

CITY OF LOS ANGELES  
CALIFORNIA

ALVIN Y. BLAIN  
GENERAL MANAGER



JAMES K. HAHN  
MAYOR

DEPARTMENT OF  
GENERAL SERVICES  
ROOM 701  
CITY HALL SOUTH  
111 EAST FIRST STREET  
LOS ANGELES, CA 90012  
(213) 485-5801  
FAX NO. (213) 620-9149

Approved on 3/3/05 by  
The Municipal Facilities Committee

February 24, 2005

William T Fujioka, Chairperson  
Municipal Facilities Committee  
200 N. Main Street, Suite 1500  
Los Angeles, CA 90012

CD6

ASSIGNMENT OF SPACE AT VAN NUYS CITY HALL

The Department of General Services (GSD) requests approval of the assignment of space at the Van Nuys City Hall for the use of various City departments and the Children's Museum.

BACKGROUND

The seismic retrofit construction of the Van Nuys City Hall, located at 14410 Sylvan Street, Van Nuys, is scheduled for completion in February 2005. The proposed tenants for the building are staff of the Mayor's Office, Council District #6, the Office of the City Attorney's Victim Assistance Valley Section, the Department of Neighborhood Empowerment (DONE), and the Department of Building and Safety (B&S). It is also recommended that space on two tower floors be assigned as temporary space for the Children's Museum personnel until the Pacoima facility is completed by the first quarter of 2007. Council District #6 supports the space assignments.

Included in the tenant improvements for the Van Nuys City Hall is a new Council Chamber on the second floor. The relocation of the district offices of the Office of the Mayor and Council District #6 from the Braude Building to the same floor as the Council Chamber further centralizes core civic center functions in the historic City Hall. Savings will result in moving B&S and City Attorney as these departments are now housed in leased spaces. Attachment A shows the proposed stack plan.

## FISCAL IMPACT

The relocation of B&S and the City Attorney staff to Van Nuys City Hall will result in \$153,000 annual lease savings. The Seismic Bond will cover costs of furniture and communications to support operations of the proposed City tenants. The Children's Museum is responsible for the installation of their own communications. A Right of Entry will be executed to allow the Children's Museum the temporary use of office space in the building.

## RECOMMENDATION

That the Los Angeles Municipal Facilities Committee approves the space assignments at the Van Nuys City Hall, 14410 Sylvan Street, Van Nuys substantially as described in this report.

  
Alvin Y. Blain  
General Manager

# ATTACHMENT A

## CITY OF LOS ANGELES VAN NUYS CITY HALL

### PROPOSED STACK PLAN

FLR			
11		RADIO/911 EQUIPMENT	
10		ELEVATOR EQUIPMENT/MECHANICAL	
9		STORAGE (LOW CEILING FLOOR)	
8		CHILDREN'S MUSEUM (1,170 sf)	
7		CHILDREN'S MUSEUM (1,170 sf)	
6		CITY ATTORNEY (1,170 sf)	
5		CITY ATTORNEY (1,170 sf)	
4		DONE (1,170 sf)	
3		DONE (1,170 sf)	
2		COUNCIL CHAMBERS (5,600 sf)	CD #6 (2,230 sf)
			MAYOR (1,300 sf)
1		BUILDING AND SAFETY (9,000 sf)	
			SECURITY (500sf)