

SEP 11 2007

TO: [unclear]	DATE NEXT RE-POSTED	[unclear]
MOTION		

The Encino Elementary School Parent Teachers Organization is sponsoring their "Encino Elementary School Back to School Picnic" on September 30, 2007, from 9:00 am to 5:00 pm. Council District Five has received a request that the City provide certain services and declare this function a Special Event. Approval of this request will mean that an estimated \$1,188 in fees and salary costs will be absorbed by the City. (Event Coordinator: Jody Jacobson (818) 515-3228 [jodyjake@socal.rr.com](mailto:jodyjake@socal.rr.com))

I THEREFORE MOVE that the "Encino Elementary School Back to School Picnic" be declared a Special Event, and that City departments be requested to waive all fees, costs, and requirements, except insurance.

I FURTHER MOVE that the Event Sponsor be directed to fulfill the insurance requirements of the City by contacting the Bureau of Street Services - Street Use Inspection Division at (213) 847-6029 to obtain, and complete, the necessary insurance forms, upon adoption of this Motion by the City Council.

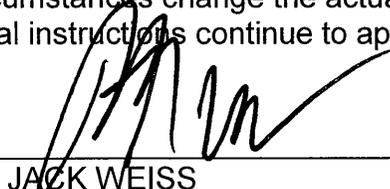
I FURTHER MOVE that pursuant to Ordinance No. 150567 relating to temporary street closures, the following streets be closed on September 30, 2007, from 9am – 5pm, subject to the supervision of the Director of the Bureau of Street Services:

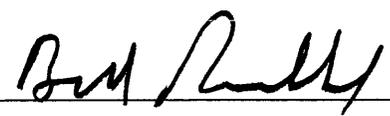
- o **Addison St. between Genesta Ave. and Paso Robles Ave.**

I FURTHER MOVE that the Bureau of Street Services be directed to furnish the necessary traffic control devices, including 20 traffic barricades. These devices will be provided with the understanding that the sponsoring organization will pick up and return them to the Bureau, and remove any debris following this event.

I FURTHER MOVE that the Department of Transportation be directed to post "Temporary No Stopping" signs and provide traffic control personnel, if necessary.

I FURTHER MOVE that should unforeseen circumstances change the actual date of the Special Event, the aforementioned departmental instructions continue to apply.

PRESENTED BY:   
 JACK WEISS  
 Councilmember, 5<sup>th</sup> District

SECONDED BY: 

September 11, 2007

06-1813  
 CD5

EM