



Fwd: Granada Hills South NC Special Board Meeting Tonight

Cleo <cleo19972@gmail.com>

Thu, Sep 11, 2025 at 1:58 PM

To: empowerla@lacity.org, clerk.cps@lacity.org, Keren Waters <keren.waters@lacity.org>, Carmen Chang <carmen.chang@lacity.org>, GHSNC Board <Board@ghsnc.org>, Gibson Nyambura <gibson.nyambura@lacity.org>, Ayelet Feiman <ayelet.feiman@lacity.org>, Atziri Camarena <atziri.camarena@lacity.org>, "A. D." <Schnoffle44@gmail.com>, councilmember.lee@lacity.org

09/11/2025. Timestamps

(clerk, please record as public record for future, thank you)

009/11/2025: 1:50 PM BOARD, This was received at 1:50 PM —trying to add & change too late! .

This is not a timely posting. You cannot try to tack on and up and down the website on these matters, the meeting must be canceled

You are in violation of the Brown act (Empower LA) & Granada Hills South neighborhood council.

Sincerely

Alexandra Drew

Please make this logged in email as an addendum to my previous email sent today

----- Forwarded message -----

From: **Granada Hills South Neighborhood Council** <board@ghsnc.org>

Date: Thu, Sep 11, 2025 at 1:48 PM

Subject: Granada Hills South NC Special Board Meeting Tonight

To: <cleo19972@gmail.com>

[View this email in your browser](#)

SPECIAL BOARD MEETING

Granada Hills South



Neighborhood Council

Stakeholders, this is a friendly reminder of our GHSNC Special Board Meeting tonight. Please join us and help us make a difference in our Granada Hills community.



THURSDAY

September 11, 2025



START AT

7:00 PM



Granada Hills Charter High School
Rawley Hall
10535 Zelzah Ave.
Granada Hills, CA 91344

MAIN TOPICS

- Appointment of liaisons (Homelessness, Regional Grievance Panelist)
- Zoning variance request for Mission Veterinary Clinic
- Conditional use permits for Manny's Mobil
- NPG: \$1,000 for Granada Hills Rec Center Halloween Event
- Approval of committees

Granada Hills South Neighborhood Council Special Board Meeting Tonight

Thursday, September 11, 2025 at 7 pm

We welcome you to come join us!

Granada Hills Charter High School - Rawley Hall
10535 Zelzah Ave
Granada Hills, CA 91344

AGENDA:

https://ghsnc.org/wp-content/uploads/docs/Agenda_2025-09-11.pdf

Tonight's Meeting Agenda

I. CALL TO ORDER

II. FLAG SALUTE AND BOARD ROLL CALL

III. GOVERNMENT REPORTS

IV. GENERAL PUBLIC COMMENT

Comments from the public on non-agenda items within the Board's subject matter jurisdiction. Each speaker will be allowed 2 minutes.

V. OLD BUSINESS

a. Discussion and possible action to appoint positions for Empower LA

i. Homelessness Liaison

This individual serves as a point of contact between your council and City departments, agencies, and coalitions working on housing and homelessness. Homelessness Liaisons help represent your board's perspective in broader policy conversations while also bringing back valuable information and opportunities to your community. HLs can be either board members or stakeholders.

ii. Regional Grievance Panelist

These panelists are called upon as needed to serve on a three-member panel that reviews formal grievances filed against Neighborhood Councils. Their participation helps uphold integrity and fairness across the NC system and promotes accountability throughout the network. Panelists must be board members and must complete required training before serving. Your board may appoint more than one representative to ensure availability when needed.

VI. NEW BUSINESS

a. Discussion and possible action to approve the Monthly Expenditure Report (MER) for July 2025 and August 2025

b. Discussion and possible action to approve the draft minutes for August 7, 2025 Board Meeting and August 17, 2025 Special Board Meeting.

c. Discussion and possible action not to oppose the applicant's request filed under Los Angeles City Planning Case Number ZA-2024-8255-ZV (i.e. a request for zoning variance to allow the conversion of a veterinary clinic at [16915 W San Fernando Mission Blvd., Granada Hills](#), to a veterinary hospital). This matter is also filed under ENV-2024-8256-CE.

BACKGROUND: Note this address is on the northeast corner of the intersection of San Fernando Mission and Balboa boulevards, in an existing shopping center. The applicant's current hours of operation are Monday-Sunday, 9:00 am to 11:30 pm, and the request for the variance would allow 24/7 operations, Monday-Sunday, including overnight stays for animals and staff. The applicant does business as Mission Veterinary Clinic. After an appearance at the April 9 meeting of the Planning and Land Use Management Committee by the applicant, and questions from the public and the committee, the committee voted 4-0 to recommend the Council not to oppose the applicant's request, as described above.

- d. Discussion and possible action not to oppose, with conditions set forth below, Los Angeles City Planning Case Number ZA-2023-4817-CU-CUB-SPP-WDI, a request for conditional use permits (CUPs) related to a proposal to demolish the existing convenience store and the vehicle service area of gasoline service station at [16955 W San Fernando Mission Blvd.](#) and replace them with a new convenience store and carwash. This matter is also filed under ENV-2023-4818-EAF and the applicant does business as Manny's Mobil.

BACKGROUND: Note this address is on the northeast corner of the intersection of San Fernando Mission and Balboa boulevards, adjacent to an existing shopping center. The applicant is requesting permits for the following actions: allow for deviations to development standards for the carwash, to a) increase the hours of operation, specifically for the carwash, from 7 a.m. to 7 p.m. Monday to Friday; 9 a.m. to 8 p.m. Saturday; and 11 a.m. to 8 p.m. Sunday, to 24/7, M-S; b) to allow less than 50% transparent windows on the west elevation of the carwash, and c) to allow less than a 5-foot width of landscaping setback along the street frontages; specifically, the required 5-foot dedication and improvements on Balboa Blvd. and the required 2-foot dedication and improvements on San Fernando Mission Blvd. Separately, there are requests d) to continue the current 24/7, M-S operation of the gas station, and e) to continue the current sale of beer and wine for off-site consumption. After an appearance at the April 9 meeting of the Planning and Land Use Management Committee by the applicant, and questions from the public and the committee, the committee voted 4-0 to recommend the Council not to oppose the applicant's request, as described above, but with the following conditions:

- **Safety-related:** applicant to add "No Left Turn" signage on the Balboa Blvd. and San Fernando Mission Blvd. sides of the project; applicant to add speed bumps in the traffic passage from the project site to the northern entrance into the shopping center (at the boundary between project site and Trader Joe's adjacent

traffic/parking area); applicant to add signage (as cars exit new car wash) to “Beware of Pedestrian Traffic When Exiting”

- **Energy and electric vehicles:** applicant to add or expand charging station availability for electric vehicles
 - **Hours:** applicant to limit the hours of the carwash availability from 24/7 to 7 a.m. to 10 p.m.
 - **Landscaping:** applicant to present a detailed landscaping plan for the project, with attention to specific elements raised during the April 9 meeting, including additional landscaping throughout the project; using California native plants; increasing the tree shade canopy overall with larger, more shade-intensive, and more numerous trees, including conferring with City urban forestry and public works staff on the best types overall and adding street trees; and adding plants to walls that are currently bare, for example the dumpster shelter
 - **Architecture:** applicant to fully follow Granada Hills specific plan recommendations, including adding “four-sided” architectural features and treatments, in the Mission Revival or Spanish Colonial style
 - **Local economic impact:** applicant to commit to buying local, southern California and California-produced products, notably beer and wine, along with local hiring
- e. Discussion and possible action to sponsor a Neighborhood Purpose Grant application from the L.A. Parks Foundation for up to \$1,000 for the Granada Hills Rec. Center Halloween Event on October 25, 2025.
- f. Discussion and possible action to approve the suggested committees, ad hoc committees, liaisons, and respective committee members.
- **Budget**, Chair Brendel Geddes; Michael Benedetto; Jeremy Oberstein
 - **Collaboration and Sustainability** — John Horn, Chair; Anush Danielyan; Amanda Mercado-Nguyen; James Mercado-Nguyen
 - **Community Outreach** — Michael Benedetto, Co-Chair; Sally Kolstad, Co-Chair; Amanda Mercado-Nguyen
 - **Emergency Services and Homelessness**, Chair Michael Benedetto; Carol Hart; John Horn
 - **Government Affairs** — Jeremy Oberstein, Chair; Abbey Ronquillo; Bradley Smith
 - **Planning and Land Use Management** — Bradley Smith, Chair; Brendel Geddes; Jeremy Oberstein
 - **Schools and Student Action** — Abbey Ronquillo, Chair; Mark Morris; Emily Tarverdyan
 - **Ad Hoc Committee to Review and Recommend Updates to Present Bylaws**, Chair Mark Morris; Michael Benedetto; John

Horn; Sally Kolstad; Jeremy Oberstein

- **Liaisons** — Sally Kolstad, Senior Citizens; John Horn, Homelessness; Amanda Mercado-Nguyen, Cultural Affairs

VII. ADJOURNMENT



Forward to Friend



Share



Tweet



+1



Share

Board Meeting Agendas and Minutes

Committee Meeting Agendas and Minutes

Copyright © 2025 Granada Hills South Neighborhood Council, All rights reserved.

You are receiving this email because you opted in at our website or at our booth during a local public event.

Our mailing address is:

Granada Hills South Neighborhood Council

11024 Balboa Blvd., Box 767

Granada Hills, CA 91344

[Add us to your address book](#)

Want to change how you receive these emails?

You can [update your preferences](#) or [unsubscribe from this list](#).



Friend GHSNC on Facebook



Follow GHSNC on Twitter



GHSNC.org Website



09/11/2025 2:37 PM Subject: Formal Demand to Cancel Meeting – Violations of Posting Policy and MER Compliance

3 messages

Cleo <cleo19972@gmail.com>

Thu, Sep 11, 2025 at 2:52 PM

To: aronquillo@ghsnc.org, jobenstein@ghsnc.org, mmorris@ghsnc.org, carolhart@gmail.com, jaldmercado@gmail.com, skolstad@ghsnc.org, "skphoto13@verizon.net" <skphoto13@verizon.net>, bgeddes@ghsnc.org, amercadonguyen@ghsnc.org, "jeremy.oberstein@gmail.com" <jeremy.oberstein@gmail.com>, "bsmith@ghsnc.org" <bsmith@ghsnc.org>, "jhorn@ghsnc.org" <jhorn@ghsnc.org>, "adanielyan@ghsnc.org" <adanielyan@ghsnc.org>, mbenedetto@ghsnc.org

Cc: empowerla@lacity.org, Keren Waters <keren.waters@lacity.org>, Carmen Chang <carmen.chang@lacity.org>, Gibson Nyambura <gibson.nyambura@lacity.org>, Atziri Camarena <atziri.camarena@lacity.org>, clerk.cps@lacity.org, Cleo <cleo19972@gmail.com>, "A. D." <Schnoffle44@gmail.com>, NC Support <nksupport@lacity.org>

09/11/2025 -- FOR PUBLIC RECORD & ENTRY BY CLERK - THANK YOU

2:37 PM FOR PUBLIC RECORD

Subject: Formal Demand to Cancel Meeting – Violations of Posting Policy and MER Compliance - BROKEN CHAIN OF MER'S

To: GHSNC & EMPOWER LA (AS NOTED ABOVE) -

This is a continued demand to cancel tonight's Special Board Meeting due to multiple procedural violations. I just received a notice with a changed Agenda AND broken chain violation.

The agenda was revised with less than 24 hours' notice, (barely 6 hrs. notice) violating both the Brown Act and EmpowerLA's Posting Policy.

Additionally, the removal of April–June MERs and the insertion of July constitutes improper manipulation of agenda items. MERs must be approved in chronological order without omission. Skipping months violates EmpowerLA's required reporting sequence and compromises financial accountability.*

The MERs form a continuous chain of monthly reporting. Removing April–June from history breaks that chain and undermines the integrity of the entire fiscal year's documentation. These months included budgets signed by an untrained treasurer and are already subject to a pending appeal.

Furthermore, the GHSNC has never properly presented April through July MERs except for the versions I downloaded. Attempting to revise or replace what has already been presented is a violation of public record integrity.

The board **cannot** lawfully begin with July invoices on August MER's & forward without first resolving April–June 2025. July 2025 Agenda had the 2024-2025 budget signed by an untrained (FUNDING) Treasurer. April 2025 signed (also by untrained treasurer) had the post funding item that is in dispute with my grievance(s). Now they disappeared?

Until July 3, 2025; at 6:30 pm, as the meeting was starting Treasurer had unfinished Training and training has been confirmed to NOT be retro-active. **That is why GHSNC is trying to "JUMP" months.**

*As stated in the EmpowerLA MER Submission Guide, "Monthly Expenditure Reports must be submitted in chronological order and approved by the board before the next month's report is considered." The City Clerk's Funding Program protocols also require that each MER be approved in sequence to maintain compliance and audit integrity.

These actions further compound the governance concerns already raised. No approvals may proceed under these conditions.

Please confirm in writing that tonight's meeting has been canceled and that no approvals will be attempted until all violations and my pending appeal are resolved.

Sincerely,
Alexandra Drew

Granada Hills South NC Stakeholder, [11024 Balboa Blvd, #136, Granada Hills, CA 91344](#)

Cleo19972@gmail.com

Schnoffle44@gmail.com

cc: File

Cleo <cleo19972@gmail.com>

Thu, Sep 11, 2025 at 3:07 PM

To: EmpowerLA.Funding@lacity.org, empowerla@lacity.org, Keren Waters <keren.waters@lacity.org>

Cc: clerk.cps@lacity.org, Gibson Nyambura <gibson.nyambura@lacity.org>, Carmen Chang <carmen.chang@lacity.org>

09/11/2025: Dear Empower LA Funding:

I wanted to ensure that this department was looped in for the record on GHSNC FOR PUBLIC RECORD FOR GRANADA HILLS SOUTH NEIGHBORHOOD COUNCIL

Thank you.

Alexandra Drew
GHSNC = Stakeholder
[11024 Balboa Blvd., #136](#)
[Granada Hills, CA 91344](#)

cleo19972@gmail.com
schnoffle44@gmail.com

[Quoted text hidden]

Cleo <cleo19972@gmail.com>

Thu, Sep 11, 2025 at 3:10 PM

To: "empowerla.funding@lacity.org" <empowerla.funding@lacity.org>, clerk.cps@lacity.org

09/11/2025 -- address corrected ---- CLERK -- FOR PUBLIC RECORD THANK YOU ---

[Quoted text hidden]



Fwd: Subject: Immediate Cancellation of Tonight's September 11, 2025 Special Board Meeting—Deficient Notice & Packet

2 messages

Cleo <cleo19972@gmail.com>
To: clerk.cps@lacity.org
Cc: Cleo <cleo19972@gmail.com>, "A. D." <Schnoffle44@gmail.com>

Thu, Sep 11, 2025 at 1:14 PM

09/11/2025 1:15 PM

ATTN: CITY CLERK

Subject: Request to Log Email as Public Record – GHSNC Governance Concern

Dear Council and Public Services Division,

Please log the forwarded message as public record. It involves governance concerns with the Granada Hills South Neighborhood Council and related government agencies, and may be referenced in future proceedings.

Thank you,
Alexandra Drew
Granada Hills South NC Stakeholder

----- Forwarded message -----

From: **Cleo** <cleo19972@gmail.com>

Date: Thu, Sep 11, 2025 at 1:04 PM

Subject: Fwd: Subject: Immediate Cancellation of Tonight's September 11, 2025 Special Board Meeting—Deficient Notice & Packet

To: <empowerla@lacity.org>, Keren Waters <keren.waters@lacity.org>, Carmen Chang <carmen.chang@lacity.org>, Gibson Nyambura <gibson.nyambura@lacity.org>, Atziri Camarena <atziri.camarena@lacity.org>

Cc: Cleo <cleo19972@gmail.com>, A. D. <Schnoffle44@gmail.com>

09/11/2025: Good Afternoon, as per the VoiceMail for EMPOWER LA (which also still gives the fax option #6) when there IS no working fax. number since at least April 2025 and is back up on listings. In any case, the voicemail states to leave a message (which I have done, marked urgent, and advised that I had recorded your outgoing message along with my voicemail for quality control purpose) The voicemail also suggest I write EmpowerLA@lacity.org so I am doing so as I want to ensure this is a matter of public record and that I followed all available options still open to me as a Stakeholder.

Thank you and please see below as it is now 1 PM and nothing has been done.

I will be forwarding this also to the City Clerk to ensure it is a matter of public record and urgency.

Thank you for ANY attention to this matter

Formally,

Alexandra Drew
Stakeholder GHSNC
11024 Balboa Blvd, #136
Granada Hills, CA 91344

Cleo19972@gmail.com
Schnoffle44@gmail.com

cc: File

----- Forwarded message -----

From: Cleo <cleo19972@gmail.com>

Date: Thu, Sep 11, 2025 at 10:09 AM

Subject: Subject: Immediate Cancellation of Tonight's September 11, 2025 Special Board Meeting—Deficient Notice & Packet

To: GHSNC Board <Board@ghsnc.org>

Cc: Keren Waters <keren.waters@lacity.org>, Carmen Chang <carmen.chang@lacity.org>, Ayelet Feiman <ayelet.feiman@lacity.org>, Atziri Camarena <atziri.camarena@lacity.org>, Gibson Nyambura <gibson.nyambura@lacity.org>, <aronquillo@ghsnc.org>, A. D. <Schnoffle44@gmail.com>, <councilmember.lee@lacity.org>, <Clerk.LSadmir@lacity.org>

09/11/2025: 10:08 AM

ALL:

Although now missing from the Calendar portion; it does appear elsewhere and is non-compliance as shown below. The Website is changing daily!

Tonight's Special Board Meeting must be canceled. The meeting cannot lawfully proceed because the required agenda materials and supporting documents were not posted in a timely 24-hour window and have, in any event, been removed from public access.

1. Bylaws Posting Requirement (Article VIII §3)
 - Special meetings require the agenda and all supporting documents—including draft minutes of the prior meeting and the current month's Monthly Expenditure Report (MER)—to be publicly posted at least 24 hours before convening.
 - To date, draft minutes and MERs for April through September 2025 have never been continuously available in compliance with this rule.
2. Financial Reporting Obligation (Bylaws Article IX)
 - Every MER must be prepared, reviewed, and made available in advance of any meeting where budget or financial matters may be discussed.
 - July 2025's MER contains substantive budget items and remains undisclosed to the public.
3. Brown Act 24-Hour Notice for Special Meetings (Gov. Code § 54954.2(b))
 - Agendas for special meetings must be posted at least 24 hours prior to the meeting.
 - Any materials distributed less than 24 hours before the meeting must be made immediately available to the public under Gov. Code § 54957.5—which has not occurred here.
4. Removed Documents Violate Continuous Posting Requirement
 - Draft minutes, MERs, and agendas for April–July 2025 were briefly posted and then removed from the GHSNC website and designated public posting locations.
 - Stakeholders' personal downloads do not cure the lack of continuous public access nor satisfy the 24-hour posting requirement.
5. Voidability of Actions (Gov. Code § 54960.1)
 - Any action taken at a meeting called, noticed, or held in violation of the Brown Act is voidable and subject to legal challenge.

Because it is now past the lawful 24-hour deadline, and the required documents are not publicly available, the only remedy is to cancel and reschedule this Special Board Meeting.

I therefore prove that:

- A written notice canceling the September 11, 2025 Special Board Meeting.
- Confirmation that this meeting will be rescheduled only after all unapproved minutes and MERs for April through September 2025 have been publicly posted at least 24 hours in advance on the GHSNC website and at all designated posting locations.

Failure to comply immediately will leave me no choice but to seek injunctive relief and all available remedies under the Brown Act and California Government Code.

Sincerely,
Alexandra Drew
Stakeholder, Granada Hills South Neighborhood Council

cc: File

Cleo <cleo19972@gmail.com>

Thu, Sep 11, 2025 at 3:36 PM

To: Gibson Nyambura <gibson.nyambura@lacity.org>

Cc: empowerla@lacity.org, Keren Waters <keren.waters@lacity.org>, "A. D." <Schnoffle44@gmail.com>, Ayelet Feiman <ayelet.feiman@lacity.org>, clerk.cps@lacity.org

(For public records & Mr. Feiman looped in)

09/11/25 Mr. Gibson-IT does not.... Items were removed.

No- they are not you keep repeating misinformation. Please don't!

Please review Empower LA bylaws and Granada Hills bylaws. You cannot jump funding months.

Sincerely

AD

On Thu, Sep 11, 2025 at 3:26 PM Gibson Nyambura <gibson.nyambura@lacity.org> wrote:

Alexandra,

The agenda was posted in accordance with the BONC agenda posting policy. Our team received it on time. There were no problems with the agenda posting.

Best,

[Quoted text hidden]

--

Gibson Nyambura

Pronouns: he/him/his

Director of Policy, Government and Innovation

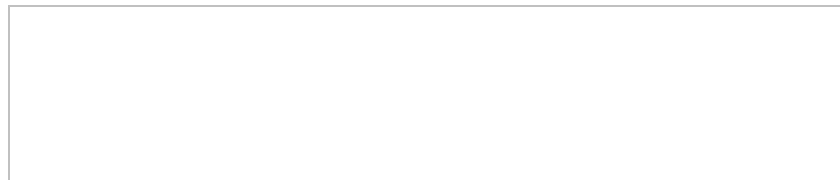
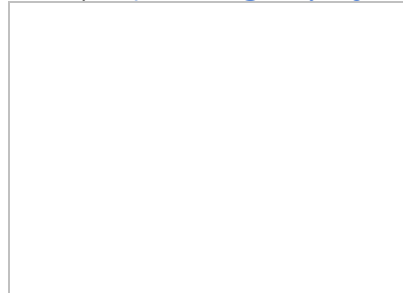
Department of Neighborhood Empowerment

200 N. Spring Street, Suite 2005

Los Angeles, CA 90012

Office | 213-978-1551 Cell | 818-374-9953 Fax | 213-978-1751

Email | EmpowerLA@lacity.org Web | www.EmpowerLA.org



Empower Yourself. Empower Your Community. Empower LA.



ESCALATION REQUEST – MER Sequence Violations and Meeting Cancellation Request - MR. GIBSON IS WRONG

1 message

Cleo <cleo19972@gmail.com>

Thu, Sep 11, 2025 at 4:15 PM

To: Keren Waters <keren.waters@lacity.org>, Carmen Chang <carmen.chang@lacity.org>

Cc: Gibson Nyambura <gibson.nyambura@lacity.org>, "A. D." <Schnoffle44@gmail.com>, Cleo <cleo19972@gmail.com>, empowerla@lacity.org, Ayelet Feiman <ayelet.feiman@lacity.org>, "empowerla.funding@lacity.org" <empowerla.funding@lacity.org>, clerk.cps@lacity.org

09/11/2025 - 4:12 PM FOR PUBLIC RECORD

Subject: Formal Escalation – MER Sequence Violations and Meeting Cancellation Request

To: nyambura.gibson@lacity.org

Dear Mr. Gibson, YOU DO NOT ADDRESS MER SEQUENCE VIOLATION -- YOU REQUEST A ZOOM, THEN DO NOT BOTHER TO RESPOND TO MY REPLY UNTIL NOW SAY IT IS AN AUTHORIZED POSTING UNDER BONC, ALTHOUGH IT VIOLATIONS MER's AND MINUTES from April to date? This violas EMPOWERLA & GHSNC Bylaws - I cannot count on your knowledge, you were already wrong on training. I am requesting an escalation.

Best, AD -

I am asking Ms. Waters and Ms. Chang for assistance. HELP

Dear Ms. Waters & Ms Chang:

I'm writing to formally escalate a governance and funding compliance issue regarding the Granada Hills South Neighborhood Council.

The GHSNC has attempted to remove April–June 2025 MERs from its agenda history and begin reporting from July forward. This violates EmpowerLA's Funding Program protocols, which require MERs to be submitted and approved in **chronological order without omission**. As stated in the MER Submission Guide:

"Each MER must be approved by the board before the next month's report is considered."

The board cannot lawfully skip months, retroactively revise MERs without board approval, or begin reporting from July while April–June remain unresolved. These months also include budgets signed by an untrained treasurer and are subject to my pending appeal.

Additionally, **no MERs or minutes have been approved since April 2025**, despite continued spending activity. This further invalidates any attempt to hold a meeting or approve items tonight.

The MERs form a continuous chain of monthly reporting. Removing April–June from history breaks that chain and undermines the integrity of the entire fiscal year's documentation. Attempting to revise or replace what has already been presented is a violation of public record integrity.

The agenda for tonight's Special Board Meeting was also revised with less than 24 hours' notice, violating both the Brown Act and EmpowerLA's Posting Policy. No approvals may proceed under these conditions.

I respectfully request that you instruct the GHSNC to cancel tonight's meeting immediately and confirm in writing that no approvals will be attempted until all violations and my appeal are resolved.

Sincerely,
Alexandra Drew
Granada Hills South NC Stakeholder



Cure and Correct Notice - FOR PUBLIC RECORD & RECORDING with CITY CLERK

1 message

Cleo <cleo19972@gmail.com>

Thu, Sep 11, 2025 at 10:01 PM

To: GHSNC Board <Board@ghsnc.org>

Cc: Carmen Chang <carmen.chang@lacity.org>, cityatty.help@lacity.org, empowerla@lacity.org,

region2@empowerla.lacity.org, "A. D." <Schnoffle44@gmail.com>, Cleo <cleo19972@gmail.com>, clerk.cps@lacity.org

09/11/2025 - 10:00 PM (PST)

ALL:

After enduring tonight's special meeting of GHSNC—where the board refused to provide draft minutes or supporting materials and denied stakeholders any meaningful participation—I was compelled to draft the following Cure and Correct notice based entirely on the board's actions this evening, and ask for remedy from the Board, EmowerLA and the City Attorney

1. Facts and Context

1. At the special meeting of September 11, 2025, the agenda included an item to "DISCUSSION AND POSSIBLE ACTION TO APPROVE THE DRAFT FOR AUG. 7TH BOARD MEETING AND AUG.17TH SPECIAL BOARD MEETING.."
2. A 'revised' last minute Agenda included 25 pages of information for review (online only via download' but only a 4 page agenda was provided with no supporting items at the actual meeting.. Online was not available, and hard copies of those 25 pages were not given to Stakeholders or anyone attending. Only the basic agenda was there, and limited copies.
3. The draft minutes were not included in the physical meeting packet, no hard-copy versions were provided at the meeting, and the internet was not functioning—leaving stakeholders & public attendees, etc., with no means to review the minutes and/or what has happened in July OR August 2025. It was not posted at the Chamber; except for the same Agenda with no attachments.
4. Despite repeated requests during public comment, no copies were supplied, and I was denied a meaningful opportunity to review or speak to the minutes before they were approved in any capacity..
5. At the prior meeting, the board approved Monthly Expenditure Reports signed by a treasurer who had not completed mandatory training, and the board failed to address my grievance filed in April 2025—despite acknowledgment of receipt from DONE. The May 2025 and June 2025 were also approved; but not valid due to non-trained treasurer AND voting by expired Board Members. Since we did not know that tonight since we could see no drafts; my repeated begging and Public Comment were ignored. I was about to protest April-May missing since I had no minutes to tell me otherwise. I found out through happenstance; and was shocked to see that the BOARD PRESIDENT RONQUILLO insisted the Draft Minutes (two dates, April 4 & April 17 2025) would be there before the meeting started but were not. They did not recognize the [law.in](#) this matter in dealing with public matters. I think they want to avoid the issue of things being voted on by unauthorized Government Representatives.

2. Brown Act Violations

- **Special-Meeting Notice & Agenda Defect (Gov. Code § 54956(b))**
A special meeting requires at least 24-hour notice and an agenda listing each item of business. Listing "Review and possible action to Approve Draft Minutes" mandates making those minutes available at the meeting.
- **Materials-Availability Breach (Gov. Code § 54957.5)**
Any writings distributed to board members in connection with an agenda item must be made available to the public at the same time. Posting minutes online only after the vote—and failing to provide printed copies when internet access was unavailable—effectively excluded stakeholders from meaningful participation.

3. Demand to "Cure and Correct" (Gov. Code § 54960.1)

Pursuant to Gov. Code § 54960.1, I demand that, within 30 days of this notice:

1. The board immediately void the September 11, 2025 vote approving the April 2025, May 2025 & June 2025 draft minutes from Aug. 17, 2025 Special Meeting & Aug. 7, 2025 meetings—and all other actions taken at that special meeting(s) under these defective procedures—and remove those approvals from the official record.
2. The complete draft minutes will be posted online **and** made available in hard-copy at GHSNC's office and at **every** future meeting where they're to be reviewed—no exceptions. Posting them online only after the vote does not cure the defect.
3. A properly noticed meeting (with at least 24-hour notice) be scheduled, with the draft minutes attached to the agenda packet, provided in print at the meeting, and accessible online beforehand.
4. The board publicly acknowledge on the record at that meeting that these steps correct the procedural defects.

Failure to comply will render the board's September 11 actions invalid and leave me free to seek judicial relief to void those votes.

4. Amendment to Pending Grievance (LAAC § 22.818)

I have an active appeal under the Neighborhood Council Grievance Ordinance (LAAC § 22.818) regarding post-funding procedural irregularities. Please treat this notice as an amendment to my grievance, adding:

- The failure to provide accessible draft minutes for stakeholder review.
- The approval of MERs by an untrained treasurer.
- The board's refusal to address my April 2025 grievance(s) & appeals, despite DONE's acknowledgment of receipt in writing. Filed through the Grievance Portal. The current NEA seems unaware, although the previous NEA & previous President were going to have a scheduled meeting with the City Attorney regarding fiscal funding violation.

I request that the Regional Grievance Panel order the board to withdraw tonight's approvals and reconvene for lawful re-consideration.

5. Next Steps and Enforcement Request

- **EmpowerLA:** Please intervene immediately to enforce special-meeting notice rules and materials-availability provisions. I understand that there are online actions that I will need to also pursue but wanted to ensure you were aware of their representation of YOU, and very poorly.
- **City Attorney:** Investigate these Brown Act breaches and consider appropriate civil penalties for repeated non-compliance.

Thank you for your prompt attention. Please confirm in writing that this notice has been received and advise on the board's plan to cure these violations.

Respectfully,

Alexandra Drew
Granada Hills South Neighborhood Council Stakeholder
11024 Balboa Blvd., 136, Granada Hills, CA 91344

cleo19972@gmail.com

schnoffle44@gmail.com

*Citations:

Brown Act §§ 54956(b), 54957.5, 54960.1
LAAC § 22.818 – Neighborhood Council Grievances