




ANTONIO R. VILLARAIGOSA
MAYOR

MEMORANDUM

To: The Honorable Members of the City Council
c/o City Clerk

From: Antonio R. Villaraigosa, Mayor 

Subject: Senior Sales Representative I Exemption for the Los Angeles Convention Center

Date: November 20, 2012

The Los Angeles Convention Center (LACC) has requested approval of the re-exemption of one (1) Senior Sales Representative I, pursuant to Charter Section 1001 (b), for the employment of persons "to provide management services or render professional, scientific or expert services of an exceptional character." The City Council previously exempted the position on June 10, 2011. LACC is requesting a renewal of the exemption authority due to the resignation of the incumbent on September 1, 2012.

The Senior Sales Representative (SSR) I is responsible for sales and promotion of LACC facilities and business services. Requirements for the position include knowledge of the convention center market and an excellent track record in performing sales related to event services for convention centers or major hotels.

Based on my review of the Los Angeles Convention Center's request, as well as the review of the Personnel Department, I hereby approve the request for the exemption of one (1) Senior Sales Representative I and transmit my action to the City Council, pursuant to City Charter Section 1001 (b) (1).

ARV:me

cc: Philip Hill, CEO and Interim General Manager, Los Angeles Convention Center
Gaye Williams, Chief of Staff, Office of the Mayor
Mandy Morales, Legislative Coordinator, Office of the Mayor
Maggie Whelan, General Manager, Personnel Department