreach sessions ▪ Reviewing the City team's meeting minutes, as requested by the City
130.7	Department-level FMS Planning/ Deployment Support - Month 7	Provide assistance to the City's FMS Project Team in completing the tasks defined in the Department-level FMS Planning Toolkit. The CGI support to be provided in this deliverable includes: ▪ Accompanying the City team to department outreach sessions and providing subject matter expertise ▪ Assisting the City team in recording issues and questions raised by departments during outreach sessions. ▪ Distributing the compiled questions to the appropriate FMS staff on a periodic basis and tracking the status of issues (resolved, pending, etc.). ▪ Assisting the City team in resolving issues escalated by the departments during the outreach sessions ▪ Reviewing the City team's meeting minutes, as requested by the City

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Deliverable #	Deliverable Name	Work Products and Description
130.8	Department-level FMS Planning/ Deployment Support - Month 8	Provide assistance to the City's FMS Project Team in completing the tasks defined in the Department-level FMS Planning Toolkit. The CGI support to be provided in this deliverable includes: • Accompanying the City team to department outreach sessions and providing subject matter expertise • Assisting the City team in recording issues and questions raised by departments during outreach sessions. • Distributing the compiled questions to the appropriate FMS staff on a periodic basis and tracking the status of issues (resolved, pending, etc.). • Assisting the City team in resolving issues escalated by the departments during the outreach sessions • Reviewing the City team's meeting minutes, as requested by the City
130.9	Department-level FMS Planning/ Deployment Support - Month 9	Provide assistance to the City's FMS Project Team in completing the tasks defined in the Department-level FMS Planning Toolkit. The CGI support to be provided in this deliverable includes: • Accompanying the City team to department outreach sessions and providing subject matter expertise • Assisting the City team in recording issues and questions raised by departments during outreach sessions. • Distributing the compiled questions to the appropriate FMS staff on a periodic basis and tracking the status of issues (resolved, pending, etc.). • Assisting the City team in resolving issues escalated by the departments during the outreach sessions • Reviewing the City team's meeting minutes, as requested by the City
131.0	Citywide Resources Impact / Skills Gap Analysis	Develop analysis document to assist City team in documenting Citywide accounting resources shortage and assessing impacts on FMS implementation. The analysis document will be comprised of: • Accounting resource assessment based on interviews with Controller, CAO, and select departments • Resource matrix summarizing impacts of accounting resource shortage and skills gap The City will use the results of the analysis document to determine the schedule adjustments to be applied to the Citywide year-end processing calendar and options for supporting critical accounting functions using existing City resources.

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EXHIBIT B-A3: SUPPLEMENT TO CORE FINANCIAL DELIVERABLES DEFINITION

The table below provides a list of deliverables to be completed by CGI for the Centralized AR Reporting initiative within the FMS Project.

Deliverable #	Deliverable Name	Work Products and Description
A3-1.0	Concept Design	• Requirements confirmation with key stakeholders: Office of Finance, Office of the Mayor, Chief Legislative Analyst (CLA), City Administrative Office (CAO), Information Technology Agency (ITA), Office of the Controller. • High-level demonstration of FMS Accounts Receivable (AR) functionality and reporting tools that will provide the technical infrastructure of the Centralized AR Reporting solution. • Presentation of data requirements to City Departments who will be submitting reporting interface files and associated outreach sessions to confirm business rules for submission (i.e., valid revenue sources) and availability of data within their respective source systems. • Development of a Concept Design deliverable by CGI that will summarize the elaborated requirements and software functionality requested by the City. The City will review and approve the Concept Design deliverable and assess the need for additional funding and/or resources.
A3-2.0	Functional Design for FMS Software Customizations	As defined in the Concept Design, CGI will provide the: • Software Customization Functional Design Document which will contain purpose, design, potential unit test cases, and assumptions for two modifications.
A3-3.0	FMS Software Customizations	As specified in the Functional Design, CGI will provide the: • Software Customizations developed, unit tested, and migrated to FMS test environment • System Test performed and results presented to the City
A3-4.0	Interface Designs	As defined in the Concept Design, CGI will provide the: • Interface Design Documents, including purpose for interface, functional requirements, technical requirements, potential unit test cases, and assumptions to process the nine reporting interfaces to be developed / submitted by City departments • Inbound Designs mapped to a standardized file layout
A3-5.0	Interface Software	As specified in the Interface Designs, CGI will provide the: • Interface programs developed, unit tested • System Test performed and results presented to the City
A3-6.0	Data Warehouse and Extract-Transform-Load (ETL) Designs	As defined in the Concept Design, CGI will provide the: • ETL Designs • Table layouts for new data warehouse tables to support Centralized AR Reporting

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Deliverable #	Deliverable Name	Work Products and Description
A3-7.0	Data Warehouse and ETL Software	As specified in the ETL and Data Warehouse Designs, CGI will provide the: • ETL software and data warehouse tables developed, unit tested
A3-8.0	Report Designs	As defined in the Concept Design, CGI will provide the: • Report Design Documents, including purpose, design, potential unit test cases, and assumptions
A3-9.0	Reports Software	As specified in the Report Designs, CGI will provide the: • Seven (7) Reports developed, unit tested • System Test performed and results presented to the City
A3-10.0	Integrated Centralized AR Reporting System Test	Test Plan consisting of the following: • Identification of Centralized AR Reporting functionality to be tested • Defined roles and responsibilities for City and CGI • One Test Kickoff Meeting • System Test Scripts and Expected Results • Completed test, reviewed with City Acceptance Test team • System Test Results Report

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ID	Deliverable #	Task Name	Start	Finish
1		1 FMS Implementation Plan - July 2011 Go-Live (dated 11/15/10)	Mon 9/1/08	Mon 1/9/12
2		1.1 ON-GOING PROJECT MANAGEMENT SUPPORT	Mon 10/6/08	Mon 1/9/12
3		1.1.1 Monthly Status Reports 1 (September 2008)	Mon 10/6/08	Mon 10/6/08
4		1.1.2 Monthly Status Reports 2 (October 2008)	Wed 11/5/08	Wed 11/5/08
5		1.1.3 Monthly Status Reports 3 (November 2008)	Fri 12/5/08	Fri 12/5/08
6		1.1.4 Monthly Status Reports 4 (December 2008)	Mon 1/5/09	Mon 1/5/09
7		1.1.5 Monthly Status Reports 5 (January 2009)	Thu 2/5/09	Thu 2/5/09
8		1.1.6 Monthly Status Reports 6 (February 2009)	Thu 3/5/09	Thu 3/5/09
9		1.1.7 Monthly Status Reports 7 (March 2009)	Mon 4/6/09	Mon 4/6/09
10		1.1.8 Monthly Status Reports 8 (April 2009)	Tue 5/5/09	Tue 5/5/09
11		1.1.9 Monthly Status Reports 9 (May 2009)	Fri 6/5/09	Fri 6/5/09
12		1.1.10 Monthly Status Reports 10 (June 2009)	Tue 7/7/09	Tue 7/7/09
13		1.1.11 Monthly Status Reports 11 (July 2009)	Fri 8/7/09	Fri 8/7/09
14		1.1.12 Monthly Status Reports 12 (August 2009)	Mon 9/14/09	Mon 9/14/09
15		1.1.13 Monthly Status Reports 13 (September 2009)	Tue 10/13/09	Tue 10/13/09
16		1.1.14 Monthly Status Reports 14 (October 2009)	Thu 11/12/09	Thu 11/12/09
17		1.1.15 Monthly Status Reports 15 (November 2009)	Mon 12/14/09	Mon 12/14/09
18		1.1.16 Monthly Status Reports 16 (December 2009)	Tue 1/12/10	Tue 1/12/10
19		1.1.17 Monthly Status Reports 17 (January 2010)	Wed 2/10/10	Wed 2/10/10
20		1.1.18 Monthly Status Reports 18 (February 2010)	Wed 3/10/10	Wed 3/10/10
21		1.1.19 Monthly Status Reports 19 (March 2010)	Mon 4/12/10	Mon 4/12/10
22		1.1.20 Monthly Status Reports 20 (April 2010)	Wed 5/12/10	Wed 5/12/10
23		1.1.21 Monthly Status Reports 21 (May 2010)	Mon 6/14/10	Mon 6/14/10
24		1.1.22 Monthly Status Reports 22 (June 2010)	Mon 7/12/10	Mon 7/12/10
25		1.1.23 Monthly Status Reports 23 (July 2010)	Wed 8/11/10	Wed 8/11/10
26		1.1.24 Monthly Status Reports 24 (August 2010)	Mon 9/13/10	Mon 9/13/10
27		1.1.25 Monthly Status Reports 25 (September 2010)	Tue 10/12/10	Tue 10/12/10
28		1.1.26 Monthly Status Reports 26 (October 2010)	Wed 11/10/10	Wed 11/10/10
29		1.1.27 Monthly Status Reports 27 (November 2010)	Mon 12/13/10	Mon 12/13/10
30		1.1.28 Monthly Status Reports 28 (December 2010)	Wed 1/12/11	Wed 1/12/11
31		1.1.29 Monthly Status Reports 29 (January 2011)	Tue 2/8/11	Tue 2/8/11
32		1.1.30 Monthly Status Reports 30 (February 2011)	Tue 3/8/11	Tue 3/8/11
33		1.1.31 Monthly Status Reports 31 (March 2011)	Fri 4/8/11	Fri 4/8/11
34		1.1.32 Monthly Status Reports 32 (April 2011)	Mon 5/9/11	Mon 5/9/11
35		1.1.33 Monthly Status Reports 33 (May 2011)	Wed 6/8/11	Wed 6/8/11
36		1.1.34 Monthly Status Reports 34 (June 2011)	Fri 7/8/11	Fri 7/8/11
37		1.1.35 Monthly Status Reports 35 (July 2011)	Mon 8/8/11	Mon 8/8/11
38		1.1.36 Monthly Status Reports 36 (August 2011)	Fri 9/9/11	Fri 9/9/11
39		1.1.37 Monthly Status Reports 38 (September 2011)	Mon 10/10/11	Mon 10/10/11
40		1.1.38 Monthly Status Reports 39 (October 2011)	Tue 11/8/11	Tue 11/8/11
41		1.1.39 Monthly Status Reports 40 (November 2011)	Thu 12/8/11	Thu 12/8/11
42		1.1.40 Monthly Status Reports 41 (December 2011)	Mon 1/9/12	Mon 1/9/12
43	1	1.1.41 CGI Deliverable: Project Mgt Status Reports [delivered and billed monthly]	Mon 10/6/08	Mon 1/9/12
44		1.2 ENVISION PHASE & CHART OF ACCOUNTS	Mon 9/1/08	Thu 9/17/09
45		1.2.1 Project Management (Initial Set-Up & Kick-Off)	Mon 9/1/08	Wed 5/27/09
46		1.2.1.1 Kickoff Meeting (FMS Project at Council Chambers)	Mon 9/8/08	Thu 9/18/08
53	2	1.2.1.2 CGI Deliverable: Kick-Off Meeting	Thu 9/18/08	Thu 9/18/08
54		1.2.1.3 Project Control Document	Tue 9/2/08	Thu 11/6/08
71	3	1.2.1.4 CGI Deliverable: Project Control Document	Thu 11/13/08	Thu 11/13/08
72		1.2.1.5 Load Project Templates (based on Advantage Project Methodology)	Tue 9/2/08	Wed 9/10/08
87		1.2.1.6 Set-Up Project Repositories & Website	Mon 9/1/08	Mon 10/6/08
101		1.2.1.7 City Staffing and Facilities Planning Support	Tue 9/2/08	Mon 10/27/08
103	4	1.2.1.8 CGI Deliverable: City Staffing and Facilities Planning Support	Mon 10/27/08	Mon 10/27/08
104		1.2.1.9 Detailed Project Plan	Mon 9/1/08	Tue 10/28/08
116	5	1.2.1.10 CGI Deliverable: Detailed Project Plan	Thu 11/13/08	Thu 11/13/08
117		1.2.1.11 Systems Implementation 101 - Department SMEs	Tue 9/2/08	Thu 9/25/08
122		1.2.1.12 Conduct Project Briefing Meeting # 1 (Build Phase Kick-Off)	Wed 4/1/09	Wed 4/8/09
126		1.2.1.13 Conduct Project Briefing Meeting # 2 (Town Hall Meeting - Fit-Gap)	Tue 4/7/09	Thu 4/30/09
131		1.2.1.14 Conduct Project Briefing Meeting # 3 (Town Hall Meeting - COA)	Mon 4/6/09	Wed 5/27/09
136	6	1.2.1.15 CGI Deliverable: Kick-Off Meetings (City Departments & Project Team)	Wed 5/27/09	Wed 5/27/09
137		1.2.2 ENVISION PHASE & COA Development	Mon 9/1/08	Thu 9/17/09
138		1.2.2.1 ENVISION PHASE (KEY DELIVERABLES)	Mon 9/1/08	Fri 5/29/09
139		1.2.2.1.1 Prototype Environment	Mon 9/1/08	Tue 9/16/08
145	7	1.2.2.1.2 CGI Deliverable: Prototype Environment	Wed 9/17/08	Wed 9/17/08
146		1.2.2.1.3 Business Process Re-Engineering Preparation Support	Mon 9/8/08	Tue 11/4/08
149	10	1.2.2.1.4 CGI Deliverable: Business Process Re-Engineering Preparation Support	Tue 11/4/08	Tue 11/4/08
150		1.2.2.1.5 Financial Application Prototype - General Ledger	Fri 9/12/08	Fri 1/9/09
163	11	1.2.2.1.6 CGI Deliverable: Financial Application Prototype – General Ledger	Fri 1/9/09	Fri 1/9/09
164		1.2.2.1.7 Financial Application Prototype - Accounts Payable	Fri 9/12/08	Fri 1/9/09
177	12	1.2.2.1.8 CGI Deliverable: Financial Application Prototype – Accounts Payable	Fri 1/9/09	Fri 1/9/09
178		1.2.2.1.9 Financial Application Prototype - Accounts Receivable	Fri 9/12/08	Fri 1/9/09
192	13	1.2.2.1.10 CGI Deliverable: Financial Application Prototype – Accounts Receivable	Fri 1/9/09	Fri 1/9/09
193		1.2.2.1.11 Financial Application Prototype - Cost Accounting	Fri 9/12/08	Fri 1/9/09
206	14	1.2.2.1.12 CGI Deliverable: Financial Application Prototype – Cost Accounting	Fri 12/12/08	Fri 12/12/08
207		1.2.2.1.13 Technical Specifications Document	Wed 9/10/08	Mon 3/23/09
218	15	1.2.2.1.14 CGI Deliverable: Technical Specifications Document	Mon 3/23/09	Mon 3/23/09

ID	Deliverable #	Task Name	Start	Finish
219		1.2.2.1.15 FMS Chart of Accounts Design	Mon 9/29/08	Wed 5/27/09
243	16	1.2.2.1.16 CGI Deliverable: FMS Chart of Accounts Design	Wed 5/27/09	Wed 5/27/09
244		1.2.2.1.17 Fit-Gap Analysis Document	Mon 12/8/08	Mon 3/23/09
251	17	1.2.2.1.18 CGI Deliverable: Fit-Gap Analysis	Mon 3/23/09	Mon 3/23/09
252		1.2.2.1.19 Implementation Analysis Document	Mon 12/1/08	Fri 5/15/09
267	18	1.2.2.1.20 CGI Deliverable: Implementation Analysis Document	Fri 5/29/09	Fri 5/29/09
268		1.2.2.1.21 Documentum Implementation Strategy	Mon 11/3/08	Fri 5/15/09
281	19	1.2.2.1.22 CGI Deliverable: Documentum Implementation Strategy for FMS	Fri 5/29/09	Fri 5/29/09
282		1.2.2.1.23 Organizational Change Management Plan	Mon 11/3/08	Mon 3/23/09
297	20	1.2.2.1.24 CGI Deliverable: Organizational Change Management Plan	Mon 3/23/09	Mon 3/23/09
298		1.2.2.2 ENVISION PHASE (RE-SCHEDULED TRAINING TASKS)	Tue 9/2/08	Thu 9/17/09
299		1.2.2.2.1 AMS ADVANTAGE 3 Financial Product Training for Core Project Team	Tue 9/2/08	Thu 5/14/09
316	8	1.2.2.2.2 CGI Deliverable: AMS Advantage 3 Financial Product Training for Core Project Team	Thu 5/21/09	Thu 5/21/09
317		1.2.2.2.3 AMS ADVANTAGE 3 Financial Technical Training for Core Project Team	Mon 6/8/09	Thu 9/17/09
323	9	1.2.2.2.4 CGI Deliverable: AMS Advantage 3 Financial Technical Training for Core Project Team	Thu 9/17/09	Thu 9/17/09
324		1.2.2.3 Chart of Accounts (COA) Guidelines Development	Mon 2/23/09	Fri 6/5/09
325		1.2.2.3.1 Develop overview of Chart of Accounts (COA) for FMS and crosswalk old codes to new codes	Mon 2/23/09	Tue 2/24/09
326		1.2.2.3.2 Identify impacts to departments from new COA	Wed 2/25/09	Thu 2/26/09
327		1.2.2.3.3 Define document entry guidelines and expected use of COA	Fri 2/27/09	Thu 3/12/09
328		1.2.2.3.4 Prepare sample COA setup instructions and sample load forms	Fri 3/13/09	Mon 6/1/09
329		1.2.2.3.5 Conduct first week of outreach sessions	Mon 6/1/09	Fri 6/5/09
330	21	1.2.2.3.6 CGI Deliverable: Chart of Accounts (COA) Guidelines Development	Fri 6/5/09	Fri 6/5/09
331		1.3 BUILD & ACHIEVE PHASES	Tue 9/2/08	Fri 7/29/11
332		1.3.1 BUILD PHASE	Tue 9/2/08	Thu 7/7/11
333		1.3.1.1 Application Software Customizations	Mon 4/6/09	Mon 2/15/10
334		1.3.1.1.1 Designs	Mon 4/6/09	Fri 1/8/10
335		1.3.1.1.1.1 Concept Papers for Software Customizations	Mon 4/6/09	Mon 8/17/09
336		1.3.1.1.1.1.1 Develop Concept Papers	Mon 4/6/09	Tue 6/30/09
337		1.3.1.1.1.1.2 Create Software Modification Plan	Mon 6/22/09	Tue 6/30/09
338		1.3.1.1.1.1.3 Approve Concept Papers	Wed 7/1/09	Mon 8/17/09
339	37	1.3.1.1.1.1.4 CGI Deliverable: Concept Papers for Software Customizations	Mon 8/17/09	Mon 8/17/09
340		1.3.1.1.1.2 Functional Designs for Software Customizations - Iteration I	Wed 6/24/09	Fri 8/28/09
341		1.3.1.1.1.2.1 Prepare Software Modification Functional Design	Wed 6/24/09	Fri 7/31/09
342		1.3.1.1.1.2.2 Team Lead Approval	Mon 8/17/09	Fri 8/21/09
343		1.3.1.1.1.2.3 DPM and PM Approval	Mon 8/24/09	Fri 8/28/09
344	38	1.3.1.1.1.2.4 CGI Deliverable: Functional Designs for Software Customizations - Iteration I	Fri 8/28/09	Fri 8/28/09
345		1.3.1.1.1.3 Functional Designs for Software Customizations - Iteration II	Mon 8/3/09	Fri 9/25/09
346		1.3.1.1.1.3.1 Prepare Software Modification Functional Design	Mon 8/3/09	Fri 9/11/09
347		1.3.1.1.1.3.2 Team Lead Approval	Mon 9/14/09	Fri 9/18/09
348		1.3.1.1.1.3.3 DPM and PM Approval	Mon 9/21/09	Fri 9/25/09
349	39	1.3.1.1.1.3.4 CGI Deliverable: Functional Designs for Software Customizations - Iteration II	Fri 9/25/09	Fri 9/25/09
350		1.3.1.1.1.4 Functional Designs for Software Customizations - Iteration III	Mon 9/28/09	Fri 11/20/09
351		1.3.1.1.1.4.1 Prepare Software Modification Functional Design	Mon 9/28/09	Thu 11/5/09
352		1.3.1.1.1.4.2 Team Lead Approval	Fri 11/6/09	Fri 11/13/09
353		1.3.1.1.1.4.3 DPM and PM Approval	Mon 11/16/09	Fri 11/20/09
354	40	1.3.1.1.1.4.4 CGI Deliverable: Functional Designs for Software Customizations - Iteration III	Fri 11/20/09	Fri 11/20/09
355		1.3.1.1.1.5 Functional Designs for Software Customizations - Iteration IV	Mon 11/9/09	Fri 1/8/10
356		1.3.1.1.1.5.1 Prepare Software Modification Functional Design	Mon 11/9/09	Wed 12/23/09
357		1.3.1.1.1.5.2 Team Lead Approval	Mon 12/28/09	Fri 1/1/10
358		1.3.1.1.1.5.3 DPM and PM Approval	Mon 1/4/10	Fri 1/8/10
359	41	1.3.1.1.1.5.4 CGI Deliverable: Functional Designs for Software Customizations - Iteration IV	Fri 1/8/10	Fri 1/8/10
360		1.3.1.1.2 Software	Mon 7/6/09	Mon 2/15/10
361		1.3.1.1.2.1 Software Customizations – Iteration I	Mon 7/6/09	Mon 9/14/09
362		1.3.1.1.2.1.1 Develop, Unit Test, and System Test Software Customizations	Mon 7/6/09	Fri 8/28/09
363		1.3.1.1.2.1.2 Team Lead Approval	Mon 8/31/09	Fri 9/4/09
364		1.3.1.1.2.1.3 DPM and PM Approval	Tue 9/8/09	Mon 9/14/09
365	42	1.3.1.1.2.1.4 CGI Deliverable: Software Customizations – Iteration I	Mon 9/14/09	Mon 9/14/09
366		1.3.1.1.2.2 Software Customizations – Iteration II	Fri 8/14/09	Mon 10/19/09
367		1.3.1.1.2.2.1 Develop, Unit Test, and System Test Software Customizations	Fri 8/14/09	Fri 10/2/09
368		1.3.1.1.2.2.2 Team Lead Approval	Mon 10/5/09	Fri 10/9/09
369		1.3.1.1.2.2.3 DPM and PM Approval	Tue 10/13/09	Mon 10/19/09
370	43	1.3.1.1.2.2.4 CGI Deliverable: Software Customizations – Iteration II	Mon 10/19/09	Mon 10/19/09
371		1.3.1.1.2.3 Software Customizations – Iteration III	Mon 10/5/09	Wed 12/16/09
372		1.3.1.1.2.3.1 Develop, Unit Test, and System Test Software Customizations	Mon 10/5/09	Wed 12/2/09
373		1.3.1.1.2.3.2 Team Lead Approval	Thu 12/3/09	Wed 12/9/09
374		1.3.1.1.2.3.3 DPM and PM Approval	Thu 12/10/09	Wed 12/16/09
375	44	1.3.1.1.2.3.4 CGI Deliverable: Software Customizations – Iteration III	Wed 12/16/09	Wed 12/16/09
376		1.3.1.1.2.4 Software Customizations – Iteration IV	Thu 12/3/09	Mon 2/15/10
377		1.3.1.1.2.4.1 Develop, Unit Test, and System Test Software Customizations	Thu 12/3/09	Mon 2/1/10
378		1.3.1.1.2.4.2 Team Lead Approval	Tue 2/2/10	Mon 2/8/10
379		1.3.1.1.2.4.3 DPM and PM Approval	Tue 2/9/10	Mon 2/15/10
380	45	1.3.1.1.2.4.4 CGI Deliverable: Software Customizations – Iteration IV	Mon 2/15/10	Mon 2/15/10
381		1.3.1.2 Technical Environments	Tue 3/17/09	Mon 10/18/10
382		1.3.1.2.1 FMS Test Environments	Tue 3/17/09	Fri 6/18/10
383		1.3.1.2.1.1 Development / Unit Test Environment	Tue 3/17/09	Fri 5/29/09
384		1.3.1.2.1.1.1 AMS ADVANTAGE 3 Financial Software Installation - Development/Unit Test Environment	Tue 3/17/09	Fri 5/29/09

ID	Deliverable #	Task Name	Start	Finish
385		1.3.1.2.1.1.1.1 Establish Development/Unit Test Environment	Tue 3/17/09	Fri 5/29/09
386	28	*1.3.1.2.1.1.1.2 CGI Deliverable: AMS Advantage 3 Financial Software Installation - Development/Unit Test Environment*	*Fri 5/29/09*	*Fri 5/29/09*
387		1.3.1.2.1.1.2 Software Configuration - Development/Unit Test Environment	Fri 5/15/09	Fri 5/29/09
388		1.3.1.2.1.1.2.1 Create Software Configuration Checklist	Fri 5/15/09	Fri 5/15/09
389		1.3.1.2.1.1.2.2 Set up System Control Tables Data (load Day Zero)	Mon 5/18/09	Tue 5/19/09
390		1.3.1.2.1.1.2.3 Update System Control Tables & Conduct Functional "Shakedown" Testing	Wed 5/20/09	Fri 5/29/09
391	32	*1.3.1.2.1.1.2.4 CGI Deliverable: Software Configuration - Development/Unit Test Environment*	*Fri 5/29/09*	*Fri 5/29/09*
392		1.3.1.2.1.2 Conversion Environment	Wed 5/27/09	Tue 7/28/09
393		1.3.1.2.1.2.1 AMS ADVANTAGE 3 Financial Software Installation - Conversion Environment	Wed 5/27/09	Tue 7/28/09
394		1.3.1.2.1.2.1.1 Establish Conversion Environment	Wed 5/27/09	Tue 6/30/09
395	29	*1.3.1.2.1.2.1.2 CGI Deliverable: AMS Advantage 3 Financial Software Installation - Conversion Environment*	*Tue 7/28/09*	*Tue 7/28/09*
396		1.3.1.2.1.2.2 Software Configuration - Conversion Environment	Wed 5/27/09	Tue 7/28/09
397		1.3.1.2.1.2.2.1 Create Software Configuration Checklist	Wed 5/27/09	Wed 5/27/09
398		1.3.1.2.1.2.2.2 Set up System Control Tables Data (load Day Zero)	Thu 5/28/09	Fri 5/29/09
399		1.3.1.2.1.2.2.3 Update System Control Tables & Conduct Functional Shakedown Testing	Mon 6/1/09	Tue 6/2/09
400	33	*1.3.1.2.1.2.2.4 CGI Deliverable: Software Configuration - Conversion Environment*	*Tue 7/28/09*	*Tue 7/28/09*
401		1.3.1.2.1.3 Conversion Staging Environment	Mon 8/3/09	Fri 8/28/09
402		1.3.1.2.1.3.1 AMS ADVANTAGE 3 Financial Software Installation - Conversion Staging Environment	Mon 8/3/09	Fri 8/28/09
403		1.3.1.2.1.3.1.1 Establish Conversion Staging Environment	Mon 8/3/09	Fri 8/28/09
404	30	*1.3.1.2.1.3.1.2 CGI Deliverable: AMS Advantage 3 Financial Software Installation - Conversion Staging Environment*	*Fri 8/28/09*	*Fri 8/28/09*
405		1.3.1.2.1.3.2 Software Configuration - Conversion Staging Environment	Mon 8/24/09	Fri 8/28/09
406		1.3.1.2.1.3.2.1 Create Software Configuration Checklist	Mon 8/24/09	Mon 8/24/09
407		1.3.1.2.1.3.2.2 Set up System Control Tables Data	Tue 8/25/09	Wed 8/26/09
408		1.3.1.2.1.3.2.3 Update System Control Tables & Conduct Functional Shakedown Testing	Thu 8/27/09	Fri 8/28/09
409	34	*1.3.1.2.1.3.2.4 CGI Deliverable: Software Configuration - Conversion Staging Environment*	*Fri 8/28/09*	*Fri 8/28/09*
410		1.3.1.2.1.4 System Test Environment	Mon 6/1/09	Tue 7/28/09
411		1.3.1.2.1.4.1 AMS ADVANTAGE 3 Financial Software Installation - System Test Environment	Mon 6/1/09	Tue 7/28/09
412		1.3.1.2.1.4.1.1 Establish System Test Environment	Mon 6/1/09	Tue 6/30/09
413	31	*1.3.1.2.1.4.1.2 CGI Deliverable: AMS Advantage 3 Financial Software Installation - System Test Environment*	*Tue 7/28/09*	*Tue 7/28/09*
414		1.3.1.2.1.4.2 Software Configuration - System Test Environment	Wed 6/24/09	Tue 7/28/09
415		1.3.1.2.1.4.2.1 Create Software Configuration Checklist	Wed 6/24/09	Wed 6/24/09
416		1.3.1.2.1.4.2.2 Set up System Control Tables Data	Thu 6/25/09	Fri 6/26/09
417		1.3.1.2.1.4.2.3 Update System Control Tables & Conduct Functional Shakedown Testing	Mon 6/29/09	Tue 6/30/09
418	35	*1.3.1.2.1.4.2.4 CGI Deliverable: Software Configuration - System Test Environment*	*Tue 7/28/09*	*Tue 7/28/09*
419		1.3.1.2.1.5 Training Environment	Fri 9/25/09	Mon 10/19/09
420		1.3.1.2.1.5.1 AMS ADVANTAGE 3 Financial Software Installation - Training Environment	Fri 9/25/09	Mon 10/19/09
421		1.3.1.2.1.5.1.1 Establish Training Environment	Fri 9/25/09	Thu 10/8/09
422		1.3.1.2.1.5.1.2 Team Lead Approval	Fri 10/9/09	Fri 10/16/09
423		1.3.1.2.1.5.1.3 DPM and PM Approval	Mon 10/19/09	Mon 10/19/09
424	83	*1.3.1.2.1.5.1.4 CGI Deliverable: AMS ADVANTAGE 3 Financial Software Installation - Training Environment*	*Mon 10/19/09*	*Mon 10/19/09*
425		1.3.1.2.1.5.2 Software Configuration - Training Environment	Tue 10/6/09	Mon 10/19/09
426		1.3.1.2.1.5.2.1 Create Software Configuration Checklist	Tue 10/6/09	Tue 10/6/09
427		1.3.1.2.1.5.2.2 Set up System Control Tables Data	Wed 10/7/09	Thu 10/8/09
428		1.3.1.2.1.5.2.3 Team Lead Approval	Fri 10/9/09	Fri 10/16/09
429		1.3.1.2.1.5.2.4 DPM and PM Approval	Mon 10/19/09	Mon 10/19/09
430	85	*1.3.1.2.1.5.2.5 CGI Deliverable: Software Configuration - Training Environment*	*Mon 10/19/09*	*Mon 10/19/09*
431		1.3.1.2.1.6 Learning Environment	Fri 9/25/09	Mon 10/19/09
432		1.3.1.2.1.6.1 AMS ADVANTAGE 3 Financial Software Installation - Learning Environment	Fri 9/25/09	Mon 10/19/09
433		1.3.1.2.1.6.1.1 Establish Learning Environment	Fri 9/25/09	Thu 10/8/09
434		1.3.1.2.1.6.1.2 Team Lead Approval	Fri 10/9/09	Fri 10/16/09
435		1.3.1.2.1.6.1.3 DPM and PM Approval	Mon 10/19/09	Mon 10/19/09
436	84	*1.3.1.2.1.6.1.4 CGI Deliverable: AMS ADVANTAGE 3 Financial Software Installation - Learning Environment*	*Mon 10/19/09*	*Mon 10/19/09*
437		1.3.1.2.1.6.2 Software Configuration - Learning Environment	Tue 10/6/09	Mon 10/19/09
438		1.3.1.2.1.6.2.1 Create Software Configuration Checklist	Tue 10/6/09	Tue 10/6/09
439		1.3.1.2.1.6.2.2 Set up System Control Tables Data	Wed 10/7/09	Thu 10/8/09
440		1.3.1.2.1.6.2.3 Team Lead Approval	Fri 10/9/09	Fri 10/16/09
441		1.3.1.2.1.6.2.4 DPM and PM Approval	Mon 10/19/09	Mon 10/19/09
442	86	*1.3.1.2.1.6.2.5 CGI Deliverable: Software Configuration - Learning Environment*	*Mon 10/19/09*	*Mon 10/19/09*
443		1.3.1.2.1.7 Integrated System Test Environment	Mon 11/2/09	Fri 11/20/09
444		1.3.1.2.1.7.1 AMS ADVANTAGE 3 Financial Software Installation - Integrated System Test Environment	Wed 11/4/09	Fri 11/20/09
445		1.3.1.2.1.7.1.1 Establish Integrated System Test Environment	Wed 11/4/09	Tue 11/10/09
446		1.3.1.2.1.7.1.2 Team Lead Approval	Thu 11/12/09	Wed 11/18/09
447		1.3.1.2.1.7.1.3 DPM and PM Approval	Thu 11/19/09	Thu 11/19/09
448	74	*1.3.1.2.1.7.1.4 CGI Deliverable: AMS Advantage 3 Financial Software Installation - Integrated System Test Environment*	*Fri 11/20/09*	*Fri 11/20/09*
449		1.3.1.2.1.7.2 Software Configuration for Integrated System Test Environment	Mon 11/2/09	Fri 11/20/09
450		1.3.1.2.1.7.2.1 Create Software Configuration Checklist	Mon 11/2/09	Mon 11/2/09
451		1.3.1.2.1.7.2.2 Set up System Control Tables Data	Tue 11/3/09	Mon 11/9/09
452		1.3.1.2.1.7.2.3 Team Lead Approval	Tue 11/10/09	Tue 11/17/09
453		1.3.1.2.1.7.2.4 DPM and PM Approval	Wed 11/18/09	Wed 11/18/09
454	75	*1.3.1.2.1.7.2.5 CGI Deliverable: Software Configuration for Integrated System Test Environment*	*Fri 11/20/09*	*Fri 11/20/09*
455		1.3.1.2.1.8 User Acceptance Test Environment	Fri 5/28/10	Fri 6/18/10
456		1.3.1.2.1.8.1 AMS ADVANTAGE 3 Financial Software Installation - User Acceptance Test Environment	Fri 5/28/10	Fri 6/18/10
457		1.3.1.2.1.8.1.1 Establish Acceptance Test Environment	Fri 5/28/10	Thu 6/10/10
458		1.3.1.2.1.8.1.2 Team Lead Approval	Fri 6/11/10	Thu 6/17/10
459		1.3.1.2.1.8.1.3 DPM and PM Approval	Fri 6/18/10	Fri 6/18/10
460	78	*1.3.1.2.1.8.1.4 CGI Deliverable: AMS Advantage 3 Financial Software Installation - User Acceptance Test*	*Fri 6/18/10*	*Fri 6/18/10*

ID	Deliverable #	Task Name	Start	Finish
461		1.3.1.2.1.8.2 Software Configuration - User Acceptance Test Environment	Mon 6/7/10	Fri 6/18/10
462		1.3.1.2.1.8.2.1 Create Software Configuration Checklist	Mon 6/7/10	Mon 6/7/10
463		1.3.1.2.1.8.2.2 Set up System Control Tables Data	Tue 6/8/10	Thu 6/10/10
464		1.3.1.2.1.8.2.3 Team Lead Approval	Fri 6/11/10	Thu 6/17/10
465		1.3.1.2.1.8.2.4 DPM and PM Approval	Fri 6/18/10	Fri 6/18/10
466	79	*1.3.1.2.1.8.2.5 CGI Deliverable: Software Configuration - User Acceptance Test Environment*	*Fri 6/18/10*	*Fri 6/18/10*
467		**1.3.1.2.2 FMS Production Environment**	Mon 9/27/10	Mon 10/18/10
468		1.3.1.2.2.1 AMS ADVANTAGE 3 Financial Software Installation - Production Environment	Mon 9/27/10	Mon 10/18/10
469		1.3.1.2.2.1.1 Establish Production Environment	Mon 9/27/10	Fri 10/8/10
470		1.3.1.2.2.1.2 Team Lead Approval	Mon 10/11/10	Fri 10/15/10
471		1.3.1.2.2.1.3 DPM and PM Approval	Mon 10/18/10	Mon 10/18/10
472	95	*1.3.1.2.2.1.4 CGI Deliverable: AMS Advantage 3 Financial Software Installation - Production Environment*	*Mon 10/18/10*	*Mon 10/18/10*
473		1.3.1.2.2.2 Software Configuration - Production Environment	Mon 9/27/10	Mon 10/18/10
474		1.3.1.2.2.2.1 Create Software Configuration Checklist	Mon 9/27/10	Fri 10/1/10
475		1.3.1.2.2.2.2 Set up System Control Tables Data	Mon 10/4/10	Fri 10/8/10
476		1.3.1.2.2.2.3 Team Lead Approval	Mon 10/11/10	Fri 10/15/10
477		1.3.1.2.2.2.4 DPM and PM Approval	Mon 10/18/10	Mon 10/18/10
478	96	*1.3.1.2.2.2.5 CGI Deliverable: Software Configuration - Production Environment*	*Mon 10/18/10*	*Mon 10/18/10*
479		**1.3.1.3 System Interfaces**	Tue 9/2/08	Fri 5/28/10
480		**1.3.1.3.1 FMS Interface Software**	Tue 9/2/08	Tue 12/8/09
481		**1.3.1.3.1.1 Designs**	Tue 9/2/08	Mon 10/19/09
482		**1.3.1.3.1.1.1 Interface Designs - Iterations I, II (Inbound)**	Tue 9/2/08	Mon 10/19/09
483		1.3.1.3.1.1.1.1 Interface Designs Iteration I	Tue 9/2/08	Mon 7/27/09
487		1.3.1.3.1.1.1.2 Interface Designs Iteration II	Mon 6/15/09	Mon 8/10/09
491	52	*1.3.1.3.1.1.1.3 CGI Deliverable: Interface Designs - Iterations I, II (Inbound)*	*Mon 10/19/09*	*Mon 10/19/09*
492		**1.3.1.3.1.1.2 Interface Designs - Iterations III, IV (Outbound)**	Mon 6/15/09	Mon 10/5/09
493		1.3.1.3.1.1.2.1 Interface Designs Iterations III	Mon 6/15/09	Fri 8/7/09
497		1.3.1.3.1.1.2.2 Interface Designs Iterations IV	Tue 6/30/09	Mon 10/5/09
501	53	*1.3.1.3.1.1.2.3 CGI Deliverable: Interface Designs - Iterations III, IV (Outbound)*	*Mon 10/5/09*	*Mon 10/5/09*
502		**1.3.1.3.1.1.3 Interface Designs - SMS Interfaces (all interfaces)**	Mon 4/27/09	Fri 8/28/09
503		1.3.1.3.1.1.3.1 Develop Inbound Interface Designs	Mon 4/27/09	Fri 6/26/09
504		1.3.1.3.1.1.3.2 Develop Outbound Interface Designs	Mon 6/22/09	Fri 8/14/09
505		1.3.1.3.1.1.3.3 Team Lead Approval	Fri 8/14/09	Fri 8/21/09
506		1.3.1.3.1.1.3.4 DPM and PM Approval	Fri 8/21/09	Fri 8/28/09
507	54	*1.3.1.3.1.1.3.5 CGI Deliverable: Interface Designs - SMS Interfaces*	*Fri 8/28/09*	*Fri 8/28/09*
508		**1.3.1.3.1.2 Software**	Mon 7/13/09	Tue 12/8/09
509		**1.3.1.3.1.2.1 Interface Software - Iteration I-A (Inbound)**	Mon 7/13/09	Tue 9/15/09
510		1.3.1.3.1.2.1.1 Develop, Unit Test, & Validation Test	Mon 7/13/09	Mon 8/31/09
511		1.3.1.3.1.2.1.2 Team Lead Approval	Tue 9/1/09	Tue 9/8/09
512		1.3.1.3.1.2.1.3 DPM and PM Approval	Wed 9/9/09	Tue 9/15/09
513	55.1	*1.3.1.3.1.2.1.4 CGI Deliverable: Interface Software - Iteration I - A (Inbound)*	*Tue 9/15/09*	*Tue 9/15/09*
514		**1.3.1.3.1.2.2 Interface Software - Iteration I-B (Inbound)**	Mon 8/10/09	Wed 9/30/09
515		1.3.1.3.1.2.2.1 Develop, Unit Test, & Validation Test	Mon 8/10/09	Wed 9/16/09
516		1.3.1.3.1.2.2.2 Team Lead Approval	Thu 9/17/09	Wed 9/23/09
517		1.3.1.3.1.2.2.3 DPM and PM Approval	Thu 9/24/09	Wed 9/30/09
518	55.2	*1.3.1.3.1.2.2.4 CGI Deliverable: Interface Software - Iteration I - B (Inbound)*	*Wed 9/30/09*	*Wed 9/30/09*
519		**1.3.1.3.1.2.3 Interface Software - Iteration II-A (Inbound)**	Tue 10/13/09	Tue 12/8/09
520		1.3.1.3.1.2.3.1 Develop, Unit Test, & Validation Test	Tue 10/13/09	Fri 11/20/09
521		1.3.1.3.1.2.3.2 Team Lead Approval	Mon 11/23/09	Tue 12/1/09
522		1.3.1.3.1.2.3.3 DPM and PM Approval	Wed 12/2/09	Tue 12/8/09
523	56.1	*1.3.1.3.1.2.3.4 CGI Deliverable: Interface Software - Iteration II - A (Inbound)*	*Tue 12/8/09*	*Tue 12/8/09*
524		**1.3.1.3.1.2.4 Interface Software - Iteration II-B (Inbound)**	Tue 8/18/09	Fri 10/9/09
525		1.3.1.3.1.2.4.1 Develop, Unit Test, & Validation Test	Tue 8/18/09	Fri 9/25/09
526		1.3.1.3.1.2.4.2 Team Lead Approval	Mon 9/28/09	Fri 10/2/09
527		1.3.1.3.1.2.4.3 DPM and PM Approval	Mon 10/5/09	Fri 10/9/09
528	56.2	*1.3.1.3.1.2.4.4 CGI Deliverable: Interface Software - Iteration II - B (Inbound)*	*Fri 10/9/09*	*Fri 10/9/09*
529		**1.3.1.3.1.2.5 Interface Software - Iteration III (Outbound)**	Thu 8/27/09	Fri 10/30/09
530		1.3.1.3.1.2.5.1 Develop, Unit Test, & Validation Test	Thu 8/27/09	Fri 10/16/09
531		1.3.1.3.1.2.5.2 Team Lead Approval	Mon 10/19/09	Fri 10/23/09
532		1.3.1.3.1.2.5.3 DPM and PM Approval	Mon 10/26/09	Fri 10/30/09
533	57	*1.3.1.3.1.2.5.4 CGI Deliverable: Interface Software - Iteration III*	*Fri 10/30/09*	*Fri 10/30/09*
534		**1.3.1.3.1.2.6 Interface Software - Iteration IV (Outbound)**	Fri 8/14/09	Mon 10/19/09
535		1.3.1.3.1.2.6.1 Develop, Unit Test, & Validation Test	Fri 8/14/09	Fri 10/2/09
536		1.3.1.3.1.2.6.2 Team Lead Approval	Mon 10/5/09	Fri 10/9/09
537		1.3.1.3.1.2.6.3 DPM and PM Approval	Tue 10/13/09	Mon 10/19/09
538	58	*1.3.1.3.1.2.6.4 CGI Deliverable: Interface Software - Iteration IV*	*Mon 10/19/09*	*Mon 10/19/09*
539		**1.3.1.3.1.2.7 Interface Software - SMS (Inbound & Outbound)**	Fri 8/7/09	Thu 10/29/09
540		1.3.1.3.1.2.7.1 Develop, Unit Test, & Validation Test	Fri 8/7/09	Thu 10/15/09
541		1.3.1.3.1.2.7.2 Team Lead Approval	Thu 10/15/09	Thu 10/22/09
542		1.3.1.3.1.2.7.3 DPM and PM Approval	Thu 10/22/09	Thu 10/29/09
543	59	*1.3.1.3.1.2.7.4 CGI Deliverable: Interface Software - Iteration SMS*	*Mon 10/19/09*	*Mon 10/19/09*
544		**1.3.1.3.2 Department Interface Development**	Tue 9/2/08	Fri 5/28/10
598		**1.3.1.4 Data Conversion**	Mon 4/20/10	Thu 7/7/11
599		**1.3.1.4.1 Data Conversion Software**	Mon 5/11/09	Tue 12/29/09
600		**1.3.1.4.1.1 Designs**	Tue 6/16/09	Wed 9/30/09
601		1.3.1.4.1.1.1 Data Conversion Design - General Ledger and Budget	Mon 7/27/09	Fri 8/28/09

ID	Deliverable #	Task Name	Start	Finish
603		1.3.1.4.1.1.2 Data Conversion Design - Accounts Payable	Tue 6/16/09	Fri 8/14/09
605		1.3.1.4.1.1.3 Data Conversion Design - Accounts Receivable	Mon 6/22/09	Fri 8/28/09
607		1.3.1.4.1.1.4 Data Conversion Design - Cost Accounting	Tue 6/23/09	Fri 8/28/09
609		1.3.1.4.1.1.5 Team Lead Approval	Thu 9/17/09	Wed 9/23/09
610		1.3.1.4.1.1.6 DPM and PM Approval	Thu 9/24/09	Wed 9/30/09
611	46	*1.3.1.4.1.1.7 CGI Deliverable: Data Conversion Design*	*Wed 9/30/09*	*Wed 9/30/09*
612		1.3.1.4.1.2 Software	Mon 5/11/09	Tue 12/29/09
613		1.3.1.4.1.2.1 Data Conversion Software - Iteration I	Mon 5/11/09	Fri 6/12/09
614		1.3.1.4.1.2.1.1 Develop and test PDI software	Mon 5/11/09	Fri 6/12/09
615	47	*1.3.1.4.1.2.1.2 CGI Deliverable: Data Conversion Software - Iteration I*	*Fri 6/12/09*	*Fri 6/12/09*
616		1.3.1.4.1.2.2 Data Conversion Software - Iteration II	Mon 6/29/09	Fri 8/14/09
617		1.3.1.4.1.2.2.1 Develop and test PDI software	Mon 6/29/09	Fri 8/14/09
618	48	*1.3.1.4.1.2.2.2 CGI Deliverable: Data Conversion Software - Iteration II*	*Fri 8/14/09*	*Fri 8/14/09*
619		1.3.1.4.1.2.3 Data Conversion Software - Iteration III	Mon 8/17/09	Mon 10/19/09
620		1.3.1.4.1.2.3.1 Develop and test PDI software	Mon 8/17/09	Fri 10/2/09
621		1.3.1.4.1.2.3.2 Team Lead Approval	Mon 10/5/09	Fri 10/9/09
622		1.3.1.4.1.2.3.3 DPM and PM Approval	Tue 10/13/09	Mon 10/19/09
623	49	*1.3.1.4.1.2.3.4 CGI Deliverable: Data Conversion Software - Iteration III*	*Mon 10/19/09*	*Mon 10/19/09*
624		1.3.1.4.1.2.4 Data Conversion Software - Iteration IV	Tue 9/22/09	Tue 12/29/09
625		1.3.1.4.1.2.4.1 Develop and test PDI software	Tue 9/22/09	Fri 12/11/09
626		1.3.1.4.1.2.4.2 Team Lead Approval	Mon 12/14/09	Fri 12/18/09
627		1.3.1.4.1.2.4.3 DPM and PM Approval	Mon 12/21/09	Tue 12/29/09
628	50	*1.3.1.4.1.2.4.4 CGI Deliverable: Data Conversion Software - Iteration IV*	*Tue 12/29/09*	*Tue 12/29/09*
629		1.3.1.4.2 Manual Reference Table Set-Up	Mon 1/4/10	Fri 2/19/10
630		1.3.1.4.2.1 Define and Set-Up Reference Table for Chart of Accounts	Mon 1/4/10	Fri 2/5/10
631		1.3.1.4.2.2 Define and Set-Up Reference Table for General Ledger	Mon 1/4/10	Fri 2/5/10
632		1.3.1.4.2.3 Define and Set-Up Reference Table for Accounts Receivable	Mon 1/4/10	Fri 2/5/10
633		1.3.1.4.2.4 Define and Set-Up Reference Table for Accounts Payable	Mon 1/4/10	Fri 2/5/10
634		1.3.1.4.2.5 Define and Set-Up Reference Table for Cost Accounting	Mon 1/4/10	Fri 2/5/10
635		1.3.1.4.2.6 Team Lead Approval	Mon 2/8/10	Fri 2/12/10
636		1.3.1.4.2.7 DPM and PM Approval	Mon 2/15/10	Fri 2/19/10
637	36	*1.3.1.4.2.8 CGI Deliverable: Reference Table Set-Up*	*Fri 2/19/10*	*Fri 2/19/10*
638		1.3.1.4.3 Data Definition & Cleansing	Mon 4/20/09	Thu 7/7/11
639		1.3.1.4.3.1 Toolkit and Crosswalk Reference Data Setup - Initial Submissions	Mon 4/20/09	Thu 7/1/10
656		1.3.1.4.3.2 Toolkit and Crosswalk Reference Data Setup - Updates for Department UAT	Mon 10/18/10	Fri 11/26/10
666		1.3.1.4.3.3 Data Cleansing Preparation & Department Communication	Tue 7/7/09	Wed 6/30/10
701		1.3.1.4.3.4 Data Cleansing Management of Load of Errors	Thu 7/1/10	Thu 6/30/11
734		1.3.1.4.3.5 Data Definition & Cleansing Support	Mon 4/20/09	Thu 7/7/11
735		1.3.1.4.3.5.1 Prepare information and worksheets to facilitate cleansing	Mon 4/20/09	Fri 4/23/10
736		1.3.1.4.3.5.2 Assist City staff in testing and reviewing data conversion issues	Mon 4/20/09	Fri 4/30/10
737		1.3.1.4.3.5.3 Team Lead Approval	Mon 5/3/10	Wed 5/5/10
738		1.3.1.4.3.5.4 DPM and PM Approval	Thu 5/6/10	Fri 5/7/10
739	51.1	*1.3.1.4.3.5.5 CGI Deliverable: Data Definition & Cleansing Support - May 2009 - April 2010*	*Fri 5/7/10*	*Fri 5/7/10*
740		1.3.1.4.3.5.6 Continue the provision of data cleansing support	Mon 5/3/10	Wed 6/30/10
741		1.3.1.4.3.5.7 Assisting City staff in preparing information and worksheets to facilitate data cleansing	Mon 5/3/10	Wed 6/30/10
742		1.3.1.4.3.5.8 Assisting City staff in testing and reviewing data conversion issues	Mon 5/3/10	Wed 6/30/10
743		1.3.1.4.3.5.9 Team Lead Approval	Thu 7/1/10	Mon 7/5/10
744		1.3.1.4.3.5.10 DPM and PM Approval	Tue 7/6/10	Wed 7/7/10
745	51.2	*1.3.1.4.3.5.11 CGI Deliverable: Data Definition & Cleansing Support - May 2010 - June 2010*	*Wed 7/7/10*	*Wed 7/7/10*
746		1.3.1.4.3.5.12 Continue the provision of data cleansing support	Thu 7/1/10	Tue 8/31/10
747		1.3.1.4.3.5.13 Assisting City staff in preparing information and worksheets to facilitate data cleansing	Thu 7/1/10	Tue 8/31/10
748		1.3.1.4.3.5.14 Assisting City staff in testing and reviewing data conversion issues	Thu 7/1/10	Tue 8/31/10
749		1.3.1.4.3.5.15 Team Lead Approval	Wed 9/1/10	Fri 9/3/10
750		1.3.1.4.3.5.16 DPM and PM Approval	Mon 9/6/10	Tue 9/7/10
751	51.3	*1.3.1.4.3.5.17 CGI Deliverable: Data Definition & Cleansing Support - July 2010 - August 2010*	*Tue 9/7/10*	*Tue 9/7/10*
752		1.3.1.4.3.5.18 Continue the provision of data cleansing support	Wed 9/1/10	Fri 10/29/10
753		1.3.1.4.3.5.19 Assisting City staff in preparing information and worksheets to facilitate data cleansing	Wed 9/1/10	Fri 10/29/10
754		1.3.1.4.3.5.20 Assisting City staff in testing and reviewing data conversion issues	Wed 9/1/10	Fri 10/29/10
755		1.3.1.4.3.5.21 Team Lead Approval	Mon 11/1/10	Wed 11/3/10
756		1.3.1.4.3.5.22 DPM and PM Approval	Thu 11/4/10	Fri 11/5/10
757	51.4	*1.3.1.4.3.5.23 CGI Deliverable: Data Definition & Cleansing Support - September 2010 - October 2010*	*Fri 11/5/10*	*Fri 11/5/10*
758		1.3.1.4.3.5.24 Continue the provision of data cleansing support	Mon 11/1/10	Fri 12/31/10
759		1.3.1.4.3.5.25 Assisting City staff in preparing information and worksheets to facilitate data cleansing	Mon 11/1/10	Fri 12/31/10
760		1.3.1.4.3.5.26 Assisting City staff in testing and reviewing data conversion issues	Mon 11/1/10	Fri 12/31/10
761		1.3.1.4.3.5.27 Team Lead Approval	Mon 1/3/11	Wed 1/5/11
762		1.3.1.4.3.5.28 DPM and PM Approval	Thu 1/6/11	Fri 1/7/11
763	51.5	*1.3.1.4.3.5.29 CGI Deliverable: Data Definition & Cleansing Support - November 2010 - December 2010*	*Fri 1/7/11*	*Fri 1/7/11*
764		1.3.1.4.3.5.30 Continue the provision of data cleansing support	Mon 1/3/11	Mon 2/28/11
765		1.3.1.4.3.5.31 Assisting City staff in preparing information and worksheets to facilitate data cleansing	Mon 1/3/11	Mon 2/28/11
766		1.3.1.4.3.5.32 Assisting City staff in testing and reviewing data conversion issues	Mon 1/3/11	Mon 2/28/11
767		1.3.1.4.3.5.33 Team Lead Approval	Tue 3/1/11	Thu 3/3/11
768		1.3.1.4.3.5.34 DPM and PM Approval	Fri 3/4/11	Mon 3/7/11
769	51.6	*1.3.1.4.3.5.35 CGI Deliverable: Data Definition & Cleansing Support - January 2011 - February 2011*	*Mon 3/7/11*	*Mon 3/7/11*
770		1.3.1.4.3.5.36 Continue the provision of data cleansing support	Tue 3/1/11	Fri 4/29/11
771		1.3.1.4.3.5.37 Assisting City staff in preparing information and worksheets to facilitate data cleansing	Tue 3/1/11	Fri 4/29/11
772		1.3.1.4.3.5.38 Assisting City staff in testing and reviewing data conversion issues	Tue 3/1/11	Fri 4/29/11

ID	Deliverable #	Task Name	Start	Finish
773		1.3.1.4.3.5.39 Team Lead Approval	Mon 5/2/11	Wed 5/4/11
774		1.3.1.4.3.5.40 DPM and PM Approval	Thu 5/5/11	Fri 5/6/11
775	51.7	*1.3.1.4.3.5.41 CGI Deliverable: Data Definition & Cleansing Support - March 2011 - April 2011*	Fri 5/6/11	Fri 5/6/11
776		1.3.1.4.3.5.42 Continue the provision of data cleansing support	Mon 5/2/11	Thu 6/30/11
777		1.3.1.4.3.5.43 Assisting City staff in preparing information and worksheets to facilitate data cleansing	Mon 5/2/11	Thu 6/30/11
778		1.3.1.4.3.5.44 Assisting City staff in testing and reviewing data conversion issues	Mon 5/2/11	Thu 6/30/11
779		1.3.1.4.3.5.45 Team Lead Approval	Fri 7/1/11	Tue 7/5/11
780		1.3.1.4.3.5.46 DPM and PM Approval	Wed 7/6/11	Thu 7/7/11
781	51.8	*1.3.1.4.3.5.47 CGI Deliverable: Data Definition & Cleansing Support - May 2011 - June 2011*	Thu 7/7/11	Thu 7/7/11
782		**1.3.1.5 Business Process Mapping**	**Mon 3/2/09**	**Mon 9/14/09**
783		1.3.1.5.1 Understand - Review Business Process Impacts from Fit-Gap Analysis	Mon 3/2/09	Fri 3/6/09
784		1.3.1.5.2 Assess - Schedule / Prioritize "To-Be" Diagrams for Development	Mon 3/9/09	Fri 3/13/09
785		**1.3.1.5.3 Design / Approve "To-Be" Diagrams**	**Mon 3/16/09**	**Mon 9/14/09**
789	23	*1.3.1.5.4 CGI Deliverable: Business Process Re-Engineering Mapping - Future State*	*Fri 8/28/09*	*Fri 8/28/09*
790		**1.3.1.6 Data Warehouse & Reports**	**Mon 6/1/09**	**Thu 12/9/10**
791		**1.3.1.6.1 Data Warehouse and ETL**	**Fri 11/20/09**	**Mon 5/31/10**
792		**1.3.1.6.1.1 Data Warehouse and Extract-Transform-Load (ETL) Design**	**Fri 11/20/09**	**Mon 5/31/10**
793		**1.3.1.6.1.1.1 Data Warehouse Design**	**Fri 11/20/09**	**Mon 5/17/10**
799		1.3.1.6.1.1.2 Team Lead Approval	Tue 5/18/10	Mon 5/24/10
800		1.3.1.6.1.1.3 DPM and PM Approval	Tue 5/25/10	Mon 5/31/10
801	62	*1.3.1.6.1.1.4 CGI Deliverable: Data Warehouse and Extract-Transform-Load (ETL) Designs*	Mon 5/31/10	Mon 5/31/10
802		**1.3.1.6.1.2 Data Warehouse and ETL Software**	**Fri 11/20/09**	**Mon 5/31/10**
803		1.3.1.6.1.2.1 Data Warehouse Development & Unit Test	Fri 11/20/09	Tue 5/18/10
809		1.3.1.6.1.2.2 Team Lead Approval	Tue 5/18/10	Mon 5/24/10
810		1.3.1.6.1.2.3 DPM and PM Approval	Tue 5/25/10	Mon 5/31/10
811	63	*1.3.1.6.1.2.4 CGI Deliverable: Data Warehouse and ETL Software*	Mon 5/31/10	Mon 5/31/10
812		**1.3.1.6.2 Reports**	**Mon 6/1/09**	**Thu 12/9/10**
813		**1.3.1.6.2.1 Develop Reporting Plan**	**Mon 6/1/09**	**Mon 7/5/10**
833		**1.3.1.6.2.2 Reports Design and Software Development**	**Mon 6/29/09**	**Thu 12/9/10**
834		**1.3.1.6.2.2.1 Designs**	**Mon 6/29/09**	**Fri 6/25/10**
835		**1.3.1.6.2.2.1.1 Report Designs - Iteration I**	**Mon 6/29/09**	**Tue 9/15/09**
836		1.3.1.6.2.2.1.1.1 Develop Report Designs	Mon 6/29/09	Mon 8/31/09
837		1.3.1.6.2.2.1.1.2 Team Lead Approval	Tue 9/1/09	Tue 9/8/09
838		1.3.1.6.2.2.1.1.3 DPM and PM Approval	Wed 9/9/09	Tue 9/15/09
839	64	1.3.1.6.2.2.1.1.4 CGI Deliverable: Report Designs - Iteration I	Tue 9/15/09	Tue 9/15/09
840		**1.3.1.6.2.2.1.2 Report Designs - Iteration II**	**Mon 9/21/09**	**Mon 11/30/09**
841		1.3.1.6.2.2.1.2.1 Develop Report Designs	Mon 9/21/09	Thu 11/12/09
842		1.3.1.6.2.2.1.2.2 Team Lead Approval	Fri 11/13/09	Thu 11/19/09
843		1.3.1.6.2.2.1.2.3 DPM and PM Approval	Fri 11/20/09	Mon 11/30/09
844	65	1.3.1.6.2.2.1.2.4 CGI Deliverable: Report Designs - Iteration II	Mon 11/30/09	Mon 11/30/09
845		**1.3.1.6.2.2.1.3 Report Designs - Iteration III**	**Mon 12/21/09**	**Tue 5/25/10**
846		1.3.1.6.2.2.1.3.1 Develop Report Designs	Mon 12/21/09	Tue 5/11/10
847		1.3.1.6.2.2.1.3.2 Team Lead Approval	Wed 5/12/10	Tue 5/18/10
848		1.3.1.6.2.2.1.3.3 DPM and PM Approval	Wed 5/19/10	Tue 5/25/10
849	66	1.3.1.6.2.2.1.3.4 CGI Deliverable: Report Designs - Iteration III	Tue 5/25/10	Tue 5/25/10
850		**1.3.1.6.2.2.1.4 Report Designs - Iteration IV**	**Mon 4/5/10**	**Fri 6/25/10**
851		1.3.1.6.2.2.1.4.1 Develop Report Designs	Mon 4/5/10	Fri 6/11/10
852		1.3.1.6.2.2.1.4.2 Team Lead Approval	Mon 6/14/10	Fri 6/18/10
853		1.3.1.6.2.2.1.4.3 DPM and PM Approval	Mon 6/21/10	Fri 6/25/10
854	67	1.3.1.6.2.2.1.4.4 CGI Deliverable: Report Designs - Iteration IV	Fri 6/25/10	Fri 6/25/10
855		**1.3.1.6.2.2.2 Software**	**Wed 9/23/09**	**Thu 12/9/10**
856		**1.3.1.6.2.2.2.1 Report Software - Iteration I**	**Wed 9/23/09**	**Mon 11/30/09**
857		1.3.1.6.2.2.2.1.1 Develop, Unit Test, and System Test Reports	Wed 9/23/09	Thu 11/12/09
858		1.3.1.6.2.2.2.1.2 Team Lead Approval	Fri 11/13/09	Thu 11/19/09
859		1.3.1.6.2.2.2.1.3 DPM and PM Approval	Fri 11/20/09	Mon 11/30/09
860	68	1.3.1.6.2.2.2.1.4 CGI Deliverable: Report Software - Iteration I	Mon 11/30/09	Mon 11/30/09
861		**1.3.1.6.2.2.2.2 Report Software - Iteration II**	**Mon 12/28/09**	**Mon 3/15/10**
862		1.3.1.6.2.2.2.2.1 Develop, Unit Test, and System Test Reports	Mon 12/28/09	Mon 3/1/10
863		1.3.1.6.2.2.2.2.2 Team Lead Approval	Tue 3/2/10	Mon 3/8/10
864		1.3.1.6.2.2.2.2.3 DPM and PM Approval	Tue 3/9/10	Mon 3/15/10
865	69	1.3.1.6.2.2.2.2.4 CGI Deliverable: Report Software - Iteration II	Mon 3/15/10	Mon 3/15/10
866		**1.3.1.6.2.2.2.3 Report Software - Iteration III**	**Wed 5/26/10**	**Tue 9/14/10**
867		1.3.1.6.2.2.2.3.1 Develop, Unit Test, and System Test Reports	Wed 5/26/10	Tue 8/31/10
868		1.3.1.6.2.2.2.3.2 Team Lead Approval	Wed 9/1/10	Tue 9/7/10
869		1.3.1.6.2.2.2.3.3 DPM and PM Approval	Wed 9/8/10	Tue 9/14/10
870	70	*1.3.1.6.2.2.2.3.4 CGI Deliverable: Report Software - Iteration III*	Tue 9/14/10	Tue 9/14/10
871		**1.3.1.6.2.2.2.4 Report Software - Iteration IV**	**Wed 9/15/10**	**Thu 12/9/10**
872		1.3.1.6.2.2.2.4.1 Develop, Unit Test, and System Test Reports	Wed 9/15/10	Thu 11/25/10
873		1.3.1.6.2.2.2.4.2 Team Lead Approval	Fri 11/26/10	Thu 12/2/10
874		1.3.1.6.2.2.2.4.3 DPM and PM Approval	Fri 12/3/10	Thu 12/9/10
875	71	1.3.1.6.2.2.2.4.4 CGI Deliverable: Report Software - Iteration IV	Thu 12/9/10	Thu 12/9/10
876		**1.3.1.7 Adobe Forms**	**Mon 1/11/10**	**Thu 10/14/10**
877		**1.3.1.7.1 Adobe Forms Planning**	**Mon 1/11/10**	**Fri 6/4/10**
889		**1.3.1.7.2 Adobe Forms Software**	**Mon 2/1/10**	**Thu 10/14/10**
890		1.3.1.7.2.1 Develop Adobe Forms Designs	Mon 2/1/10	Wed 6/30/10
891		1.3.1.7.2.2 Team Lead Approval	Thu 7/1/10	Wed 7/7/10

ID	Deliverable #	Task Name	Start	Finish
892		1.3.1.7.2.3 DPM and PM Approval	Thu 7/8/10	Wed 7/14/10
893	72	1.3.1.7.2.4 CGI Deliverable: Adobe Forms Designs	Fri 4/16/10	Fri 4/16/10
894		1.3.1.7.2.5 Forms Iterations	Mon 3/1/10	Thu 10/14/10
895		1.3.1.7.2.5.1 Develop Iteration 1-IST Adobe Forms	Mon 3/1/10	Wed 3/31/10
896		1.3.1.7.2.5.2 Unit & System Test Iteration 1-IST Adobe Forms	Thu 4/1/10	Fri 5/28/10
897		1.3.1.7.2.5.3 Develop Iteration 2-UAT Adobe Forms	Tue 6/1/10	Fri 7/30/10
898		1.3.1.7.2.5.4 Unit & System Test Iteration 2-UAT Adobe Forms	Mon 8/2/10	Thu 9/30/10
899		1.3.1.7.2.5.5 Team Lead Approval	Fri 10/1/10	Thu 10/7/10
900		1.3.1.7.2.5.6 DPM and PM Approval	Fri 10/8/10	Thu 10/14/10
901	73	1.3.1.7.2.5.7 CGI Deliverable: Adobe Forms Software	Thu 10/14/10	Thu 10/14/10
902		1.3.1.8 Security and Workflow	Tue 3/2/10	Fri 6/17/11
903		1.3.1.8.1 Conduct security and workflow kickoff meeting to review CGI best practices	Tue 3/2/10	Tue 3/2/10
904		1.3.1.8.2 Develop FMS security and workflow plan	Wed 3/3/10	Fri 5/28/10
911		1.3.1.8.3 Develop InfoAdvantage security plan	Thu 7/1/10	Fri 7/30/10
918		1.3.1.8.4 Define FMS Security Settings	Sat 5/1/10	Fri 9/10/10
927		1.3.1.8.5 Define Workflow Settings	Tue 6/1/10	Fri 8/13/10
931		1.3.1.8.6 Load Security and Workflow Data into System Test Environment	Mon 8/16/10	Fri 9/3/10
934		1.3.1.8.7 Security & Workflow Unit Test	Mon 9/6/10	Mon 9/27/10
937		1.3.1.8.8 Complete CGI Security and Workflow Test	Tue 9/28/10	Thu 10/28/10
938		1.3.1.8.8.1 Conduct security and workflow test kickoff meeting	Tue 9/28/10	Tue 9/28/10
939		1.3.1.8.8.2 Create system test plan and scripts	Wed 9/29/10	Wed 9/29/10
940		1.3.1.8.8.3 Execute security and workflow test	Thu 9/30/10	Wed 10/20/10
941		1.3.1.8.8.4 Review test results with security & workflow team	Thu 10/21/10	Wed 10/27/10
942		1.3.1.8.8.5 DPM and PM approval of Security & Workflow Setup Test	Thu 10/28/10	Thu 10/28/10
943	100	1.3.1.8.8.6 CGI Deliverable: Security & Workflow Setup Test	Thu 10/28/10	Thu 10/28/10
944		1.3.1.8.9 Department Roll-Out	Mon 11/1/10	Fri 6/17/11
945		1.3.1.8.9.1 Develop methodology to create FMS user list and assignment of roles	Mon 11/1/10	Fri 11/12/10
946		1.3.1.8.9.2 Develop Powerpoint for department security & workflow	Mon 11/15/10	Fri 11/26/10
947		1.3.1.8.9.3 perform preliminary set up of security for department users	Mon 11/29/10	Fri 12/24/10
948		1.3.1.8.9.4 perform final set up of security for department users	Mon 5/2/11	Fri 6/3/11
949		1.3.1.8.9.5 Team lead approval	Mon 6/6/11	Fri 6/10/11
950		1.3.1.8.9.6 DPM and PM approval	Mon 6/13/11	Fri 6/17/11
951	101	1.3.1.8.9.7 CGI Deliverable: Security and Workflow Setup Support	Fri 6/17/11	Fri 6/17/11
952		1.3.1.9 Documentum Repository	Wed 9/2/09	Thu 9/30/10
953		1.3.1.9.1 General Design	Wed 9/2/09	Fri 2/19/10
954		1.3.1.9.1.1 Develop FMS Documentum Integration Concept Paper	Wed 9/2/09	Fri 2/19/10
959		1.3.1.9.1.2 Develop Functional Design for Advantage-related Modifications	Thu 9/10/09	Fri 2/19/10
963		1.3.1.9.1.3 Develop Functional Design for Documentum-related Modifications	Wed 9/2/09	Fri 2/19/10
967	60	1.3.1.9.1.4 CGI Deliverable 60: General Design - Advantage-Documentum Integration	Fri 2/19/10	Fri 2/19/10
968		1.3.1.9.2 Software Development	Mon 2/1/10	Mon 7/19/10
969		1.3.1.9.2.1 Development	Mon 2/1/10	Tue 6/8/10
979		1.3.1.9.2.2 Testing	Tue 4/20/10	Mon 7/19/10
984	61.1	1.3.1.9.2.3 CGI Deliverable: Advantage-Documentum Implementation Support - A	Mon 7/19/10	Mon 7/19/10
985		1.3.1.9.3 Documentum Repository Support	Mon 9/28/09	Thu 9/30/10
986		1.3.1.9.3.1 Configure and Setup Development and Test Env	Mon 9/28/09	Fri 6/11/10
993		1.3.1.9.3.2 Security Design & Set-Up	Mon 6/14/10	Fri 7/9/10
997		1.3.1.9.3.3 Documentum User Acceptance Test	Tue 7/20/10	Thu 9/30/10
1003	61.2	1.3.1.9.3.4 CGI Deliverable: Advantage-Documentum Implementation Support - B	Thu 9/30/10	Thu 9/30/10
1004		1.3.1.10 Integrated System Test	Wed 1/6/10	Mon 8/16/10
1005		1.3.1.10.1 Integrated System Test Plan	Wed 1/6/10	Fri 2/19/10
1006		1.3.1.10.1.1 Develop System Test Plan	Wed 1/6/10	Fri 2/5/10
1015		1.3.1.10.1.2 Team Lead Approval	Mon 2/8/10	Fri 2/12/10
1016		1.3.1.10.1.3 DPM and PM Approval	Mon 2/15/10	Fri 2/19/10
1017	76	1.3.1.10.1.4 CGI Deliverable: Integrated System Test Plan	Fri 2/19/10	Fri 2/19/10
1018		1.3.1.10.2 Integrated System Test Scripts and Results	Mon 2/8/10	Mon 8/16/10
1019		1.3.1.10.2.1 Conduct System Test Kickoff Meeting	Mon 3/1/10	Tue 3/2/10
1020		1.3.1.10.2.2 Develop Integrated System Test Scripts	Mon 2/8/10	Fri 4/2/10
1025		1.3.1.10.2.3 Conduct Integrated System Test	Wed 3/3/10	Fri 7/23/10
1027		1.3.1.10.2.4 Develop Integrated System Test Results Report	Mon 7/26/10	Mon 8/2/10
1028		1.3.1.10.2.5 Team Lead Approval	Tue 8/3/10	Mon 8/9/10
1029		1.3.1.10.2.6 DPM and PM Approval	Mon 8/16/10	Mon 8/16/10
1030	77	1.3.1.10.2.6.1 CGI Deliverable: Integrated System Test Scripts and Results	Mon 8/16/10	Mon 8/16/10
1031		1.3.1.11 User Acceptance Test	Thu 4/1/10	Mon 2/28/11
1032		1.3.1.11.1 User Acceptance Test Plan	Thu 4/1/10	Wed 6/30/10
1033		1.3.1.11.1.1 Review IST Test Plan and Leverage for UAT effort	Thu 4/1/10	Fri 4/9/10
1034		1.3.1.11.1.2 Develop User Acceptance Test Plan	Mon 4/12/10	Wed 5/5/10
1045		1.3.1.11.1.3 Team Lead Approval	Mon 5/10/10	Fri 5/14/10
1046		1.3.1.11.1.4 DPM and PM Approval	Mon 5/17/10	Fri 5/21/10
1047		1.3.1.11.1.5 Support Acceptance Test Activities (Month 1)	Mon 5/3/10	Mon 5/31/10
1048		1.3.1.11.1.6 Support Acceptance Test Activities (Month 2)	Tue 6/1/10	Wed 6/30/10
1049		1.3.1.11.1.7 City Obligation: User Acceptance Test Plan	Fri 5/21/10	Fri 5/21/10
1050	80	1.3.1.11.1.8 CGI Deliverable: User Acceptance Test Support (Month 1)	Mon 5/31/10	Mon 5/31/10
1051	81	1.3.1.11.1.9 CGI Deliverable: User Acceptance Test Support (Month 2)	Wed 6/30/10	Wed 6/30/10
1052		1.3.1.11.2 User Acceptance Test Scripts	Thu 7/1/10	Fri 7/16/10
1062		1.3.1.11.3 User Acceptance Test (Project Team)	Thu 7/1/10	Tue 8/31/10
1063		1.3.1.11.3.1 Execute scripts for Logical Days 0 - 3	Tue 7/6/10	Fri 7/9/10

ID	Deliverable #	Task Name	Start	Finish
1064		1.3.1.11.3.2 Execute scripts for Logical Days 4 - 5	Mon 7/12/10	Fri 7/16/10
1065		1.3.1.11.3.3 Execute scripts for Logical Days 6 - 7	Mon 7/19/10	Fri 7/23/10
1066		1.3.1.11.3.4 Execute scripts for Logical Day 8	Mon 7/26/10	Wed 7/28/10
1067		1.3.1.11.3.5 Execute scripts for Logical Day 9	Thu 7/29/10	Tue 8/3/10
1068		1.3.1.11.3.6 Execute scripts for Logical Day 10	Wed 8/4/10	Mon 8/9/10
1069		1.3.1.11.3.7 Execute scripts for Logical Day 11	Tue 8/10/10	Thu 8/12/10
1070		1.3.1.11.3.8 Execute scripts for Logical Day 12	Fri 8/13/10	Mon 8/16/10
1071		1.3.1.11.3.9 Execute scripts for Logical Day 13	Tue 8/17/10	Thu 8/19/10
1072		1.3.1.11.3.10 Execute scripts for Logical Days 14 - 15	Fri 8/20/10	Wed 8/25/10
1073		1.3.1.11.3.11 Execute scripts for Logical Days 16 - 17	Thu 8/26/10	Tue 8/31/10
1074		1.3.1.11.3.12 Provide Defect Tracking and Feedback	Tue 7/6/10	Tue 8/31/10
1075		1.3.1.11.3.13 Resolve Defects and Re-Test	Tue 7/6/10	Tue 8/31/10
1076		1.3.1.11.3.14 Support Acceptance Test Activities (Month 3)	Thu 7/1/10	Fri 7/30/10
1077		1.3.1.11.3.15 Support Acceptance Test Activities (Month 4)	Mon 8/2/10	Tue 8/31/10
1078	82	*1.3.1.11.3.16 CGI Deliverable: User Acceptance Test Support (Month 3)*	Fri 7/30/10	Fri 7/30/10
1079	82.1	*1.3.1.11.3.17 CGI Deliverable: User Acceptance Test Support (Month 4)*	Tue 8/31/10	Tue 8/31/10
1080		**1.3.1.11.4 User Acceptance Test (Central Users)**	Wed 9/1/10	Fri 10/29/10
1081		1.3.1.11.4.1 Execute scripts for Week 1	Mon 9/13/10	Fri 9/17/10
1082		1.3.1.11.4.2 Execute scripts for Week 2	Mon 9/20/10	Fri 9/24/10
1083		1.3.1.11.4.3 Execute scripts for Week 3	Mon 9/27/10	Fri 10/1/10
1084		1.3.1.11.4.4 Execute scripts for Week 4	Mon 10/4/10	Fri 10/8/10
1085		1.3.1.11.4.5 Execute scripts for Week 5	Mon 10/11/10	Fri 10/15/10
1086		1.3.1.11.4.6 Execute scripts for Week 6	Mon 10/18/10	Fri 10/22/10
1087		1.3.1.11.4.7 Provide Defect Tracking and Feedback	Mon 9/13/10	Fri 10/29/10
1088		1.3.1.11.4.8 Resolve Defects and Re-Test	Mon 9/13/10	Fri 10/29/10
1089		1.3.1.11.4.9 Support Acceptance Test Activities (Month 5)	Wed 9/1/10	Thu 9/30/10
1090		1.3.1.11.4.10 Support Acceptance Test Activities (Month 6)	Fri 10/1/10	Fri 10/29/10
1091	82.2	*1.3.1.11.4.11 CGI Deliverable: User Acceptance Test Support (Month 5)*	Thu 9/30/10	Thu 9/30/10
1092	82.3	*1.3.1.11.4.12 CGI Deliverable: User Acceptance Test Support (Month 6)*	Fri 10/29/10	Fri 10/29/10
1093		**1.3.1.11.5 User Acceptance Test (City Departments)**	Mon 1/10/11	Mon 2/28/11
1102		**1.3.1.12 Performance Test**	Mon 11/1/10	Mon 2/28/11
1103		**1.3.1.12.1 Performance Test Plan and Scripts**	Mon 11/1/10	Tue 12/28/10
1104		1.3.1.12.1.1 Conduct Performance Test Kickoff Meeting	Mon 11/1/10	Tue 11/2/10
1105		1.3.1.12.1.2 Develop Performance Test Plan	Wed 11/3/10	Tue 11/23/10
1106		1.3.1.12.1.3 Develop Performance Test Scripts	Wed 11/24/10	Tue 12/14/10
1107		1.3.1.12.1.4 Team Lead Approval	Wed 12/15/10	Tue 12/21/10
1108		1.3.1.12.1.5 DPM and PM Approval	Wed 12/22/10	Tue 12/28/10
1109	97	*1.3.1.12.1.6 CGI Deliverable: Performance Test Plan and Scripts*	Tue 12/28/10	Tue 12/28/10
1110		**1.3.1.12.2 Performance Test Results**	Wed 12/29/10	Mon 2/28/11
1111		1.3.1.12.2.1 Execute Performance Test Activities	Wed 12/29/10	Wed 2/2/11
1112		1.3.1.12.2.2 Conduct Performance Test Review	Thu 2/3/11	Mon 2/14/11
1113		1.3.1.12.2.3 Team Lead Approval	Tue 2/15/11	Mon 2/21/11
1114		1.3.1.12.2.4 DPM and PM Approval	Tue 2/22/11	Mon 2/28/11
1115	98	*1.3.1.12.2.5 CGI Deliverable: Performance Test Results*	Mon 2/28/11	Mon 2/28/11
1116		**1.3.1.13 Policies & Procedures**	Mon 2/8/10	Fri 10/29/10
1148		**1.3.1.14 User & System Documentation**	Mon 11/1/10	Fri 2/25/11
1149		1.3.1.14.1 Prepare Operational Guide	Mon 11/1/10	Fri 12/10/10
1150		1.3.1.14.2 Obtain Baseline Adv 3.8 User Documentation (including sub-release documentation, as needed)	Mon 11/1/10	Fri 11/12/10
1151		1.3.1.14.3 Prepare Customized User Documentation	Mon 11/15/10	Fri 12/31/10
1152		1.3.1.14.4 Prepare Customized Online Help	Mon 1/3/11	Fri 2/11/11
1153		1.3.1.14.5 Create System Administration Materials	Mon 12/13/10	Fri 1/21/11
1154		1.3.1.14.6 Team Lead Approval	Mon 2/14/11	Fri 2/18/11
1155		1.3.1.14.7 DPM and PM Approval	Mon 2/21/11	Fri 2/25/11
1156	99	*1.3.1.14.8 CGI Deliverable: User & System Documentation*	Fri 2/25/11	Fri 2/25/11
1157		**1.3.1.15 Training**	Tue 9/1/09	Thu 6/30/11
1158		**1.3.1.15.1 FMS Technical Support Training**	Wed 1/5/11	Tue 3/22/11
1159		1.3.1.15.1.1 Prepare and Deliver Technical Support Training	Wed 1/5/11	Tue 3/8/11
1160		1.3.1.15.1.2 Attend Technical Support Training	Wed 3/9/11	Tue 3/22/11
1161	87	*1.3.1.15.1.3 CGI Deliverable: FMS Technical Support Training*	Tue 3/22/11	Tue 3/22/11
1162		**1.3.1.15.2 FMS System Administration Training**	Tue 2/15/11	Fri 4/15/11
1163		1.3.1.15.2.1 Prepare and Deliver System Administration Training	Tue 2/15/11	Fri 4/15/11
1164		1.3.1.15.2.2 Attend System Administration Training	Tue 4/12/11	Fri 4/15/11
1165	88	*1.3.1.15.2.3 CGI Deliverable: FMS System Administration Training*	Fri 4/15/11	Fri 4/15/11
1166		**1.3.1.15.3 End User Training Plan**	Tue 9/1/09	Mon 11/1/10
1167		1.3.1.15.3.1 Develop Training Course Catalog	Tue 9/1/09	Fri 11/13/09
1168		1.3.1.15.3.2 Define learning objectives and audience type for each class	Tue 9/1/09	Thu 12/31/09
1169		1.3.1.15.3.3 Perform an Assessment of Training Needs	Fri 9/17/10	Mon 11/1/10
1170		1.3.1.15.3.4 Develop End User Training Plan	Tue 9/8/09	Fri 1/29/10
1171		1.3.1.15.3.5 Team Lead Approval	Mon 2/1/10	Fri 2/5/10
1172		1.3.1.15.3.6 DPM and PM Approval	Mon 2/8/10	Fri 2/12/10
1173	89	*1.3.1.15.3.7 CGI Deliverable: End User Training Plan*	Fri 2/12/10	Fri 2/12/10
1174		**1.3.1.15.4 End User Training Materials**	Tue 9/1/09	Mon 2/14/11
1175		1.3.1.15.4.1 Prepare User Training Manuals	Tue 9/1/09	Thu 9/30/10
1176		1.3.1.15.4.2 Complete Supplemental Training Materials	Mon 7/12/10	Mon 1/31/11
1181		1.3.1.15.4.3 Team Lead Approval	Tue 2/1/11	Mon 2/7/11
1182		1.3.1.15.4.4 DPM and PM Approval	Tue 2/8/11	Mon 2/14/11

ID	Deliverable #	Task Name	Start	Finish
1183	90	*1.3.1.15.4.5 CGI Deliverable: End User Training Materials*	Mon 2/14/11	Mon 2/14/11
1184		**1.3.1.15.5 End User Training Profile / Recruitment / Set-Up**	**Mon 9/6/10**	**Fri 1/21/11**
1190		**1.3.1.15.6 Train-the-Trainer Training**	**Mon 11/1/10**	**Fri 2/11/11**
1191		1.3.1.15.6.1 Conduct a Train-the-Trainer Kick-Off Session	Mon 11/1/10	Tue 11/2/10
1192		1.3.1.15.6.2 Compile train the trainer materials (including training notes for each course)	Mon 11/1/10	Fri 11/5/10
1193		1.3.1.15.6.3 Conduct Training Rehearsals and Provide Feedback	Mon 11/8/10	Fri 11/19/10
1194		1.3.1.15.6.4 Complete Logistics and Preparation for Train-the-Trainer	Mon 11/1/10	Fri 1/21/11
1195		1.3.1.15.6.5 Delivery of Training to City Trainers	Mon 11/22/10	Fri 1/28/11
1196		1.3.1.15.6.6 Team Lead Approval	Mon 1/31/11	Fri 2/4/11
1197		1.3.1.15.6.7 DPM and PM Approval	Mon 2/7/11	Fri 2/11/11
1198	91	*1.3.1.15.6.8 CGI Deliverable: Train-the-Trainer Training*	Fri 2/11/11	Fri 2/11/11
1199		*1.3.1.15.6.9 City Obligation: List of City Trainers, Dates, Classes and Tracking of Attendees*	Mon 1/31/11	Mon 1/31/11
1200		**1.3.1.15.7 End User Training Delivery**	**Tue 2/1/11**	**Thu 6/30/11**
1203		**1.3.1.15.8 End User Training Support**	**Tue 2/1/11**	**Thu 6/30/11**
1204		1.3.1.15.8.1 Support End User Training (Month 1)	Tue 2/1/11	Mon 2/28/11
1205		1.3.1.15.8.2 Support End User Training (Month 2)	Thu 3/3/11	Thu 3/31/11
1206		1.3.1.15.8.3 Support End User Training (Month 3)	Fri 4/1/11	Fri 4/29/11
1207		1.3.1.15.8.4 Support End User Training (Month 4)	Mon 5/2/11	Tue 5/31/11
1208		1.3.1.15.8.5 Support End User Training (Month 5)	Wed 6/1/11	Thu 6/30/11
1209	92	*1.3.1.15.8.6 CGI Deliverable: End User Training Support (Month 1)*	Mon 2/28/11	Mon 2/28/11
1210	93	*1.3.1.15.8.7 CGI Deliverable: End User Training Support (Month 2)*	Thu 3/31/11	Thu 3/31/11
1211	94	*1.3.1.15.8.8 CGI Deliverable: End User Training Support (Month 3)*	Fri 4/29/11	Fri 4/29/11
1212	94.1	*1.3.1.15.8.9 CGI Deliverable: End User Training Support (Month 4)*	Tue 5/31/11	Tue 5/31/11
1213	94.2	*1.3.1.15.8.10 CGI Deliverable: End User Training Support (Month 5)*	Thu 6/30/11	Thu 6/30/11
1214		**1.3.1.16 Change Management**	**Mon 2/2/09**	**Thu 7/7/11**
1215		**1.3.1.16.1 Communications - Fiscal Years 2009, 2010**	**Mon 2/2/09**	**Wed 6/30/10**
1228		**1.3.1.16.2 Communications - Fiscal Year 2011**	**Thu 6/24/10**	**Fri 7/1/11**
1233		**1.3.1.16.3 Electronic Assessments**	**Mon 8/16/10**	**Tue 7/5/11**
1238		**1.3.1.16.4 Open Houses**	**Mon 9/13/10**	**Fri 2/18/11**
1239		**1.3.1.16.5 Department Liaison Meetings**	**Wed 6/9/10**	**Tue 6/14/11**
1240		**1.3.1.16.6 Town Hall Meetings**	**Wed 8/25/10**	**Wed 3/23/11**
1241		**1.3.1.16.7 OR Team Status Reporting**	**Thu 10/1/09**	**Thu 7/7/11**
1242	24.1	*1.3.1.16.7.1 CGI Deliverable: Organizational Change Management Support – June 2009 – September 2009*	Thu 10/1/09	Wed 10/7/09
1243	24.2	*1.3.1.16.7.2 CGI Deliverable: Organizational Change Management Support – October 2009*	Sun 11/1/09	Fri 11/6/09
1244	24.3	*1.3.1.16.7.3 CGI Deliverable: Organizational Change Management Support – November 2009*	Tue 12/1/09	Mon 12/7/09
1245	24.4	*1.3.1.16.7.4 CGI Deliverable: Organizational Change Management Support – December 2009*	Fri 1/1/10	Thu 1/7/10
1246	24.5	*1.3.1.16.7.5 CGI Deliverable: Organizational Change Management Support – January 2010*	Mon 2/1/10	Fri 2/5/10
1247	24.6	*1.3.1.16.7.6 CGI Deliverable: Organizational Change Management Support – February 2010*	Mon 3/1/10	Fri 3/5/10
1248	24.7	*1.3.1.16.7.7 CGI Deliverable: Organizational Change Management Support – March 2010*	Wed 3/31/10	Tue 4/6/10
1249	24.8	*1.3.1.16.7.8 CGI Deliverable: Organizational Change Management Support – April 2010*	Fri 4/30/10	Thu 5/6/10
1250	24.9	*1.3.1.16.7.9 CGI Deliverable: Organizational Change Management Support – May 2010*	Mon 5/31/10	Fri 6/4/10
1251	24.10	*1.3.1.16.7.10 CGI Deliverable: Organizational Change Management Support – June 2010*	Wed 6/30/10	Tue 7/6/10
1252	24.11	*1.3.1.16.7.11 CGI Deliverable: Organizational Change Management Support – July 2010*	Mon 8/2/10	Fri 8/6/10
1253	24.12	*1.3.1.16.7.12 CGI Deliverable: Organizational Change Management Support – August 2010*	Tue 8/31/10	Mon 9/6/10
1254	24.13	*1.3.1.16.7.13 CGI Deliverable: Organizational Change Management Support – September 2010*	Thu 9/30/10	Wed 10/6/10
1255	24.14	*1.3.1.16.7.14 CGI Deliverable: Organizational Change Management Support – October 2010*	Mon 11/1/10	Fri 11/5/10
1256	24.15	*1.3.1.16.7.15 CGI Deliverable: Organizational Change Management Support – November 2010*	Tue 11/30/10	Mon 12/6/10
1257	24.16	*1.3.1.16.7.16 CGI Deliverable: Organizational Change Management Support – December 2010*	Fri 12/31/10	Thu 1/6/11
1258	24.17	*1.3.1.16.7.17 CGI Deliverable: Organizational Change Management Support – January 2011*	Mon 1/31/11	Fri 2/4/11
1259	24.18	*1.3.1.16.7.18 CGI Deliverable: Organizational Change Management Support – February 2011*	Mon 2/28/11	Fri 3/4/11
1260	24.19	*1.3.1.16.7.19 CGI Deliverable: Organizational Change Management Support – March 2011*	Thu 3/31/11	Wed 4/6/11
1261	24.20	*1.3.1.16.7.20 CGI Deliverable: Organizational Change Management Support – April 2011*	Mon 5/2/11	Fri 5/6/11
1262	24.21	*1.3.1.16.7.21 CGI Deliverable: Organizational Change Management Support – May 2011*	Wed 6/1/11	Tue 6/7/11
1263	24.22	*1.3.1.16.7.22 CGI Deliverable: Organizational Change Management Support – June 2011*	Fri 7/1/11	Thu 7/7/11
1264		**1.3.1.16.8 Change Readiness Assessment**	**Tue 3/29/11**	**Wed 6/15/11**
1265		**1.3.1.16.8.1 Change Readiness Checklist**	**Tue 3/29/11**	**Mon 5/2/11**
1266		1.3.1.16.8.1.1 Prepare Change Readiness Checklist	Tue 3/29/11	Mon 4/18/11
1267		1.3.1.16.8.1.2 Team Lead Approval	Tue 4/19/11	Mon 4/25/11
1268		1.3.1.16.8.1.3 DPM and PM Approval	Tue 4/26/11	Mon 5/2/11
1269	25	*1.3.1.16.8.1.4 CGI Deliverable: Change Readiness Checklist*	Mon 5/2/11	Mon 5/2/11
1270		**1.3.1.16.8.2 Change Readiness Assessment and Results**	**Tue 5/3/11**	**Wed 6/15/11**
1271		1.3.1.16.8.2.1 Conduct Change Readiness Assessment and Deliver Results	Tue 5/3/11	Wed 6/1/11
1272		1.3.1.16.8.2.2 Team Lead Approval	Thu 6/2/11	Wed 6/8/11
1273		1.3.1.16.8.2.3 DPM and PM Approval	Thu 6/9/11	Wed 6/15/11
1274	26	*1.3.1.16.8.2.4 CGI Deliverable: Change Readiness Assessment and Results*	Wed 6/15/11	Wed 6/15/11
1275		**1.3.1.16.9 Operational Readiness Assessment**	**Tue 4/5/11**	**Fri 5/27/11**
1276		**1.3.1.16.9.1 Operational Readiness Checklist**	**Tue 4/5/11**	**Mon 5/2/11**
1277		1.3.1.16.9.1.1 Prepare Operational Readiness Checklist	Tue 4/5/11	Mon 4/18/11
1278		1.3.1.16.9.1.2 Team Lead Approval	Tue 4/19/11	Mon 4/25/11
1279		1.3.1.16.9.1.3 DPM and PM Approval	Tue 4/26/11	Mon 5/2/11
1280	102	*1.3.1.16.9.1.4 CGI Deliverable: Operational Readiness Checklist*	Mon 5/2/11	Mon 5/2/11
1281		**1.3.1.16.9.2 Support for Operational Readiness Assessment**	**Mon 5/2/11**	**Fri 5/27/11**
1282		1.3.1.16.9.2.1 Operational Readiness Assessment Support	Mon 5/2/11	Fri 5/13/11
1283		1.3.1.16.9.2.2 Team Lead Approval	Mon 5/16/11	Fri 5/20/11
1284		1.3.1.16.9.2.3 DPM and PM Approval	Mon 5/23/11	Fri 5/27/11
1285	103	*1.3.1.16.9.2.4 CGI Deliverable: Support for Operational Readiness Assessment*	Fri 5/27/11	Fri 5/27/11

ID	Deliverable #	Task Name	Start	Finish
1286		1.3.1.16.10 Implementation Readiness Assessment	Tue 4/5/11	Thu 5/26/11
1287		1.3.1.16.10.1 Implementation Readiness Checklist	Tue 4/5/11	Mon 5/2/11
1288		1.3.1.16.10.1.1 Prepare Implementation Readiness Checklist	Tue 4/5/11	Mon 4/18/11
1289		1.3.1.16.10.1.2 Team Lead Approval	Tue 4/19/11	Mon 4/25/11
1290		1.3.1.16.10.1.3 DPM and PM Approval	Tue 4/26/11	Mon 5/2/11
1291	104	*1.3.1.16.10.1.4 CGI Deliverable: Implementation Readiness Checklist*	Mon 5/2/11	Mon 5/2/11
1292		1.3.1.16.10.2 Support for Implementation Readiness Assessment	Mon 5/2/11	Thu 5/26/11
1293		1.3.1.16.10.2.1 Implementation Readiness Assessment Support	Mon 5/2/11	Thu 5/12/11
1294		1.3.1.16.10.2.2 Team Lead Approval	Fri 5/13/11	Thu 5/19/11
1295		1.3.1.16.10.2.3 DPM and PM Approval	Fri 5/20/11	Thu 5/26/11
1296	105	*1.3.1.16.10.2.4 CGI Deliverable: Support for Implementation Readiness Assessment*	Thu 5/26/11	Thu 5/26/11
1297		1.3.2 TRANSITION / READINESS AND NEW FMS ENHANCEMENTS	Tue 9/2/08	Fri 7/29/11
1298		1.3.2.1 Historical Data Warehouse Implementation Plan	Tue 9/2/08	Fri 7/30/10
1383		1.3.2.2 Nightly Cycle	Mon 11/2/09	Mon 11/1/10
1400		1.3.2.3 Change Notice #2: Supplemental Application Software Customizations	Thu 7/1/10	Wed 12/15/10
1401		1.3.2.3.1 Designs	Thu 7/1/10	Wed 10/27/10
1402		1.3.2.3.1.1 Concept Papers for Software Customizations	Thu 7/1/10	Wed 9/1/10
1405		1.3.2.3.1.2 Functional Designs for Software Customizations - Iteration V	Thu 9/2/10	Wed 10/27/10
1406		1.3.2.3.1.2.1 Prepare Software Modification Functional Design	Thu 9/2/10	Wed 10/13/10
1407		1.3.2.3.1.2.2 Team Lead Approval	Thu 10/14/10	Wed 10/20/10
1408		1.3.2.3.1.2.3 DPM and PM Approval	Thu 10/21/10	Wed 10/27/10
1409	41.1	*1.3.2.3.1.2.4 CGI Deliverable: Functional Designs for Software Customizations - Iteration V*	Wed 10/27/10	Wed 10/27/10
1410		1.3.2.3.2 Software	Thu 10/7/10	Wed 12/15/10
1411		1.3.2.3.2.1 Software Customizations – Iteration V	Thu 10/7/10	Wed 12/15/10
1412		1.3.2.3.2.1.1 Develop, Unit Test, and System Test Software Customizations	Thu 10/7/10	Wed 12/1/10
1413		1.3.2.3.2.1.2 Team Lead Approval	Thu 12/2/10	Wed 12/8/10
1414		1.3.2.3.2.1.3 DPM and PM Approval	Thu 12/9/10	Wed 12/15/10
1415	45.1	*1.3.2.3.2.1.4 CGI Deliverable: Software Customizations – Iteration V*	Wed 12/15/10	Wed 12/15/10
1416		1.3.2.4 Department-level FMS Planning Toolkit	Mon 9/20/10	Fri 11/19/10
1417		1.3.2.4.1 Develop departmental requirements and timelines for key FMS implementation areas	Mon 9/20/10	Fri 10/29/10
1418		1.3.2.4.2 Define roles and responsibilities for departments and FMS team	Mon 11/1/10	Fri 11/12/10
1419		1.3.2.4.3 Develop logs for tracking meetings and issues escalated by each departments	Mon 11/15/10	Fri 11/19/10
1420	129.0	*1.3.2.4.4 CGI Deliverable: Department-level FMS Planning Toolkit Department-level FMS Planning Toolkit*	Fri 11/19/10	Fri 11/19/10
1421		1.3.2.5 Department-level FMS Planning / Deployment Support	Mon 11/1/10	Fri 7/29/11
1422	130.1	*1.3.2.5.1 CGI Deliverable: Department-level FMS Planning/Deployment Support - Month 1*	Mon 11/1/10	Tue 11/30/10
1423	130.2	*1.3.2.5.2 CGI Deliverable: Department-level FMS Planning/Deployment Support - Month 2*	Wed 12/1/10	Fri 12/31/10
1424	130.3	*1.3.2.5.3 CGI Deliverable: Department-level FMS Planning/Deployment Support - Month 3*	Mon 1/3/11	Mon 1/31/11
1425	130.4	*1.3.2.5.4 CGI Deliverable: Department-level FMS Planning/Deployment Support - Month 4*	Tue 2/1/11	Mon 2/28/11
1426	130.5	*1.3.2.5.5 CGI Deliverable: Department-level FMS Planning/Deployment Support - Month 5*	Tue 3/1/11	Thu 3/31/11
1427	130.6	*1.3.2.5.6 CGI Deliverable: Department-level FMS Planning/Deployment Support - Month 6*	Fri 4/1/11	Fri 4/29/11
1428	130.7	*1.3.2.5.7 CGI Deliverable: Department-level FMS Planning/Deployment Support - Month 7*	Mon 5/2/11	Tue 5/31/11
1429	130.8	*1.3.2.5.8 CGI Deliverable: Department-level FMS Planning/Deployment Support - Month 8*	Wed 6/1/11	Thu 6/30/11
1430	130.9	*1.3.2.5.9 CGI Deliverable: Department-level FMS Planning/Deployment Support - Month 9*	Fri 7/1/11	Fri 7/29/11
1431		1.3.2.6 Citywide Resources Impact / Skills Gap Analysis	Wed 12/1/10	Wed 12/15/10
1432		1.3.2.6.1 Conduct Accounting Resource Assessment and Determine Resource Shortage & Skills Gap	Wed 12/1/10	Wed 12/15/10
1433	131.0	*1.3.2.6.2 CGI Deliverable: Citywide Resources Impact/Skills Gap Analysis*	Wed 12/15/10	Wed 12/15/10
1434		1.3.2.7 SMS Application and Interface Support	Fri 12/31/10	Fri 7/29/11
1435	59.1	*1.3.2.7.1 CGI Deliverable: SMS Application Support - Month 1*	Fri 12/31/10	Fri 12/31/10
1436	59.2	*1.3.2.7.2 CGI Deliverable: SMS Application Support - Month 2*	Mon 1/31/11	Mon 1/31/11
1437	59.3	*1.3.2.7.3 CGI Deliverable: SMS Application Support - Month 3*	Mon 2/28/11	Mon 2/28/11
1438	59.4	*1.3.2.7.4 CGI Deliverable: SMS Application Support - Month 4*	Thu 3/31/11	Thu 3/31/11
1439	59.5	*1.3.2.7.5 CGI Deliverable: SMS Application Support - Month 5*	Fri 4/29/11	Fri 4/29/11
1440	59.6	*1.3.2.7.6 CGI Deliverable: SMS Application Support - Month 6*	Tue 5/31/11	Tue 5/31/11
1441	59.7	*1.3.2.7.7 CGI Deliverable: SMS Application Support - Month 7*	Thu 6/30/11	Thu 6/30/11
1442	59.8	*1.3.2.7.8 CGI Deliverable: SMS Application Support - Month 8*	Fri 7/29/11	Fri 7/29/11
1443	59.9	*1.3.2.7.9 CGI Deliverable: SMS-FMS Interface Support - Month 1*	Fri 12/31/10	Fri 12/31/10
1444	59.10	*1.3.2.7.10 CGI Deliverable: SMS-FMS Interface Support - Month 2*	Mon 1/31/11	Mon 1/31/11
1445	59.11	*1.3.2.7.11 CGI Deliverable: SMS-FMS Interface Support - Month 3*	Mon 2/28/11	Mon 2/28/11
1446	59.12	*1.3.2.7.12 CGI Deliverable: SMS-FMS Interface Support - Month 4*	Thu 3/31/11	Thu 3/31/11
1447	59.13	*1.3.2.7.13 CGI Deliverable: SMS-FMS Interface Support - Month 5*	Fri 4/29/11	Fri 4/29/11
1448	59.14	*1.3.2.7.14 CGI Deliverable: SMS-FMS Interface Support - Month 6*	Tue 5/31/11	Tue 5/31/11
1449	59.15	*1.3.2.7.15 CGI Deliverable: SMS-FMS Interface Support - Month 7*	Thu 6/30/11	Thu 6/30/11
1450		1.3.3 ACHIEVE PHASE	Fri 4/1/11	Fri 7/1/11
1451		1.3.3.1 Production Cutover	Fri 4/1/11	Fri 7/1/11
1452		1.3.3.1.1 Mock Conversion	Fri 4/1/11	Fri 6/24/11
1453		1.3.3.1.1.1 Toolkit and Crosswalk Reference Data Setup - Final Updates for Mock Conversion	Mon 4/4/11	Fri 6/24/11
1466		1.3.3.1.1.2 Mock Conversion (Execution)	Fri 4/1/11	Fri 6/24/11
1467		1.3.3.1.1.2.1 Define conversion validation procedures	Fri 4/1/11	Fri 5/13/11
1468		1.3.3.1.1.2.2 Perform Mock Conversion	Mon 5/16/11	Fri 5/27/11
1469		1.3.3.1.1.2.3 Resolve Issues from Mock Conversion	Mon 5/30/11	Fri 6/24/11
1470		1.3.3.1.1.2.4 Refine cutover plan	Mon 5/30/11	Fri 6/24/11
1471	106	*1.3.3.1.1.2.5 CGI Deliverable: Mock Conversion*	Fri 6/24/11	Fri 6/24/11
1472		1.3.3.1.2 Production Data Conversion	Wed 6/1/11	Fri 7/1/11
1473		1.3.3.1.2.1 Final Conversion (Execution)	Wed 6/1/11	Fri 7/1/11
1474		1.3.3.1.2.1.1 Final Conversion Plan	Wed 6/1/11	Tue 6/7/11
1475		1.3.3.1.2.1.2 Execute Conversion Software	Wed 6/8/11	Mon 6/27/11

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1476		1.3.3.1.2.1.3 Final Data Reconciliation	Tue 6/28/11	Fri 7/1/11
1477	107	*1.3.3.1.2.1.4 CGI Deliverable: Production Data Conversion*	*Fri 7/1/11*	*Fri 7/1/11*
1478		**1.3.3.1.3 Production Cutover**	Tue 4/5/11	Fri 7/1/11
1479		1.3.3.1.3.1 Develop Production Cutover Scripts	Tue 4/5/11	Fri 7/1/11
1480		1.3.3.1.3.2 Conduct Production Cutover Readiness Assessment	Tue 4/5/11	Fri 7/1/11
1481		1.3.3.1.3.3 Provide Support for Production Cutover Rehearsal	Tue 4/5/11	Fri 7/1/11
1482		1.3.3.1.3.4 Provide Help Desk Setup Assistance	Tue 4/5/11	Fri 7/1/11
1483		1.3.3.1.3.5 Oversee Operations Hand-Off to City Staff	Tue 4/5/11	Fri 7/1/11
1484		1.3.3.1.3.6 Perform Production Cutover	Tue 4/5/11	Fri 7/1/11
1485	108	*1.3.3.1.3.7 CGI Deliverable: Production Cutover*	*Fri 7/1/11*	*Fri 7/1/11*
1486				
1487		**2 FMS POST-IMPLEMENTATION SUPPORT PLAN**	Fri 7/1/11	Fri 12/28/12
1488		**2.1 Post-Implementation Change Management Tasks**	Mon 10/3/11	Fri 11/18/11
1490		**2.2 Post Implementation Support**	Fri 7/1/11	Fri 12/30/11
1491		**2.2.1 Post Implementation Support - Month 1 (July 2011)**	Fri 7/1/11	Fri 7/29/11
1492		2.2.1.1 Support Post Implementation Functional Use Monitoring	Fri 7/1/11	Fri 7/29/11
1493		2.2.1.2 Support Post Implementation Performance Characteristics Monitoring	Fri 7/1/11	Fri 7/29/11
1494		2.2.1.3 Provide Post Implementation On-site Support (including End User Refresher Training Support)	Fri 7/1/11	Fri 7/29/11
1495		2.2.1.4 Develop a Production Incident Log	Fri 7/1/11	Fri 7/29/11
1496		2.2.1.5 Develop a Change Request Log	Fri 7/1/11	Fri 7/29/11
1497	109	*2.2.1.6 CGI Deliverable: Post Implementation Support - Month 1 (July 2011)*	*Fri 7/29/11*	*Fri 7/29/11*
1498		**2.2.2 Post Implementation Support - Month 2 (Aug 2011)**	Mon 8/1/11	Wed 8/31/11
1499		2.2.2.1 Support Post Implementation Functional Use Monitoring	Mon 8/1/11	Wed 8/31/11
1500		2.2.2.2 Support Post Implementation Performance Characteristics Monitoring	Mon 8/1/11	Wed 8/31/11
1501		2.2.2.3 Provide Post Implementation On-site Support (including End User Refresher Training Support)	Mon 8/1/11	Wed 8/31/11
1502		2.2.2.4 Update Production Incident Log	Mon 8/1/11	Wed 8/31/11
1503		2.2.2.5 Update Change Request Log	Mon 8/1/11	Wed 8/31/11
1504	110	*2.2.2.6 CGI Deliverable: Post Implementation Support - Month 2 (Aug 2011)*	*Wed 8/31/11*	*Wed 8/31/11*
1505		**2.2.3 Post Implementation Support - Month 3 (Sept 2011)**	Thu 9/1/11	Fri 9/30/11
1506		2.2.3.1 Support Post Implementation Functional Use Monitoring	Thu 9/1/11	Fri 9/30/11
1507		2.2.3.2 Support Post Implementation Performance Characteristics Monitoring	Thu 9/1/11	Fri 9/30/11
1508		2.2.3.3 Provide Post Implementation On-site Support (including End User Refresher Training Support)	Thu 9/1/11	Fri 9/30/11
1509		2.2.3.4 Update Production Incident Log	Thu 9/1/11	Fri 9/30/11
1510		2.2.3.5 Update Change Request Log	Thu 9/1/11	Fri 9/30/11
1511	111	*2.2.3.6 CGI Deliverable: Post Implementation Support - Month 3 (Sept 2011)*	*Fri 9/30/11*	*Fri 9/30/11*
1512		**2.2.4 Post Implementation Support - Month 4 (Oct 2011)**	Mon 10/3/11	Mon 10/31/11
1513		2.2.4.1 Support Post Implementation Functional Use Monitoring	Mon 10/3/11	Mon 10/31/11
1514		2.2.4.2 Support Post Implementation Performance Characteristics Monitoring	Mon 10/3/11	Mon 10/31/11
1515		2.2.4.3 Provide Post Implementation On-site Support (including End User Refresher Training Support)	Mon 10/3/11	Mon 10/31/11
1516		2.2.4.4 Update Production Incident Log	Mon 10/3/11	Mon 10/31/11
1517		2.2.4.5 Update Change Request Log	Mon 10/3/11	Mon 10/31/11
1518	112	*2.2.4.6 CGI Deliverable: Post Implementation Support - Month 4 (Oct 2011)*	*Mon 10/31/11*	*Mon 10/31/11*
1519		**2.2.5 Post Implementation Support - Month 5 (Nov 2011)**	Tue 11/1/11	Wed 11/30/11
1520		2.2.5.1 Support Post Implementation Functional Use Monitoring	Tue 11/1/11	Wed 11/30/11
1521		2.2.5.2 Support Post Implementation Performance Characteristics Monitoring	Tue 11/1/11	Wed 11/30/11
1522		2.2.5.3 Provide Post Implementation On-site Support (including End User Refresher Training Support)	Tue 11/1/11	Wed 11/30/11
1523		2.2.5.4 Update Production Incident Log	Tue 11/1/11	Wed 11/30/11
1524		2.2.5.5 Update Change Request Log	Tue 11/1/11	Wed 11/30/11
1525	113	*2.2.5.6 CGI Deliverable: Post Implementation Support - Month 5 (Nov 2011)*	*Wed 11/30/11*	*Wed 11/30/11*
1526		**2.2.6 Post Implementation Support - Month 6 (Dec 2011)**	Thu 12/1/11	Fri 12/30/11
1527		2.2.6.1 Support Post Implementation Functional Use Monitoring	Thu 12/1/11	Fri 12/30/11
1528		2.2.6.2 Support Post Implementation Performance Characteristics Monitoring	Thu 12/1/11	Fri 12/30/11
1529		2.2.6.3 Provide Post Implementation On-site Support (including End User Refresher Training Support)	Thu 12/1/11	Fri 12/30/11
1530		2.2.6.4 Update Production Incident Log	Thu 12/1/11	Fri 12/30/11
1531		2.2.6.5 Update Change Request Log	Thu 12/1/11	Fri 12/30/11
1532	114	*2.2.6.6 CGI Deliverable: Post Implementation Support - Month 6 (Dec 2011)*	*Fri 12/30/11*	*Fri 12/30/11*
1533		**2.3 Support for First Monthly Close (July/Aug 2011)**	Fri 7/1/11	Wed 8/31/11
1534		2.3.1 Support for First Monthly Close	Fri 7/1/11	Wed 8/31/11
1535	115	*2.3.2 CGI Deliverable: Support for First Monthly Close (July/Aug 2011)*	*Wed 8/31/11*	*Wed 8/31/11*
1536		**2.4 Knowledge Transfer**	Mon 8/1/11	Fri 12/30/11
1537		**2.4.1 Knowledge Transfer - Month 2 (Aug 2011)**	Mon 8/1/11	Wed 8/31/11
1538		2.4.1.1 Knowledge transfer to operations, system admin, and training support staff	Mon 8/1/11	Wed 8/31/11
1539	117	*2.4.1.2 CGI Deliverable: Knowledge Transfer - Month 2 (Aug 2011)*	*Wed 8/31/11*	*Wed 8/31/11*
1540		**2.4.2 Knowledge Transfer - Month 3 (Sept 2011)**	Thu 9/1/11	Fri 9/30/11
1541		2.4.2.1 Knowledge transfer to operations, system admin, and training support staff	Thu 9/1/11	Fri 9/30/11
1542	118	*2.4.2.2 CGI Deliverable: Knowledge Transfer - Month 3 (Sept 2011)*	*Fri 9/30/11*	*Fri 9/30/11*
1543		**2.4.3 Knowledge Transfer - Month 4 (Oct 2011)**	Mon 10/3/11	Mon 10/31/11
1544		2.4.3.1 Knowledge transfer to operations, system admin, and training support staff	Mon 10/3/11	Mon 10/31/11
1545	119	*2.4.3.2 CGI Deliverable: Knowledge Transfer - Month 4 (Oct 2011)*	*Mon 10/31/11*	*Mon 10/31/11*
1546		**2.4.4 Knowledge Transfer - Month 5 (Nov 2011)**	Tue 11/1/11	Wed 11/30/11
1547		2.4.4.1 Knowledge transfer to operations, system admin, and training support staff	Tue 11/1/11	Wed 11/30/11
1548	120	*2.4.4.2 CGI Deliverable: Knowledge Transfer - Month 5 (Nov 2011)*	*Wed 11/30/11*	*Wed 11/30/11*
1549		**2.4.5 Knowledge Transfer - Month 6 (Dec 2011)**	Thu 12/1/11	Fri 12/30/11
1550		2.4.5.1 Knowledge transfer to operations, system admin, and training support staff	Thu 12/1/11	Fri 12/30/11
1551	121	*2.4.5.2 CGI Deliverable: Knowledge Transfer - Month 6 (Dec 2011)*	*Fri 12/30/11*	*Fri 12/30/11*
1552		**2.5 Support for 1099 Reporting - Calendar Year 2011**	Thu 12/1/11	Tue 1/31/12

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1553		2.5.1 Setup 1099 Tables	Thu 12/1/11	Tue 1/31/12
1554		2.5.2 Test Execution and Review of 1099 Process	Thu 12/1/11	Tue 1/31/12
1555		2.5.3 Final Execution and Review of 1099 Process	Thu 12/1/11	Tue 1/31/12
1556	122	*2.5.4 CGI Deliverable: Support for 1099 Reporting - Calendar Year 2011*	*Tue 1/31/12*	*Tue 1/31/12*
1557		**2.6 Support for Annual Close**	Tue 5/1/12	Fri 8/31/12
1558		2.6.1 Support for Annual Close - FY 2012 (May 2012)	Tue 5/1/12	Thu 5/31/12
1559		2.6.1.1 Setup Tables	Tue 5/1/12	Thu 5/31/12
1560		2.6.1.2 Setup and Test Batch Processes	Tue 5/1/12	Thu 5/31/12
1561		2.6.1.3 Execute Reports and Batch Processes	Tue 5/1/12	Thu 5/31/12
1562		2.6.1.4 Verify / Reconcile Report & Batch Results and Resolve Issues	Tue 5/1/12	Thu 5/31/12
1563	123	*2.6.1.5 CGI Deliverable: Support for Annual Year End Closing - FY 2012 (May 2012)*	*Thu 5/31/12*	*Thu 5/31/12*
1564		2.6.2 Support for Annual Close - FY 2012 (June 2012)	Fri 6/1/12	Fri 6/29/12
1565		2.6.2.1 Setup Tables	Fri 6/1/12	Fri 6/29/12
1566		2.6.2.2 Setup and Test Batch Processes	Fri 6/1/12	Fri 6/29/12
1567		2.6.2.3 Execute Reports and Batch Processes	Fri 6/1/12	Fri 6/29/12
1568		2.6.2.4 Verify / Reconcile Report & Batch Results and Resolve Issues	Fri 6/1/12	Fri 6/29/12
1569	124	*2.6.2.5 CGI Deliverable: Support for Annual Year End Closing - FY 2012 (June 2012)*	*Fri 6/29/12*	*Fri 6/29/12*
1570		2.6.3 Support for Annual Close - FY 2012 (July 2012)	Mon 7/2/12	Tue 7/31/12
1571		2.6.3.1 Setup Tables	Mon 7/2/12	Tue 7/31/12
1572		2.6.3.2 Setup and Test Batch Processes	Mon 7/2/12	Tue 7/31/12
1573		2.6.3.3 Execute Reports and Batch Processes	Mon 7/2/12	Tue 7/31/12
1574		2.6.3.4 Verify / Reconcile Report & Batch Results and Resolve Issues	Mon 7/2/12	Tue 7/31/12
1575	125	*2.6.3.5 CGI Deliverable: Support for Annual Year End Closing - FY 2012 (July 2012)*	*Tue 7/31/12*	*Tue 7/31/12*
1576		2.6.4 Support for Annual Close - FY 2012 (Aug 2012)	Wed 8/1/12	Fri 8/31/12
1577		2.6.4.1 Setup Tables	Wed 8/1/12	Fri 8/31/12
1578		2.6.4.2 Setup and Test Batch Processes	Wed 8/1/12	Fri 8/31/12
1579		2.6.4.3 Execute Reports and Batch Processes	Wed 8/1/12	Fri 8/31/12
1580		2.6.4.4 Verify / Reconcile Report & Batch Results and Resolve Issues	Wed 8/1/12	Fri 8/31/12
1581	126	*2.6.4.5 CGI Deliverable: Support for Annual Year End Closing - FY 2012 (Aug 2012)*	*Fri 8/31/12*	*Fri 8/31/12*
1582		**2.7 CAFR Reports Development & Implementation Support**	Mon 7/2/12	Fri 12/28/12
1583		2.7.1 Gather requirements and review current CAFR processes and software	Mon 7/2/12	Fri 7/20/12
1584		2.7.2 Define allocation of budgeted support hours	Mon 7/23/12	Fri 7/27/12
1585		2.7.3 Provide CAFR development support (data extracts, testing, design/analysis per budgeted hours)	Mon 7/30/12	Fri 12/28/12
1586	127	*2.7.4 CGI Deliverable: CAFR Reports Development & Implementation Support*	*Fri 12/28/12*	*Fri 12/28/12*
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1588		3 CONSOLIDATION / RETIREMENT OF CITY SYSTEMS	Mon 2/1/10	Thu 6/30/11
1589		3.1 Preparation for City Systems Retirement	Mon 2/1/10	Fri 2/12/10
1591		3.2 Consolidation / Retirement Assistance for City Departments	Mon 3/8/10	Fri 12/31/10
1770		3.3 Retirement of City Systems Support	Thu 7/1/10	Thu 6/30/11
1771		3.3.1 Technical and functional support to assist City in retiring redundant departmental systems	Thu 7/1/10	Fri 7/30/10
1772	128.1	3.3.2 CGI Deliverable: Retirement / Consolidation of City Systems Support – Month 1	Fri 7/30/10	Fri 7/30/10
1773		3.3.3 Technical and functional support to assist City in retiring redundant departmental systems	Mon 8/2/10	Tue 8/31/10
1774	128.2	3.3.4 CGI Deliverable: Retirement / Consolidation of City Systems Support – Month 2	Tue 8/31/10	Tue 8/31/10
1775		3.3.5 Technical and functional support to assist City in retiring redundant departmental systems	Wed 9/1/10	Thu 9/30/10
1776	128.3	3.3.6 CGI Deliverable: Retirement / Consolidation of City Systems Support – Month 3	Thu 9/30/10	Thu 9/30/10
1777		3.3.7 Technical and functional support to assist City in retiring redundant departmental systems	Fri 10/1/10	Fri 10/29/10
1778	128.4	3.3.8 CGI Deliverable: Retirement / Consolidation of City Systems Support – Month 4	Fri 10/29/10	Fri 10/29/10
1779		3.3.9 Technical and functional support to assist City in retiring redundant departmental systems	Mon 11/1/10	Tue 11/30/10
1780	128.5	3.3.10 CGI Deliverable: Retirement / Consolidation of City Systems Support – Month 5	Tue 11/30/10	Tue 11/30/10
1781		3.3.11 Technical and functional support to assist City in retiring redundant departmental systems	Wed 12/1/10	Fri 12/31/10
1782	128.6	3.3.12 CGI Deliverable: Retirement / Consolidation of City Systems Support – Month 6	Fri 12/31/10	Fri 12/31/10
1783		3.3.13 Technical and functional support to assist City in retiring redundant departmental systems	Mon 1/3/11	Mon 1/31/11
1784	128.7	3.3.14 CGI Deliverable: Retirement / Consolidation of City Systems Support – Month 7	Mon 1/31/11	Mon 1/31/11
1785		3.3.15 Technical and functional support to assist City in retiring redundant departmental systems	Tue 2/1/11	Mon 2/28/11
1786	128.8	3.3.16 CGI Deliverable: Retirement / Consolidation of City Systems Support – Month 8	Mon 2/28/11	Mon 2/28/11
1787		3.3.17 Technical and functional support to assist City in retiring redundant departmental systems	Tue 3/1/11	Thu 3/31/11
1788	128.9	3.3.18 CGI Deliverable: Retirement / Consolidation of City Systems Support – Month 9	Thu 3/31/11	Thu 3/31/11
1789		3.3.19 Technical and functional support to assist City in retiring redundant departmental systems	Fri 4/1/11	Fri 4/29/11
1790	128.10	3.3.20 CGI Deliverable: Retirement / Consolidation of City Systems Support – Month 10	Fri 4/29/11	Fri 4/29/11
1791		3.3.21 Technical and functional support to assist City in retiring redundant departmental systems	Mon 5/2/11	Tue 5/31/11
1792	128.11	3.3.22 CGI Deliverable: Retirement / Consolidation of City Systems Support – Month 11	Tue 5/31/11	Tue 5/31/11
1793		3.3.23 Technical and functional support to assist City in retiring redundant departmental systems	Wed 6/1/11	Thu 6/30/11
1794	128.12	3.3.24 CGI Deliverable: Retirement / Consolidation of City Systems Support – Month 12	Thu 6/30/11	Thu 6/30/11
1795				
1796		4 FMS Phase 2: Centralized AR Reporting	Thu 9/9/10	Fri 9/30/11
1797	A3-1.0	4.1 Concept Design	Thu 9/9/10	Mon 1/17/11
1798		4.1.1 Requirements Gathering	Thu 9/9/10	Thu 11/11/10
1799		4.1.1.1 Prepare for and Conduct Discovery Sessions with Key Project Stakeholders	Thu 9/9/10	Thu 10/7/10
1800		4.1.1.2 Conduct High-level Demonstration (FMS AR Functionality and Reporting Tools)	Thu 9/9/10	Thu 10/7/10
1801		4.1.1.3 Department Outreach	Fri 10/8/10	Thu 11/11/10
1802		4.1.1.3.1 Identify Department Participants and Manage Logistics	Fri 10/8/10	Thu 11/11/10
1803		4.1.1.3.2 Prepare for and Conduct Department Outreach Sessions	Fri 10/8/10	Thu 11/11/10
1804		4.1.2 Develop Concept Design	Thu 9/9/10	Mon 11/29/10
1805		4.1.3 FMS Phase 2 Project Team Review & Approval of Concept Design	Tue 11/30/10	Mon 12/13/10
1806		4.1.4 CGI Deliverable: Concept Design	Mon 12/13/10	Mon 12/13/10
1807		4.1.5 Report Back to City Council and Final Approval	Tue 12/14/10	Mon 1/17/11
1808	A3-2.0	4.2 Functional Design for FMS Customizations	Mon 1/17/11	Fri 3/18/11
1809		4.2.1 Develop FMS Customizations Design	Mon 1/17/11	Fri 3/11/11
1810		4.2.2 FMS Phase 2 Project Team Review & Approval of FMS Customizations Design	Mon 3/14/11	Fri 3/18/11
1811		4.2.3 CGI Deliverable: Functional Design for FMS Customizations	Fri 3/18/11	Fri 3/18/11
1812	A3-3.0	4.3 FMS Software Customizations	Mon 2/28/11	Fri 4/29/11
1813		4.3.1 Develop and Unit Test FMS Software Customizations	Mon 2/28/11	Fri 4/1/11
1814		4.3.2 System Test FMS Software Customizations	Mon 4/4/11	Fri 4/22/11
1815		4.3.3 FMS Phase 2 Project Team Review & Approval of System Test Results	Mon 4/25/11	Fri 4/29/11
1816		4.3.4 CGI Deliverable: FMS Software Customizations	Fri 4/29/11	Fri 4/29/11
1817	A3-4.0	4.4 Interface Design	Mon 1/17/11	Fri 2/18/11
1818		4.4.1 Develop Interface Design	Mon 1/17/11	Fri 2/11/11
1819		4.4.2 FMS Phase 2 Project Team Review & Approval of Interface Design	Mon 2/14/11	Fri 2/18/11
1820		4.4.3 CGI Deliverable: Interface Design	Fri 2/18/11	Fri 2/18/11
1821	A3-5.0	4.5 Interface Software	Mon 2/21/11	Fri 4/29/11
1822		4.5.1 Develop and Unit Test Interface Software	Mon 2/21/11	Fri 4/1/11
1823		4.5.2 System Test Interface Software	Mon 4/4/11	Fri 4/22/11
1824		4.5.3 FMS Phase 2 Project Team Review & Approval of System Test Results	Mon 4/25/11	Fri 4/29/11
1825		4.5.4 CGI Deliverable: Interface Software	Fri 4/29/11	Fri 4/29/11
1826		4.6 Department Interface Tasks	Mon 2/21/11	Fri 7/1/11
1827		4.6.1 Complete Departmental Design and Mapping	Mon 2/21/11	Fri 3/18/11
1828		4.6.2 Develop and Unit Test Interface Files	Mon 3/21/11	Fri 6/10/11
1829		4.6.3 Test Interface Files with FMS Phase 2 Project Team	Mon 6/13/11	Fri 7/1/11
1830		4.6.4 City Obligation: Department Interface Files	Fri 7/1/11	Fri 7/1/11
1831		4.7 Data Cleansing and Verification	Mon 2/21/11	Fri 7/1/11
1832		4.7.1 Review and Validate Data from Departments	Mon 2/21/11	Fri 7/1/11
1833		4.7.2 City Obligation: Data Cleansing and Verification	Fri 7/1/11	Fri 7/1/11
1834	A3-6.0	4.8 Data Warehouse and Extract-Transform-Load (ETL) Design	Mon 1/17/11	Fri 2/11/11
1835		4.8.1 Develop Data Warehouse and ETL Design	Mon 1/17/11	Fri 2/4/11
1836		4.8.2 FMS Phase 2 Project Team Review & Approval of DW & ETL Design	Mon 2/7/11	Fri 2/11/11
1837		4.8.3 CGI Deliverable: Data Warehouse and Extract-Transform-Load (ETL) Design	Fri 2/11/11	Fri 2/11/11
1838	A3-7.0	4.9 Data Warehouse and ETL Software	Mon 2/14/11	Fri 3/25/11
1839		4.9.1 Develop and Unit Test DW and ETL Software	Mon 2/14/11	Fri 3/4/11
1840		4.9.2 System Test DW and ETL Software	Mon 3/7/11	Fri 3/18/11
1841		4.9.3 FMS Phase 2 Project Team Review & Approval of System Test Results	Mon 3/21/11	Fri 3/25/11
1842		4.9.4 CGI Deliverable: Data Warehouse and ETL Software	Fri 3/25/11	Fri 3/25/11

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ID	Deliverable #	Task Name	Start	Finish
1843	A3-8.0	**4.10 Report Design**	**Mon 1/17/11**	**Fri 4/1/11**
1844		4.10.1 Develop Report Designs	Mon 1/17/11	Fri 3/18/11
1845		4.10.2 FMS Phase 2 Project Team Review & Approval of Report Designs	Mon 3/21/11	Fri 4/1/11
1846		4.10.3 CGI Deliverable: Report Designs	Fri 4/1/11	Fri 4/1/11
1847	A3-9.0	**4.11 Report Software**	**Mon 4/4/11**	**Fri 7/8/11**
1848		4.11.1 Develop and Unit Test Report Software	Mon 4/4/11	Fri 5/27/11
1849		4.11.2 System Test Report Software	Mon 5/30/11	Fri 6/24/11
1850		4.11.3 FMS Phase 2 Project Team Review & Approval of System Test Results	Mon 6/27/11	Fri 7/8/11
1851		4.11.4 CGI Deliverable: Report Software	Fri 7/8/11	Fri 7/8/11
1852	A3-10.0	**4.12 Integrated Centralized AR Reporting System Test**	**Mon 6/6/11**	**Tue 9/13/11**
1853		4.12.1 Develop Integrated Centralized AR Reporting System Test Plan	Mon 6/6/11	Fri 6/17/11
1854		4.12.2 Prepare for and Conduct Integrated Test Kick-off Meeting	Mon 6/20/11	Tue 6/21/11
1855		4.12.3 Develop Integrated Centralized AR Reporting System Test Scripts and Expected Results	Fri 6/24/11	Thu 7/14/11
1856		4.12.4 Conduct Integrated Centralized AR Reporting System Test	Fri 7/15/11	Thu 8/18/11
1857		4.12.5 Develop System Test Results Report	Fri 8/19/11	Tue 8/30/11
1858		4.12.6 FMS Phase 2 Project Team Review & Approval of Integrated Centralized AR Reporting ST Results	Wed 8/31/11	Tue 9/13/11
1859		4.12.7 CGI Deliverable: Integrated Centralized AR Reporting System Test	Tue 9/13/11	Tue 9/13/11
1860		**4.13 User Acceptance Test (UAT)**	**Mon 6/6/11**	**Tue 9/13/11**
1861		4.13.1 Plan & Conduct UAT (Optionally Concurrent w/ Integrated Centralized AR Reporting ST)	Mon 6/6/11	Tue 9/13/11
1862		4.13.2 City Obligation: User Acceptance Test	Tue 9/13/11	Tue 9/13/11
1863		**4.14 Transition Tasks**	**Tue 3/1/11**	**Fri 9/30/11**
1864		4.14.1 Policies & Procedures	Tue 3/1/11	Mon 8/1/11
1865		4.14.2 Communications	Mon 6/13/11	Fri 9/30/11
1866		4.14.3 Training	Mon 8/8/11	Fri 9/30/11
1867		4.14.4 Security & Workflow Set-Up	Mon 9/19/11	Fri 9/30/11
1868		4.14.5 City Obligation: Transition Tasks	Fri 9/30/11	Fri 9/30/11
1869		**4.15 Cutover Planning and Execution**	**Tue 9/13/11**	**Fri 9/30/11**
1870		4.15.1 Obtain Go No/Go Decision	Tue 9/13/11	Wed 9/14/11
1871		4.15.2 Develop and Execute Cutover Plan	Thu 9/15/11	Thu 9/29/11
1872		4.15.3 Go-Live	Fri 9/30/11	Fri 9/30/11
1873		4.15.4 City Obligation: Cutover Planning and Execution	Fri 9/30/11	Fri 9/30/11

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Exhibit C: Core Financial Project Schedule and Plan
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EXHIBIT K: CORE FINANCIAL PROJECT ASSUMPTIONS

CGI has specified general project assumptions as well as assumptions associated with specific tasks, activities, roles and responsibilities. These additional assumptions are provided to assist the City in understanding the basis CGI used with regard to project scope, timing, resources, roles and responsibilities. They represent the underlying analysis used by CGI in the preparation of the project approach, project plan, and cost.

GENERAL AND PROJECT ADMINISTRATION ASSUMPTIONS

General Project Assumptions

- The SOW and associated exhibits primarily outline CGI's tasks and obligations for the FMS project. The costs and timeline for delivering CGI services assumes the provision of sufficient City resources to complete the customer-related tasks in the detailed plan that will be jointly developed by the City and CGI during the Envision phase. The customer-related tasks include but are not limited to policies and procedures development, internal control plans, review and approval of project deliverables, etc. During the project, an inability to secure sufficient City staffing will affect the CGI cost estimates and/or duration of the project. A change order may be required to address any revisions to price and/or project timeline.

- CGI will utilize its AMS Advantage implementation methodology to facilitate project planning, management, and project execution. Interfaces, software modifications or customizations, reports, Adobe forms, data conversion software, and any other software development are estimated with the intention of leveraging the AMS Advantage software, tools, and methodology.

Project Plan Assumptions

- The target start date for the FMS project is September 1, 2008.
- The FMS project is a joint effort between the City and CGI.
- The City will provide a full time Project Manager with responsibility for ensuring the completion of the customer-related tasks on the detailed project plan by City personnel and for coordinating project tasks and activities within the City.
- The City Project Manager will review available options and project issues in a timely manner (i.e., within ten (10) business days, or as mutually agreed to by the City and CGI Project Managers) in order to minimize delays to the project schedule. If resolution cannot be made within the ten (10) business days (or as mutually agreed to by the City and CGI Project Managers), the City Project Manager will verify that the issue is raised to the appropriate level (e.g., Executive Steering Committee).
- The City will establish an Executive Steering Committee that will be responsible for resolving issues and providing overall guidance and direction to the project.

- A City Project Executive will be appointed to the project to resolve issues affecting or involving other City organizations the project management team cannot resolve in a timely manner.

- CGI will take the lead in the design, development, and testing of software modifications or customizations, system interfaces, data conversion software, and reports in accordance with the Implementation Analysis Document and detailed project plan.

- City staff will participate in and support the design, development, and testing of software customizations, system interfaces, data conversion software, and reports in accordance with the Implementation Analysis Document and detailed project plan.

- City staff will develop at least one interface, one conversion, and one complex report with CGI mentoring to facilitate knowledge transfer.

- The City and CGI will develop go-live criteria and conduct readiness assessments for the FMS implementation.

- The FMS Project will go live in July 2010 with AMS Advantage 3.7, or higher.

Staffing Assumptions

- A dedicated City Project Manager and project team will be established to work on the AMS Advantage Financial implementation project to provide for timely completion of the City's project responsibilities.

- The City will provide a Change Manager for Transition Management activities.

- The City will include participants from each of the City's organizations with a stake in the success of the overall engagement. The participants should be at a senior organizational level such that their perspective represents the overall business objectives of the organization and their authority is sufficient for them to make resource and financial commitments necessary to gain engagement success.

- The City will provide additional resources to support the core project team and complete City tasks. These resources may include, but are not limited to, project sponsors and executives (Executive Steering Committee), technical experts, trainers, end users, managers, IT staff, and the operations staff maintaining the new system upon implementation. These resources need not be dedicated full-time to the project, but must be available to complete their assigned tasks per the mutually agreed upon detailed project plan.

- The City Project Manager will assign qualified functional and technical experts of the current systems being replaced to work with CGI in designing the interfaces, conversions, and application software, setting up the databases, and resolving system implementation issues.

- CGI will coordinate its project activities through the City Project Manager in regards to project-related AMS Advantage Financial items such as issues, contract amendments, invoicing, status reports, etc.

Facilities and Access

- The City will establish a suitable work environment for CGI staff. This work environment usually includes accommodations and workspace for CGI personnel who will work

onsite, telephone lines to CGI offices, Internet and computer systems connectivity, and any hardware and/or software resources required for the project. CGI personnel will provide their own laptops with Internet connectivity capability. The City will provide onsite lockable storage for storing CGI confidential information. CGI will comply with all City policies and procedures regarding connecting laptops to the City's network.

- The City will secure and establish an adequate number of PC workstations to support usage by the City project team. In addition, the CGI project team will require a furnished working space environment somewhere onsite at the City (preferably close in proximity to the City Project Manager and the City's core project team) for the duration of the FMS project.

- The City will provide normal office supplies for the project team. Normal office supplies include desks, phones with local calling access, pens, pencils, paper, adequate filing space, and access to conference rooms for project-related meetings.

- CGI will have access to the City's information system resources and designated work areas 24 hours per day, seven days per week for the duration of the project to support required operation, maintenance, and production activities.

- As quickly as procedures permit, the City will provide CGI staff access to existing systems, user IDs, passwords, etc. This includes operating systems, mainframe, databases, LANs, City's Intranet, and other systems, as necessary.

- To maximize responsiveness for user support during development, testing, and post-implementation phases, CGI will assist City staff when changes to production systems are required. For non-production systems, CGI will be provided with root access to all systems with logins that grant permissions necessary for performing their assigned tasks. CGI agrees such access should be restricted to selected individuals for any component in production use. CGI also agrees to abide by all relevant security regulations concerning access to and confidentiality of data.

- The City's full time project members will have access to the City's current system(s), policies, and procedures. The lack of access to such resources may adversely affect project schedule and costs.

- The City will provide CGI remote access and will jointly work to develop access rights consistent with City Security policies and procedures.

Deliverables & Standards Assumptions

- For each deliverable in written format, CGI will provide the City with one (1) hard copy of the deliverable, one (1) copy in PDF file format, if applicable, and one (1) soft copy of the deliverable in source file format (e.g., Microsoft Word).

- Review by the City of project document deliverables will be performed in the timeframes specified in the detailed project plan. Typically, document review, revision, and approval will normally be scheduled for a fifteen (15) business day duration. The City and CGI project team can mutually agree to shorten or extend the review time should it be required. Any such request should be in writing and agreed to by the City Project Manager and the CGI Project Manager.

- The review and approval of change requests and the resolution of issues will be performed using mutually agreed processes. These processes will incorporate

timeframes based on priority and severity of impact so as not to adversely affect project schedule or cost.

- The City and CGI will mutually agree upon a set of project standards prescribing the adopted processes, responsibilities, and timeframes for key project activities, including, but not limited to: deliverables review and acceptance, issue management, risk management, software construction standards, work product reviews, change order management, and quality management. These standards will be documented in the Project Control Document (PCD).

- CGI will provide a deliverable transmittal / notification letter with each project deliverable, including services-only deliverables.

Hardware and Software Assumptions

- The City will be implementing AMS Advantage Financial software on a supported CGI technical architecture (i.e. AIX/Oracle, Microsoft SQL Server, or Sun/Oracle).

- It is assumed CGI and the City will maintain AMS Advantage Financial at a current release level during the project phases according to the recommendation of the CGI Project Manager, and the modules of AMS Advantage software will be maintained at similar and supported release levels relative to one another.

- CGI will implement the required AMS Advantage Financial Management software upgrades to support the FMS project go-live in July 2010 at no additional cost.

- The City will procure and establish all necessary technical infrastructure within the timeframes outlined in the detailed project plan.

ASSUMPTIONS - PROJECT PHASE

Envision Phase Assumptions

- The City is responsible for identifying, confirming and communicating the business, security, and workflow rules to CGI to allow for accurate and complete implementation and functional fit analysis. Not effectively doing this will affect the accuracy of the system prototype and could delay project schedules.

- The City, with assistance from CGI, will develop business scenarios reflecting business processes. CGI will map the business scenarios to Exhibit D: Core Financial Business Requirements to generate the Requirements Traceability Matrix (RTM) as part of the prototyping process. Any deviation from these requirements or delivery of the scenarios may require new estimates for level of effort and a change order to cover any additional hours required.

- The AMS Advantage Financial product training will be limited to the City staff assigned to work on the FMS project.

- CGI will host an AMS Advantage Financial environment for prototyping and Envision phase activities. The hosted environment will be accessed via the Internet using secure access to the prototyping environment located in CGI facilities.

- City technical staff will work with CGI to establish secure access and connectivity to the hosted AMS Advantage Financial within the City's Intranet.
- The hosted AMS Advantage Financial environment will support a maximum of 25 concurrent users for AMS Advantage Financial product training and prototype activities.

Build Phase Assumptions

- CGI will install the AMS Advantage Financial and associated 3rd Party software suite on the City-installed hardware procured to support the environments specified in the SOW and associated exhibits.
- The City and CGI staff will use the third-party tools integrated with CGI's proposed solution (e.g., AMS Advantage Design Studio, Pervasive Data Integrator) in lieu of other methods of software development in order to leverage the efficiencies inherent in the standard AMS Advantage Financial software and AMS infoAdvantage software.
- The City will assign adequate numbers of functional and technical resources knowledgeable in the City's systems to facilitate, test, reconcile, and verify the conversion and interface processes.
- The City is responsible for building a data warehouse to support its requirements for reporting against and accessing historical data. The conversion of detailed historical data into the production FMS database is not included in the FMS project nor recommended by CGI.
- The City will be primarily responsible for planning and executing the User Acceptance Test. CGI will help resolve issues and answer City staff's questions during the test.
- The City will be responsible for loading and maintaining the security, workflow and approval tables in AMS Advantage Financial. CGI will provide support to City staff as defined in the Security and Workflow Strategy within the Implementation Analysis Document and outlined in the detailed project plan.
- The City will be responsible for developing the internal control plans and updating the policies and procedures for the FMS Project.
- A maximum of 1,000 concurrent users will be included in performance testing FMS. If the City requires CGI to conduct performance tests for the FMS systems in excess of 1,000 concurrent users, the City and CGI will execute a Change Order to cover the additional 3rd Party performance software licenses required to conduct the tests.

Achieve Phase Assumptions

- The City will verify and certify the results of mock conversion prior to the final data conversion.
- The City will utilize Control-M for the automated job controller.
- The City is responsible for providing key resources to be actively involved in the preparation, approval, and execution of the production cutover plan.
- CGI will provide additional post-implementation services to provide support for the first monthly / period closing following the go-live, the first production 1099 processing, the first annual close, and CAFR reports development as defined in Exhibit A: Core Financial Statement of Work.

ASSUMPTIONS – KEY PROJECT TASK AREAS

Training Assumptions

- The City will provide staff knowledgeable with the City's financial policies and procedures during the Train-the-Trainer sessions and the End-User Training sessions.
- City trainers will lead the End-User Training.
- The City is responsible for training on the City's Policies and Procedures.
- The City will be responsible for enrolling and scheduling end users for training.
- The City will provide the necessary facilities for hands-on training, including, but not limited to, training rooms, computers, projectors, etc. at the City's expense.
- CGI support hours presented in Exhibit J: Core Financial Training Volumes is based on a class size of 25 attendees for the instructor-led sessions.
- Product Training will be provided twice in two (2) separate sessions per functional area to accommodate additional staff that may join the project past the date of the first product training. CGI will work with the City to schedule the appropriate time and staff that will attend.
- CGI will conduct Train-the-Trainer training for prospective City trainers and the City's project team.
- City's project team will assist the City's trainers in conducting the end-user training in accordance with the approach described in the Training Plan.
- CGI staff hours estimated for training (as presented in Exhibit J: Core Financial Training Volumes) are based on a Train-the-Trainer approach and assume that significant end user training will be performed by the City.
- City will establish adequate training spaces for all training sessions at the City's expense.

Data Conversion Assumptions

- The City, with assistance from CGI, will be responsible for data cleansing activities prior to converting the data from the current system to AMS Advantage Financial.
- The level of effort and cost for data conversion is based on the production cutover to the new AMS Advantage Financial system at the beginning of the new fiscal year on July 1, 2010. In the event the production cutover does not occur at the beginning of the fiscal year, additional data conversion software will be required to re-process or convert the new fiscal year transactions in the City's new system. CGI will work with the City to determine the additional level of effort and cost for a mid-year conversion.
- CGI will be responsible for developing the Conversion Plan, and the design and execution of the automated conversion programs and tools. Select open items table account balances such as accounts receivables will be converted as mutually agreed upon and documented in the Conversion Plan.
- Revenue and expenditure data will not be converted for single year budgets. However, revenue and expenditure data associated with any active multi-year, or continuing,

budgets for fiscal year 2010, or prior, will be converted at a summary level to enable the City to have inception-to-date budget balances. The specific requirements for multi-year budget conversion will be documented in the Conversion Plan.

- The success and level of accuracy of data conversion will depend upon the City's data cleansing effort and CGI's ability to format the data to be converted into the proper formats for loading into the AMS Advantage Financial application.

Reports Assumptions

- During the Envision phase, the City and CGI will review the City's reporting requirements as defined in Exhibit H: Core Financial Reports and determine the reports and Adobe forms that will be developed by CGI during the FMS project.

- The City will provide staff to design, develop and test reports that are outside the scope of effort to be provided by CGI as defined during the Envision phase.

- A revised level of effort for a report's design, development and testing will be determined if a design approved by the City requires additional changes. The required change will be completed as an enhancement to the original design.

- The City will provide knowledgeable staff for reviewing and approving the reports requirements and designs developed by CGI.

- The baseline AMS infoAdvantage software will be used to support the City's reporting requirements for FMS as defined in Exhibit H: Core Financial Reports.

- The City will leverage the baseline functionality of the AMS Advantage Financial and the AMS infoAdvantage systems in lieu of re-creating the legacy system reports (i.e., all of the legacy system reports will not be re-created to support FMS.

Interface Assumptions

- The City will provide staff knowledgeable in the current systems not replaced as identified in the City's RFP. The City's staff will assist CGI in defining the interfaces to these systems. The City will make changes to these systems necessary for the performance of the new interfaces to AMS Advantage Financial.

- Data to be imported will be provided in the form defined in the Interface Strategy to AMS Advantage Financial data (transaction or table). AMS Advantage Financial will provide exported data in the form defined in the Interface Strategy.

- CGI's proposed approach, plan, and estimates are based on the assumption interfaces can be supported using the AMS Advantage integrated toolset. The approach to interface development is to configure the integrated AMS Advantage ETL tool to meet the specifications in the interface designs.

- The basic and dynamic interfaces required by the City, as identified in Exhibit F: Core Financial Interfaces, will be developed and maintained using the AMS Advantage integrated ETL tool (i.e., Pervasive Data Integrator). Other additional tools will not be necessary for meeting the City's interface requirements.

- The City will provide production files for the final testing of the system interfaces.

Content Document Management - Documentum

- The scope of the Documentum-related project tasks will be limited to the functionality required by the City to support the FMS project.

- CGI has budgeted 2,500 services hours as Deliverable 61 – Advantage-Documentum Implementation Support. The scope, allocation of hours, and detailed tasks to define how these hours will be used during the FMS project will be specified in the Documentum Implementation Strategy for FMS.

- The Documentum Implementation Strategy is intended to define the roles and responsibilities for the City and CGI teams. The allocation of CGI hours will be based on the assumption that the City will allocate sufficient resources to support the customer-related tasks defined in the strategy document.

CAFR Reporting

- The scope of the CAFR reporting-related CGI services is limited to the support that can be provided using the FMS application and related AMS Advantage tools, such as AMS infoAdvantage.

- CGI has budgeted 800 services hours as Deliverable 127 – CAFR Reports Development and Implementation Support. The scope, allocation of hours, and detailed tasks to define how these hours will be used will be determined during the post-implementation phase of the FMS project.

SMS Support Assumptions

- CGI will provide SMS testing support in accordance with a technical plan that will be finalized jointly with the SMS Team.

- CGI will have access to the SMS environment to setup data in the SMS environment for the test scripts.

- The City will plan and manage the resolution of software defects and issues identified in the SMS environment.

- The City will provide functional expertise on City's use of SMS system and City business processes conducted in SMS.

EXHIBIT K-A3: SUPPLEMENT TO CORE FINANCIAL PROJECT ASSUMPTIONS

CGI has specified general project assumptions as well as assumptions associated with specific tasks, activities, roles and responsibilities in Exhibit K: Core Financial Project Assumptions. These additional assumptions are provided to assist the City in understanding the basis CGI used with regard to project scope, timing, resources, roles and responsibilities to support the Centralized Accounts Receivable (AR) Reporting requirements as defined by the City.

Scope

- Scope of the data to be included in the Centralized AR Reporting database tables is limited to Accounts Receivable as defined by the City's Comprehensive Annual Financial Report (CAFR). Tax receivables (i.e., Business Taxes) will be excluded.

- The estimated twenty-one City Departments and types of debt reported by these Departments (as currently provided on the dashboard produced by the Office of Finance for presentation to the Office of the Mayor each quarter) approximates the scale / types of data to be produced by the Centralized AR Reporting initiative.

- CGI will develop a Concept Design to detail the functionality and specifications of the software components to be delivered as part of the Centralized AR Reporting initiative. The City must review and approve this design prior to the development of the software components. The software components to be delivered by CGI include:
  - Interface Software – Develop new interface program(s) to process inbound reporting interface files to be developed and submitted by City Departments. These programs will include automated edits that will validate the revenue sources being submitted by Departments.
  - FMS Software Modifications – Establish a new AR Reporting Table, modify the FMS Receivable Document to post receivable details to the new AR Reporting Table, and modify the Collection Referral process to update receivable status in the new AR Reporting Table.
  - Data Warehouse / Reporting Software – Establish new tables in the FMS data warehouse to store the data to support Centralized AR Reporting, develop new Extract-Transform-Load programs, and develop seven reports.

Business Requirements

- The business requirements as specified in this Contract Amendment #3 will be confirmed and further elaborated with the City during the development of a Concept Design. This effort will include:
  - Requirements confirmation with key stakeholders: Office of Finance, Office of the Mayor, Chief Legislative Analyst (CLA), City Administrative Office (CAO), Information Technology Agency (ITA), Office of the Controller.
  - High-level demonstration of FMS Accounts Receivable (AR) functionality and reporting tools that will provide the technical infrastructure of the Centralized AR Reporting solution.
  - Presentation of data requirements to City Departments who will be submitting reporting interface files and associated outreach sessions to confirm business

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rules for submission (i.e., valid revenue sources) and availability of data within the Departments' respective source systems.

  o Development of a Concept Design deliverable by CGI that will summarize the elaborated requirements and software functionality requested by the City. The City will review and approve the Concept Design deliverable and assess the need for additional funding and/or resources.

- The invoice-related data to be provided by City Departments in the inbound reporting interface files is defined in Table 11.0: Recommended Accounts Receivable Reporting Elements in Section 5 (Strategy for Enhanced Accounts Receivable Management) of the Feasibility Study: Centralization of Billing and Collection Activities FINAL as published by the Macias Consulting Group on December 21, 2009. The availability of this data will be confirmed with City Departments during the development of the Concept Design. The generation of this invoice-related data is the responsibility of the City Departments.

- The City has requested that in addition to the invoice-related data, the City Departments provide the associated customer information for each invoice (e.g., Customer Name and Address). The availability of this data will be confirmed with City Departments during the development of the Concept Design. The generation of this customer-related data is the responsibility of the City Departments.

- Reporting interface files will be developed and submitted by the following City Departments with the data extracted from their respective systems:

  o Fire (EMSS – Emergency Medical Services System)
  o Transportation (eTIMS – Ticket Information Management System)
  o Housing (HIMS – Housing Information System)
  o Building and Safety (FSS – Financial Services System)
  o Public Works Sanitation Bureau (PIMS – Pretreatment Information Management System)
  o Finance (LATAX – Fees and Permits Only; no Business Taxes)
  o Convention Center (EBMS – Event Business Management System)
  o Police (Crywolf)
  o Fire (Envision)

- The specific revenue sources to be excluded from the Department-submitted files will be confirmed with the Departments during the Concept Design task. In general, the data to be excluded from the reporting interface files are:

  o Special Assessments Receivable
  o Loans and Notes Receivable
  o Interdepartmental Transfers
  o Grant Revenues
  o Refunds/Reimbursement Proceeds
  o Point Of Sale/Non-billed Receipts.

- The data submitted by the City Departments via the reporting interface files will not be posted to the FMS General Ledger and, therefore, will not be included in the City's financial reports or financial adhoc queries produced from the FMS system.

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- Seven reports will be developed by CGI to support the Centralized AR Reporting initiative. The data source of these reports is the new AR Reporting Table (which will populate the associated data warehouse tables). The management metrics to be provided in these reports include the performance measures defined in Section 5 (Strategy for Enhanced Accounts Receivable Management) of the Feasibility Study: Centralization of Billing and Collection Activities FINAL as published by the Macias Consulting Group on December 21, 2009. These performance measures will be confirmed and elaborated with the City during the development of the Concept Design.

- Basic edits will be provided within the reporting interface programs (e.g., allowable revenue sources for each department, date validation (collections date > invoice date). Advanced data validation functionality (e.g., data staging, entry/edits within the FMS application) are not included in the software to be developed for this amendment.

Technical Infrastructure

- All project activity (e.g., software development, prototyping, testing) will be completed in the technical environments already established to support the FMS Project.

- The software components developed as part of Contract Amendment #3 will be migrated to the FMS production environment by the City and will be maintained as part of the City's FMS operations.

- The tools for software development and testing to be used for Contract Amendment #3 are those provided and licensed to the City as part of the FMS Project (e.g., Pervasive Data Integrator for interfaces, infoAdvantage for reporting).
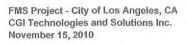
Implementation Methodology

- Project deliverables will be completed by CGI using the templates, processes, and Advantage Best Practices currently used to support the implementation of the FMS system.

- A high-level project plan of representative tasks for the City and CGI is provided as Exhibit C-A3 – Supplement to Core Financial Project Schedule and Plan. This plan will be finalized by the Centralized AR Reporting project team.

City Responsibilities

- CGI recommends that the City establish a blended project team comprised of representatives from Finance, CLA, CAO, ITA, and Mayor's Office in order to help assure buy-in and achievement of key stakeholders' objectives.

- City Departments will be responsible for developing the reporting interface files per the design specifications provided by the FMS team. These specifications will be standardized to help assure uniformity and data integrity across all source systems.

- The City will be responsible for completing tasks in the areas of: Change Management, Policies and Procedures development, End User Training, User Acceptance Testing, Data Cleansing, Security and Workflow, Cutover Planning and Execution, and Post-Implementation Operations. The effort required for these tasks will be further specified as part of the Concept Design and will be based on the City's finalization of its project team and resources. Pending publication of the Concept Design, the City can assess the need for additional funding and/or staff augmentation by CGI resources.

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Exhibit L - Core Financial Pricing Schedule

Milestone	Payment Deliverable	Due Date	Deliverable Amount	Holdback 15%	Invoice Amount
1.0	Project Management Status Reports (September 2008 - December 2010; 28 Months @ $63,000 per Month and January 2011 - December 2011; 12 Months @ $49,000 per Month)	5th working day of each month			
1.1	Project Management Status Report - September 2008	10/06/08	$63,000.00	$9,450.00	$53,550.00
1.2	Project Management Status Report - October 2008	11/05/08	$63,000.00	$9,450.00	$53,550.00
1.3	Project Management Status Report - November 2008	12/05/08	$63,000.00	$9,450.00	$53,550.00
1.4	Project Management Status Report - December 2008	01/05/09	$63,000.00	$9,450.00	$53,550.00
1.5	Project Management Status Report - January 2009	02/05/09	$63,000.00	$9,450.00	$53,550.00
1.6	Project Management Status Report - February 2009	03/05/09	$63,000.00	$9,450.00	$53,550.00
1.7	Project Management Status Report - March 2009	04/06/09	$63,000.00	$9,450.00	$53,550.00
1.8	Project Management Status Report - April 2009	05/05/09	$63,000.00	$9,450.00	$53,550.00
1.9	Project Management Status Report - May 2009	06/05/09	$63,000.00	$9,450.00	$53,550.00
1.10	Project Management Status Report - June 2009	07/07/09	$63,000.00	$9,450.00	$53,550.00
1.11	Project Management Status Report - July 2009	08/07/09	$63,000.00	$9,450.00	$53,550.00
1.12	Project Management Status Report - August 2009	09/18/09	$63,000.00	$9,450.00	$53,550.00
1.13	Project Management Status Report - September 2009	10/12/09	$63,000.00	$9,450.00	$53,550.00
1.14	Project Management Status Report - October 2009	11/11/09	$63,000.00	$9,450.00	$53,550.00
1.15	Project Management Status Report - November 2009	12/12/09	$63,000.00	$9,450.00	$53,550.00
1.16	Project Management Status Report - December 2009	01/12/10	$63,000.00	$9,450.00	$53,550.00
1.17	Project Management Status Report - January 2010	02/10/10	$63,000.00	$9,450.00	$53,550.00
1.18	Project Management Status Report - February 2010	03/10/10	$63,000.00	$9,450.00	$53,550.00
1.19	Project Management Status Report - March 2010	04/12/10	$63,000.00	$9,450.00	$53,550.00
1.20	Project Management Status Report - April 2010	05/12/10	$63,000.00	$9,450.00	$53,550.00
1.21	Project Management Status Report - May 2010	06/12/10	$63,000.00	$9,450.00	$53,550.00
1.22	Project Management Status Report - June 2010	07/12/10	$63,000.00	$9,450.00	$53,550.00
1.23	Project Management Status Report - July 2010	08/11/10	$63,000.00	$9,450.00	$53,550.00
1.24	Project Management Status Report - August 2010	09/12/10	$63,000.00	$9,450.00	$53,550.00
1.25	Project Management Status Report - September 2010	10/12/10	$63,000.00	$9,450.00	$53,550.00
1.26	Project Management Status Report - October 2010	11/10/10	$63,000.00	$9,450.00	$53,550.00
1.27	Project Management Status Report - November 2010	12/12/10	$63,000.00	$9,450.00	$53,550.00
1.28	Project Management Status Report - December 2010	01/12/11	$63,000.00	$9,450.00	$53,550.00
1.29	Project Management Status Report - January 2011	02/07/11	$49,000.00	$7,350.00	$41,650.00
1.30	Project Management Status Report - February 2011	03/07/11	$49,000.00	$7,350.00	$41,650.00
1.31	Project Management Status Report - March 2011	04/07/11	$49,000.00	$7,350.00	$41,650.00
1.32	Project Management Status Report - April 2011	05/06/11	$49,000.00	$7,350.00	$41,650.00
1.33	Project Management Status Report - May 2011	06/07/11	$49,000.00	$7,350.00	$41,650.00
1.34	Project Management Status Report - June 2011	07/07/11	$49,000.00	$7,350.00	$41,650.00
1.35	Project Management Status Report - July 2011	08/05/11	$49,000.00	$7,350.00	$41,650.00
1.36	Project Management Status Report - August 2011	09/07/11	$49,000.00	$7,350.00	$41,650.00
1.37	Project Management Status Report - September 2011	10/07/11	$49,000.00	$7,350.00	$41,650.00
1.38	Project Management Status Report - October 2011	11/08/11	$49,000.00	$7,350.00	$41,650.00
1.39	Project Management Status Report - November 2011	12/07/11	$49,000.00	$7,350.00	$41,650.00
1.40	Project Management Status Report - December 2011	01/06/12	$49,000.00	$7,350.00	$41,650.00
2.0	Kick-off Meeting (Core Team)	09/10/08	$9,600.00	$1,440.00	$8,160.00
3.0	Project Control Document	09/29/08	$87,500.00	$13,125.00	$74,375.00
4.0	City Staffing and Facilities Planning Support	09/23/08	$14,000.00	$2,100.00	$11,900.00
5.0	Detailed Project Plan	09/23/08	$28,000.00	$4,200.00	$23,800.00
6.0	Kick-off Meeting (City Departments)	10/14/08	$32,000.00	$4,800.00	$27,200.00
7.0	Prototype Environment	09/09/08	$16,800.00	$2,520.00	$14,280.00
8.0	AMS Advantage 3 Financial Product Training for Core Project Team	05/21/09	$47,000.00	$7,050.00	$39,950.00
9.0	AMS Advantage 3 Financial Technical Training for Core Project Team	09/17/09	$40,300.00	$6,045.00	$34,255.00
10.0	Business Process Re-Engineering Preparation Support	09/29/08	$28,000.00	$4,200.00	$23,800.00
11.0	Financial Application Prototype - General Ledger	01/09/09	$166,200.00	$24,930.00	$141,270.00
12.0	Financial Application Prototype - Accounts Payable	01/16/09	$127,400.00	$19,110.00	$108,290.00
13.0	Financial Application Prototype - Accounts Receivable	01/23/09	$110,800.00	$16,620.00	$94,180.00
14.0	Financial Application Prototype - Cost Accounting	01/23/09	$138,500.00	$20,775.00	$117,725.00
15.0	Technical Specifications Document	10/31/08	$53,800.00	$8,070.00	$45,730.00
16.0	FMS Chart of Accounts Design	01/16/09	$40,300.00	$6,045.00	$34,255.00
17.0	Fit-Gap Analysis	01/30/09	$246,200.00	$36,930.00	$209,270.00
18.0	Implementation Analysis Document	02/27/09	$432,000.00	$64,800.00	$367,200.00
19.0	Documentum Implementation Strategy for FMS	02/13/09	$150,480.00	$22,572.00	$127,908.00
20.0	Organizational Change Management Plan	02/20/09	$77,600.00	$11,640.00	$65,960.00
21.0	Chart of Accounts (COA) Guidelines Development	02/27/09	$225,000.00	$33,750.00	$191,250.00
23.0	Business Process Re-Engineering Mapping (Future State)	08/28/09	$75,000.00	$11,250.00	$63,750.00
24.1	Organizational Change Management Support - June 2009 - September 2009	10/12/09	$53,060.00	$7,959.00	$45,101.00
24.2	Organizational Change Management Support - October 2009	11/20/09	$13,260.00	$1,989.00	$11,271.00
24.3	Organizational Change Management Support - November 2009	12/21/09	$13,260.00	$1,989.00	$11,271.00
24.4	Organizational Change Management Support - December 2009	01/21/10	$13,260.00	$1,989.00	$11,271.00
24.5	Organizational Change Management Support - January 2010	02/19/10	$13,260.00	$1,989.00	$11,271.00
24.6	Organizational Change Management Support - February 2010	03/19/10	$13,260.00	$1,989.00	$11,271.00
24.7	Organizational Change Management Support - March 2010	04/21/10	$13,260.00	$1,989.00	$11,271.00
24.8	Organizational Change Management Support - April 2010	05/21/10	$13,260.00	$1,989.00	$11,271.00

Exhibit L - Core Financial Pricing Schedule

Milestone	Payment Deliverable	Due Date	Deliverable Amount	Holdback 15%	Invoice Amount
24.9	Organizational Change Management Support - May 2010	06/21/10	$13,260.00	$1,989.00	$11,271.00
24.10	Organizational Change Management Support - June 2010	07/21/10	$13,260.00	$1,989.00	$11,271.00
24.11	Organizational Change Management Support - July 2010	08/20/10	$19,890.00	$2,983.50	$16,906.50
24.12	Organizational Change Management Support - August 2010	09/21/10	$19,890.00	$2,983.50	$16,906.50
24.13	Organizational Change Management Support - September 2010	10/21/10	$19,890.00	$2,983.50	$16,906.50
24.14	Organizational Change Management Support - October 2010	11/19/10	$19,890.00	$2,983.50	$16,906.50
24.15	Organizational Change Management Support - November 2010	12/21/10	$19,890.00	$2,983.50	$16,906.50
24.16	Organizational Change Management Support - December 2010	01/21/11	$19,890.00	$2,983.50	$16,906.50
24.17	Organizational Change Management Support - January 2011	02/21/11	$19,890.00	$2,983.50	$16,906.50
24.18	Organizational Change Management Support - February 2011	03/21/11	$19,890.00	$2,983.50	$16,906.50
24.19	Organizational Change Management Support - March 2011	04/21/11	$19,890.00	$2,983.50	$16,906.50
24.20	Organizational Change Management Support - April 2011	05/20/11	$19,890.00	$2,983.50	$16,906.50
24.21	Organizational Change Management Support - May 2011	06/21/11	$19,890.00	$2,983.50	$16,906.50
24.22	Organizational Change Management Support - June 2011	07/21/11	$19,890.00	$2,983.50	$16,906.50
25.0	Change Readiness Checklist	05/02/11	$37,600.00	$5,640.00	$31,960.00
26.0	Change Readiness Assessment and Results	06/15/11	$62,700.00	$9,405.00	$53,295.00
28.0	AMS Advantage 3 Financial Software Installation - Development / Unit Test Environment	10/17/08	$9,600.00	$1,440.00	$8,160.00
29.0	AMS Advantage 3 Financial Software Installation - Conversion Environment	07/28/09	$9,600.00	$1,440.00	$8,160.00
30.0	AMS Advantage 3 Financial Software Installation - Conversion Staging Environment	08/28/09	$9,600.00	$1,440.00	$8,160.00
31.0	AMS Advantage 3 Financial Software Installation - System Test Environment	07/28/09	$9,600.00	$1,440.00	$8,160.00
32.0	Software Configuration - Development / Unit Test Environment	10/31/08	$16,000.00	$2,400.00	$13,600.00
33.0	Software Configuration - Conversion Environment	07/28/09	$16,000.00	$2,400.00	$13,600.00
34.0	Software Configuration - Conversion Staging Environment	08/28/09	$16,000.00	$2,400.00	$13,600.00
35.0	Software Configuration - System Test Environment	07/28/09	$16,000.00	$2,400.00	$13,600.00
36.0	Reference Table Set-Up	02/19/10	$192,000.00	$28,800.00	$163,200.00
37.0	Concept Papers for Software Customizations	08/17/09	$281,440.00	$42,216.00	$239,224.00
38.0	Functional Designs for Software Customizations - Iteration I	08/28/09	$101,124.00	$15,168.60	$85,955.40
39.0	Functional Designs for Software Customizations - Iteration II	09/25/09	$101,124.00	$15,168.60	$85,955.40
40.0	Functional Designs for Software Customizations - Iteration III	11/20/09	$205,850.00	$30,877.50	$174,972.50
41.0	Functional Designs for Software Customizations - Iteration IV	01/08/10	$244,250.00	$36,637.50	$207,612.50
41.1	Functional Designs for Software Customizations - Iteration V	09/08/10	$43,072.00	$6,460.80	$36,611.20
42.0	Software Customizations - Iteration I	09/14/09	$235,956.00	$35,393.40	$200,562.60
43.0	Software Customizations - Iteration II	10/19/09	$235,956.00	$35,393.40	$200,562.60
44.0	Software Customizations - Iteration III	12/16/09	$480,350.00	$72,052.50	$408,297.50
45.0	Software Customizations - Iteration IV	02/15/10	$569,950.00	$85,492.50	$484,457.50
45.1	Software Customizations - Iteration V	11/17/10	$64,608.00	$9,691.20	$54,916.80
46.0	Data Conversion Design	09/30/09	$214,200.00	$32,130.00	$182,070.00
47.0	Data Conversion Software - Iteration I	07/21/09	$83,100.00	$12,465.00	$70,635.00
48.0	Data Conversion Software - Iteration II	08/28/09	$83,100.00	$12,465.00	$70,635.00
49.0	Data Conversion Software - Iteration III	10/19/09	$83,100.00	$12,465.00	$70,635.00
50.0	Data Conversion Software - Iteration IV	12/29/09	$83,100.00	$12,465.00	$70,635.00
51.1	Data Definition & Cleansing Support - May 2009 - April 2010	05/07/10	$84,000.00	$12,600.00	$71,400.00
51.2	Data Definition & Cleansing Support - May 2010 - June 2010	07/07/10	$16,000.00	$2,400.00	$13,600.00
51.3	Data Definition & Cleansing Support - July 2010 - August 2010	09/07/10	$16,000.00	$2,400.00	$13,600.00
51.4	Data Definition & Cleansing Support - September 2010 - October 2010	11/05/10	$16,000.00	$2,400.00	$13,600.00
51.5	Data Definition & Cleansing Support - November 2010 - December 2010	01/07/11	$16,000.00	$2,400.00	$13,600.00
51.6	Data Definition & Cleansing Support - January 2011 - February 2011	03/07/11	$16,000.00	$2,400.00	$13,600.00
51.7	Data Definition & Cleansing Support - March 2011 - April 2011	05/06/11	$16,000.00	$2,400.00	$13,600.00
51.8	Data Definition & Cleansing Support - May 2011 - June 2011	07/07/11	$16,000.00	$2,400.00	$13,600.00
52.0	Interface Designs - Iterations I, II (Inbound)	10/19/09	$130,200.00	$19,530.00	$110,670.00
53.0	Interface Designs - Iterations III, IV (Inbound and Outbound)	10/05/09	$130,200.00	$19,530.00	$110,670.00
54.0	Interface Designs - SMS Interfaces	10/23/09	$64,100.00	$9,615.00	$54,485.00
55.1	Interface Software - Iteration I - A (Inbound)	10/23/09	$49,400.00	$7,410.00	$41,990.00
55.2	Interface Software - Iteration I - B (Inbound)	11/13/09	$49,400.00	$7,410.00	$41,990.00
56.1	Interface Software - Iteration II - A (Inbound)	01/15/10	$49,400.00	$7,410.00	$41,990.00
56.2	Interface Software - Iteration II - B (Inbound)	10/30/09	$49,400.00	$7,410.00	$41,990.00
57.0	Interface Software - Iteration III (Outbound)	11/20/09	$98,800.00	$14,820.00	$83,980.00
58.0	Interface Software - Iteration IV (Outbound)	10/19/09	$98,800.00	$14,820.00	$83,980.00
59.0	Interface Software - SMS	10/30/09	$91,600.00	$13,740.00	$77,860.00
59.1	SMS Application Support - Month 1	12/31/10	$32,750.00		$32,750.00
59.2	SMS Application Support - Month 2	01/31/11	$32,750.00		$32,750.00
59.3	SMS Application Support - Month 3	02/28/11	$32,750.00		$32,750.00
59.4	SMS Application Support - Month 4	03/31/11	$32,750.00		$32,750.00
59.5	SMS Application Support - Month 5	04/29/11	$32,750.00		$32,750.00
59.6	SMS Application Support - Month 6	05/31/11	$32,750.00		$32,750.00
59.7	SMS Application Support - Month 7	06/30/11	$32,750.00		$32,750.00
59.8	SMS Application Support - Month 8	07/31/11	$32,750.00		$32,750.00
59.9	SMS-FMS Interface Support - Month 1	12/31/10	$5,000.00		$5,000.00

Exhibit L - Core Financial Pricing Schedule

Milestone	Payment Deliverable	Due Date	Deliverable Amount	Holdback 15%	Invoice Amount
59.10	SMS-FMS Interface Support - Month 2	01/31/11	$5,000.00		$5,000.00
59.11	SMS-FMS Interface Support - Month 3	02/28/11	$5,000.00		$5,000.00
59.12	SMS-FMS Interface Support - Month 4	03/31/11	$5,000.00		$5,000.00
59.13	SMS-FMS Interface Support - Month 5	04/29/11	$5,000.00		$5,000.00
59.14	SMS-FMS Interface Support - Month 6	05/31/11	$5,000.00		$5,000.00
59.15	SMS-FMS Interface Support - Month 7	06/30/11	$5,000.00		$5,000.00
60.0	General Design - Advantage-Documentum Integration	12/03/09	$50,160.00	$7,524.00	$42,636.00
61.1	Advantage-Documentum Implementation Support - Iteration A	07/30/10	$400,000.00	$60,000.00	$340,000.00
61.2	Advantage-Documentum Implementation Support - Iteration B	09/30/10	$160,000.00	$24,000.00	$136,000.00
62.0	Data Warehouse and Extract-Transform-Load (ETL) Designs	05/31/10	$80,000.00	$12,000.00	$68,000.00
63.0	Data Warehouse and ETL Software	05/31/10	$240,000.00	$36,000.00	$204,000.00
64.0	Report Designs - Iteration I	09/15/09	$120,000.00	$18,000.00	$102,000.00
65.0	Report Designs - Iteration II	11/30/09	$120,000.00	$18,000.00	$102,000.00
66.0	Report Designs - Iteration III	05/25/10	$120,000.00	$18,000.00	$102,000.00
67.0	Report Designs - Iteration IV	06/25/10	$120,000.00	$18,000.00	$102,000.00
68.0	Report Software - Iteration I	12/04/09	$200,000.00	$30,000.00	$170,000.00
69.0	Report Software - Iteration II	02/26/10	$200,000.00	$30,000.00	$170,000.00
70.0	Report Software - Iteration III	09/14/10	$200,000.00	$30,000.00	$170,000.00
71.0	Report Software - Iteration IV	12/09/10	$200,000.00	$30,000.00	$170,000.00
72.0	Adobe Forms Designs	06/25/10	$288,000.00	$43,200.00	$244,800.00
73.0	Adobe Forms Software	12/09/10	$432,000.00	$64,800.00	$367,200.00
74.0	AMS Advantage 3 Financial Software Installation - Integrated System Test Environment	11/20/09	$9,600.00	$1,440.00	$8,160.00
75.0	Software Configuration - Integrated System Test Environment	11/20/09	$16,000.00	$2,400.00	$13,600.00
76.0	Integrated System Test Plan	01/05/10	$61,600.00	$9,240.00	$52,360.00
77.0	Integrated System Test Scripts and Results	07/02/10	$553,800.00	$83,070.00	$470,730.00
78.0	AMS Advantage 3 Financial Software Installation - User Acceptance Test Environment	06/18/10	$9,600.00	$1,440.00	$8,160.00
79.0	Software Configuration - User Acceptance Test Environment	06/18/10	$16,000.00	$2,400.00	$13,600.00
80.0	User Acceptance Test Support - Month 1	06/07/10	$63,000.00	$9,450.00	$53,550.00
81.0	User Acceptance Test Support - Month 2	07/07/10	$63,000.00	$9,450.00	$53,550.00
82.0	User Acceptance Test Support - Month 3	08/06/10	$63,000.00	$9,450.00	$53,550.00
82.1	User Acceptance Test Support - Month 4	09/07/10	$63,000.00	$9,450.00	$53,550.00
82.2	User Acceptance Test Support - Month 5	10/07/10	$63,000.00	$9,450.00	$53,550.00
82.3	User Acceptance Test Support - Month 6	11/05/10	$63,000.00	$9,450.00	$53,550.00
83.0	AMS Advantage 3 Financial Software Installation - Training Environment	10/16/09	$9,600.00	$1,440.00	$8,160.00
84.0	AMS Advantage 3 Financial Software Installation - Learning Environment	10/16/09	$9,600.00	$1,440.00	$8,160.00
85.0	Software Configuration - Training Environment	10/30/09	$16,000.00	$2,400.00	$13,600.00
86.0	Software Configuration - Learning Environment	10/30/09	$16,000.00	$2,400.00	$13,600.00
87.0	FMS Technical Support Training	03/22/11	$32,000.00	$4,800.00	$27,200.00
88.0	FMS System Administration Training	04/15/11	$25,600.00	$3,840.00	$21,760.00
89.0	End User Training Plan	11/05/09	$36,900.00	$5,535.00	$31,365.00
90.0	End User Training Materials	11/05/10	$176,000.00	$26,400.00	$149,600.00
91.0	Train-the-Trainer Training	02/11/11	$286,400.00	$42,960.00	$243,440.00
92.0	End User Training Support - Month 1	03/07/11	$140,800.00	$21,120.00	$119,680.00
93.0	End User Training Support - Month 2	04/07/11	$140,800.00	$21,120.00	$119,680.00
94.0	End User Training Support - Month 3	05/06/11	$140,800.00	$21,120.00	$119,680.00
94.1	End User Training Support - Month 4	06/07/11	$140,800.00	$21,120.00	$119,680.00
94.2	End User Training Support - Month 5	07/07/11	$140,800.00	$21,120.00	$119,680.00
95.0	AMS Advantage 3 Financial Software Installation - Production Environment	10/18/10	$19,200.00	$2,880.00	$16,320.00
96.0	Software Configuration - Production Environment	10/18/10	$32,000.00	$4,800.00	$27,200.00
97.0	Performance Test Plan and Scripts	12/28/10	$53,800.00	$8,070.00	$45,730.00
98.0	Performance Test Results	02/28/11	$121,000.00	$18,150.00	$102,850.00
99.0	User & System Documentation	02/25/11	$130,000.00	$19,500.00	$110,500.00
100.0	Security & Workflow Setup Test	06/18/10	$82,000.00	$12,300.00	$69,700.00
101.0	Security & Workflow Setup Support	07/01/11	$274,500.00	$41,175.00	$233,325.00
102.0	Operational Readiness Checklist	05/02/11	$27,000.00	$4,050.00	$22,950.00
103.0	Support for Operational Readiness Assessment	05/27/11	$40,300.00	$6,045.00	$34,255.00
104.0	Implementation Readiness Checklist	05/02/11	$27,000.00	$4,050.00	$22,950.00
105.0	Support for Implementation Readiness Assessment	05/26/11	$40,300.00	$6,045.00	$34,255.00
106.0	Mock Conversion	06/24/11	$73,500.00	$11,025.00	$62,475.00
107.0	Production Data Conversion	07/01/11	$36,900.00	$5,535.00	$31,365.00
108.0	Production Cutover	07/01/11	$94,100.00	$14,115.00	$79,985.00
	Release of Withhold 3 (100%) - "Final Acceptance of Select Deliverables"	04/15/10			$743,663.70
	Release of Withhold 1 (33%) - "Go-Live: Production Cut-over Complete"	07/01/11			$534,725.83
109.0	Post-Implementation Support - Month 1 (July 2011)	07/29/11	$215,040.00	$32,256.00	$182,784.00
110.0	Post-Implementation Support - Month 2 (Aug 2011)	08/31/11	$161,280.00	$24,192.00	$137,088.00
111.0	Post-Implementation Support - Month 3 (Sept 2011)	09/30/11	$161,280.00	$24,192.00	$137,088.00
112.0	Post-Implementation Support - Month 4 (Oct 2011)	10/31/11	$161,280.00	$24,192.00	$137,088.00
113.0	Post-Implementation Support - Month 5 (Nov 2011)	11/30/11	$161,280.00	$24,192.00	$137,088.00
114.0	Post-Implementation Support - Month 6 (Dec 2011)	12/30/11	$161,280.00	$24,192.00	$137,088.00

Exhibit L - Core Financial Pricing Schedule

Milestone	Payment Deliverable	Due Date	Deliverable Amount	Holdback 15%	Invoice Amount
115.0	Support for First Monthly Close (July / Aug 2011)	08/31/11	$107,520.00	$16,128.00	$91,392.00
117.0	Knowledge Transfer - Month 2 (Aug 2011)	08/31/11	$79,520.00	$11,928.00	$67,592.00
118.0	Knowledge Transfer - Month 3 (Sept 2011)	09/30/11	$79,520.00	$11,928.00	$67,592.00
119.0	Knowledge Transfer - Month 4 (Oct 2011)	10/31/11	$79,520.00	$11,928.00	$67,592.00
120.0	Knowledge Transfer - Month 5 (Nov 2011)	11/30/11	$79,520.00	$11,928.00	$67,592.00
121.0	Knowledge Transfer - Month 6 (Dec 2011)	12/30/11	$79,520.00	$11,928.00	$67,592.00
122.0	Support for 1099 Reporting - Calendar Year 2011	01/31/12	$80,640.00	$12,096.00	$68,544.00
123.0	Support for Annual Close - FY 2011 (May 2012)	05/31/12	$53,760.00	$8,064.00	$45,696.00
124.0	Support for Annual Close - FY 2011 (June 2012)	06/29/12	$53,760.00	$8,064.00	$45,696.00
125.0	Support for Annual Close - FY 2011 (July 2012)	07/31/12	$53,760.00	$8,064.00	$45,696.00
126.0	Support for Annual Close - FY 2011 (Aug 2012)	08/31/12	$26,880.00	$4,032.00	$22,848.00
	Release of Withhold 2 (67%) - "End of Warranty Period"	09/28/12			$1,354,959.47
127.0	CAFR Reports Development & Implementation Support	12/28/12	$128,000.00		$128,000.00
128.1	Retirement/Consolidation of City Systems Support - Month 1	07/30/10	$52,700.00		$52,700.00
128.2	Retirement/Consolidation of City Systems Support - Month 2	08/31/10	$52,700.00		$52,700.00
128.3	Retirement/Consolidation of City Systems Support - Month 3	09/30/10	$52,700.00		$52,700.00
128.4	Retirement/Consolidation of City Systems Support - Month 4	10/29/10	$52,700.00		$52,700.00
128.5	Retirement/Consolidation of City Systems Support - Month 5	11/30/10	$52,700.00		$52,700.00
128.6	Retirement/Consolidation of City Systems Support - Month 6	12/31/10	$52,700.00		$52,700.00
128.7	Retirement/Consolidation of City Systems Support - Month 7	01/31/11	$52,700.00		$52,700.00
128.8	Retirement/Consolidation of City Systems Support - Month 8	02/28/11	$52,700.00		$52,700.00
128.9	Retirement/Consolidation of City Systems Support - Month 9	03/31/11	$52,700.00		$52,700.00
128.10	Retirement/Consolidation of City Systems Support - Month 10	04/29/11	$52,700.00		$52,700.00
128.11	Retirement/Consolidation of City Systems Support - Month 11	05/31/11	$52,700.00		$52,700.00
128.12	Retirement/Consolidation of City Systems Support - Month 12	06/30/11	$52,700.00		$52,700.00
129.0	Department-level FMS Planning Toolkit	11/19/10	$25,600.00		$25,600.00
130.1	Department-level FMS Planning/Deployment Support - Month 1	11/30/10	$12,800.00		$12,800.00
130.2	Department-level FMS Planning/Deployment Support - Month 2	12/31/10	$12,800.00		$12,800.00
130.3	Department-level FMS Planning/Deployment Support - Month 3	01/31/11	$12,800.00		$12,800.00
130.4	Department-level FMS Planning/Deployment Support - Month 4	02/28/11	$12,800.00		$12,800.00
130.5	Department-level FMS Planning/Deployment Support - Month 5	03/31/11	$12,800.00		$12,800.00
130.6	Department-level FMS Planning/Deployment Support - Month 6	04/29/11	$12,800.00		$12,800.00
130.7	Department-level FMS Planning/Deployment Support - Month 7	05/31/11	$12,800.00		$12,800.00
130.8	Department-level FMS Planning/Deployment Support - Month 8	06/30/11	$12,800.00		$12,800.00
130.9	Department-level FMS Planning/Deployment Support - Month 9	07/29/11	$12,800.00		$12,800.00
131.0	Citywide Resources Impact/Skills Gap Analysis	12/15/10	$86,400.00		$86,400.00
	Subtotal Payments and Holdbacks - Implementation Services		**$18,840,260.00**	**$2,633,349.00**	**$18,840,260.00**
A	Hosted Prototyping Environment (Hosted through March 2009; Beyond March 2009 @ $3,000 per Month)	09/01/08	$0.00	$0.00	$0.00
	Subtotal - Other Services		**$0.00**	**$0.00**	**$0.00**
	Subtotal Payments and Holdbacks		**$18,840,260.00**	**$2,633,349.00**	**$18,840,260.00**
A3-1.0	Concept Design	12/13/10	$99,200.00		$99,200.00
A3-2.0	Functional Design for FMS Customizations	03/18/11	$47,360.00		$47,360.00
A3-3.0	FMS Software Customizations	04/29/11	$71,040.00		$71,040.00
A3-4.0	Interface Design	02/18/11	$30,720.00		$30,720.00
A3-5.0	Interface Software	07/01/11	$46,080.00		$46,080.00
A3-6.0	Data Warehouse and Extract-Transform-Load (ETL) Design	02/11/11	$25,600.00		$25,600.00
A3-7.0	Data Warehouse and ETL Software	03/25/11	$38,400.00		$38,400.00
A3-8.0	Report Designs	04/01/11	$62,720.00		$62,720.00
A3-9.0	Reports Software	07/08/11	$94,080.00		$94,080.00
A3-10.0	Integrated Centralized AR Reporting System Test	09/13/11	$44,800.00		$44,800.00
	Subtotal Payments and Holdbacks - Centralized AR Reporting Services		**$560,000.00**	**$0.00**	**$560,000.00**
	Total Payments and Holdbacks		**$19,400,260.00**	**$2,633,349.00**	**$19,400,260.00**

Updated Exhibit L effective November 15, 2010 per Contract Amendment #4

EXHIBIT S: FIRST SOURCE HIRING ORDINANCE (FSHO)

Unless otherwise exempt in accordance with the provisions of this Ordinance, this contract is subject to the applicable provisions of the First Source Hiring Ordinance (FSHO), Section 10.44 et seq. of the Los Angeles Administrative Code, as amended from time to time.

1. CONTRACTOR/CONSULTANT shall, prior to the execution of the contract, provide to the DAA a list of anticipated employment opportunities that CONTRACTOR/CONSULTANT estimate they will need to fill in order to perform the services under the Contract.

2. CONTRACTOR/CONSULTANT further pledges that it will, during the term of the Contract, shall a) At least seven business days prior to making an announcement of a specific employment opportunity, provide notifications of that employment opportunity to the Community Development Department (CDD), which will refer individuals for interview; b) Interview qualified individuals referred by CDD; and c) Prior to filling any employment opportunity, the CONTRACTOR/CONSULTANT shall inform the DAA of the names of the Referral Resources used, the names of the individuals they referred, the names of the referred individuals who the CONTRACTOR/CONSULTANT interviewed and the reasons why referred individuals were not hired.

3. Any Subcontract entered into by the CONTRACTOR/CONSULTANT relating to this Agreement, to the extent allowed hereunder, shall be subject to the provisions of FSHO, and shall incorporate the FSHO.

4. CONTRACTOR/CONSULTANT shall comply with all rules, regulations and policies promulgated by the designated administrative agency, which may be amended from time to time.

Where under the provisions of Section 10.44.13 of the Los Angeles Administrative Code the designated administrative agency has determined that the CONTRACTOR/CONSULTANT intentionally violated or used hiring practices for the purpose of avoiding the article, the determination must be documented in the Awarding Authority's Contractor Evaluation, required under Los Angeles Administrative Code Section 10.39 et seq., and must be documented in each of the Contractor's subsequent Contractor Responsibility Questionnaires submitted under Los Angeles Administrative Code Section 10.40 et seq. This measure does not limit the City's authority to act under this article.

Under the provisions of Section 10.44.8 of the Los Angeles Administrative Code, the Awarding Authority shall, under appropriate circumstances, terminate this contract and otherwise pursue legal remedies that may be available if the designated administrative agency determines that the subject CONTRACTOR/ CONSULTANT has violated provisions of the FSHO.

11.   Headings and Labels. Article, section, and subsection titles and captions contained in this Fourth Amendment are inserted as a matter of convenience and for reference and in no way define, limit, extend, or describe the scope of this Fourth Amendment or the intent of any of its provisions.

IN WITNESS WHEREOF, the parties hereto have caused this Fourth Amendment to be executed by their duly authorized representatives.

THE CITY OF LOS ANGELES   CGI Technologies and Solutions Inc.
A Municipal Corporation

By: _____   By: _____
    RANDI LEVIN   TIMOTHY POPOLI
    General Manager   Vice President
    Information Technology Agency

Date: ___1 / 13 / 11___   Date: ___01-11-11___

APPROVED AS TO FORM:
Carmen A. Trutanich, City Attorney

By: _____
    Edward M. Jordan
    Assistant City Attorney

Date: ___1-12-11___

ATTEST: June Lagmay
            City Clerk

By: _____

Date: ___1/13/11___

            C-114340-4

Fourth Amendment to Contract No. C-114340   Page 5 of 5
Professional Services Agreement