

**CITY OF LOS ANGELES
CALIFORNIA**

JUNE LAGMAY
City Clerk

HOLLY L. WOLCOTT
Executive Officer



ANTONIO R. VILLARAIGOSA
MAYOR

Office of the
CITY CLERK

Council and Public Services
Room 395, City Hall
Los Angeles, CA 90012
General Information - (213) 978-1133
Fax: (213) 978-1040

SHANNON HOPPE
Council and Public Services
Division

www.cityclerk.lacity.org

When making inquiries relative to
this matter, please refer to the
Council File No.

Council file No. 11-0584

May 12, 2011

(Sent via email to:)

Gary Lee Moore, City Engineer
Public Works / Bureau of Engineering
1149 South Broadway, Suite 700
Mail Stop 490

Amir Sedadi, Interim General Manager
Department of Transportation
100 South Main Street, 10th Floor
Mail Stop 725

Christine Essel, Chief Executive Officer
Community Redevelopment Agency
354 South Spring Street, Suite 800
Mail Stop 182

Michael J. LoGrande, Director of Planning
City Planning Department
City Hall, Room 525
Mail Stop 395

**SUBJECT: NAMING / RENAMING OF A COMMUNITY,
REQUEST FOR DEPARTMENT EVALUATION**

Dear Department Heads:

The Los Angeles City Council, at its meeting on January 31, 2006 (Council File 02-0196), adopted a policy for the naming and renaming of a community. Part of that policy requires various City departments to review and evaluate whether the proposed name reflects the historical and cultural significance of the community. If your department may have previously been instructed by a Council office, or other entity, to install signs or establish community boundaries within the proposed boundaries of this pending application, please include a copy of the request along with the actual location of the sign placement and/or boundaries of the community with your evaluation.

The Council file and all related documents relative to the application for Northridge can be viewed via the following link: <http://cityclerk.lacity.org/lacityclerkconnect/>. Due to the six month deadline to schedule a public hearing on the application, it is imperative that your department's evaluation be received, no later than 4:30 p.m., Friday, July 22, 2011, by the Office of the City Clerk, Room 395, City Hall. The evaluation will be considered, together with findings received from other departments, prior to the public hearing(s).

If you have any questions or require additional information, please contact me at (213) 978-1050 or via e-mail at shannon.hoppes@lacity.org.

Sincerely,

Shannon Hoppes
Division Manager

Attachment