



ERIC GARCETTI
MAYOR

July 22, 2013

Honorable Members of the City Council
c/o City Clerk
Room 395, City Hall

RE: Fiscal Year 2011 State Homeland Security Grant Program Funds Supplemental Grant Application, Acceptance and Request for Adoption of the Governing Body Resolution

Dear Honorable Members:

Transmitted herewith, for consideration by City Council, is a request to apply for and accept the supplemental grant funds from the California Governor's Office of Emergency Services (Cal OES), formerly the California Emergency Management Agency, FY 2011 State Homeland Security Grant Program (FY11 SHSGP). On March 28, 2013, Cal OES notified the City of Los Angeles of identified funding in an amount of \$60,000 to be utilized by the Los Angeles Police Department (LAPD) for the Protective Security Center (PSC) (Attachment 1).

The State Homeland Security Grant Program provides funding for planning, equipment, training, exercises and grant administration for emergency prevention, preparedness and response. This grant is funded by the U.S. Department of Homeland Security and distributed to the California Governor's Office of Emergency Services (Cal OES). Allocations are provided to states, which in turn provide program funding to Operational Areas within the state based on population and designated for the benefit of all first responders in the area. The County of Los Angeles subsequently administers the grant funding and distributes it among the regional recipients, including the City of Los Angeles. However, for this grant, Cal OES mandated that the supplemental FY11 SHSGP funds be obligated to the City of Los Angeles making the City the direct funding recipient rather than the County of Los Angeles. The Mayor's Office will manage the FY11 SHSGP PSC grant and LAPD will serve as the subrecipient of the grant funds. There is no match requirement associated with this grant.

PROTECTIVE SECURITY CENTER

The FY11 SHSGP supplemental grant will be utilized for management and administration monies to fund LAPD's Protective Security Center (PSC). The PSC provides office space and equipment for LAPD officers and other partner agencies assigned to facilitate the work of a program designed to identify and assist educational institutions and houses of worship in the City of Los Angeles that may be vulnerable to natural and manmade disasters. Partner agencies include LAPD, Cal OES, United States Department of Homeland Security, United States Secret Service, Federal Bureau of Investigation, Los Angeles County Sheriff's Department, University of Southern California CREATE, Joint Regional Intelligence Center, Los Angeles Community College District, Los Angeles Unified School District Police Department, and Los Angeles County Health Services.

The program also collects vital information about these sites which is stored in a secure, web-enabled database that is easily accessible to first responders should an incident occur. Furthermore, the program develops protective measures and response plans for these facilities. The PSC serves as a liaison point between local, state, federal, and private sector organizations. This effort will continue the operation of the PSC and further the development of programs which aid agencies in addressing in the prevention, deterrence, mitigation and response to natural and manmade disasters. The City of Los Angeles and the Los Angeles Police Department (LAPD) are committed to our partnership with the California Governor's Office of Emergency Services (Cal OES) as well as other partner agencies to continue the important function of the PSC.

The FY11 SHSGP supplemental award will fund the annual expenses for the PSC as follows:

Telephone, Cellphone service and T-1 Line	\$19,900
Server Maintenance	\$ 5,000
Utilities	\$29,800
Janitorial	<u>\$ 5,300</u>
Total	\$60,000

Governing Body Resolution

Cal OES requires the submission of the attached Governing Body Resolution as a part of the application package that is due to the California Office of Emergency Services. The Governing Body Resolution authorizes specified LA City Officials to execute for and on behalf of the City of Los Angeles any actions necessary for the purpose of obtaining federal financial assistance under the FY11 SHSGP.

RECOMMENDATIONS

IT IS THEREFORE REQUESTED that the City Council:

1. **AUTHORIZE** the Mayor, or his designee, to submit the Fiscal Year 2011 State Homeland Security Grant Program (FY11 SHSGP) supplemental grant application to the California Governor's Office of Emergency Services (Cal OES) on behalf of the City of Los Angeles for \$60,000 to be utilized for annual expenses at the Protective Security Center (PSC);
2. **ADOPT** the attached Governing Body Resolution to designate the City entities that will apply for and Federal Department of Homeland Security and sub-granted through the State of California;
3. Upon grant award:
 - a. **Authorize** the Mayor, or his designee, to:
 - i. Accept the FY11 SHSGP supplemental grant from Cal OES for \$60,000 to be utilized for annual expenses at the Protective Security Center for a performance period end date of April 30, 2014;
 - ii. Submit to the grantor, on behalf of the City, requests for drawdown of funds for payment or reimbursements of City funds expended for approved grant purchases; and
 - iii. Receive, deposit into, and disburse from the FY11 SHSGP Grant Fund No. 54J/46, the grant funds from the FY11 SHSGP Supplemental grant award.
 - b. **Authorize** the Controller to:
 - i. Increase the receivable in the Fund in the amount of \$60,000 for the FY11 SHSGP grant;
 - ii. Expend and receive funds upon presentation of proper documentation and proper demand by the Mayor's Office of Homeland Security and Public Safety for approved FY11 SHSGP supplemental grant expenditures; and

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- iii. Create a new appropriation account in the amount of \$60,000 for the FY11 SHSGP Supplemental Grant Award in the FY SHSGP Grant Fund No. 54J/46, as follows:

<u>Fund/Dept</u>	<u>Account</u>	<u>Account Title</u>	<u>Amount</u>
54J/46	46K970	LAPD PSC Supplemental	\$60,000

4. Authorize the Mayor, or his designee, to prepare Controller's instructions for any technical adjustments, subject to the approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

Sincerely,



ERIC GARCETTI
Mayor

EG:fr

Attachments

- 1 Identification of Funding Letter
- 2 Governing Body Resolution



March 28, 2013

Alisa Finsten
Office of the Mayor
200 N. Spring Street, Room M175C
Los Angeles, CA 90012

SUBJECT: IDENTIFICATION OF FUNDING
Fiscal Year 2011 Homeland Security Grant Program
Grant Number 2011 -0077 Cal EMA ID#: 037-95050
Total Award Amount: \$60,000 (Los Angeles Police Department Protective Security Center)

Dear Ms. Finsten:

Congratulations, the California Emergency Management Agency (Cal EMA) has identified your organization to receive funds pursuant to your application under the Fiscal Year (FY) 2011 Homeland Security Grant Program (HSGP). The approved amounts, and their respective funding sources, are as follows:

<u>Funding Source</u>	<u>Amount</u>	<u>Performance Period</u>
SHSP	\$60,000	April 30, 2014

Cal EMA must receive and approve the application documents and a final budget for all projects. All Aviation/Watercraft requests, Emergency Operations Center (EOC) projects, and Sole Source Procurement requests require additional approvals from Cal EMA. No costs may be incurred on any project requiring Environmental and Historic Protection (EHP) review until the US Department of Homeland Security/Federal Emergency Management Agency (DHS/FEMA) issues approval.

This grant is subject to all policies and provisions set forth in FY 2011 HSGP Grant Number 2011-0077. The HSGP requirements are described in the DHS FY 2011 HSGP Guidance and Application Kit.

Please submit the final application, and Financial Management Forms Workbook (FMFW), and all other required documentation that reflect the approved projects to your Cal EMA Program Representative, Casey Granados, at casey.granados@calema.ca.gov. If you have any questions, Mr. Granados can be reached at (916) 845-8436.

Thank you for your work in protecting California. We look forward to working with you and appreciate your cooperation and support.

Sincerely,

Brendan A. Murphy
Assistant Secretary

GOVERNING BODY RESOLUTION

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LOS ANGELES THAT:

Deputy Mayor, Mayor's Office of Homeland Security and Public Safety, OR

**Director of Grants and Finance, Mayor's Office of Homeland Security and
Public Safety, OR**

**Chief Legislative Analyst, Office of the Chief Legislative Analyst, OR His/Her
Designee**

AND

**City Administrative Officer, Office of the City Administrative Officer, OR
His/Her Designee,**

are hereby authorized to execute for and on behalf of the City of Los Angeles, a public entity as established under the laws of the State of California, any actions necessary for the purpose of obtaining federal financial assistance under the State Homeland Security Grant Program (SHSGP) FY 2011, provided by the Federal Department of Homeland Security and sub-granted through the State of California.

Passed and approved this _____ day of _____, 2013.

Certification

I, June Lagmay, duly appointed and City Clerk of the City Council of the City of Los Angeles do hereby certify that the above is a true and correct copy of a resolution passed and approved by the City Council of the City of Los Angeles on the _____ day of _____, 2013.

CITY CLERK

June Lagmay

Date: _____