

TRANSMITTAL

To:

THE COUNCIL

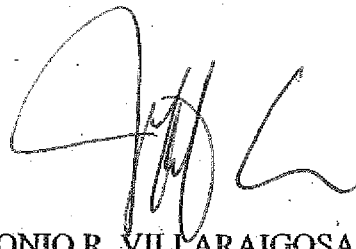
Date:

FEB 24 2011

From:

THE MAYOR

TRANSMITTED FOR YOUR CONSIDERATION. PLEASE SEE ATTACHED.



ANTONIO R. VILLARAIGOSA

Mayor

LOS ANGELES POLICE COMMISSION

BOARD OF
POLICE COMMISSIONERS

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MARIA SILVA
COMMISSION EXECUTIVE ASSISTANT I



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100 WEST FIRST STREET, SUITE 134
LOS ANGELES, CA 90012-4112

(213) 236-1400 PHONE
(213) 236-1410 FAX
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February 16, 2011

BPC #11-0068

The Honorable Antonio Villaraigosa
Mayor, City of Los Angeles
City Hall, Room 303
Los Angeles, CA 90012

Attention Pamela Finley

Dear Honorable Mayor:

RE: DONATION OF OVERTIME, UNIFORMS, OFFICE SUPPLIES & CERTIFICATES
AND LUNCHESES, VALUED AT \$22,328.00, FROM THE LOS ANGELES POLICE
FOUNDATION, FOR THE BENEFIT OF THE MISSION AREA JUVENILE IMPACT
PROGRAM (JIP)

At the regular meeting of the Board of Police Commissioners held Tuesday, February 8, 2011, the Board APPROVED the Department's report relative to the above matter.

The Board requests, subject to your approval, that this matter be forwarded to City Council for their approval.

Respectfully,

BOARD OF POLICE COMMISSIONERS

Handwritten signature of Maria Silva in cursive script.

MARIA SILVA
Commission Executive Assistant

Attachment

c: Chief of Police
ASB

INTRAL DEPARTMENTAL CORRESPONDENCE

RECEIVED

FEB 03 2011

POLICE COMMISSION

February 7, 2011
1.10

TO: The Honorable Board of Police Commissioners

FROM: Chief of Police

SUBJECT: APPROVAL OF DONATION

RECEIVED

MCM 2/3/11
POLICE COMMISSION

RECOMMENDED ACTIONS

1. That the Board of Police Commissioners ACCEPT and TRANSMIT to the Mayor and City Council a donation for Mission Area Juvenile Impact Program (JIP) of \$22,328.00. This will consist of a monetary donation in support of overtime for the officers up to \$19,584.00, and an in-kind donation of \$2,744.00 for uniforms, office supplies, and lunches for the JIP students.
2. That the Board of Police Commissioners AUTHORIZE Controller to deposit the monetary donation amount received to Police Department Trust Fund, Fund 885, Department 70, Revenue Source 4513, appropriate the same amount in Fund 885, Department 70, and transfer therefrom to Fund 100, Department 70, Revenue Source 4610.
3. That the Board of Police Commissioners AUTHORIZE the LAPD to prepare Controller's instructions for any technical adjustments, subject to the approval of the City Administrative Officer, and request the City Council INSTRUCT the Controller to implement the instructions.

DONOR INFORMATION:

ITEMS:

AMOUNT/VALUE:

Los Angeles Police Foundation (#299-10)	Overtime	\$19,584.00
Ms. Cecilia Glassman	Uniforms	\$ 1,188.00
515 South Flower Street, Suite 1680	Office Supplies & certificates	\$ 500.00
Los Angeles, California 90071	Lunches	\$ 1,056.00

Total \$22,328.00

DISCUSSION

The purpose and benefit of this donation is to provide intervention to a minimum of 54 students between nine and seventeen years of age. These children are at risk of joining gangs or engaging in criminal activity. Training will also be provided to their parents to be more effective at parenting their children.

The Honorable Board of Police Commissioners

Page 2

1.10

The Los Angeles Police Foundation will cover the overtime costs of three LAPD officers. Any additional staffing necessary to maintain an acceptable ratio of LAPD officers to the number of students will be provided by on-duty personnel at straight time, no Department funded overtime shall be used to staff any JIP classes.

The donation is not technology-related, and no maintenance, repair or replacement is required for this donation.

The City will not incur any costs by accepting this donation.

There are no extended warranties, licensing agreements, service or repairs associated with this donation. There is a one year accidental injury insurance policy that will cover three 12-week JIP sessions.

Administrative Services Bureau has reviewed the donation and determined that it has been submitted in accordance with Section 5.467 et seq. of the Los Angeles Administrative Code, which provides for the receipt and acceptance of donations to the Police Department.

If you have any questions, please contact Sergeant Joe Kuns, Office of Operations, at (213) 486-0100.

Respectfully,



CHARLIE BECK
Chief of Police

BOARD OF
POLICE COMMISSIONERS
Approved February 8, 2011
Secretary Maria Silva

Attachments

INTRADPARTMENTAL CORRESPONDENCE

January 11, 2010

1.11

TO: Commanding Officer, Administrative Services Bureau

FROM: Director, Office of Operations

SUBJECT: REQUEST TO ACCEPT DONATION – MISSION AREA
JUVENILE IMPACT PROGRAM

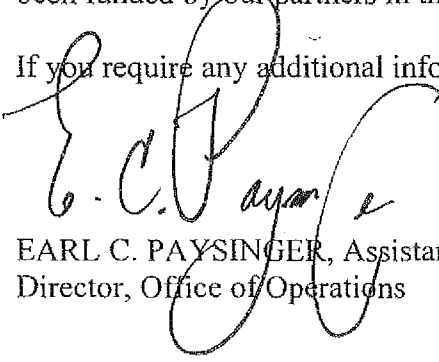
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JAN 19 2011
ADMINISTRATIVE
SERVICES BUREAU
#299-10

It is requested that Administrative Services Bureau approve and forward correspondence to the Board of Police Commissioners to accept the solicited grant in the amount of \$22,328.00 from the Los Angeles Police Foundation.

The grant is for the benefit of Mission Area's Juvenile Impact Program; a 12 week intervention and prevention program that educates youth on the importance of self-discipline while providing parenting classes for parents and guardians.

This program has a history of success in reaching youth and their parents and making a positive difference in their lives. The Juvenile Impact Program is a valuable component in the Department's overall crime prevention and youth intervention strategies and has historically been funded by our partners in the Los Angeles Police Foundation.

If you require any additional information, please contact Officer Naum Ware at 213.486.0100.



EARL C. PAYSINGER, Assistant Chief
Director, Office of Operations

Attachment

515 S. Flower St., Ste. 1680, Los Angeles, CA 90071
Phone: (213) 489-4636
Fax: (213) 489-4697
tracy@lapolicefoundation.org

**Los Angeles Police
Foundation**

RECEIVED

JAN 24 2011

ADMINISTRATIVE
SERVICES BUREAU

#299-10

Fax

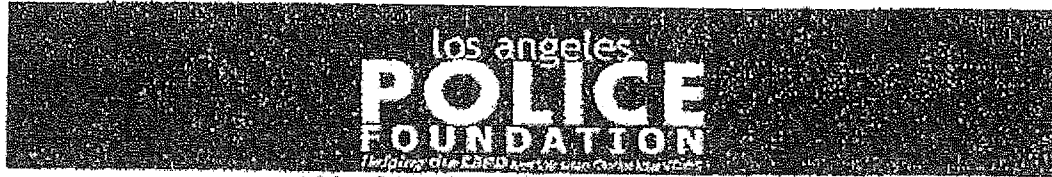
To:	ASB	From:	Tracy Szepeinski
Fax:	213-485-8125	Pages:	5 (includes Cover)
Phone:	213-485-3277	Date:	January 24, 2011
Re:	Grant Request #2010-068	CC:	

Attached is the latest grant request.

Grant Application received: September 8, 2010
Grant Received from: Office of Operations
Contact: Sgt. Joe Kuns/ Natalie Torres-Soriano
Phone #: (213) 486-0100
Grant Name: Mission Area JIP
Grant Amount: \$22,328

The grant request that came to the Foundation was for \$28,988. The original request was for 60 students. Since only 54 students were in the Program, the request amount was reduced to \$28,856. Our Program Committee did not approve the line item of Staff for 8 hours x 12 sessions = 96 hours @ \$68 per hour = \$6,528. This grant was approved in the amount of \$22,328.

Please e-mail this information to Administrative Services Bureau
or if you have any questions, please contact us at 213-486-7060.
Thank you.



2010 GRANT APPLICATION

Grant Number 2010-068 (office use only)

Date: August 30, 2010 Amount Requested: \$ 28,988.00

Contact Name(s): Sgt. Joe Kuns and SMA Natalie Torres-Soriano Department/Unit: Office of Operations

Mailing Address: 100 West First Street, Los Angeles CA 90012

Phone Number: 213.486.0100 Fax Number: 213.486.0115

E-mail Address: 32776@lapd.lacity.org g5801@lapd.lacity.org

Name of Program/Equipment requesting funding for: Mission Area Juvenile Impact Program (JIP)

Provide a brief description and the need for the program/equipment:

The Juvenile Impact Program is an ongoing program for students between nine and seventeen years of age which identifies and provides intervention for youth at great risk of joining gangs or engaging in criminal activity, while also training their parents to be more effective at parenting their children. One JIP class consists of twelve consecutive, 8-hour sessions. The Mission JIP class is anticipating over 60 students with their parent(s) or legal guardian(s). All JIP activities funded by this grant will be operated according to the Los Angeles Police Department Manual and the Juvenile Impact Program guidelines.

Has this program/equipment previously been requested through the city budget? No.

If yes, please list the most recent date of submission and the result.

If no, please explain the reason why it was not submitted.

Costs associated with goods and materials required for the program are not covered by the Department's budget. In the case of the grant funded JIP classes, the Department will absorb salary costs for on-duty Department supervisors, at straight-time to supervise at each JIP class session. The grant will cover the overtime costs of three LAPD officers only. Any additional staffing necessary to maintain an acceptable ratio of LAPD officers to the number of students will be the responsibility of Mission Area. The additional staffing will be provided by on-duty personnel at straight time; no Department funded overtime shall be used to staff any JIP classes.

How can the foundation evaluate success if the funding is granted?

The required application and registration documents capture basic information of each parent and youth participant. All non-confidential information relative to JIP classes will be provided to the Foundation for the purpose of validating the effectiveness of the program. A pre and post survey instrument will be utilized to capture data from students and parents (or guardians) to measure the program's outcomes.

In order to facilitate this evaluation, parents and guardians who participated in the program may be asked to attend a follow-up meeting to take place one month after JIP graduation. At that time, parents or guardians will be asked to participate in interviews and asked to report on the outcomes of the program. LAPD employees would facilitate the discussion while providing encouragement and feedback to the participants.

To ensure uniformed compliance with the conditions of this grant and compliance with Department policy (including the JIP guidelines), periodic administrative audits during each JIP class will be conducted by Office of Operations staff.

Please list or attach an itemized list for expenses or a quote from equipment manufacturer on vendor's letterhead.

To receive full grant funding, Mission Area will maintain a minimum attendance of 60 students. Should attendance drop below 60 students, grant funding for overtime may be reduced to reflect the number of students. Each student will be provided appropriate athletic attire consisting of a t-shirt with each student's last name printed on the front and back, and a pair of running shorts. The uniform cost for each student is not to exceed \$22.

The projected costs for lunches and water in this grant will only apply to cadets at \$8 dollars a person for 12 weeks. Any additional costs assessed from providing lunches or water to any personnel other than cadets will be absorbed by the Area.

A line item cost has been added to fund the administration of the grant.

Mission Area JIP Class @ 60 students (projected costs):

3 officers for 8 hours x 12 sessions = 288 hours @ \$68 per hour	=	\$19,584.00
54 60 students x \$22 Athletic uniforms	=	\$1,188.00 1,188 ⁰⁰
Office supplies and Graduation Certificates	=	\$500.00
\$8 Lunches and water for 11 cadets x 12 sessions	=	\$1,056.00
	=	
Estimated cost per class	=	

In order to ensure committed participation of the parent(s) guardian(s) and to offset the costs associated with the JIP class, each participant is required to pay a \$100 fee to the Los Angeles Police Foundation. Historically, there have been cases where that sum creates an undue burden on the family. If the coordinator of a JIP class determines that a participant is unable to pay the fee, it may be reduced or waived at the coordinator's discretion and the authorization of his/her immediate supervisor. The amount paid by each participant will be recorded on the registration forms and verified by JIP personnel on the day of registration. All funds collected will be forwarded to the Police Foundation by Area personnel the next business day.

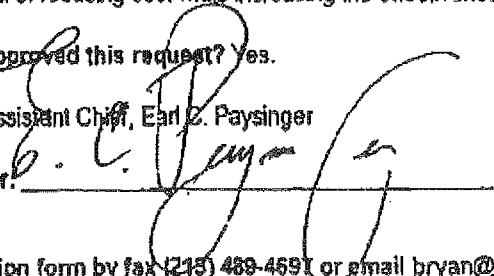
All line item costs identified in the grant shall be reviewed and authorized by Mission Area commanding officer prior to purchase. A detailed Receipts and Disbursements form, along with the applicable receipts, shall be forwarded to the Office of Operations at the end of the grant period.

What objectives will be accomplished if the funding is granted?

If this grant is funded, Mission Area will offer much needed intervention for up to 60 students and their parents or guardians. This and all subsequent classes will allow the Department to further refine the JIP model in concept and in practical application with the goal of reducing cost while increasing the effectiveness of the program.

Has your commanding officer approved this request? Yes.

Name of commanding officer: Assistant Chief, Earl Z. Paysinger

Signature of commanding officer: 

Send completed grant application form by fax (213) 489-4697 or email bryan@lapolicefoundation.org or call Beth Ryan at (213) 489-4638 with any questions, comments or concerns.

LOS ANGELES POLICE COMMISSION

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February 8, 2011

BPC #11-0069

Ms. Cecilia Glassman, President
Los Angeles Police Foundation
515 South Flower Street, Suite 1680
Los Angeles, California 90071

Dear Ms. Glassman:

At its regular meeting of Tuesday, February 8, 2011, the Los Angeles Board of Police Commissioners approved the donation of website funding, valued at \$12,930.00, from the Los Angeles Police Foundation, to be used for the second part of the design and implementation of the LAPD Cadet Program Website, www.LAPDcadets.com, for the benefit of the LAPD Cadet Program and other LAPD Youth Programs.

The Board would like to thank the Los Angeles Police Foundation for their donation in the year 2011. No goods or services were provided in consideration for this contribution.

The Internal Revenue Service states that donations given to federal, state or municipalities are automatically tax deductible. This letter can serve as your receipt.

Again, the Board is thankful for the generosity of the Los Angeles Police Foundation.

Very truly yours,
BOARD OF POLICE COMMISSIONERS

A handwritten signature in blue ink that reads "Maria Silva".

MARIA SILVA
Commission Executive Assistant I

c: Chief of Police
ASB

LOS ANGELES POLICE COMMISSION

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LOS ANGELES, CA 90012-4112

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February 8, 2011

BPC #11-0063

Ms. Cecilia Glassman, President
Los Angeles Police Foundation
515 South Flower Street, Suite 1680
Los Angeles, California 90071

Dear Ms. Glassman:

At its regular meeting of Tuesday, February 8, 2011, the Los Angeles Board of Police Commissioners approved the donation of 27 Canopies, valued at \$7,052.28, from the Los Angeles Police Foundation, to be used for outdoor crime scenes, to assist detectives in the preservation of evidence and help preserve the dignity of victims and their families, for the benefit of the Robbery Homicide Division.

The Board would like to thank the Los Angeles Police Foundation for their donation in the year 2011. No goods or services were provided in consideration for this contribution.

The Internal Revenue Service states that donations given to federal, state or municipalities are automatically tax deductible. This letter can serve as your receipt.

Again, the Board is thankful for the generosity of the Los Angeles Police Foundation.

Very truly yours,
BOARD OF POLICE COMMISSIONERS

A handwritten signature in blue ink that reads "Maria Silva".

MARIA SILVA
Commission Executive Assistant I

c: Chief of Police
ASB

LOS ANGELES POLICE COMMISSION

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February 8, 2011

BPC #11-0067

Ms. Cecilia Glassman
Los Angeles Police Foundation
515 South Flower Street, Suite 1680
Los Angeles, California 90071

Dear Ms. Glassman:

At its regular meeting of Tuesday, February 8, 2011, the Los Angeles Board of Police Commissioners approved the donation of a noise meter, valued at \$7,862.50, from the Los Angeles Police Foundation, to be utilized by the Noise Enforcement Team to conduct citywide noise measurements necessary to complete noise violation investigations, for the benefit of the Commission Investigation Division.

The Board would like to thank the Los Angeles Police Foundation for their donation in the year 2011. No goods or services were provided in consideration for this contribution.

The Internal Revenue Service states that donations given to federal, state or municipalities are automatically tax deductible. This letter can serve as your receipt.

Again, the Board is thankful for the generosity of the Los Angeles Police Foundation.

Very truly yours,
BOARD OF POLICE COMMISSIONERS

A handwritten signature in blue ink that reads "Maria Silva".

MARIA SILVA
Commission Executive Assistant I

c: Chief of Police
ASB

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February 8, 2011

BPC #11-0058

Ms. Cecilia Glassman, President
Los Angeles Police Foundation
515 South Flower Street, Suite 1680
Los Angeles, California 90071

Dear Ms. Glassman:

At its regular meeting of Tuesday, February 8, 2011, the Los Angeles Board of Police Commissioners approved the donation of website hosting services, valued at \$13,800.00, from the Los Angeles Police Foundation, for the LAPD Online website to host new migration and technical support, for the benefit of the Public Information Office, Online Unit.

The Board would like to thank the Los Angeles Police Foundation for their donation in the year 2011. No goods or services were provided in consideration for this contribution.

The Internal Revenue Service states that donations given to federal, state or municipalities are automatically tax deductible. This letter can serve as your receipt.

Again, the Board is thankful for the generosity of the Los Angeles Police Foundation.

Very truly yours,
BOARD OF POLICE COMMISSIONERS

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MARIA SILVA
Commission Executive Assistant I

c: Chief of Police
ASB

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February 8, 2011

BPC #11-0070

Ms. Jean Sinatra
Mid-Valley Community
Police Council
20700 Ventura Boulevard
Woodland Hills, California 91364

Dear Ms. Sinatra:

At its regular meeting of Tuesday, February 8, 2011, the Los Angeles Board of Police Commissioners approved the monetary donation of \$500.00, from Mid-Valley Community Police Council, to be utilized to purchase clothing, meals, and equipment for the Cadets, for the benefit of the Van Nuys Area Cadet Program.

The Board would like to thank Mid-Valley Community Police Council for their donation in the year 2011. No goods or services were provided in consideration for this contribution.

The Internal Revenue Service states that donations given to federal, state or municipalities are automatically tax deductible. This letter can serve as your receipt.

Again, the Board is thankful for the generosity of Mid-Valley Community Police Council.

Very truly yours,
BOARD OF POLICE COMMISSIONERS

A handwritten signature in blue ink that reads "Maria Silva".

MARIA SILVA
Commission Executive Assistant I

c: Chief of Police
ASB