CITY OF LOS ANGELES
CALIFORNIA

KAREN E. KALFAYAN
City Clerk

HOLLY L. WOLCOTT
Executive Officer

When making inquiries relative to
this matter, please refer to the
Council File No.

ANTONIO R. VILLARAIGOSA
MAYOR

Office of the
CITY CLERK

Council and Public Services
Room 395, City Hall
Los Angeles, CA 90012
General Information - (213) 978-1133
Fax: (213) 978-1040

KONRAD CARTER
Acting Chief, Council and Public Services
Division

www.cityclerk.lacity.org

Council file No. 09-0606

April 10, 2009

Rita L. Robinson, General Manager
Department of Transportation
100 South Main Street, 10th Floor
Mail Stop 725

**SUBJECT: NAMING / RENAMING OF A COMMUNITY,
REQUEST FOR DEPARTMENT EVALUATION**

Dear Ms. Robinson:

The Los Angeles City Council, at its meeting on January 31, 2006 (Council File 02-0196), adopted a policy for the naming and renaming of a community. Part of that policy requires various City departments to review and evaluate on whether the proposed name reflects the historical and cultural significance of the community.

Attached are the naming/renaming policy, application and related documentation for Koreatown. Due to the six month deadline to schedule a public hearing on the application, it is imperative that your Department's evaluation be received no later than 5:00 p.m., Friday, June 26, 2009, by the Office of the City Clerk, Room 395, City Hall. The evaluation will be considered, together with findings received from other Departments, prior to the public hearing(s).

In the past, the Department of Transportation may have been instructed by a Council Office, or other entity, to install signs in these "unofficial" communities. If such a prior request was made, include a copy of the request along with the actual location of the sign placement with your evaluation.

If you have any questions or require additional information, please contact Shannon Hoppes of my staff at (213) 978-1073 or via e-mail at shannon.hoppes@lacity.org.

Sincerely,

Karen E. Kalfayan
City Clerk

KONRAD CARTER
Acting Division Manager

Attachments