

AMENDMENT NO. 2

**MEMORANDUM OF UNDERSTANDING NO. 3
REGARDING THE
CLERICAL AND SUPPORT SERVICES UNIT**

AMENDMENT NO. 2 to Memorandum of Understanding No. 3

made and entered into this
25th day of August, 2017

BY AND BETWEEN THE

CITY OF LOS ANGELES

AND THE

**ALL CITY EMPLOYEES ASSOCIATION (ACEA), LOCAL 3090,
AFSCME, AFL-CIO**

July 1, 2015 through June 30, 2018

The below amendments should read as follows:

APPENDIX E – SALARY NOTES

The following notes shall apply to employees in the classification of Accounting Clerk in the Department of Building and Safety:

- OO. Effective January 8, 2017, any employee in the class of Accounting Clerk (Class Code 1223), who is regularly assigned to work at a Development Service Center for the Department of Building and Safety performing cashiering duties, shall receive a two premium level bonus (approximately 5.5%) above the appropriate step rate of the salary range prescribed for the employee's class. This bonus is pensionable.
- PP. Effective January 8, 2017, any employee in the class of Accounting Clerk (Class Code 1223), when assigned as a relief cashier on an intermittent basis for the Department of Building and Safety, shall receive an additional two premium level bonus (approximately 5.5%) above the appropriate step rate of the salary range prescribed for the employee's class, for each hour worked in such assignment. The bonus is non-pensionable.
- QQ. Effective January 8, 2017, any employee in the class of Accounting Clerk (Class Code 1223), who is assigned to work at a Development Service Center (DSC) for the Department of Building and Safety performing cashiering duties, shall receive \$35.00 per day when assigned (with less than 48 hours' notice) to report to work at a different location when an absence or emergency results in short staffing at another DSC worksite. This bonus is non-pensionable.

The following note shall apply to employees in the classification of Administrative Clerk in the Library Department:

- RR. Effective September 3, 2017, any employee in the class of Administrative Clerk (Class Code 1358), who is regularly assigned to work the circulation desk interacting directly with the public for the Library Department, shall receive a two premium level bonus (approximately 5.5%) above the appropriate step rate of the salary range prescribed for the employee's class. This bonus is pensionable.

Except for the Articles and Appendices specifically amended herein, all other Appendices, Articles and/or provisions of the 2015-2018 MOU No. 3 shall remain in full force and effect during the term of the MOU.

IN WITNESS WHEREOF, the parties hereto have caused their duly authorized representative to execute this Amendment No. 2 to MOU No. 3, the day, month and year written below.

ACEA, Local 3090, AFSCME
Authorized Unit Representatives



Cheryl Parisi, Executive Director
AFSCME, District Council 36

Aug 21, 2017
Date


Carmen Hayes-Walker, President
ACEA, Local 3090, AFSCME


Teresa Sanchez
AFSCME, District Council 36

City of Los Angeles
Management Representative


Richard H. Llewellyn, Jr.
Interim City Administrative Officer

8/25/17
Date

Approved as to Form and Legality:
MICHAEL N. FEUER, City Attorney


Office of the City Attorney

8/24/17
Date