

FRANK T. MARTINEZ  
City Clerk

KAREN E. KALFAYAN  
Executive Officer

When making inquiries  
relative to this matter  
refer to File No.

# CITY OF LOS ANGELES

CALIFORNIA



ANTONIO R. VILLARAIGOSA  
MAYOR

Office of the  
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HELEN GINSBURG  
Chief, Council and Public Services Division

02-2519

CD 14

Hermon Neighborhood Association  
c/o Councilmember Garcetti

November 23, 2005

Building & Safety Department,  
Special Events  
Bureau of Street Services, Director  
cc: Street Use Inspection Division  
Department of Transportation,  
Traffic Section  
Fire Commission  
Fire Captain  
Council District 14

Controller, Room 300  
Accounting Division, F&A  
Disbursement Division  
Councilmember Garcetti  
Councilmember Greuel  
Board of Public Works  
Los Angeles Police Department  
Department of General Services

RE: HERMON TREE LIGHTING ON DECEMBER 2, 2005

At the meeting of the Council held NOVEMBER 22, 2005, the following action was taken:

Attached motion (Garcetti - Greuel) adopted.....	<u>          X          </u>
Attached resolution adopted ( ) .....	<u>                          </u>
Mayor concurred.....	<u>                          </u>
FORTHWITH.....	<u>                          </u>
Ordinance adopted.....	<u>                          </u>
Motion adopted to approve attached report.....	<u>                          </u>
Motion adopted to approve communication.....	<u>                          </u>
To the Mayor FORTHWITH.....	<u>                          </u>

*Frank T. Martinez*

City Clerk  
kw



The Hermon Neighborhood Association is sponsoring the "Hermon Tree Lighting" on December 2, 2005, from 5:00 P.M. to 8:00 P.M.

Council District Fourteen has received a request that the City provide certain services and declare this function a Special Event. Approval of this request will mean that an estimated \$2,560 in fees and salary costs will be absorbed by the City. (Event Coordinator: Manny Martinez - 323/256-2654 and Fax No. 323/226-1644).

I THEREFORE MOVE that the "Hermon Tree Lighting" be declared a Special Event, and City departments be requested to waive all fees and costs, except insurance and application requirements.

I FURTHER MOVE that the Event Sponsor be directed to fulfill the insurance requirements of the City by contacting the Bureau of Street Services - Street Use Inspection Division at 213/485-3711 to obtain, and complete, the necessary insurance forms, upon adoption of this Motion by the City Council.

I FURTHER MOVE that pursuant to Ordinance No. 150,567 relating to temporary street closures, the following streets be closed on December 2, 2005, from 4:30 P.M. to 8:30 P.M., subject to the supervision of the Director of the Bureau of Street Services:

- 5710-5800 Monterey Road
- 500-510 Wheeling Way

I FURTHER MOVE that the Bureau of Street Services be directed to furnish the necessary traffic control devices. These devices will be provided with the understanding that the sponsoring organization will pick up and return them to the Bureau, and remove any debris following this event.

I FURTHER MOVE that the Department of Transportation be directed to post "Temporary No Stopping" signs and provide traffic control personnel, if necessary.

I FURTHER MOVE that should unforeseen circumstances change the actual date of the Special Event, the aforementioned departmental instructions shall continue to apply.

PRESENTED BY: E.G.

SECONDED BY: [Signature]

Motion

**ADOPTED**

NOV 18 2005

NOV 22 2005

LOS ANGELES CITY COUNCIL