

**TO THE COUNCIL OF THE
CITY OF LOS ANGELES**

Your **TRADE, COMMERCE, AND TOURISM** Committee

reports as follows:

ADMINISTRATIVE EXEMPTION and TRADE, COMMERCE, AND TOURISM COMMITTEE REPORT relative to proposed Second Amendment to Agreement No. 08-2702 with Tetra Tech, Inc. for administration of the Clean Truck Program.

Recommendations for Council action:

1. ADOPT the determination by the Los Angeles Harbor Department that the proposed action is exempt under the California Environmental Quality Act (CEQA) as provided in Article II, Section 2(f) of the Los Angeles City CEQA Guidelines.
2. APPROVE the Second Amendment to Agreement No. 08-2702 between the City of Los Angeles Harbor Department and Tetra Tech, Inc. for administration of the Clean Truck Program.

Fiscal Impact Statement: The Board of Harbor Commissioners (Board) reports that the contract authority of \$8,400,000 remains unchanged. As of November 2011, \$5,741,099 has been invoiced, leaving a balance of \$2,658,901 to cover the contract term through December 2013. During fiscal year 2012-13, \$1,200,000 has been requested to be budgeted as part of the annual budget adoption process. It is anticipated that \$1,200,000 will be spent in fiscal year 2012-13 available out of Account 59967 (Clean Truck Program), Center 0330 (Environmental Management Division), Program 000. A funding-out clause is included in the Agreement.

Community Impact Statement: None submitted.

TIME LIMIT FILE - JUNE 22, 2012

(LAST DAY FOR COUNCIL ACTION – JUNE 22, 2012)

SUMMARY

At a regular meeting held on May 14, 2012, your Trade, Commerce and Tourism Committee considered a Board report relative to proposed Second Amendment to Agreement No. 08-2702 with Tetra Tech, Inc. located in Pasadena, California for \$8.4 million to provide concession, grant administration, and support services for the Clean Truck Program (CTP). The CTP commenced on October 1, 2008 with a series of progressive truck bans that gradually restricted terminal access for older trucks in favor of CTP compliant trucks meeting the U.S. Environmental Protection Agency (EPA) 2007 emission standards.

The final truck ban went into effect on January 1, 2012, and the Agreement is scheduled to expire on June 30, 2012. Harbor Department staff requests that the Agreement be extended by 18 months until December 31, 2013. This extension will give the Harbor Department the necessary time to assess the need for future CTP administration services and decide whether City employees could begin performing some of this work in the future. The extension will also allow Tetra Tech to oversee the upcoming renewal of concession agreements, work with Harbor Department staff to reduce administrative costs, and develop a plan to migrate the program to an in-house operation. In order to achieve this goal, the Agreement scope of work will be revised to include training of City employees to take on the future administrative CTP responsibilities. Additionally, in order to make the program more affordable, Tetra Tech has agreed to reduce their fees by 5 percent for all services rendered from June 30, 2012 until December 31, 2013. Finally, this proposed extension will not require additional funding authority, as unspent funding in the amount of \$2,658,901 remains available in the original \$8.4 million Agreement though it is anticipated that only approximately \$2.5 million of that amount would be spent during the extended period.

An opportunity for public comment was held. After a brief discussion, the Committee moved to approve the recommendation contained in the report.

This matter is now forwarded to the Council for its consideration.

Respectfully submitted,

TRADE, COMMERCE, AND TOURISM COMMITTEE

<u>MEMBER</u>	<u>VOTE</u>
LABONGE:	YES
ROSENDAHL:	ABSENT
BUSCAINO:	YES

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Not Official Until Council Acts