

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: August 16, 2013

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Council File No. 11-1354-S2

Council District: All

To: The Mayor
The Council

From: Miguel A. Santana, City Administrative Officer



Reference: Transmittal from the Mayor dated July 22, 2013; referred for report July 24, 2013

Subject: **FISCAL YEAR 2011 STATE HOMELAND SECURITY GRANT PROGRAM
SUPPLEMENTAL GRANT APPLICATION, ACCEPTANCE, AND REQUEST FOR
ADOPTION OF THE GOVERNING BODY RESOLUTION**

SUMMARY

The Mayor's Office of Homeland Security and Public Safety (Mayor's Office) requests authority to apply for and accept \$60,000 in funding from the Fiscal Year 2011 State Homeland Security Grant Program (FY11 SHSGP) supplemental grant funds from the California Governor's Office of Emergency Services (Cal OES), formerly the California Emergency Management Agency (Cal EMA). The City of Los Angeles will utilize the funds for the Los Angeles Police Department's (LAPD) Protective Security Center. The grant performance period end date is April 30, 2014. According to the Mayor's Office, the grant performance period start date will be provided once the award letter is received.

Background

The SHSGP, funded by the United States Department of Homeland Security, provides funding for planning, organization, equipment, training, and exercises needed to prevent, protect against, mitigate, respond to, and recover from acts of terrorism and other catastrophic events. Allocations are provided to Operational Areas within the state based on population and designated for the benefit of all first responders in the area.

The Cal OES awarded the FY11 SHSGP grant funding to the County of Los Angeles as its subgrantee, which then provided funding to the City of Los Angeles as a subrecipient. On February 5, 2013, the Council accepted the FY11 SHSGP award of \$521,423 for the performance period of November 18, 2011 to April 30, 2014 (C.F. 12-1807). However, for this FY11 SHSGP supplemental award, the Cal OES is directly providing the funds to the City of Los Angeles rather than through the County of Los Angeles. The Mayor's Office will manage the FY11 SHSGP supplemental grant and the LAPD will be the subrecipient. There is no match requirement for this grant.

Protective Security Center

The FY11 SHSGP supplemental grant will be utilized to fund annual expenses for the LAPD's Protective Security Center (PSC). The PSC provides office space and equipment for LAPD officers and other partner agencies assigned to the National Education Security Initiative (NESI), which is a program designed to identify and assist educational institutions and houses of worship that may be vulnerable to natural and manmade disasters. The program also collects vital information about critical assets, which is stored in a secure, web-enabled database that is easily accessible to first responders should an incident occur. Moreover, the program develops protective measures and response plans for the sites. The PSC serves as a liaison point between local, state, federal and private sector organizations.

The FY11 SHSGP supplemental grant will be used to fund the following expenses at the PSC:

Expense	Amount
Telephone, Cellphone service and T-1 Line	\$19,900
Server Maintenance	\$5,000
Utilities	\$29,800
Janitorial	\$5,300
Total	\$60,000

Governing Body Resolution

As part of the application package, Cal OES requires the submission of the Governing Body Resolution (GBR), which is included as Attachment 1 to the Mayor's transmittal dated July 22, 2013. The GBR authorizes specified Los Angeles City Officials to execute for and on behalf of the City of Los Angeles any actions necessary for the purpose of obtaining Federal assistance under FY11 SHSGP.

RECOMMENDATIONS

That the Council:

1. Authorize the Mayor, or designee, to submit the Fiscal Year 2011 State Homeland Security Grant Program (FY11 SHSGP) supplemental grant application to the California Governor's Office of Emergency Services (Cal OES) on behalf of the City of Los Angeles for \$60,000 to be utilized for annual expenses at the Protective Security Center (PSC);
2. Adopt the Governing Body Resolution provided as Attachment 1 to the Mayor's transmittal dated July 22, 2013 to designate the City entities that will execute for and on behalf of the City of Los Angeles, any actions necessary to obtain financial assistance under the FY11 SHSGP, provided by the Federal Department of Homeland Security and sub-granted through the State of California;

3. Upon the grant award:

a. Authorize the Mayor, or designee, to:

- i. Accept the FY11 SHSGP supplemental grant from Cal OES for \$60,000 to be utilized for annual expenses at the Protective Security Center for a performance period end date of April 30, 2014;
- ii. Submit to the grantor, on behalf of the City, requests for drawdown of funds for payment or reimbursements of City funds expended for approved grant purchases;
- iii. Receive, deposit into, and disburse from the FY11 SHSGP Grant Fund 54J, Department 46, the grant funds from the FY11 SHSGP supplemental grant award;

b. Authorize the Controller to:

- i. Increase the receivable in the Fund in the amount of \$60,000 for the FY11 SHSGP grant;
- ii. Expend and receive funds upon presentation of proper documentation and proper demand by the Mayor's Office of Homeland Security and Public Safety for approved FY11 SHSGP supplemental grant expenditures;
- iii. Create a new appropriation account in the amount of \$60,000 for the FY11 SHSGP supplemental grant award in Fund 54J, Department 46, as follows:

<u>Fund/Dept</u>	<u>Account</u>	<u>Account Title</u>	<u>Amount</u>
54J/46	46K970	LAPD PSC Supplemental	\$60,000

4. Authorize the Mayor, or designee, to prepare Controller's instructions for any technical adjustments, subject to the approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

FISCAL IMPACT STATEMENT

Acceptance of the Fiscal Year 2011 State Homeland Security Grant Program (SHSGP) supplemental grant award in the amount of \$60,000 will provide funding for the Los Angeles Police Department Protective Security Center. Acceptance of the grant and the recommendations in this report are in compliance with the City's Financial Policies in that grant funds are sufficient to support grant activities.