

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: January 24, 2013

CAO File No. 0220-03695-0128
Council File No. 11-1354-S1
Council District: --

To: The Mayor
The Council

From: Miguel A. Santana, City Administrative Officer *MS*

Reference: Transmittal from the Mayor dated October 17, 2012; referred for report on October 24, 2012.

Subject: **FISCAL YEAR 2010 STATE HOMELAND SECURITY GRANT PROGRAM
SUPPLEMENTAL GRANT APPLICATION AND ACCEPTANCE**

SUMMARY

The Mayor's Office of Homeland Security and Public Safety (Mayor's Office) requests authority to apply for and accept supplemental Fiscal Year 2010 State Homeland Security Grant Program (FY10 SHSGP) funds in the amount of \$55,000 from the California Emergency Management Agency (CalEMA). This supplemental grant, if awarded, will support the operations of the Los Angeles Police Department (LAPD) at the Protective Security Center (PSC) during the award period term of October 28, 2010 through April 30, 2013. No matching funds are required for the acceptance of this grant.

BACKGROUND

The SHSGP is a federal program which provides funding for specialized homeland security equipment, exercises, training and planning. Allocations are provided to states, which in turn provide program funding to Operational Areas within the state based on population and designated for the benefit of all first responders in the Operational Areas. The County of Los Angeles (County) typically acts as the fiscal agent for the SHSGP and distributes funds among the regional recipients, including the City of Los Angeles.

On September 27, 2011, the City Council accepted the FY10 SHSGP award of \$756,149 for a program term of October 28, 2010 through April 30, 2013. The original term period of the FY10 SHSGP will also apply to the supplemental grant. However, the anticipated supplemental award is a separate award from the original FY10 SHSGP grant award, which remains unchanged. Whereas the original grant required an agreement with County to receive the funds, however, the supplemental grant will be directly awarded to the City from CalEMA. The Mayor's Office will manage the supplemental grant and the LAPD will serve as the subrecipient of the grant funds. A signed

Governing Body Resolution (attached) authorizing specific City representatives to execute on behalf of the City any actions necessary for the purpose of receiving the FY10 SHSGP supplemental grant funds is required to be submitted directly to CalEMA.

The \$55,000 supplemental grant will support management and administrative costs of the LAPD at the PSC. The PSC serves as a liaison point between local, state, federal and private sector organizations involved in homeland security. The PSC provides office space and equipment for LAPD officers assigned to Operation Archangel, a program designed to identify and analyze critical infrastructure in the City that may be vulnerable to a terrorist attack. Operation Archangel also collects vital information about critical assets, which is stored in a secure, web-enabled database to be easily accessible to first responders should an incident occur. In addition, the program develops protective measures and response plans for the critical sites. CalEMA assigns staff to the PSC as part of its partnership with the City and the LAPD.

The FY10 SHSGP supplemental award will be used to fund the following LAPD management and administrative costs of the PSC:

| Expense | Amount |
|------------------------|------------------|
| Telephone and T-1 Line | \$ 16,000 |
| Utilities | 29,800 |
| Janitorial | 9,200 |
| Total | \$ 55,000 |

The Mayor's Office originally intended to return to the Council to request acceptance of the grant funds upon award, but due to the limited time remaining on the grant period, it is recommended that the Council also authorize acceptance and execution of the grant program, should it be awarded by the grantor, at this time.

RECOMMENDATIONS

That the Council:

1. Authorize the Mayor, or his designee, to submit the Fiscal Year 2010 State Homeland Security Grant Program (FY10 SHSGP) supplemental grant application to and subsequently accept the grant award from the California Emergency Management Agency (CalEMA) on behalf of the City of Los Angeles for \$55,000 in annual management and administrative expenses at the Protective Security Center for a performance period of October 28, 2010 to April 30, 2013;
2. Adopt the attached Governing Body Resolution to designate the City entities that will apply for and execute the grant award provided by the United States Department of Homeland Security and sub-granted through the State of California for the FY10 SHSGP supplemental grant;

3. Upon grant award:

a. Authorize the Mayor, or his designee, to:

- i. Negotiate and execute an agreement with CalEMA for a term of up to 30 months for receipt of FY10 SHSGP supplemental grant funds, consistent with an approved grant budget and subject to the approval of the City Attorney as to form and legality;
- ii. Receive, deposit into and disburse from the FY10 SHSGP Grant Fund No. 54J/46 the grant funds from the FY10 SHSGP supplemental grant award; and,
- iii. Submit to the grantor, on behalf of the City, requests for drawdown of funds or reimbursements of City funds expended for eligible grant purposes;

b. Authorize the Controller to:

- i. Create a new appropriation account in the amount of \$55,000 for the FY10 SHSGP Supplemental Grant Award in the FY10 SHSGP Grant Fund No. 54J/46, as follows:

| <u>Fund/Dept</u> | <u>Account</u> | <u>Account Title</u> | <u>Amount</u> |
|------------------|----------------|-----------------------|---------------|
| 54J/46 | 46J970 | LAPD PSC Supplemental | \$55,000 |

- ii. Expend and receive funds upon presentation of proper documentation and demand by the Mayor's Office for approved FY10 SHSGP supplemental grant expenditures; and,

4. Authorize the Mayor, or his designee, to prepare Controller's instructions for any necessary technical adjustments, subject to the approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

FISCAL IMPACT STATEMENT

Acceptance of the Fiscal Year 2010 State Homeland Security Grant Program supplemental grant award will provide an allocation of \$55,000 to the Los Angeles Police Department for expenses at the Protective Security Center. No matching funds are required. These actions are in compliance with the City's Financial Policies in that grant funds are sufficient to support the proposed grant activities. There is no impact to the General Fund.

MAS:JCY:04130072

Attachment

GOVERNING BODY RESOLUTION

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LOS ANGELES THAT:

**Deputy Mayor, Mayor's Office of Homeland Security and Public Safety, OR
Grants Director, Mayor's Office of Homeland Security and Public Safety, OR
Finance Director, Mayor's Office of Homeland Security and Public Safety;
Chief Legislative Analyst, Office of the Chief Legislative Analyst, OR His/Her
Designee**

AND

**City Administrative Officer, Office of the City Administrative Officer, OR
His/Her Designee,**

are hereby authorized to execute for and on behalf of the City of Los Angeles, a public entity as established under the laws of the State of California, any actions necessary for the purpose of obtaining federal financial assistance under the State Homeland Security Grant Program (SHSGP) FY 2010, provided by the Federal Department of Homeland Security and sub-granted through the State of California.

Passed and approved this _____ day of _____, 2012.

Certification

I, June Lagmay, duly appointed and City Clerk of the City Council of the City of Los Angeles do hereby certify that the above is a true and correct copy of a resolution passed and approved by the City Council of the City of Los Angeles on the _____ day of _____, 2012.

CITY CLERK

June Lagmay

Date: _____



2012 OCT 24 PM 4: 21

CITY ADMINISTRATIVE OFFICER

ANTONIO R. VILLARAIGOSA
MAYOR

October 17, 2012

Honorable Members of the City Council
c/o City Clerk
Room 395, City Hall

RE: Fiscal Year 2010 State Homeland Security Grant Program Funds Supplemental Grant Application and Request for Adoption of the Governing Body Resolution

Dear Honorable Members:

Transmitted herewith, for consideration by City Council, is a request to apply for the supplemental grant funds from the California Emergency Management Agency (CalEMA) FY 2010 State Homeland Security Grant Program (FY10 SHSGP). On March 12, 2012, CalEMA notified the City of Los Angeles of identified funding in an amount of \$55,000 to be utilized by the Los Angeles Police Department (LAPD) for the Protective Security Center (PSC) (Attachment 1).

The State Homeland Security Grant Program provides funding for planning, equipment, training, exercises and grant administration for emergency prevention, preparedness and response. This grant is funded by the U.S. Department of Homeland Security and distributed to the California Emergency Management Agency (CalEMA). Allocations are provided to states, which in turn provide program funding to Operational Areas within the state based on population and designated for the benefit of all first responders in the area. The County of Los Angeles subsequently administers the grant funding and distributes it among the regional recipients, including the City of Los Angeles. However, for this grant, CalEMA mandated that the supplemental FY10 SHSGP funds be obligated to the City of Los Angeles making the City the direct funding recipient rather than the County of Los Angeles. The Mayor's Office will manage the FY10 SHSGP PSC grant and LAPD will serve as the subrecipient of the grant funds. There is no match requirement associated with this grant.



PROTECTIVE SECURITY CENTER

The FY10 SHSGP supplemental grant will be utilized for management and administration monies to fund LAPD's Protective Security Center (PSC). The PSC provides office space and equipment for LAPD officers assigned to facilitate the work of Operation Archangel, a program designed to identify and analyze critical infrastructure in the City of Los Angeles that may be vulnerable to a terrorist attack. The program also collects vital information about the critical assets which is stored in a secure, web-enabled database that is easily accessible to first responders should an incident occur. Furthermore, the program develops protective measures and response plans for the critical sites. The PSC serves as a liaison point between local, state, federal, and private sector organizations. In an effort to continue the operation of the PSC and further the development of programs which aid agencies in addressing in the prevention, deterrence, mitigation and response to terrorism, with regard to Critical Infrastructure/Key Resources, the City of Los Angeles and the Los Angeles Police Department (LAPD) are committed to our partnership with the California Emergency Management Agency (CalEMA). CalEMA will assign staff to the PSC, as well as other partner agencies.

The FY10 SHSGP supplemental award will fund the annual expenses for the PSC as follows:

| | |
|------------------------|-----------------|
| Telephone and T-1 Line | \$16,000 |
| Utilities | \$29,800 |
| Janitorial | <u>\$ 9,200</u> |
| Total | \$55,000 |

Governing Body Resolution

CalEMA requires the submission of the attached Governing Body Resolution as a part of the application package that is due to the California Emergency Management Agency. The Governing Body Resolution authorizes specified LA City Officials to execute for and on behalf of the City of Los Angeles any actions necessary for the purpose of obtaining federal financial assistance under the FY10 SHSGP.

The Mayor's Office will return to City Council and request authority to accept its grant award share once the supplemental grant is awarded by CalEMA.

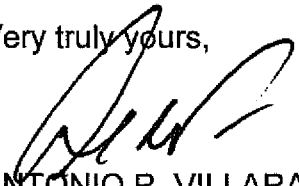
Honorable Members of the City Council
October 17, 2012
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RECOMMENDATIONS

IT IS THEREFORE REQUESTED that the City Council:

1. **AUTHORIZE** the Mayor, or his designee, to submit the Fiscal Year 2010 State Homeland Security Grant Program (FY10 SHSGP) supplemental grant application to the California Emergency Management Agency (CalEMA) on behalf of the City of Los Angeles for \$55,000 to be utilized for annual expenses at the Protective Security Center (PSC); and
2. **ADOPT** the attached Governing Body Resolution to designate the City entities that will apply for and Federal Department of Homeland Security and sub-granted through the State of California.

Very truly yours,



ANTONIO R. VILLARAIGOSA
Mayor

ARV:fr

Attachments

- 1 Identification of Funding Letter
- 2 Governing Body Resolution



Cal EMA
CALIFORNIA EMERGENCY
MANAGEMENT AGENCY

Attachment 1

March 12, 2012

Charles DeCuir,
City of Los Angeles
200 N. Spring Street, M-175-C
Los Angeles, CA 90012

SUBJECT: IDENTIFICATION FOR FUNDING
FY2010 Homeland Security Grant Program (HSGP)
Cal EMA ID# 037-95050, Grant #2010-0085

Dear Mr. DeCuir:

The California Emergency Management Agency (Cal EMA) has identified the project named below to receive an allocation of **\$55,000** in FY2010 Homeland Security Grant Program (HSGP) grant funds. In order to accomplish this transfer of funds, Cal EMA will need to receive and approve the application documents and a final budget for the project. The project identified below, PCA 54908, is the only project to be considered for funding. Alternate projects will not be considered.

| <u>UASI Project</u> | <u>Amount</u> |
|--|-----------------|
| Project A – Protective Security Center LAPD | \$55,000 |

Funds awarded under this allocation will be subject to the requirements set forth in the FY 10 Homeland Security Grant Program (HSGP) Grant 2010-SS-T0-0085. More specifically, the requirements of the Homeland Security Grant Program (HSGP) are described in the Federal Guidance provided in the FY 2010 HSGP Program Guidance and Application Kits.

Please submit an application on a financial management forms workbook to Cal EMA Program Representative Leo LaMattina at Leo.LaMattina@calema.ca.gov or the Grant Management Division at (916) 845-8450.

Thank you for your work in protecting California. We look forward to working with you and appreciate your cooperation and support.

Sincerely,

BRENDAN A. MURPHY
Assistant Secretary

GOVERNING BODY RESOLUTION

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Grants Director, Mayor's Office of Homeland Security and Public Safety, OR
Finance Director, Mayor's Office of Homeland Security and Public Safety;
Chief Legislative Analyst, Office of the Chief Legislative Analyst, OR His/Her
Designee**

AND

**City Administrative Officer, Office of the City Administrative Officer, OR
His/Her Designee,**

are hereby authorized to execute for and on behalf of the City of Los Angeles, a public entity as established under the laws of the State of California, any actions necessary for the purpose of obtaining federal financial assistance under the State Homeland Security Grant Program (SHSGP) FY 2010, provided by the Federal Department of Homeland Security and sub-granted through the State of California.

Passed and approved this _____ day of _____, 2012.

Certification

I, June Lagmay, duly appointed and City Clerk of the City Council of the City of Los Angeles do hereby certify that the above is a true and correct copy of a resolution passed and approved by the City Council of the City of Los Angeles on the _____ day of _____, 2012.

CITY CLERK

June Lagmay

Date: _____