

# CONTRACT SUMMARY SHEET

TO: THE OFFICE OF THE CITY CLERK,  
COUNCIL/PUBLIC SERVICES DIVISION  
ROOM 395, CITY HALL

DATE: 7/1/21

**(PLEASE DO NOT STAPLE THE CONTRACT FOR THE CLERK'S FILE)**

**FORM MUST BE TYPEWRITTEN**

FROM (DEPARTMENT): Housing and Community Investment Department

CONTACT PERSON: Valerie Steffens PHONE: (213)808-8872

CONTRACT NO.: C-138260

COUNCIL FILE NO.: 20-0600-S83

ADOPTED BY COUNCIL: 5/25/21  
DATE

APPROVED BY BPW: \_\_\_\_\_  
DATE

NEW CONTRACT \_\_\_\_\_  
AMENDMENT NO. 1  
ADDENDUM NO. \_\_\_\_\_  
SUPPLEMENTAL NO. \_\_\_\_\_  
CHANGE ORDER NO. \_\_\_\_\_

CONTRACTOR NAME: Legal Aid Foundation of Los Angeles

TERM OF CONTRACT: April 26, 2021 THROUGH: April 25, 2022

TOTAL AMOUNT: \$7,614,510.00

## PURPOSE OF CONTRACT:

The contractor will provide the eviction defense services as they currently represent and assist clients by providing pre-eviction legal assistance, outreach and education as well as legal court representation. This amendment adds \$500,000.

**NOTE: CONTRACTS ARE PUBLIC RECORDS - SCANNED AND UPLOADED TO THE INTERNET**

PRINT

FIRST AMENDMENT  
TO AGREEMENT NUMBER C-138260 OF CITY OF LOS ANGELES CONTRACT  
BETWEEN  
THE CITY OF LOS ANGELES  
AND  
LEGAL AID FOUNDATION OF LOS ANGELES

EVICITION DEFENSE PROGRAM

THIS FIRST AMENDMENT to Agreement Number C-138260 (“Agreement”) of City of Los Angeles Contract is made and entered into by and between the City of Los Angeles, hereinafter referred to as the “City”, and Legal Aid Foundation of Los Angeles, a California nonprofit corporation, hereinafter referred to as the “Contractor”.

WITNESSETH

WHEREAS, the City and the Contractor have entered into an Agreement wherein Contractor shall provide certain services, said Agreement effective April 26, 2021, which together with all amendments thereto shall hereinafter be referred to as the Agreement; and

WHEREAS, Section PSC-5 “Amendment” of Exhibit A of the Agreement provides for amendments to the Agreement; and

WHEREAS, the City and the Contractor are desirous of amending the Agreement as authorized by the City Council and the Mayor (Council File Number 20-0600-S83, adopted by City Council on May 25, 2021, and concurred by the Mayor on June 3, 2021), which authorizes the General Manager of the City’s Housing and Community Investment Department to prepare and execute an amendment to the Agreement for the purpose of: (a) adding additional funds in the amount of **Five Hundred Thousand Dollars (\$500,000)** for a new total of **Seven Million Six Hundred Fourteen Thousand Five Hundred Ten Dollars (\$7,614,510)**; (b) amending Exhibit G by adding additional scope of work; and (c) making such other changes as are required in connection with the foregoing, all as detailed elsewhere in this Amendment; and

WHEREAS, this Amendment is necessary and proper to continue and/or complete certain activities authorized under the Agreement.

NOW, THEREFORE, the City and the Contractor agree that the Agreement be amended as follows:

FIRST AMENDMENT

- §1. Amend Section 301.A, “Compensation and Method of Payment,” paragraph “1” by deleting paragraph “1” and replacing it with the following:

“1. The City shall pay Contractor an amount not to exceed Seven Million Six Hundred Fourteen Thousand Five Hundred Ten Dollars (\$7,614,510), for the complete and satisfactory performance of the Scope of Work. These funds shall be allocated from Community Development Block Grant (CDBG) funds and the City’s General Funds, and shall be expended in accordance with the approved Budget. Contractor’s right to receive compensation is conditioned upon approval of the Budget by the City, compliance with the City’s indemnification and insurance requirements, satisfactory performance of the Scope of Work, and compliance with the terms and conditions contained herein. With respect to eligibility requirements and legal services provided in Exhibit G (as amended), Scope of Work, under the section entitled ‘Stayed Housed LA CD-10’, and with respect use of the \$500,000 authorized specifically for outreach in CD 10 (Council File Number 20-0600-S83) funded by the City’s General Funds, the Contractor shall not be subject to Community Development Block Grant-CV funding requirements.”

This amendment adds Five Hundred Thousand Dollars (\$500,000).

- §2. Amend Exhibit G “Scope of Work and Contractor Responsibility,” by adding the following at the end of the exhibit:

**“Stay Housed LA CD-10**

Stay Housed LA will focus on eviction prevention and eviction defense for residents of CD 10. The organizers shall conduct outreach and education to tenants and organize workshops within this area. The organizers shall connect tenants to attorneys when necessary. The attorneys shall provide counselling, conduct negotiations, and eviction defense representation. These funds will also supplement the work done in Koreatown by Asian Americans Advancing Justice. The number of the clients the attorneys can serve depends upon the kind of services; however, the contractor will provide legal services to a minimum of 200 households. The organizers shall outreach to tenants and conduct monthly workshops.

The proposed team shall also engage volunteers, including law firm attorneys, law students and other volunteers to expand the resources provided to CD10. These volunteers would be recruited from existing partnerships with law firms, law schools, and other community groups to work on cases specific to this project.”

- §3. Except as herein amended, all terms and conditions of the Agreement shall remain in full force and effect.

§4. This Amendment is executed in three (3) duplicate originals, each of which is deemed to be an original. This Amendment includes four (4) pages which constitute the entire understanding and agreement of the parties.

[Remainder of this page left intentionally blank]

[Signatures begin on next page.]

IN WITNESS WHEREOF, the City of Los Angeles and the Contractor have caused this First Amendment to be executed by their duly authorized representatives.

APPROVED AS TO FORM:

Executed this 6 day of July, 2021

MICHAEL N. FEUER, City Attorney

By Todd Leung  
Deputy/Assistant City Attorney

For: THE CITY OF LOS ANGELES

ANN SEWILL  
General Manager  
Housing and Community Investment Department

Date 7/7/2021

ATTEST:

HOLLY L. WOLCOTT, City Clerk

By Luz C. Santiago for  
Luz C. Santiago  
Assistant General Manager

By [Signature]  
Deputy City Clerk

Date 7-7-21



Executed this 1st day of July, 2021

For: Legal Aid Foundation of Los Angeles

(Contractor's Corporate Seal)

By: Silvia Argueta  
Silvia Argueta  
Executive Director



City Business License Number: 0000017314-0001-2  
Internal Revenue Service Number: 95-1684067  
Council File/CAO File Number: 20-0600-S83 Date of Approval: 06/03/2021  
Said Agreement is Number C-138260 of City Contracts, Amendment 1