

CONTRACT SUMMARY SHEET

TO: THE OFFICE OF THE CITY CLERK,
COUNCIL/PUBLIC SERVICES DIVISION
ROOM 395, CITY HALL

DATE: 06/29/2015

(PLEASE DO NOT STAPLE THE CONTRACT FOR THE CLERK'S FILE)

FROM (DEPARTMENT): Economic and Workforce Development Department

CONTACT PERSON: Sucy Yu PHONE: (213) 744-7212

CONTRACT NO.: C-122514-3 COUNCIL FILE NO.: 14-1414-S1

ADOPTED BY COUNCIL: 05/05/2015

APPROVED BY BPW: DATE
N/A
DATE

NEW CONTRACT AMENDMENT NO. 3
ADDENDUM NO.
SUPPLEMENTAL NO.
CHANGE ORDER NO.

CONTRACTOR NAME: Goodwill Industries of Southern California

TERM OF CONTRACT: April 1, 2015 THROUGH: September 30, 2015

TOTAL AMOUNT: \$69,199

PURPOSE OF CONTRACT:

25% WIA DISLOCATED WORKER ADDITIONAL ASSISTANCE PROJECT

TO EXTEND TIME FOR 6 MONTHS WITH ADDITIONAL FUNDS AND SERVICE; AND UPDATE
PROCUREMENT PROCEDURE LANGUAGE FOR SMALL PURCHASE

NOTE: CONTRACTS ARE PUBLIC RECORDS - SCANNED AND UPLOADED TO THE INTERNET

THIRD AMENDMENT
TO AGREEMENT NUMBER C-122514 OF CITY OF LOS ANGELES CONTRACT
BETWEEN
THE CITY OF LOS ANGELES
AND
GOODWILL INDUSTRIES OF SOUTHERN CALIFORNIA

THIS THIRD AMENDMENT to Agreement Number C-122514 of City of Los Angeles Contract is made and entered into by and between the City of Los Angeles ("City") and Goodwill Industries of Southern California ("Contractor").

RECITALS

WHEREAS, the City and Contractor have entered into an Agreement wherein Contractor shall provide certain services. Said Agreement was effective September 2, 2012, which together with all amendment(s) thereto shall hereinafter be referred to as the Agreement; and

WHEREAS, PSC-6, Exhibit A, Standard Provisions for City Contracts, provides for amendments to the Agreement; and

WHEREAS, the Agreement contemplates that modifications and closeout activities may be required after the time set forth in Section 201 of the Agreement; and

WHEREAS, the City and SBWIB, Inc. entered into a third amendment of grant agreement, 13-WO-62, in distributing additional monies authorized to be expended and additional Six (6) months term of service for the purposes of re-employment and training services to dislocated workers; and

WHEREAS, the City and Contractor are desirous of amending the Agreement as authorized by the City Council and the Mayor (refer to Council File Number 14-1414-S1 dated May 5, 2015), and Section 14.8 of the Los Angeles Administrative Code which authorizes the General Manager of EWDD to prepare and execute an amendment to the Agreement for the purpose of:

- (a) Adding an additional Six (6) months for a new ending date of September 30, 2015;
- (b) adding additional funds in the amount of Sixty-Nine Thousand One Hundred Ninety-Nine Dollars (\$69,199) for a new total of Two Hundred Thirty-Seven Thousand Three Hundred Ninety-Nine Dollars (\$237,399);
- (c) adding additional customers to be served to the Agreement;
- (d) updating standard contract language; and
- (e) making such other changes as are required in connection with the foregoing, all as detailed elsewhere in this Amendment; and

WHEREAS, this Amendment is necessary and proper to continue and/or complete certain activities authorized under the Agreement.

NOW, THEREFORE, the City and Contractor agree that the Agreement be amended effective April 1, 2015, as follows:

AMENDMENT

- §1. Amend Section 201, Time of Performance, by deleting the current ending date of March 31, 2015, and replacing with the new ending date of September 30, 2015. This amendment adds an additional Six (6) months for a total term of Thirty-Seven (37) months.
- §2. Amend Section 301A, Compensation, by deleting the current total dollar amount of One Hundred Sixty-Eight Thousand Two Hundred Dollars (\$168,200) and replacing with a new total dollar amount of Two Hundred Thirty-Seven Thousand Three Hundred Ninety-Nine Dollars (\$237,399).

This amendment adds an additional Sixty-Nine Thousand One Hundred Ninety-Nine Dollars (\$69,199) for a new total of Two Hundred Thirty-Seven Thousand Three Hundred Ninety-Nine Dollars (\$237,399). Funding allocation for the full term of this Agreement shall be as follows:

FUNDING ALLOCATION TABLE

25% WIA Dislocated Worker Additional Assistance Fund (CFDA# 17.278)	Original Amount	Amendment I & II	Amendment III	Total Allocation Amount
Amount	\$168,200	\$0	\$69,199	\$237,399

Contractor shall submit to the City within thirty (30) days for approval a revised Budget/Expenditure Plan, in writing, detailing the allocation of the adjusted funds and the additional activities described in §3 below.

- §3. Amend Exhibit I, Scope of Work and Contractor Responsibility, by deleting its Subsection 4 of Section B, Program Responsibilities, in its entirety and replacing with the following:
4. Contractor is required to close-out funds appropriated within ten (10) days following the termination of this Agreement.
- §4. Amend Exhibit I, Scope of Work and Contractor Responsibility, by adding an additional Thirteen (13) customers to be served in the performance measure line number 5, New Enrolled Customers, of the Performance Measures and Customer Service Levels Table in Section E for a new "New Enrolled Customers" total of Forty-Two (42).

This amendment adds an additional Thirteen (13) new enrolled customers. The goals for the full term of this Agreement shall be as follows:

PERFORMANCE MEASURES AND SERVICE LEVELS TABLE

Performance Measure			Dislocated Worker
	DOL Measure	Predictor of Success (Standing in for the DOL Measure)	
1	Entered Employment Rate	Placement Rate	65%
2	Employment Retention Rate		83%
3	Average Earnings		\$15,900
4	Minimum Training Expenditure		42.0%
5	New Enrolled Customers		42

- §5. Amend Exhibit K, Subcontract and Procurement, Section 2, Procurement Procedure, by deleting Part 1.a. of Subsection I, Methods of Procurement, in its entirety and replacing with the following:

- a. Small Purchase Procedures: Small purchases are made from vendors for goods or services under \$50,000. Following the procedures for small purchase will constitute justification of the procurement method chosen. The requirements are:

<u>Dollar Range of Purchase</u>	<u>Contacts and Method</u>
\$1 to \$9,999	2 documented quotes ¹
\$10,000 - \$49,999	3 or more written quotes. A request for qualification (RFQ) must be used†

§6. Except as herein amended, all terms and conditions of the Agreement shall remain in full force and effect.

§7. This Amendment is executed in two (2) duplicate originals, each of which is deemed to be an original. This Amendment includes Four (4) pages which constitute the entire understanding and agreement of the parties.

¹ This purchase is defined as a small purchase under \$10,000 and not as noncompetitive or sole source procurement.

† Unless sole source justification exists

EWDD CONTRACT SUMMARY SHEET

To: The Office of the City Attorney, Room 920, CHE
 The Office of the City Clerk, Index Section, Room 395, CH
 The Office of Contract Compliance (OCC), Mail Stop #138, 1149 S. Broadway, 3rd fl.

From: Economic and Workforce Development Department
 Workforce Development System
 Contract Unit (213) 744-9001
 CU Analyst/Phone: Sucy Yu (213) 744-7212

Contract No: C-122514

Unit: POD-FS **POD-WF** POD-Youth PRE
 EDD NDD FAS Other:

Amendment No: Third

Amendment Amount: \$69,199

Amendment Authority: Administrative Code 14.8

Council Amendment

Contractor Name: Goodwill Industries of Southern California

Council File No: 14-1414-S1

Term of Contract: September 2, 2012 to September 30, 2015

Date of Approval: May 5, 2015

Funding Source: B2W 25% WIA Dislocated Worker Additional Assistance Funds

Total Amount: \$237,399

Project Title: 25% WIA Dislocated Worker Additional Assistance Project

Line Item of Authority:

- Consolidated Plan, Year 40, ID:
 WIA Annual Plan, Year 15, line: 3
 Other: CF14-1414-S1

Operating Division Analyst-Phone: Ramon Sierra (213) 744-9344, M/S# 854

PURPOSE OF AGREEMENT/AMENDMENT: TO EXTEND TIME FOR 6 MONTHS WITH ADDITIONAL FUNDS AND SERVICE; AND TO UPDATE PROCUREMENT LANGUAGE OF SMALL PURCHASE

Contractor Address:		342 N. San Fernando Rd., Los Angeles, CA 90031	
Contact/Title/Phone:		Janet Marinaccio, Vice President (323) 359-2000, Jmarinaccio@goodwillsocial.org	
Contract/Amendment Number	Authority	Description	Dollar Amount
Original	11-0582-S9		\$168,200
1	LAAC 14.8	a) Change department name; b) extend time; and c) adjust service	\$0
2	14-0805	a) Extend 9-month time to 03/31/2015; and b) update standard contract language	\$0
3	14-1414-S1	a) Extend 6 months to 9/30/2015; b) Add additional funds; c) add additional service; and d) update procurement language	\$69,199
		TOTAL AMOUNT (requires Council Amend if over \$25,000 cumulative)	\$237,399

IN WITNESS WHEREOF, the City of Los Angeles and Contractor have caused this Agreement to be executed by their duly authorized representatives.

APPROVED AS TO FORM AND LEGALITY:
MICHAEL N. FEUER, City Attorney

By [Signature]
Deputy/Assistant City Attorney
Date 6/30/2015

Executed this 26th day of Jun, 2015
For: THE CITY OF LOS ANGELES

JAN PERRY
General Manager
Economic and Workforce Development Department

By [Signature]

ATTEST:

HOLLY L. WOLCOTT, City Clerk

By [Signature]
Deputy City Clerk
Date 6-30-15

Executed this 19th day of June, 2015

For: GOODWILL INDUSTRIES OF SOUTHERN CALIFORNIA

By [Signature]
CRAIG SMITH
President/CEO



(Contractor's Corporate Seal)

D-U-N-S® Number: 00-958-2305

City Business License Number: 0000113398-0001-6

Internal Revenue Service Number: 95-1641441

Council File Number: 14-1414-S1; Date of Approval: May 5, 2015

Said Agreement is Number C-122514 of City Contracts, Amendment Number Third