

REPORT
FROM



THE PERSONNEL
DEPARTMENT

TO: The Honorable Members, Personnel Committee	DATE June 26, 2012
REFERENCE: (cross reference CF 07-3872)	COUNCIL FILE
SUBJECT: EMPLOYEE DEVELOPMENT REPORT – FISCAL YEAR 2010-11	

RECOMMENDATION

That the Personnel Committee receive and file this report on employee development and training programs in the City during Fiscal Year 2010-2011.

BASIS OF REPORT

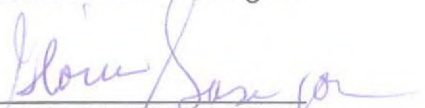
Section 4.312 of the Los Angeles Administrative Code requires the General Manager of the Personnel Department to maintain a comprehensive program for the development of all City employees, and report to the Mayor and Council annually on the progress of training in City departments (except Airports, Harbor, and Water and Power). This report covers FY 2010-11.

DISCUSSION

Over the past few years, the Employee Development Section has not provided a comprehensive classroom training program to City employees. A reduction in staffing provided the impetus to search for more efficient ways to deliver training to employees and for ways to collaborate with other City departments to develop a more sustainable long-term employee development plan.

In support of our goal to provide more efficient ways to provide training, the Personnel Department during this reporting period began its collaboration with a vendor to provide a Learning Management System (LMS) that delivers training online, as well as provide e-learning content on Supervisory Skills, Customer Service (in support of Council File 07-3872), Equal Employment Opportunity (EEO), and Disability and Reasonable Accommodation.

In addition, the data gathered in the Annual Training Survey is being used to find efficiencies and opportunities for collaboration on training. The data collected in the Annual Training Survey will be made available to Training Coordinators Citywide to use as a resource when looking for training opportunities for their staff.


MARGARET WHELAN
General Manager

PERSONNEL DEPARTMENT TRAINING PROGRAM

CLASSROOM TRAINING

The Personnel Department has historically provided a training program consisting of courses presented by Employee Development Section staff; however, as a result of reduction in workforce and a temporary shift in work priorities at the Personnel Department, classroom training was temporarily discontinued in Fiscal Year 2009-2010. While classroom training once provided by Employee Development Section is not expected to resume in the foreseeable future, training activities will resume with the execution of the Online Training Academy.

ONLINE TRAINING ACADEMY

The City's online training academy consists of both a learning management system (LMS) from which training courses are launched and then tracked, as well as training courses. The courses can be both professionally developed and developed in-house.

During this reporting period, the City entered into its contract with MYCA Multimedia Solutions. MYCA is creating the LMS and four customized courses. The courses currently being developed are Supervision, Customer Service, Equal Employment Opportunity, and Reasonable Accommodations. Each of these courses were previously available in the classroom through the Citywide Training Program. It is expected that the first courses will be ready to pilot during FY 2011-12.

VENDOR TRAINING

The Personnel Department coordinated the State-mandated *Online Sexual Harassment Prevention Training, Workplace Violence Prevention* through a vendor contract. In addition, Managed Health Network (MHN), our Employee Assistance Program vendor provided training opportunities on various topics to Departments through our Employee Benefits Division.

ONLINE SEXUAL HARASSMENT TRAINING PROGRAM

Assembly Bill 1825, requires that all Supervisors and Lead Personnel receive sexual harassment prevention training every two years. The City's program covers City, State and Federal policies and procedures regarding sexual harassment in the workplace. During this reporting period, newly hired or promoted supervisors and managers from each City department completed the State-mandated *Sexual Harassment Prevention* training. A total of 1,665 supervisors and lead personnel (including Proprietary and Sworn) took part in this online training course. All of the City's supervisors and managers will take the course in FY 2011-2012 to maintain their compliance.

ATTACHMENT A is a summary of compliance with this and other mandates as reported by departments on the Annual Training Survey.

BY  CITY CLERK

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WORKPLACE VIOLENCE PREVENTION PROGRAM

In support of the City's Workplace Violence Policy and Guidelines, the Personnel Department coordinated a Citywide training program through its contracted vendor, Prince and Phelps Consultants. The consultants provided training to a total of 204 employees on the topic of *Workplace Violence Prevention* in Fiscal Year 2010/11.

EMPLOYEE ASSISTANCE PROGRAM TRAINING

During the fiscal year, approximately 943 employees were trained through the Employee Assistance Program. The vendor, Managed Health Network, provided training on 34 different topics to 10 different departments. The five most attended training sessions were:

- Estate Planning/Wills/Trust (webinars)
- Creating a Positive Work Environment
- Developing Excellent Customer Service
- Compassion Fatigue
- Diversity: A Workplace Asset

SPECIAL TRAINING OFFERED BY THE PERSONNEL DEPARTMENT

LAYOFF TRAINING AND SERVICES FOR CITY EMPLOYEES

A series of special training sessions were held throughout the year to address the psychological effects of downsizing in the City. These sessions were presented by the Personnel Department's Psychology Section and provided specialized training on the following topics: *Strategies for These Uncertain Times; Coping with Change; How to Manage Stress, Resiliency During Organizational Change; Doing So Much More with Less; Surviving Uncertainty and Challenges in the Workplace*, and more. These sessions were presented to about 1,200 employees in a variety of Departments and were well received by City employees.

POST-LAYOFF ASSISTANCE FOR AFFECTED EMPLOYEES

In addition to the specialized services offered by our Psychology Section to address the impact of layoffs in the City, all employees who were laid off were invited to attend post-layoff sessions aimed at providing resources, counseling, information and other assistance to our employees. The information at these sessions was provided by the Personnel Department's Benefits, Employment Services, and Medical Services Divisions, as well as the Los Angeles City Employee Retirement System (LACERS), the Community Development Department's Rapid Response Unit, the Controller's Office and Great West Retirement Services. Topics discussed included: *Emotional Health, Payroll Processing, Consolidated Omnibus Budget Reconciliation Act (COBRA) Benefits, Pensions, Deferred Compensation, Re-employment Information and Employment Information, Self Directed/Supportive/Intensive services, and Unemployment Insurance*. During this reporting period, 11 sessions were held and 133 employees were trained.

OTHER TRAINING-RELATED SERVICES AND SUPPORT ACTIVITIES

EEO COORDINATOR and DISABILITY COORDINATOR MEETINGS

In an effort to ensure that City Departments are kept up-to-date on EEO and ADA related matters, the Personnel Department maintains communication with EEO Disability Coordinators throughout the City to inform them of changes to policies, coordinate distribution of information to City employees, as well as provide assistance with any EEO and ADA questions that may arise. This Fiscal Year, the Personnel Department held one meeting for both EEO and Disability Coordinators. In that meeting, presentations were made concerning (a) ADA compliance, (b) the City's policy and complaint procedure concerning sexual orientation discrimination, (c) the City's HIV/AIDS nondiscrimination policy, and Executive Directive PE-1 concerning the City's general non-discrimination policy.

TRAINING COORDINATOR NETWORK

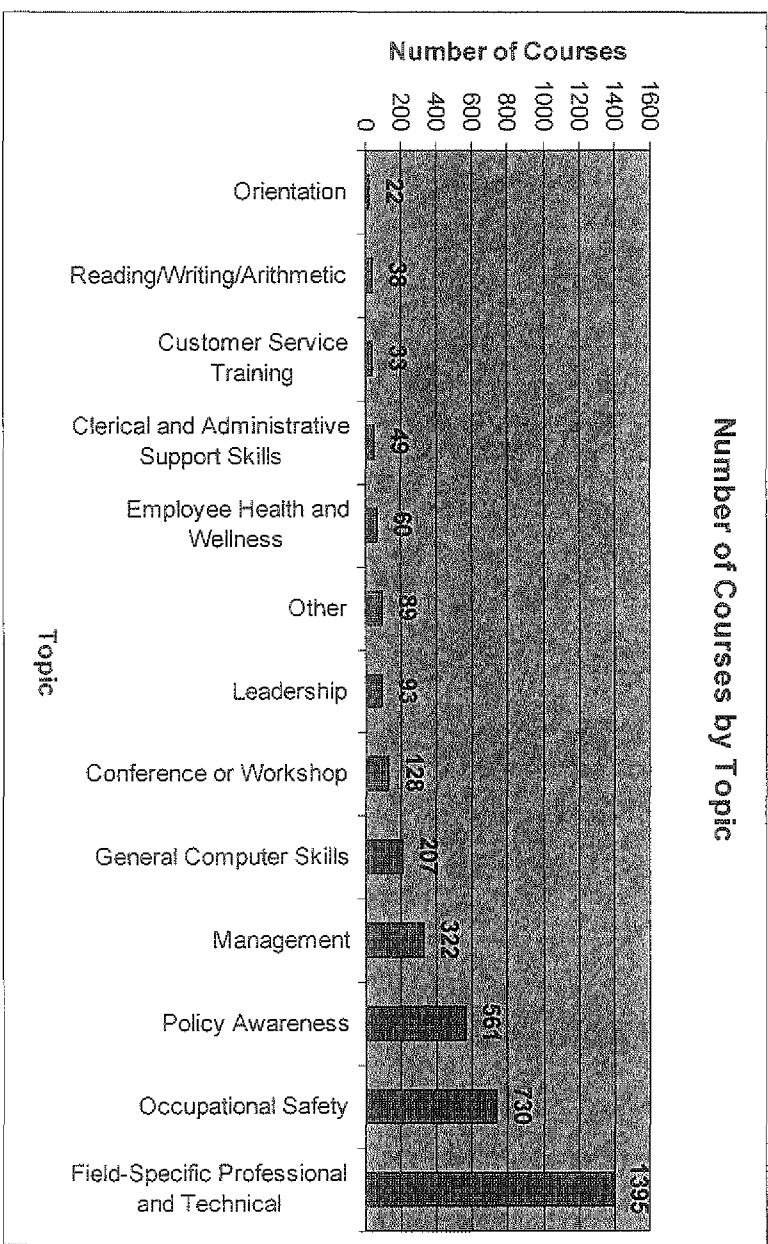
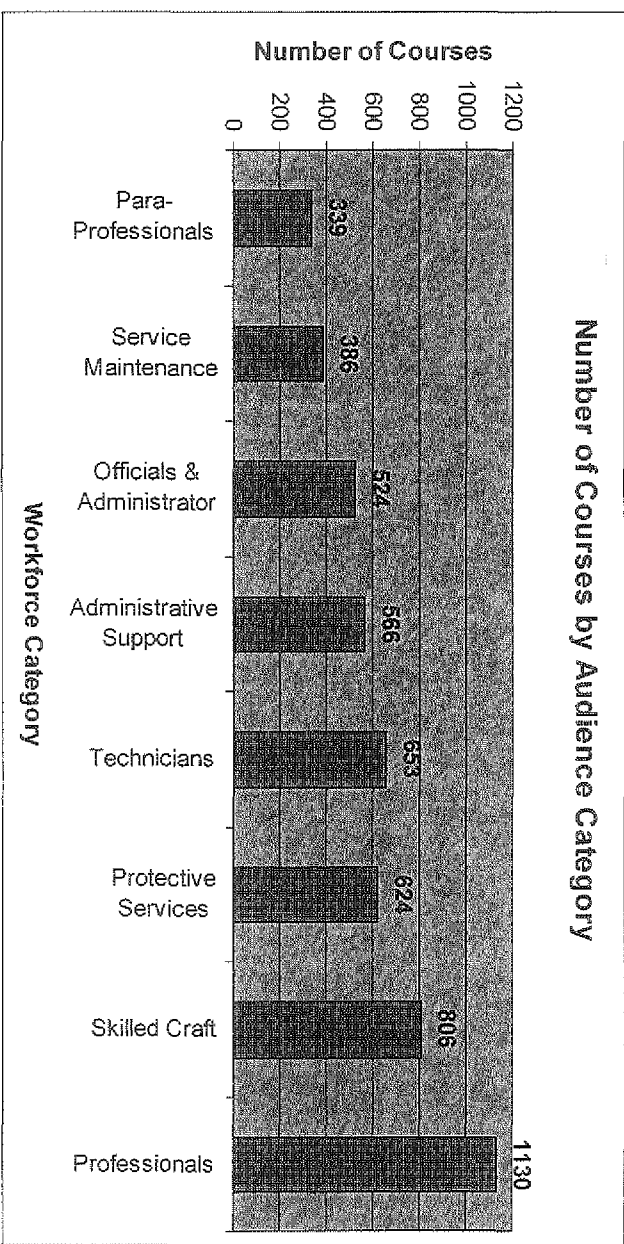
The Personnel Department assisted Training Coordinators representing all City departments throughout the year in a variety of areas, including assistance with Sexual Harassment training, MOU Training Requests, and other training-related inquiries. One Training Coordinator meeting was held in December 2010, in which the following topics were covered:

- City's New Training/Testing Facility
- Update on Citywide Training Program
- Sexual Harassment Training Program
- Online Training Academy
- Annual Training Survey
- MOU Training
- Resources for Training Coordinators
- Employee Assistance Program (EAP)

TRAINING PROVIDED IN OTHER DEPARTMENTS

SURVEY SUMMARY

Overall, 39 Departments offered 2,298 training opportunities to City employees on a variety of topics. The following charts show the number of courses that were provided to the identified workforce categories as well as the number of courses that addressed the identified topics areas. Please note that some courses were provided to two or more workforce categories (Para-Professionals, Service Maintenance, Administrative Support, etc.) or focused on two or more topics (Orientation, Customer Service Training, Policy Awareness, etc.). Therefore, the number of courses represented in the charts below is larger than the total number of courses provided by departments.



CITY DEPARTMENT COMPLIANCE WITH FEDERAL AND STATE MANDATED TRAINING

The Personnel Department surveyed City Departments to gather information concerning their compliance with Federal and State mandated training provisions. On the Annual Training Survey, "Mandated" was defined as training which is mandated by a City/State/Federal Government law, regulation, or policy.

ATTACHMENT A is a listing of the mandated training reported by 39 Departments. Of the 626 training sessions reported, Departments were in full compliance with 411 training sessions and various degrees of compliance with the remainder.

CITY DEPARTMENT NON-MANDATED TRAINING

City Departments provided a combined total of 1,686 non-mandated courses to employees during FY 2010-2011. **ATTACHMENT B** shows the number of non-mandated courses provided by department. Proprietary Departments (Airports, Harbor, and Water and Power) are exempt from the requirements of Section 4.312 of the Los Angeles Administrative Code; however, Airports provided data at our request.

MEMORANDUM OF UNDERSTANDING (MOU) TRAINING AND TUITION REIMBURSEMENT PROGRAM

In accordance with the provisions of Memoranda of Understanding 06, 16, 36, and 37, the Personnel Department administered funds for specialized training and tuition reimbursement (MOU 36 and MOU 37 only) in collaboration with Departments of represented employees.

MEMORANDUM OF UNDERSTANDING (MOU) 06 - LIBRARIANS

The Personnel Department was appropriated \$25,000 for the 2007-2012 term of MOU 06 for the exclusive purpose of funding training programs and/or attendance at conferences for classes represented by the Unit. The Personnel Department spent a total of \$1,042.77 for 5 represented employees of MOU 06 to attend various conferences throughout the year. Approved conferences and meetings included: American Library Association, California Library Association, and Public Library Association Annual Conferences and meetings in Fiscal Year 2010/11.

MEMORANDUM OF UNDERSTANDING (MOU) 16 – SENIOR LIBRARIANS

The Personnel Department was appropriated \$20,000 for the 2007-2012 term of MOU 16 for the exclusive purpose of funding training programs and/or attendance at conferences for classes represented by the Unit. The Personnel Department spent a total of \$1,000 for 2 represented employees of MOU 16 to attend American Library Association conferences throughout Fiscal Year 2010/11.

MEMORANDUM OF UNDERSTANDING (MOU) 36 – MANAGEMENT EMPLOYEES

MOU 36 states that the Personnel Department shall administer the \$143,000 annual deposit to a trust fund that is to be used for the development of MOU 36 – Management Employees. In Fiscal Year 2010/11, the Personnel Department spent a total of \$70,033.14 on various training conferences and training programs for MOU 36 employees. These figures include participation in Specialized Training, tuition reimbursement, as well as the attendance of 83 represented employees at Institute of Management Studies (IMS) monthly training sessions.

MEMORANDUM OF UNDERSTANDING (MOU) 37 – EXECUTIVE ADMINISTRATIVE ASSISTANTS LIBRARIANS

The Personnel Department administers a \$25,000 Tuition Reimbursement and Specialized Training fund as set forth in MOU 37. A total of \$10,351.06 was used for tuition reimbursement and specialize training for represented employees in Fiscal Year 2010/11.

CITY DEPARTMENT SPONSORED TUITION REIMBURSEMENT PROGRAM

Los Angeles Administrative Code Section 4.315 provides for the administration of a Citywide tuition reimbursement program. The program is designed to encourage full-time employees, on their own time, with the City reimbursing tuition costs, to improve their performance in their current positions and to develop their potential for higher level position in their logical line of promotion. Only 8 departments provided tuition reimbursement to a total of 534 employees. **ATTACHMENT C** provides a summary of the number of participants in the Tuition Reimbursement program per Department.

MANDATED TRAINING (INCLUDING SEXUAL HARASSMENT TRAINING FOR SUPERVISORS)

Please Note: Proprietary Departments (Airports, Harbor, and Water and Power) are exempt from the requirements of Section 4.312 of the Los Angeles Administrative Code; however, Airports provided the data below at our request.

Department	Course Name	Entity, Law or Regulation Mandating	Notes	Percentage in Compliance
Aging	No Mandated Training Reported			
Airport	AB 1825 SEXUAL HARASSMENT TRAINING FOR SUPERVISORS	AB1825	106 Employees; Fully Compliant	100%
	CPR AED	CAL OSHA	Fully Compliant	100%
Animal Services	AB 1825 SEXUAL HARASSMENT TRAINING FOR SUPERVISORS	AB1825	18 Employees; Fully Compliant	100%
	FEMA IS 100	HSPD-5 & 8	Two (2) employees were non-compliant and were expected to complete this training by 12/31/11.	99%
	FEMA IS 200	HSPD-5 & 8	Two (2) employees were non-compliant and were expected to complete this training by 12/31/11.	99%
	FEMA IS 300	HSPD-5 & 8	Six (6) employees were non-compliant. This training is scheduled as slots are allotted from EMD. Four (4) of the six (6) training dates were scheduled through 11/16/11. The remaining two (2) were scheduled upon completion of FEMA 100, 200, 700 & 800, which was expected by 12/31/11.	83%
	FEMA IS 400	HSPD-5 & 8	Two (2) employees were non-complaint. This training was scheduled upon completion of FEMA 100, 200, 700 & 800, which was expected by 12/31/11.	50%

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Department	Course Name	Entity, Law or Regulation Mandating	Notes	Percentage in Compliance
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Animal Services	NIMS 700	HSPD-5 & 8	Three (3) employees were recorded as non-compliant. Animal Services received verbal confirmation from FEMA that one of these employees completed this training, but the Department was awaiting a formal transcript to provide completion credit. The remaining two (2) were expected to complete this training by 12/31/11.	99%
	NIMS 800	HSPD-5 & 8	Two (2) employees were non-complaint. Both were expected to complete this training by 12/31/11.	94%
	ETHICS TRAINING	LAMC 49.5.18	Fully Compliant	100%
	832 PC POWERS OF ARREST AND CONTROL	PC 830.6	RACO Training; Fully Compliant	100%

Building and Safety	AB 1825 SEXUAL HARASSMENT TRAINING FOR SUPERVISORS	AB1825	2 Employees; Fully Compliant	100%
	2009 INTERNATIONAL RESIDENTIAL CODE WALL BRACING APA	AB717	Fully Compliant	100%
	2009 UNIFORM PLUMBING CODE VENTS & VENTING	AB717	Fully Compliant	100%
	2010 CA MECH CODE - CODE CHANGES	AB717	Fully Compliant	100%
	2010 GPMS RAINWATER HARVESTING & GRAY WATER	AB717	Fully Compliant	100%

Department	Course Name	Entity, Law or Regulation Mandating	Notes	Percentage in Compliance
Building and Safety	2010 GREAT CA SHAKEOUT	AB717	Fully Compliant	100%
	2011 CA ELECTRICAL CODE	AB717	Fully Compliant	100%
	2011 LA RESIDENTIAL CODE	AB717	Fully Compliant	100%
	ACI 318-08 CODE	AB717	Fully Compliant	100%
	ADVANCED ICS COMMAND & GENL STAFF-COMPLEX INCIDENTS	AB717	Fully Compliant	100%
	ADVANCES IN STRUCT DESIGN FOR SEISMIC REGIONS	AB717	Fully Compliant	100%
	ANCHOR SYSTEMS WKSHOP FOR THE CONTRACTORS, BUILDERS, & DEVELOPERS	AB717	Fully Compliant	100%
	ANCHOR SYSTEMS WORKSHOP FOR ALL AUDIENCES	AB717	Fully Compliant	100%
	ASPE MEETING	AB717	Fully Compliant	100%
	ASSISTANT GENERAL MANAGER (AGM) TECHNICAL DISCUSSION	AB717	Fully Compliant	100%

Department	Course Name	Entity, Law or Regulation Mandating	Notes	Percentage in Compliance
Building and Safety	ATC-58 DEV OF NEXT GEN PERFORMANCED-BASED SEISMIC DESIGN CRITERIA	AB717	Fully Compliant	100%
	AWARENESS AND RESPONSE TO BIOLOGICAL EVENTS	AB717	Fully Compliant	100%
	BASIC CONNECTOR INSTALLATION	AB717	Fully Compliant	100%
	BLDG-COMPREHENSIVE TRAINING	AB717	Fully Compliant	100%
	BLDG-VERTICAL SEPARATIONS CH. 7	AB717	Fully Compliant	100%
	BUILDING CODE CHANGE	AB717	Fully Compliant	100%
	BUILDING CODE-NON STRUCTURAL	AB717	Fully Compliant	100%
	BUILDING CODE-NON STRUCTURAL	AB717	Fully Compliant	100%
	CA RESIDENTIAL CODE	AB717	Fully Compliant	100%
	CAL GREEN	AB717	Fully Compliant	100%

Department	Course Name	Entity, Law or Regulation Mandating	Notes	Percentage in Compliance
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Building and Safety	CBC CHAPTER ANALYSIS, CH 10	AB717	Fully Compliant	100%
	CBC CHAPTER ANALYSIS, CH 3 & 4	AB717	Fully Compliant	100%
	CBC CHAPTER ANALYSIS, CH 5 & 6	AB717	Fully Compliant	100%
	CBC CHAPTER ANALYSIS, CH 7	AB717	Fully Compliant	100%
	CBC CODE UPDATES	AB717	Fully Compliant	100%
	CEIS MOBILE	AB717	Fully Compliant	100%
	CHANGES TO THE INTL & CA BLDG CODE FOR WOOD DESIGN	AB717	Fully Compliant	100%
	CITIZEN READY PANDEMIC INFLUENZA TRAINING COURSE	AB717	Fully Compliant	100%
	CODE ADOPTION	AB717	Fully Compliant	100%
	COLD FORMED LIGHT GAGE STEEL	AB717	Fully Compliant	100%
	COLD-FORMED STEEL CONNECTORS INSTALLATION	AB717	Fully Compliant	100%

Department	Course Name	Entity, Law or Regulation Mandating	Notes	Percentage in Compliance
Building and Safety	COMMERCIAL GARAGES - PLAN REVIEW & INSP	AB717	Fully Compliant	100%
	COMMERCIAL SOLAR WATER HTG SYS	AB717	Fully Compliant	100%
	CONCRETE	AB717	Fully Compliant	100%
	CONNECTION SOLUTIONS IN MODERN TIMBER STRUCTURES	AB717	Fully Compliant	100%
	CONNECTOR & LATERAL SYS WKSHOP FOR BLDG OFFICIALS & INSPECTORS	AB717	Fully Compliant	100%
	CA RESIDENTIAL CODE INTRO PART #1 & #2	AB717	Fully Compliant	100%
	DECK FRAMING CONNECTION SEMINAR	AB717	Fully Compliant	100%
	DISABLED ACCESS REG FOR RESTAURANTS	AB717	Fully Compliant	100%
	DISABLED ACCESS TRAINING	AB717	Fully Compliant	100%
	ECORE DISASTER LIFE SUPPORT	AB717	Fully Compliant	100%
	ELEC-PLBG-HVAC	AB717	Fully Compliant	100%

Department	Course Name	Entity, Law or Regulation Mandating	Notes	Percentage in Compliance
Building and Safety	ELECTRICAL CODE CHANGE	AB717	Fully Compliant	100%
	ELECTRICAL SAFETY	AB717	Fully Compliant	100%
	EOC 101 and 201	AB717	Fully Compliant	100%
	EOC 301	AB717	Fully Compliant	100%
	ESTABLISHING BLDG PERMIT FEES	AB717	Fully Compliant	100%
	FEMA - IS-00522	AB717	Fully Compliant	100%
	FRP REINFORCEMT & HIGH ENERGY RESISTANT STRUCTURES	AB717	Fully Compliant	100%
	GREEN CODE	AB717	Fully Compliant	100%
	GREEN SPIRIT: TREES ARE THE ANSWER	AB717	Fully Compliant	100%
	IAMPO - OC CHAPTER	AB717	Fully Compliant	100%
	IAPMO CHAPTER MTG	AB717	Fully Compliant	100%

Department	Course Name	Entity, Law or Regulation Mandating	Notes	Percentage in Compliance
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Building and Safety	ICS-300 INTERMEDIATE ICS FOR EXPANDING INCIDENTS	AB717	Fully Compliant	100%
	ICS-400 ADV ICS COMMAND & GENL STAFF-COMPLEX INCIDENTS	AB717	Fully Compliant	100%
	INSPECTION DOCUMENTS	AB717	Fully Compliant	100%
	INSTALLATION OF PHOTovoltaic Sys & 2008 NATL ELEC CODE SEMINAR	AB717	Fully Compliant	100%
	INTRO MIDPLY SHEAR WALLS	AB717	Fully Compliant	100%
	INTRO TO MUDSILL ANCHORS	AB717	Fully Compliant	100%
	IS-00021.11 CIVIL RIGHTS & FEMA DISASTER ASSISTANCE	AB717	Fully Compliant	100%
	IS-00022 ARE YOU READY?	AB717	Fully Compliant	100%
	IS-00026 GUIDE TO PTS OF DISTRIBUTION	AB717	Fully Compliant	100%
	IS-00027 ORIENTATION TO FEMA LOGISTICS	AB717	Fully Compliant	100%
	IS-00075 MILITARY RESOURCES IN EMERG MGMT	AB717	Fully Compliant	100%

Department	Course Name	Entity, Law or Regulation Mandating	Notes	Percentage in Compliance
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Building and Safety	IS-00100 INTRO TO INCIDENT COMMAND SYS	AB717	Fully Compliant	100%
	IS-00102.A DEPLOYMENT BASICS FOR FEMA RESP PARTNERS	AB717	Fully Compliant	100%
	IS-00111 LIVESTOCK IN DISASTER	AB717	Fully Compliant	100%
	IS-00197.EM SPEC NEEDS PLANNING CONSIDERATN FOR EMERGENCY MGT	AB717	Fully Compliant	100%
	IS-00200.B ICS FOR SINGLE RESOURCES & INITIAL ACTION INCIDENT	AB717	Fully Compliant	100%
	IS-00212 INTRO TO UNIFIED HAZARD MITIGATION ASSISTANCE	AB717	Fully Compliant	100%
	IS-00246.11 IMPLEMENTING DEFENSE PRIORITIES & ALLOCATIONS	AB717	Fully Compliant	100%
	IS-00265 BASIC INSTRUCTIONAL SKILLS	AB717	Fully Compliant	100%
	IS-00395.FEMA RISK ASSESSMT DATABASE	AB717	Fully Compliant	100%
	IS-00552.PUBLIC WKS ROLE IN EMERG MGMT	AB717	Fully Compliant	100%

Department	Course Name	Entity, Law or Regulation Mandating	Notes	Percentage in Compliance
Building and Safety	IS-00906.BASIC WORKPLACE SECURITY AWARENESS	AB717	Fully Compliant	100%
	ITIL V3 FOUNDATION TRAINING AND CERTIFICATION	AB717	Fully Compliant	100%
	LUMBER & 2010 CBC	AB717	Fully Compliant	100%
	MECHANICAL CODE CHANGES	AB717	Fully Compliant	100%
	MED VOLTAGE EQUIP-APPL & DESIGNS	AB717	Fully Compliant	100%
	NON-RESIDENTIAL ACCESS	AB717	Fully Compliant	100%
	NONRESIDENTIAL NEWLY CONSTRUCTED 2008 ENERGY STANDARDS COURSE	AB717	Fully Compliant	100%
	NONRESIDENTIAL NEWLY CONSTRUCTED PLAN REVIEW COURSE	AB717	Fully Compliant	100%
	PLUMBING CODE CHANGE	AB717	Fully Compliant	100%
	PREPARING COMMUNITIES FOR AGROTERRORISM: AWARENESS	AB717	Fully Compliant	100%

Department	Course Name	Entity, Law or Regulation Mandating	Notes	Percentage in Compliance
Building and Safety	RES NEWLY CONSTRUCTED 2008 ENERGY STANDARDS COURSE	AB717	Fully Compliant	100%
	RESIDENTIAL ACCESSIBILITY	AB717	Fully Compliant	100%
	RESIDENTIAL ADDITIONS PLAN REVIEW	AB717	Fully Compliant	100%
	RESIDENTIAL ALTERATIONS PLAN REVIEW COURSE	AB717	Fully Compliant	100%
	RESIDENTIAL ALTERATIONS PLAN REVIEW COURSE	AB717	Fully Compliant	100%
	RESIDENTIAL ELECTRIC WIRING	AB717	Fully Compliant	100%
	RESIDENTIAL FIRE SPRINKLERS	AB717	Fully Compliant	100%
	RESIDENTIAL NEWLY CONSTRUCTED 2008 ENERGY STANDARDS COURSE	AB717	Fully Compliant	100%
	RESIDENTIAL NEWLY CONSTRUCTED EFFICIENT LIGHTING COURSE	AB717	Fully Compliant	100%

Department	Course Name	Entity, Law or Regulation Mandating	Notes	Percentage in Compliance
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Building and Safety	RESIDENTIAL NEWLY CONSTRUCTED PLAN REVIEW COURSE	AB717	Fully Compliant	100%
	SAFETY ASSESSMENT TEAM TRAINING	AB717	Fully Compliant	100%
	TAILGATE	AB717	Fully Compliant	100%
	TAILGATE - BI	AB717	Fully Compliant	100%
	TAILGATE - BMI (1/2 HR)	AB717	Fully Compliant	100%
	TAILGATE - CASE MANAGEMENT	AB717	Fully Compliant	100%
	TAILGATE - CEB	AB717	Fully Compliant	100%
	TAILGATE - CEB - AIM	AB717	Fully Compliant	100%
	TAILGATE - CEB - CENTRAL REGION	AB717	Fully Compliant	100%
	TAILGATE - CEB - CNA	AB717	Fully Compliant	100%
	TAILGATE - CEB - NORTH REGION	AB717	Fully Compliant	100%
	TAILGATE - CEB - OSSPIP	AB717	Fully Compliant	100%

Department	Course Name	Entity, Law or Regulation Mandating	Notes	Percentage in Compliance
Building and Safety	TAILGATE - CEB - PACE1	AB717	Fully Compliant	100%
	TAILGATE - CEB - PACE2	AB717	Fully Compliant	100%
	TAILGATE - CEB - SOUTH REGION	AB717	Fully Compliant	100%
	TAILGATE - CEB - SPECIALTY	AB717	Fully Compliant	100%
	TAILGATE - DISABLED ACCESS CODE	AB717	Fully Compliant	100%
	TAILGATE - ELEC PLAN CHECK	AB717	Fully Compliant	100%
	TAILGATE - ELEC TEST LAB	AB717	Fully Compliant	100%
	TAILGATE - ELECTRICAL INSPECTION	AB717	Fully Compliant	100%
	TAILGATE - ELEVATOR	AB717	Fully Compliant	100%
	TAILGATE - ELEVATOR - CAL CODE	AB717	Fully Compliant	100%
	TAILGATE - FIRE SPRINKLER INSP	AB717	Fully Compliant	100%
	TAILGATE - GRADING	AB717	Fully Compliant	100%

Department	Course Name	Entity, Law or Regulation Mandating	Notes	Percentage in Compliance
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Building and Safety	TAILGATE - GRADING ENGINEERING	AB717	Fully Compliant	100%
	TAILGATE - GREEN BLDG DIV	AB717	Fully Compliant	100%
	TAILGATE - HEATING & REFRIG.	AB717	Fully Compliant	100%
	TAILGATE - MANAGERS	AB717	Fully Compliant	100%
	TAILGATE - METRO - BI	AB717	Fully Compliant	100%
	TAILGATE - METRO - BMI	AB717	Fully Compliant	100%
	TAILGATE - METRO - ELECT INSP	AB717	Fully Compliant	100%
	TAILGATE - METRO - ELECTRICAL PLAN CHECK	AB717	Fully Compliant	100%
	TAILGATE - METRO - ELEVATOR INSP.	AB717	Fully Compliant	100%
	TAILGATE - METRO - FIRE SPRINKLER	AB717	Fully Compliant	100%
	TAILGATE - METRO - GRADING	AB717	Fully Compliant	100%
	TAILGATE - METRO - HVAC	AB717	Fully Compliant	100%

Department	Course Name	Entity, Law or Regulation Mandating	Notes	Percentage in Compliance
Building and Safety	TAILGATE - METRO - MECHANICAL PLAN CHECK	AB717	Fully Compliant	100%
	TAILGATE - METRO - PLUMBING	AB717	Fully Compliant	100%
	TAILGATE - METRO - PRESSURE VESSEL	AB717	Fully Compliant	100%
	TAILGATE - METRO - SPECIALTY INSP	AB717	Fully Compliant	100%
	TAILGATE - METRO - STRUCTURAL - BACKROOM	AB717	Fully Compliant	100%
	TAILGATE - METRO - STRUCTURAL - PLAN CHECK	AB717	Fully Compliant	100%
	TAILGATE - METRO - STRUCTURAL - PUBLIC COUNTERS	AB717	Fully Compliant	100%
	TAILGATE - OTC	AB717	Fully Compliant	100%
	TAILGATE - PLUMBING	AB717	Fully Compliant	100%
	TAILGATE - PRESSURE VESSEL	AB717	Fully Compliant	100%
	TAILGATE - SENIOR BMI	AB717	Fully Compliant	100%

Department	Course Name	Entity, Law or Regulation Mandating	Notes	Percentage in Compliance
Building and Safety	TAILGATE - SENIOR CEB STAFF	AB717	Fully Compliant	100%
	TAILGATE - SLA - STRUCTURAL	AB717	Fully Compliant	100%
	TAILGATE - SP - BI	AB717	Fully Compliant	100%
	TAILGATE - SP - BMI	AB717	Fully Compliant	100%
	TAILGATE - SP - ELECT INSP	AB717	Fully Compliant	100%
	TAILGATE - SP - STRUCTURAL	AB717	Fully Compliant	100%
	TAILGATE - TAILGATE	AB717	Fully Compliant	100%
	TAILGATE - VAN NUYS PLAN CHECK	AB717	Fully Compliant	100%
	TAILGATE - VN - BI	AB717	Fully Compliant	100%
	TAILGATE - VN - BMI	AB717	Fully Compliant	100%
	TAILGATE - VN - ELECT INSP	AB717	Fully Compliant	100%
	TAILGATE - VN - ELEVATOR INSP	AB717	Fully Compliant	100%

Department	Course Name	Entity, Law or Regulation Mandating	Notes	Percentage in Compliance
Building and Safety	TAILGATE - VN - FIRE SPRINKLER	AB717	Fully Compliant	100%
	TAILGATE - VN - GRADING	AB717	Fully Compliant	100%
	TAILGATE - VN - HVAC	AB717	Fully Compliant	100%
	TAILGATE - VN - MECHANICAL PLAN CHECK	AB717	Fully Compliant	100%
	TAILGATE - VN - PLAN CHECK	AB717	Fully Compliant	100%
	TAILGATE - VN - PLUMBING	AB717	Fully Compliant	100%
	TAILGATE - VN - PRESSURE VESSEL	AB717	Fully Compliant	100%
	TAILGATE - WLA - BI	AB717	Fully Compliant	100%
	TAILGATE - WLA - BMI	AB717	Fully Compliant	100%
	TAILGATE - WLA - ELECTRICAL INSP	AB717	Fully Compliant	100%
	TAILGATE - WLA - ELECTRICAL PLAN CHECK	AB717	Fully Compliant	100%
	TAILGATE - WLA - ELEVATOR INSP	AB717	Fully Compliant	100%

Department	Course Name	Entity, Law or Regulation Mandating	Notes	Percentage in Compliance
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Building and Safety	TAILGATE - WLA - FIRE SPRINKLER INSP	AB717	Fully Compliant	100%
	TAILGATE - WLA - GRADING	AB717	Fully Compliant	100%
	TAILGATE - WLA - HTG/REFRIG INSP	AB717	Fully Compliant	100%
	TAILGATE - WLA - MECH INSP	AB717	Fully Compliant	100%
	TAILGATE - WLA - PLUMBING	AB717	Fully Compliant	100%
	TAILGATE - WLA - PRESSURE VESSEL	AB717	Fully Compliant	100%
	TAILGATE - WLA - STRUCTURAL	AB717	Fully Compliant	100%
	TITLE 24 - ENERGY	AB717	Fully Compliant	100%
	TREATED WOOD, FRTW & THE CBC	AB717	Fully Compliant	100%
	UNDERSTANDING CA NEW GREEN BLDG CODE	AB717	Fully Compliant	100%
	UNDERSTANDING RES MANDATORY MEASURES-CAL GREEN CODE	AB717	Fully Compliant	100%
	UNIFIED PLBG ASSOC - CONT ED	AB717	Fully Compliant	100%

Department	Course Name	Entity, Law or Regulation Mandating	Notes	Percentage in Compliance
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Building and Safety	UNIFIED PLBG ASSOC - CONT ED	AB717	Fully Compliant	100%
	BASICS OF CLOSURE/POST CLOSURE MAINTENANCE	Title 14 & Title 27 of the CA Code of Regulations	Fully Compliant	100%
	CAL RECYCLE 13TH ANNUAL TECHNICAL CONFERENCE	Title 14 & Title 27 of the CA Code of Regulations	Fully Compliant	100%
	CLOSED LANDFILLS 'GO GREEN'	Title 14 & Title 27 of the CA Code of Regulations	Fully Compliant	100%
	COMMERCIAL FOOD WASTE: LEA INVOLVEMENT	Title 14 & Title 27 of the CA Code of Regulations	Fully Compliant	100%
	CRAZY HORSE LANDFILL TOUR	Title 14 & Title 27 of the CA Code of Regulations	Fully Compliant	100%
	CRV BEVERAGE CONTAINER PROGRAM	Title 14 & Title 27 of the CA Code of Regulations	Fully Compliant	100%
	DAIRY FOOD SAFETY TRAINING	Title 14 & Title 27 of the CA Code of Regulations	Fully Compliant	100%
	ERADICATION OF INVASIVE SPECIES IN SENSITIVE ISLAND HABITATS	Title 14 & Title 27 of the CA Code of Regulations	Fully Compliant	100%

Department	Course Name	Entity, Law or Regulation Mandating	Notes	Percentage in Compliance
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Building and Safety	HEALTH AND SAFETY REFRESHER COURSE	Title 14 & Title 27 of the CA Code of Regulations	Fully Compliant	100%
	LOAD CHECK TRAINING	Title 14 & Title 27 of the CA Code of Regulations	Fully Compliant	100%
	MOCK INSPECTION	Title 14 & Title 27 of the CA Code of Regulations	Fully Compliant	100%
	ODOR NUISANCE MITIGATION PROGRAM	Title 14 & Title 27 of the CA Code of Regulations	Fully Compliant	100%
	PERMITTING ANAEROBIC DIGESTERS	Title 14 & Title 27 of the CA Code of Regulations	Fully Compliant	100%
	POST PC 832: ARREST AND CONTROL	Title 14 & Title 27 of the CA Code of Regulations	Fully Compliant	100%
	RENDERING ISSUES	Title 14 & Title 27 of the CA Code of Regulations	Fully Compliant	100%
	SITE SPECIFIC NON-WATER CORRECTIVE ACTION PLANS	Title 14 & Title 27 of the CA Code of Regulations	Fully Compliant	100%

Department	Course Name	Entity, Law or Regulation Mandating	Notes	Percentage in Compliance
Building and Safety	SWIMMING POOL CHEMISTRY AND RECIRCULATION SYSTEMS	Title 14 & Title 27 of the CA Code of Regulations	Fully Compliant	100%
CAO	No Mandated Training Reported			
CDD	No Mandated Training Reported			
City Attorney	ETHICS TRAINING	LAMC §49.5.18	3% of them, retired, resigned, were no longer required to take the Ethics Training or were on a Leave of Absence/ Family Medical Leave.	94%
	MINIMUM CONTINUING LEGAL EDUCATION	State Bar Required	Fully Compliant	100%
City Clerk	ETHICS & OPEN GOVERNMENT TRAINING	LAMC 49.5.18	Fully Compliant	100%
City Council	No Mandated Training Reported			
Controller	No Mandated Training Reported			
Convention Center	No Mandated Training Reported			
Cultural Affairs	ETHICS AND OPEN GOVERNMENT TRAINING	LAMC 49.5.18	Compliance Not Provided to Personnel Department	N/A

Department	Course Name	Entity, Law or Regulation Mandating	Notes	Percentage in Compliance
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Cultural Affairs	ETHICS TRAINING FOR FILERS	LAMC 49.5.83	Fully Compliant	100%
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Disability	No Mandated Training Reported			
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El Pueblo	No Mandated Training Reported			
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Emergency Management	ETHICS TRAINING	Ordinance (Policy)	Fully Compliant	100%
	IS800.B NATIONAL RESPONSE FRAMEWORK INTRODUCTION	NIMS	National Mandate - Ref: 5-Year NIMS Training Plan; Fully Compliant	100%
	IS100 INTRODUCTION TO THE INCIDENT COMMAND SYSTEM	NIMS	National Mandate - Ref: 5-Year NIMS Training Plan; Fully Compliant	100%

Employee Relations Board	No Mandated Training Reported			
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Ethics	GOVERNMENTAL ETHICS TRAINING	AB1234 & Mayoral Directive No. 1	Fully Compliant	100%
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Department	Course Name	Entity, Law or Regulation Mandating	Notes	Percentage in Compliance
Finance	No Mandated Training Reported			
Fire and Police Pensions	AB 1825 SEXUAL HARASSMENT TRAINING FOR SUPERVISORS	AB1825	1 Employee; Fully Compliant	100%
Fire	AB 1825 SEXUAL HARASSMENT TRAINING FOR SUPERVISORS	AB1825	Not Fully Compliant	98%
	EMERGENCY VEHICLE OPERATION	DMV	Fully Compliant	100%
	DMV POLICY REFRESHER	DMV	Fully Compliant	100%
	FIREFIGHTER SURVIVAL AND SELF RESCUE TECHNIQUES	NFPA	Not Fully Compliant	30%
General Services	FORKLIFT	CAL-OSHA	Fully Compliant	100%
	THE COMPLETE ENVIRONMENTAL REGULATIONS	CCR Title 23, 2715	Fully Compliant	100%
	UNDERGROUND STORAGE TANK (USR) BRAVO RECERTIFICATION TRAINING	CCR Title 23, 2716	Fully Compliant	100%

Department	Course Name	Entity, Law or Regulation Mandating	Notes	Percentage in Compliance
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General Services	VEEDER ROOT LEVEL 4 RECERTIFICATION	CCR Title 23, 2717	Fully Compliant	100%
	CLEAN WATER ACT COMPLIANCE IN CALIFORNIA	CCR Title 23, 2718	Fully Compliant	100%
	THE CALIFORNIA STATE STORAGE TANK CONFERENCE	CCR Title 23, 2719	Fully Compliant	100%
	HAZARDOUS WASTE IN CALIFORNIA 2011 CERTIFICATION WORKSHOP	CCR Title 8, 5192	Fully Compliant	100%

Housing	No Mandated Training Reported
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ITA	No Mandated Training Reported
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LACERS	No Mandated Training Reported
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Library	No Mandated Training Reported
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Mayor	No Mandated Training Reported
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Department	Course Name	Entity, Law or Regulation Mandating	Notes	Percentage in Compliance
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Neighborhood Empowerment	No Mandated Training Reported			
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Pensions	No Mandated Training Reported			
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Personnel	DEPRESSION AS A CRIMINAL DEFENSE: THE CURIOUS CASE OF ANDREW BEJARANO	Prof. Code 1397.61	Fully Compliant	100%
	ECO-PSYCHOLOGY	Prof. Code 1397.61	Fully Compliant	100%
	COPYING WITH ADVERSITY, SUFFERING & DISEASE	Prof. Code 1397.61	Fully Compliant	100%
	NEXUS 15TH YEAR ANNIVERSARY TRAINING CONFERENCE-VIOLENCE WITHIN THE HOME AND ITS EFFECTS ON CHILDREN	Prof. Code 1397.61	Fully Compliant	100%
	THE NUTS AND BOLTS OF LEGAL & ETHICAL PRACTICE	Prof. Code 1397.61	Fully Compliant	100%
	DEATH & GRIEVING	Prof. Code 1397.61	Fully Compliant	100%
	CLINICAL PREVENTIVE SERVICES IN SUBSTANCE ABUSE AND MENTAL HEALTH	Prof. Code 1397.61	Fully Compliant	100%

Department	Course Name	Entity, Law or Regulation Mandating	Notes	Percentage in Compliance
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Personnel	ALCOHOL AND STRESS	Prof. Code 1397.61	Fully Compliant	100%
	2010 IACP-PPSS CONFERENCE	Prof. Code 1397.61	Fully Compliant	100%
	ASTHMA AND ALLERGIES	Prof. Code 1397.61	Fully Compliant	100%
	FOOD ALLERGIES	Prof. Code 1397.61	Fully Compliant	100%
	SKIN ALLERGIES	Prof. Code 1397.61	Fully Compliant	100%
	THE MYSTERIES OF COFFEE & TEA; LATEST HEALTH FINDINGS	Prof. Code 1397.61	Fully Compliant	100%
	ALTERNATIVE TO ABSTINENCE	Prof. Code 1397.61	Fully Compliant	100%
	MUSIC AND THE BRAIN	Prof. Code 1397.61	Fully Compliant	100%
	CALCIUM, IRON AND ZINC	Prof. Code 1397.61	Fully Compliant	100%
	ETHICAL BOUNDARIES IN CLINICAL SUPERVISION IN PSYCHOTHERAPY	Prof. Code 1397.61	Fully Compliant	100%
	SUBSTANCE USE IN OLDER ADULTS: SCREENING & TREATMENT	Prof. Code 1397.61	Fully Compliant	100%

Department	Course Name	Entity, Law or Regulation Mandating	Notes	Percentage in Compliance
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Personnel	AAMRO COMPREHENSIVE MRO TRAINING PROGRAM	AAMRO MRO Update Course	Fully Compliant	100%
	ADVANCED CARDIAC LIFE SUPPORT(AND BLS) RE-CERTIFICATION	CME	Fully Compliant	100%
	PRESCRIBING OPTIONS FOR CHRONIC PAIN (MEDICAL ETHIC/PROF. RESPONSE)	CME	Fully Compliant	100%
	EMCME NAT' CONFERENCE ON ADVANCES IN EMERG. MEDICINE	CME	Fully Compliant	100%
	BENEFIT LETTERS TRAINING	CA Code of Reg	Fully Compliant	100%
	WCC, THE TROUBLE WITH MEDICAL LIENS	CA Code of Reg	Fully Compliant	100%
	WCC, MANAGED CARE - TAKE CHARGE OF YOUR CLAIM FILES	CA Code of Reg	Fully Compliant	100%
	WCC, LITIGATION BASICS FOR HEARING REPRESENTATIVES	CA Code of Reg	Fully Compliant	100%
	COEM, 2010 ANNUAL WORKERS' COMP FORUM	CA Code of Reg	Fully Compliant	100%
	CWCI, OCT 2010 NAVIGATING THE REGULATORY MAZE	CA Code of Reg	Fully Compliant	100%

Department	Course Name	Entity, Law or Regulation Mandating	Notes	Percentage in Compliance
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Personnel	ALTERNATIVE DISPUTE RESOLUTION & CASE LAW REVIEW	CA Code of Reg	Fully Compliant	100%
	CITY ATTY, DEPOSING THE DR AND DEPOSING THE PSYCH EXPERT	CA Code of Reg	Fully Compliant	100%
	DWC, 2010 ANNUAL EDUCATION CONFERENCE	CA Code of Reg	Fully Compliant	100%
	CITY ATTY, RECONDITIONING & PROBLEM TABLES OF THE AMA GUIDES	CA Code of Reg	Fully Compliant	100%
	WAGE STATEMENTS AND ESTIMATING RESERVES	CA Code of Reg	Fully Compliant	100%
	STANDARD INSURANCE, DISABILITY TRAINING	CA Code of Reg	Fully Compliant	100%
	EKH, STRATEGIES FOR CONTROLLING CHRONIC PAIN PRESCRIPTION COSTS	CA Code of Reg	Fully Compliant	100%
	CITY ATTY, ALMAREZ GUZMAN	CA Code of Reg	Fully Compliant	100%
	WCC, USING THE GUIDES AS INTENDED: A PANEL DISCUSSION	CA Code of Reg	Fully Compliant	100%

Department	Course Name	Entity, Law or Regulation Mandating	Notes	Percentage in Compliance
Personnel	PARMA, 37TH ANNUAL RISK MANAGEMENT CONFERENCE	CA Code of Reg	Fully Compliant	100%
	EMPLOYERS FRAUD TASK FORCE, MEANS TO FIGHT LIENS	CA Code of Reg	Fully Compliant	100%
	COSIPA MEETING MARCH 2011-THE GREATEST SHOW ON EARTH	CA Code of Reg	Fully Compliant	100%
	CWCI MAY 2011 CASE LAW SEMINAR	CA Code of Reg	Fully Compliant	100%
	COEM, 2011 NORTHERN CA WORKERS' COMP FORUM	CA Code of Reg	Fully Compliant	100%
	CITY ATTY, SPINAL SURGERY CONSIDERATIONS TRAINING	CA Code of Reg	Fully Compliant	100%
	CYPRESS CARE, CARTILAGE PRESERVATION IN THE KNEE JOINT	CA Code of Reg	Fully Compliant	100%
	2010 NATIONAL WORKERS' COMPENSATION CONFERENCE	CA Code of Reg	Fully Compliant	100%
	COSIPA MEETING JUNE 2011-CSI:SCIENTIFIC METHODS	CA Code of Reg	Fully Compliant	100%

Department	Course Name	Entity, Law or Regulation Mandating	Notes	Percentage in Compliance
Police	AB 1825 SEXUAL HARASSMENT TRAINING FOR SUPERVISORS	AB1825	54 Employees; Fully Compliant	100%
	CULTURAL DIVERSITY - INTEGRITY TOOL	CD 117	Fully Compliant	100%
	RECRUIT TRAINING OFFICER CRS	POST	Fully Compliant	100%
	DOMESTIC VIOLENCE FOR DISPATCHERS	POST	Fully Compliant	100%
	ICS 100	FEMA	Fully Compliant	100%
	NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS) IS-200	FEMA	Fully Compliant	100%
	COPY (1) OF TEMPLATE: NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS) IS-700	FEMA	Fully Compliant	100%
	NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS) IS-800	FEMA	Fully Compliant	100%
	2007-2009 CLETS/NCIC LESS THAN FULL ACCESS	DOJ	Fully Compliant	100%
	ICS 100	FEMA	Fully Compliant	100%

Department	Course Name	Entity, Law or Regulation Mandating	Notes	Percentage in Compliance
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Police	CROWD MGMT & CONTROL FOR PATROL INSTRUCTOR TRNG	Not Provided	Fully Compliant	100%
	WMD UPDATE	FEMA	Fully Compliant	100%
	BASIC COURSE-INTENSIVE	POST	Fully Compliant	100%
	BASIC SUPERVISOR SCHOOL	POST	Fully Compliant	100%
	NETWORK COMMUNICATIONS UPDATE	DOJ	Fully Compliant	100%
	DRIVER TRAINING UPDATE (EVOC)	Not Provided	Fully Compliant	100%
	FIREARMS HANDGUN INSTRUCTOR (HITS)	POST	Fully Compliant	100%
	DRIVER AWARENESS INSTRUCTOR	POST	Fully Compliant	100%
	D.R.E. CLASSROOM COURSE	International Association of Chiefs of Police & National Highway Traffic Safety Administration	Fully Compliant	100%
	FIELD TRAINING OFFICER	POST	Fully Compliant	100%

Department	Course Name	Entity, Law or Regulation Mandating	Notes	Percentage in Compliance
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Police	D.R.E. INSTRUCTOR SCHOOL	International Association of Chiefs of Police & National Highway Traffic Safety Administration	Fully Compliant	100%
	FIREARMS/SHOTGUN INSTRUCTOR (SITS)	POST	Fully Compliant	100%
	D.R.E. UPDATE	International Association of Chiefs of Police & National Highway Traffic Safety Administration	Fully Compliant	100%
	FIREARMS - LONG RIFLE INSTRUCTOR	POST	Fully Compliant	100%
	ARREST & CONTROL TECHNIQUES - INSTRUCTOR PART ONE	POST	Fully Compliant	100%
	ARREST & CONTROL TECHNIQUES - INSTRUCTOR PART TWO	POST	Fully Compliant	100%
	ARREST & CONTROL TECHNIQUES UPDATE	POST	Fully Compliant	100%
	DRUG ALCOHOL RECOGNITION UPDATE	POST	Fully Compliant	100%

Department	Course Name	Entity, Law or Regulation Mandating	Notes	Percentage in Compliance
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Police	PUBLIC SAFETY DISPATCHER COURSE	POST	Fully Compliant	100%
	CAL/GANG SYSTEM TRAINING	DOJ	Fully Compliant	100%
	DISPATCHER - CUSTOMER SERVICES	POST	Fully Compliant	100%
	DRIVER TRAINING - EVOC PIT	POST	Fully Compliant	100%
	FIREARMS TACTICAL HANDGUN (CEDP 8)	POST	Fully Compliant	100%
	FOOT PURSUITS (PSP)	POST	Fully Compliant	100%
	FIELD TRAINING OFFICER UPD-MOD 3	POST	Fully Compliant	100%
	FTO UPDATE - MODULE 1	CD 116	Fully Compliant	100%
	DEFENSIVE TACTICS UPDATE (PSP)	POST	Fully Compliant	100%
	ARREST & CONTROL- SEARCHING/HANDCUFFING TECHNIQUES	POST	Fully Compliant	100%
	DRIVING (PSP) - DRIVER AWARENESS	POST	Fully Compliant	100%

Department	Course Name	Entity, Law or Regulation Mandating	Notes	Percentage in Compliance
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Police	DISPATCHER ETHICS AND INTEGRITY	POST	Fully Compliant	100%
	ICS 300 COURSE	FEMA	Fully Compliant	100%
	ICS 400 COURSE	FEMA	Fully Compliant	100%
	BATON FOR CROWD CONTROL INSTRUCTOR	POST	Fully Compliant	100%
	WMD LAW ENFORCEMENT RESPONSE ACTIONS	FEMA	Fully Compliant	100%
	CRISIS NEGOTIATION UPDATE	POST	Fully Compliant	100%
	MOTORCYCLE TRAINING INSTRUCTOR	POST	Fully Compliant	100%
	ACADEMY INSTRUCTOR CERTIFICATION COURSE	POST	Fully Compliant	100%
	DISPATCHER UPD, PUBLIC SAFETY	POST	Fully Compliant	100%
	TASER X26 TRAIN-THE-TRAINER	POST	Fully Compliant	100%
	2009-2011 CLETS/NCIC ADMINISTRATOR	DOJ	Fully Compliant	100%
	2009-2011 CLETS/NCIC FULL ACCESS	DOJ	Fully Compliant	100%

Department	Course Name	Entity, Law or Regulation Mandating	Notes	Percentage in Compliance
Police	2009-2011 CLETS/NCIC LESS THAN FULL ACCESS	DOJ	Fully Compliant	100%
	PATROL RIFLE FAMILIARIATION & RITS UPDATE TTT	POST	Fully Compliant	100%
	FIREARMS SEMI AUTO PISTOL 1911 (TTT)	POST	Fully Compliant	100%
	#171-056308 MENTAL ILLNESS INTRODUCTION FOR ADULT CORRECTIONS OFFICERS	POST	Fully Compliant	100%
	FORCE OPTION SIMULATOR INSTRUCTOR UPDATE	POST	Fully Compliant	100%
	VICE INVESTIGATIONS TRAIN-THE-TRAINER	POST	Fully Compliant	100%
	CROWD MANAGEMENT & CONTROL MENTOR INSTRUCTOR	POST	Fully Compliant	100%
	SWAT BASIC (TRAIN-THE- TRAINER)	POST	Fully Compliant	100%
	SWAT NOISE FLASH DIVERSIONARY DEVICES (NFD) TTT	POST	Fully Compliant	100%
	RIFLE MARKSMANSHIP SNIPER ADVANCED (TRAIN- THE-TRAINER)	POST	Fully Compliant	100%

Department	Course Name	Entity, Law or Regulation Mandating	Notes	Percentage in Compliance
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Police	ETHICS IN LAW ENFORCEMENT - MODULE I	POST	Fully Compliant	100%
	ETHICS IN LAW ENFORCEMENT - MODULE II	POST	Fully Compliant	100%
	ETHICS IN LAW ENFORCEMENT - MODULE III	POST	Fully Compliant	100%
	DOMESTIC VIOLENCE TRAINING 2009	POST	Fully Compliant	100%
	COMMUNICATION: KEEPING YOUR EDGE	POST	Fully Compliant	100%
	DOMESTIC VIOLENCE: IT'S YOUR CALL VOLUME 2	POST	Fully Compliant	100%
	TERRORISM/L.E. RESPONSE	FEMA	Fully Compliant	100%
	LAW ENFORCEMENT FIRST AID/CPR	Title 22	Fully Compliant	100%
	DABIS TRAINING	POST	Fully Compliant	100%
	CRIMINAL RECORDS SYSTEM (CCHRS-S&K #204)	DOJ	Fully Compliant	100%
	FIREARMS-TACTICAL SHOTGUN	POST	Fully Compliant	100%

Department	Course Name	Entity, Law or Regulation Mandating	Notes	Percentage in Compliance
Police	ACADEMY INSTRUCTOR CERTIFICATION COURSE	POST	Fully Compliant	100%
	WATCH COMMANDER SCHOOL	CD 117	Fully Compliant	100%
Planning	AB 1825 SEXUAL HARASSMENT TRAINING FOR SUPERVISORS	AB1825	9 Employees; Fully Compliant	100%
Public Works – Board	No Mandated Training Reported			
Public Works – Contract Administration	No Mandated Training Reported			
Public Works - Engineering	AB 1825 SEXUAL HARASSMENT TRAINING FOR SUPERVISORS	AB1825	Not Fully Compliant	83%
Public Works - Sanitation	BACK SAFETY - TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	HEALTH & SAFETY IN THE LAB - TAILGATE TOPICS	CAL-OSHA	Rotating topics - OSHA reqs for Laboratory Safety; Fully Compliant	100%
	SODIUM HYPOCHLORITE SAFETY - TAILGATE	CAL-OSHA	Fully Compliant	100%
	SODIUM BISULPHATE SAFETY - TAILGATE	CAL-OSHA	Fully Compliant	100%

Department	Course Name	Entity, Law or Regulation Mandating	Notes	Percentage in Compliance
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Public Works - Sanitation	OCCUPATIONAL EXPOSURE TO HAZARDOUS COMPOUNDS	CAL-OSHA	Fully Compliant	100%
	HOW TO WORK WITH CHEMICALS SAFELY - TAILGATE	CAL-OSHA	Fully Compliant	100%
	FERRIC CHLORIDE SAFETY- TAILGATE	CAL-OSHA	Fully Compliant	100%
	EQUAL EMPLOYMENT OPPORTUNITY - TAILGATE	City Policy	Do Not Track Compliance	N/A
	DIVERSITY IN THE WORKPLACE - TAILGATE	City Policy	Do Not Track Compliance	N/A
	APPROPRIATE EMPLOYEE CONDUCT - TAILGATE	City Policy	Do Not Track Compliance	N/A
	EMERGENCY RESPONSE PROCEDURES: HTP - TAILGATE	CAL-OSHA	OSHA General Requirements for Site Safety; Fully Compliant	100%
	EMERGENCY RESPONSE PROCEDURES: LAG - TAILGATE	CAL-OSHA	OSHA General Requirements for Site Safety; Fully Compliant	100%
	EMERGENCY RESPONSE PROCEDURES: TITP - TAILGATE	CAL-OSHA	OSHA General Requirements for Site Safety; Fully Compliant	100%
	EMERGENCY RESPONSE PROCEDURES: WCSD - TAILGATE	CAL-OSHA	OSHA General Requirements for Site Safety; Not Fully Compliant	97%
	EMERGENCY RESPONSE PROCEDURES: DTC - TAILGATE	CAL-OSHA	OSHA General Requirements for Site Safety; Not Fully Compliant	75%

Department	Course Name	Entity, Law or Regulation Mandating	Notes	Percentage in Compliance
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Public Works - Sanitation	EMERGENCY RESPONSE PROCEDURES: SRPCD - TAILGATE	CAL-OSHA	OSHA General Requirements for Site Safety; Fully Compliant	100%
	EARTHQUAKE SAFETY - TAILGATE	CAL-OSHA	OSHA General Requirements for Site Safety; Do Not Track Compliance	N/A
	BUILDING EVACUATION PLAN - TAILGATE	CAL-OSHA	OSHA General Requirements for Site Safety; Do Not Track Compliance	N/A
	TERRORISM ATTACK - TAILGATE	CAL-OSHA	OSHA General Requirements for Site Safety; Do Not Track Compliance	N/A
	SITE SECURITY - TAILGATE	CAL-OSHA	OSHA General Requirements for Site Safety; Do Not Track Compliance	N/A
	LEARN FIRST AID - TAILGATE	CAL-OSHA	OSHA General Requirements for Site Safety; Do Not Track Compliance	N/A
	PUBLIC WORKS BUILDING - FIRE SAFETY AND EVACUATION - TAILGATE	CAL-OSHA	OSHA General Requirements for Site Safety; Do Not Track Compliance	N/A
	PUBLIC WORKS BUILDING - EARTHQUAKE SAFETY - TAILGATE	CAL-OSHA	OSHA General Requirements for Site Safety; Do Not Track Compliance	N/A
	PUBLIC WORKS BUILDING - BOMB THREAT - TAILGATE	CAL-OSHA	OSHA General Requirements for Site Safety; Do Not Track Compliance	N/A
	PUBLIC WORKS BUILDING - MEDICAL EMERGENCY - TAILGATE	CAL-OSHA	OSHA General Requirements for Site Safety; Do Not Track Compliance	N/A
	PUBLIC WORKS BUILDING - POWER FAILURE - TAILGATE	CAL-OSHA	OSHA General Requirements for Site Safety; Do Not Track Compliance	N/A

Department	Course Name	Entity, Law or Regulation Mandating	Notes	Percentage in Compliance
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Public Works - Sanitation	CPR-AED & FIRST AID BASICS (FAB) COMBINED CLASS	CAL-OSHA	CAL-OSHA (6251, 5157, 3400) - ongoing training; Not Fully Compliant	75%
	BOMB THREATS - TAILGATE	CAL-OSHA	OSHA General Requirements for Site Safety; Do Not Track Compliance	N/A
	BIOLOGICAL THREATS - TAILGATE	CAL-OSHA	OSHA General Requirements for Site Safety; Do Not Track Compliance	N/A
	PLANT EMERGENCY SITUATION REPORTING- TAILGATE	CAL-OSHA	OSHA General Requirements for Site Safety; Do Not Track Compliance	N/A
	FIRST AID: ELECTRICAL- TAILGATE	CAL-OSHA	OSHA General Requirements for Site Safety; Do Not Track Compliance	N/A
	EMERGENCY RESPONSE TEAM: INITIAL TRAINING	CAL-OSHA	OSHA General Requirements for Site Safety; Do Not Track Compliance	N/A
	EMERGENCY RESPONSE TEAM: TRAINING FROM LAFD - VOLUNTARY	CAL-OSHA	OSHA General Requirements for Site Safety	100%
	EMERGENCY RESPONSE PLAN -EVACUATION TITP - TAILGATE	CAL-OSHA	OSHA General Requirements for Site Safety	100%
	CDL PRE - TRIP/ AIR BRAKE EXAM	CAL-OSHA	OSHA General Requirements for Site Safety	100%
	LIQUID NATURAL GAS (LNG) EQUIPMENT TRAINING - TIER 1	CAL-OSHA	OSHA General Requirements for Site Safety	100%

Department	Course Name	Entity, Law or Regulation Mandating	Notes	Percentage in Compliance
Public Works - Sanitation	LIQUID NATURAL GAS (LNG) EQUIPMENT TRAINING - TIER 2	CAL-OSHA	OSHA General Requirements for Site Safety	100%
	VEHICLE SAFETY INSPECTION - TAILGATE	CAL-OSHA	OSHA General Requirements for Site Safety; Do Not Track Compliance	N/A
	HEAVY EQUIPMENT SAFETY - TAILGATE	CAL-OSHA	OSHA General Requirements for Site Safety; Do Not Track Compliance	N/A
	MACHINE SAFETY - TAILGATE	CAL-OSHA	OSHA General Requirements for Site Safety; Do Not Track Compliance	N/A
	COMPRESSED NATURAL GAS (CNG) TRAINING	CAL-OSHA	OSHA General Requirements for Site Safety; Do Not Track Compliance	N/A
	AIR BRAKE TEST - TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	PREVENTION & CONTROL OF FIRE - TAILGATE	3221(d)(1)-(2)	Do Not Track Compliance	N/A
	BASIC FIRE SAFETY - TAILGATE	3221(d)(1)-(2)	Do Not Track Compliance	N/A
	PORTABLE FIRE EXTINGUISHER - TAILGATE	3221(d)(1)-(2)	Do Not Track Compliance	N/A
	HALON FIRE SUPPRESSION SYSTEM - TAILGATE	3221(d)(1)-(2)	Do Not Track Compliance	N/A
	HOME FIRE SAFETY - TAILGATE	CAL-OSHA	OSHA General Requirements for Site Safety; Do Not Track Compliance	N/A
	FIRE SAFETY- PORTABLE HEATERS- TAILGATE	CAL-OSHA	OSHA General Requirements for Site Safety; Do Not Track Compliance	N/A

Department	Course Name	Entity, Law or Regulation Mandating	Notes	Percentage in Compliance
Public Works - Sanitation	NATIONAL FIRE PROTECTION ASSOC. NAFA DIAMOND- TAILGATE	CAL-OSHA	OSHA General Requirements for Site Safety; Do Not Track Compliance	N/A
	FIRE ESCAPE- TAILGATE	CAL-OSHA	OSHA General Requirements for Site Safety; Do Not Track Compliance	N/A
	SAFE FORKLIFT OPERATION	CAL-OSHA	3657, 3664, 3668	94%
	FORKLIFT SAFETY/ DRIVING SKILLS - TAILGATE	CAL-OSHA	3657, 3664, 3668; Do Not Track Compliance	N/A
	FORKLIFT EVALUATION TRAINING	CAL-OSHA	3657, 3664, 3668	100%
	DRAGER MINIWARN GAS DETECTOR	CAL-OSHA	5157, 8616	90%
	GAS TECH DRAGER X-AM 2000	CAL-OSHA	5157, 8616	92%
	GAS DETECTION HAZARDS REFRESHER - TAILGATE	CAL-OSHA	5157, 8616; Do Not Track Compliance	N/A
	OPERATION LIFESAVER: SAFETY AT RAILROAD CROSSINGS - TAILGATE	CAL-OSHA	3202, 3203	97%
	HAND TOOL SAFETY - TAILGATE	CAL-OSHA	OSHA General Requirements for Site Safety; Do Not Track Compliance	N/A
	HARD HAT SAFETY - TAILGATE	CAL-OSHA	OSHA General Requirements for Site Safety; Do Not Track Compliance	N/A

Department	Course Name	Entity, Law or Regulation Mandating	Notes	Percentage in Compliance
Public Works - Sanitation	SAFETY AWARENESS IN THE WORKPLACE - TAILGATE	CAL-OSHA	OSHA General Requirements for Site Safety; Do Not Track Compliance	N/A
	HEARING PROTECTION - TAILGATE	CAL-OSHA	OSHA General Requirements for Site Safety; Do Not Track Compliance	N/A
	CHOOSING & USING EYE & FACE PROTECTION - TAILGATE	CAL-OSHA	OSHA General Requirements for Site Safety; Do Not Track Compliance	N/A
	CHOOSING & USING PROTECTIVE HEADWEAR - TAILGATE	CAL-OSHA	OSHA General Requirements for Site Safety; Do Not Track Compliance	N/A
	HAND SAFETY/ CHOOSING & USING WORK GLOVES - TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	REPETITIVE STRAIN/ MOTION INJURIES - TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	SLIPS, TRIPS & FALLS - TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	GOT 1 MINUTE? - HASTE LEADS TO ACCIDENTS - TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	ERGONOMIC SAFETY - TAILGATE	CAL-OSHA	OSHA General Requirements for Site Safety; Do Not Track Compliance	N/A
	PERSONAL COMPUTER ERGONOMICS SETUP GUIDE - TAILGATE	CAL-OSHA	OSHA General Requirements for Site Safety; Do Not Track Compliance	N/A

Department	Course Name	Entity, Law or Regulation Mandating	Notes	Percentage in Compliance
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Public Works - Sanitation	FOOT PROTECTION - TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	SAFETY ATTITUDE - TAILGATE	CAL-OSHA	CA CR, Title 8, Ch 4, sect 3203; Do Not Track Compliance	N/A
	UNSAFE CONDITION REPORTING - TAILGATE	CAL-OSHA	CA CR, Title 8, Ch 4, sect 3203; Do Not Track Compliance	N/A
	PAINTS APPLICATION SAFETY - TAILGATE	CAL-OSHA	CA CR, Title 8, Ch 4, sect 3203; Do Not Track Compliance	N/A
	BENCH GRINDER SAFETY ORDER #47 - TAILGATE	CAL-OSHA	CA CR, Title 8, Ch 4, sect 3203; Do Not Track Compliance	N/A
	DISC GRINDER SAFETY ORDER #60 - TAILGATE	CAL-OSHA	CA CR, Title 8, Ch 4, sect 3203; Do Not Track Compliance	N/A
	HIGH PRESSURE WATERJETTING EQUIPMENT SAFETY - TAILGATE	CAL-OSHA	CA CR, Title 8, Ch 4, sect 3203; Do Not Track Compliance	N/A
	BUREAU OF SANITATION SAFETY POLICIES MANUAL - TAILGATE	CAL-OSHA	CA CR, Title 8, Ch 4, sect 3203; Do Not Track Compliance	N/A
	GAS - COMPRESSED CYLINDER HANDLING - TAILGATE	CAL-OSHA	CA CR, Title 8, Ch 4, sect 3203; Do Not Track Compliance	N/A
	DRUM & BARREL SAFETY - TAILGATE	CAL-OSHA	CA CR, Title 8, Ch 4, sect 3203; Do Not Track Compliance	N/A
	PERSONAL PROTECTIVE EQUIPMENT - TAILGATE	CAL-OSHA	CA CR, Title 8, Ch 4, sect 3203; Do Not Track Compliance	N/A

Department	Course Name	Entity, Law or Regulation Mandating	Notes	Percentage in Compliance
Public Works - Sanitation	EFFECTIVE SAFETY INSPECTIONS - TAILGATE	CAL-OSHA	CA CR, Title 8, Ch 4, sect 3203; Do Not Track Compliance	N/A
	HEAT STRESS/EXHAUSTION - TAILGATE	CAL-OSHA	CA CR, Title 8, Ch 4, sect 3203; Do Not Track Compliance	N/A
	REPORTING INJURY, ILLNESS OR DEATH - TAILGATE	CAL-OSHA	CA CR, Title 8, Ch 4, sect 3203; Do Not Track Compliance	N/A
	SAFETY FOR CUSTODIANS - TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	GROUND RULES FOR CUSTODIANS - TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	HOLIDAY SAFETY - TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	LIVING WITH AFRICANIZED BEES - TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	OFF THE JOB SAFETY - TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	ELECTRICAL HAZARDS - TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	HOUSEKEEPING HAZARDS- TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	GLOVES AND OILY RAGS BARRELS - TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	COMPRESSED AIR SAFETY- TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A

Department	Course Name	Entity, Law or Regulation Mandating	Notes	Percentage in Compliance
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Public Works - Sanitation	MATERIAL HANDLING SAFETY- TAILGATE	CAL-OSHA	CCR 5194; Do Not Track Compliance	N/A
	FACILITY INSPECTION	CAL-OSHA	Do Not Track Compliance	N/A
	FACILITY INSPECTION: FIELD TRAINING	CAL-OSHA	Do Not Track Compliance	N/A
	SODIUM HYDROXIDE CAN BURN- TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	WATER SAFETY- TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	MANHOLES- SAFE WORK PRACTICES- TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	HAZARDOUS COMMUNICATION: LEVEL 1 RIGHT-TO-KNOW - TAILGATE	CAL-OSHA	CCR 5194; Not Fully Compliant	94%
	HAZARDOUS COMMUNICATION: LEVEL 2	CAL-OSHA	CCR 5194; Not Fully Compliant	96%
	HAZARDOUS MATERIALS MSDS - TAILGATE	CAL-OSHA	CCR 5194; Do Not Track Compliance	N/A
	MATERIAL SAFETY DATA SHEETS (MSDS) - TAILGATE	CAL-OSHA	CCR 5194; Do Not Track Compliance	N/A
	OXIDIZERS- HAZARDS & SAFE WORK PRACTICES- TAILGATE	CAL-OSHA	CCR 5194; Do Not Track Compliance	N/A

Department	Course Name	Entity, Law or Regulation Mandating	Notes	Percentage in Compliance
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Public Works - Sanitation	HAZARDOUS COMMUNICATION: LEVEL 3 - TAILGATE	CAL-OSHA	CCR 5194; Do Not Track Compliance	N/A
	CHEMICAL SAFETY - TAILGATE	CAL-OSHA	CCR 5194; Do Not Track Compliance	N/A
	HAZARDOUS CHEMICAL CONTAINER/ COMMUNICATION FACT SHEET - TAILGATE	CAL-OSHA	CCR 5195; Do Not Track Compliance	N/A
	SULFURIC ACID MATERIAL SAFETY DATA SHEET - TAILGATE	CAL-OSHA	CCR 5195; Do Not Track Compliance	N/A
	AQUEOUS AMMONIA MATERIAL SAFETY DATA SHEET	CAL-OSHA	CCR 5195; Do Not Track Compliance	N/A
	ATMOSPHERIC HAZARDS (CSE)- TAILGATE	CAL-OSHA	CCR 5195; Do Not Track Compliance	N/A
	MSDS- CAUSTIC SODA- TAILGATE	CAL-OSHA	CCR 5195; Do Not Track Compliance	N/A
	MSDS- CALCIUM CHLORIDE- TAILGATE	CAL-OSHA	CCR 5195; Do Not Track Compliance	N/A
	MSDS- MEMCLEAN EXA2- TAILGATE	CAL-OSHA	CCR 5195; Do Not Track Compliance	N/A
	MSDS LIME: UPDATED VERSION- TAILGATE	CAL-OSHA	CCR 5195; Do Not Track Compliance	N/A

Department	Course Name	Entity, Law or Regulation Mandating	Notes	Percentage in Compliance
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Public Works - Sanitation	AMMONIA- HAZARDS & SAFE WORK PRACTICES- TAILGATE	CAL-OSHA	CCR 5195; Do Not Track Compliance	N/A
	NUCLEAR BLAST - TAILGATE	CAL-OSHA	OSHA General Requirements for Site Safety; Do Not Track Compliance	N/A
	NUCLEAR POWER PLANTS- TAILGATE	CAL-OSHA	OSHA General Requirements for Site Safety; Do Not Track Compliance	N/A
	MSDS- NITROGEN- TAILGATE	CAL-OSHA	CCR 5195; Do Not Track Compliance	N/A
	MSDS- SODIUM BISULFITE- TAILGATE	CAL-OSHA	CCR 5195; Do Not Track Compliance	N/A
	MSDS- CLARIFLOC POLYMER- TAILGATE	CAL-OSHA	CCR 5195; Do Not Track Compliance	N/A
	MSDS: ANTI-SCALE- TAILGATE	CAL-OSHA	CCR 5195; Do Not Track Compliance	N/A
	MSDS- SANATHERM BOILER CHEMICAL- TAILGATE	CAL-OSHA	CCR 5195; Do Not Track Compliance	N/A
	MSDS- LIQUID ALUM (ALUMINUM SULFATE) - TAILGATE	CAL-OSHA	CCR 5195; Do Not Track Compliance	N/A
	MSDS: CIP POWERED MEMBRANE CLEANER 3000- TAILGATE	CAL-OSHA	CCR 5195; Do Not Track Compliance	N/A
	MSDS- CIP POWERED MEMBRANE CLEANERS- TAILGATE	CAL-OSHA	CCR 5195; Do Not Track Compliance	N/A

Department	Course Name	Entity, Law or Regulation Mandating	Notes	Percentage in Compliance
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Public Works - Sanitation	HAZARDOUS MATERIALS INCIDENT PROCEDURES - TAILGATE	CAL-OSHA	CCR 5195; Do Not Track Compliance	N/A
	KNOW THE RISKS OF ASBESTOS EXPOSURE - TAILGATE	CAL-OSHA	CCR 5195; Do Not Track Compliance	N/A
	TAKE HOME TOXICS - TAILGATE	CAL-OSHA	CCR 5195; Do Not Track Compliance	N/A
	LEAD (PB) - O & M WORKER (PART 1)	CAL-OSHA	CCR 5195; Fully Compliant	100%
	LEAD (PB) - O & M WORKER (PART 2)	CAL-OSHA	CCR 5195; Fully Compliant	100%
	SITE INSPECTIONS - WPD	CAL-OSHA	OSHA General Requirements for Site Safety; Do Not Track Compliance	N/A
	HAZARDOUS ENERGY CONTROL - WCSD	CAL-OSHA	Not Fully Compliant	90%
	ENERGY SAFETY - TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	LOCK OUT/ BLOCK OUT - TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	HAZARDOUS ENERGY CONTROL PROGRAM (HECP)	CAL-OSHA	CCR 3314; Fully Compliant	100%
	HAZARDOUS ENERGY CONTROL PROGRAM (HECP) - FIELD	CAL-OSHA	CCR 3314; Not Fully Compliant	99%

Department	Course Name	Entity, Law or Regulation Mandating	Notes	Percentage in Compliance
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Public Works - Sanitation	CONTROL OF HAZARDOUS ENERGY - WCSD - TAILGATE	CAL-OSHA	CCR 3314; Not Fully Compliant	80%
	HAZARDOUS WASTE MANAGEMENT FOR HANDLERS	CAL-OSHA	Title 22 CCR 66265.15, 66265.16; Not Fully Compliant	62%
	RECOGNIZING A HAZMAT SHIPMENT - WPD SAFETY TAILGATE	CAL-OSHA	Title 22 CCR 66265.15, 66265.16; Not Fully Compliant	90%
	HAZARDOUS WASTE MANAGEMENT FOR SITE SUPERVISORS & MANAGERS	CAL-OSHA	Title 22 CCR 66265.15, 66265.17; Not Fully Compliant	90%
	ASSORTED AIR CONTAMINANT EXPOSURE - TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	WASTEWATER PATHOGENS - TAILGATE	CAL-OSHA	Not Fully Compliant	97%
	REDUCING EXPOSURE TO PUNCTURE WOUNDS - TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	HEAT STRESS/ HOT WEATHER TIPS - TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	WORKING IN EXTREME COLD - PREVENTION OF HYPOTHERMIA - TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A

Department	Course Name	Entity, Law or Regulation Mandating	Notes	Percentage in Compliance
Public Works - Sanitation	SPRAINS, STRAINS & MUSCLE SPASMS - TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	SKIN SAFETY - TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	PREVENTING DISEASE TRANSMISSION	CAL-OSHA	Do Not Track Compliance	N/A
	BLOOD BORNE PATHOGEN PREVENTION - TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	RESTROOM CARE VIDEO - TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	BASIC JANITORIAL CARE VIDEO - TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	MANAGING WATER - TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	TSUNAMI AWARENESS MONTH- TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	COLD WEATHER SAFETY & AWARENESS- TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	SKIN DISEASES- TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	HEALTH AWARENESS- TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A

Department	Course Name	Entity, Law or Regulation Mandating	Notes	Percentage in Compliance
Public Works - Sanitation	PROCEDURES FOR SAFETY SUPPLIES (SOP) - TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	MAINTENANCE REPAIR TAG (MRT) SOP #SAF-004 - TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	BOILER OPERATIONS AND SAFETY	CAL-OSHA	Do Not Track Compliance	N/A
	CRYOGENICS SAFETY TRAINING	CAL-OSHA	Do Not Track Compliance	N/A
	LADDERS & SCAFFOLDS - TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	LADDER SAFETY - TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	LADDER SAFETY PRESENTATION	CAL-OSHA	Do Not Track Compliance	N/A
	MANLIFT/ BASKET SAFETY VIDEO - TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	AERIAL WORK PLATFORM EMPLOYER RESPONSIBILITIES - TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	SCISSOR LIFT SAFETY - TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	MACHINE SHOP SAFETY - TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A

Department	Course Name	Entity, Law or Regulation Mandating	Notes	Percentage in Compliance
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Public Works - Sanitation	INJURY & ILLNESS PREVENTION PROGRAM TRAINING REQUIREMENTS	CAL-OSHA	Do Not Track Compliance	N/A
	PREVENTING WORKPLACE INJURIES AND ILLNESS	CAL-OSHA	Do Not Track Compliance	N/A
	INJURY & ILLNESS PREVENTION PROGRAM OVERVIEW - TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	HOT WORK PERMIT - BSP #26 - TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	HERBICIDES & PESTICIDES	CAL-OSHA	Not Fully Compliant	70%
	SOLID RESOURCES SEVERE ACCIDENT/ INCIDENT PROTOCOL - TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	PRE & POST TRIP INSPECTION - TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	PACKER MECHANISM CLEAN OUT-TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	RIDING THE REAR STEP - TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	RED TAG: LOCKOUT PROCEDURES - TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	SAFETY TIPS FOR TRUCK DRIVERS	CAL-OSHA	Do Not Track Compliance	N/A

Department	Course Name	Entity, Law or Regulation Mandating	Notes	Percentage in Compliance
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Public Works - Sanitation	LIFTING AND CONTAINER MOVING TECHNIQUES - TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	PPE - PERSONAL PROTECTIVE EQUIPMENT - TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	HYDRAULIC PACKING SYSTEMS LOCKOUT/BLACKOUT PROGRAM	CAL-OSHA	Do Not Track Compliance	N/A
	ALL WHEEL DISC BREAKS- TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	LIFTING SAFETY IN CONSTRUCTION- TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	RADIOACTIVE WASTE RESPONSE PROTOCOL	CAL-OSHA	Do Not Track Compliance	N/A
	FORM 65-41 REV-2 DRIVERS DAILY LOG	CAL-OSHA	Do Not Track Compliance	N/A
	EXTRA CAPACITY REFUSE TAGS - TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	CONTAINER CONTAMINATION NOTIFICATION TAG - TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A

Department	Course Name	Entity, Law or Regulation Mandating	Notes	Percentage in Compliance
Public Works - Sanitation	AIR RESOURCE BOARD CLEAN FUEL VEHICLE IDENTIFICATION TAG - TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	RESPIRATORY FIT TEST	CAL-OSHA	CCR Title 8, Section 5144(c) & (k); Not Fully Compliant	62%
	3M AIRLINE RESPIRATORS	CAL-OSHA	5194 & Title 3: CCR 6724; Not Fully Compliant	91%
	ANNUAL AIR PURIFYING RESPIRATOR/ RESPIRATORY PROTECTION PROGRAM	CAL-OSHA	5194 & Title 3: CCR 6724; Not Fully Compliant	59%
	SCOTT AIRLINE RESPIRATORS	CAL-OSHA	5194 & Title 3: CCR 6724; Not Fully Compliant	40%
	SCOTT SELF - CONTAINED BREATHING APPARATUS (SCBA)	CAL-OSHA	5194 & Title 3: CCR 6724; Not Fully Compliant	59%
	RESPIRATORY PROTECTION - TAILGATE	CAL-OSHA	5194 & Title 3: CCR 6724; Do Not Track Compliance	N/A
	RESPIRATORY SYSTEM PROTECTION - TAILGATE	CAL-OSHA	5194 & Title 3: CCR 6724; Do Not Track Compliance	N/A
	SCBA INSPECTION PROCEDURES - TAILGATE	CAL-OSHA	5194 & Title 3: CCR 6724; Do Not Track Compliance	N/A
	YOUR RESPIRATOR PROTECTS YOU FROM AIR HAZARDS - TAILGATE	CAL-OSHA	5194 & Title 3: CCR 6724; Do Not Track Compliance	N/A

Department	Course Name	Entity, Law or Regulation Mandating	Notes	Percentage in Compliance
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Public Works - Sanitation	DUST MASK/ RESPIRATOR - TAILGATE	CAL-OSHA	5194 & Title 3: CCR 6724; Do Not Track Compliance	N/A
	INSPECTION-CLEANING- SANITIZING-STORING AIR PURIFYING RESPIRATORS - TAILGATE	CAL-OSHA	5194 & Title 3: CCR 6724; Do Not Track Compliance	N/A
	FALL PROTECTION - HARNESS SAFETY TRAINING/ TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	LIFTING & RIGGING - TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	BASIC RIGGING	CAL-OSHA	Not Fully Compliant	89%
	MINI-HOIST AND RIGGING SAFETY	CAL-OSHA	Not Fully Compliant	89%
	STORMWATER POLLUTION PREVENTION - TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	STORMWATER PROTECTION- TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	SEXUAL HARASSMENT POLICY OF THE CITY OF LOS ANGELES - TAILGATE	City Policy	Do Not Track Compliance	N/A
	INJURY & ILLNESS PREVENTION PROGRAM - TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	LOG BOOKS REVIEW - TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A

Department	Course Name	Entity, Law or Regulation Mandating	Notes	Percentage in Compliance
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Public Works - Sanitation	TI HAZARDOUS MATERIAL BUSINESS PLAN- TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	STORM COMMANDER NOTIFICATION SOP REVISION- TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	SLING INSPECTION- TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	SEAT BELT POLICY - TAILGATE	CA DMV	Do Not Track Compliance	N/A
	DEFENSIVE DRIVING FOR GOVERNMENT EMPLOYEES DVD - TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	RANDOM ALCOHOL & DRUG TESTING - TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	SAFE DRIVING ON TREATMENT PLANTS - TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	TEXT MESSAGING BAN - TAILGATE	CA DMV	Do Not Track Compliance	N/A
	DISTRACTED DRIVING- TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	VEHICLE SAFETY- TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	DRIVE OBSERVATION- TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A

Department	Course Name	Entity, Law or Regulation Mandating	Notes	Percentage in Compliance
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Public Works - Sanitation	SMITH SYSTEM FOR ADVANCED DRIVER TRAINING	CAL-OSHA	Fully Compliant	100%
	CLASS B LICENSE WALK- AROUND	CAL-OSHA	Fully Compliant	100%
	WELDING SAFETY - TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	MM&O STANDARD OPERATING PROCEDURES - TAILGATE	CAL-OSHA	Do Not Track Compliance	N/A
	CLASS B DRIVER EVALUATION	CA DMV	Fully Compliant	100%
	CATCH BASIN - FIELD	CAL-OSHA	Not Fully Compliant	89%
	CATCH BASIN - CLASSROOM	CAL-OSHA	Not Fully Compliant	89%

Public Works – Street Lighting	METROLINK SAFETY	SCRRA	Required by employees working near metro rail lines; Fully Compliant	100%
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Public Works – Street Services	DOT ODAPC COMPLIANCE FOR COMMERCIAL DRIVERS	DOT ODAPC	Fully Compliant	100%
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Department	Course Name	Entity, Law or Regulation Mandating	Notes	Percentage in Compliance
Recreation & Parks	ACCIDENT INVESTIGATION	State	Fully Compliant	100%
	ACCIDENT PREVENTION SIGNS AND TAGS	State, 3203(a)(7)(F)	Fully Compliant	100%
	ADVANCED MEDICAL CARE TRAINING	Not Provided	Fully Compliant	100%
	AERIAL LIFT SAFETY	State	Fully Compliant	100%
	ANNUAL EQUIVALENCY TO LIFEGUARD TRAINING	State	Fully Compliant	100%
	ANNUAL HEAT ILLNESS AND PREVENTION TRAINING (SUN SAFETY)	State	Fully Compliant	100%
	BBP AND SHARPS	State	Fully Compliant	100%
	BLOOD BORNE PATHOGENS	State, 5193(g)(2)	Fully Compliant	100%
	ELEVATING WORK PLATFORMS AND AERIAL DEVICES	3648(l)(7), 3648(C) 3646 (C), 3648(D)	Fully Compliant	100%
	EMERGENCY PROCEDURES	State	Fully Compliant	100%
	EXCAVATION & TRENCH	State	Fully Compliant	100%

Department	Course Name	Entity, Law or Regulation Mandating	Notes	Percentage in Compliance
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Recreation & Parks	FALL PROTECTION	State, 1671.1	Fully Compliant	100%
	FIRE EXTINGUISHERS	6151(g)(1)-(2)	Fully Compliant	100%
	FIRST AID & CPR	3439(b)	Fully Compliant	100%
	FLAMMABLE LIQUIDS	5561	Fully Compliant	100%
	FORKLIFT SAFETY	State	Fully Compliant	100%
	GOOD HOUSEKEEPING	State	Fully Compliant	100%
	HAZARD COMMUNICATION	State, 5194	Fully Compliant	100%
	HEAT STRESS/ILLNESS	State, 3395	Fully Compliant	100%
	HOLIDAY SAFETY	Annual	Fully Compliant	100%
	INJURY AND ILLNESS PREVENTION PROGRAM	State 3203 and 1509	Fully Compliant	100%
	LADDER SAFETY	State	Fully Compliant	100%
	LEAD	State	Fully Compliant	100%

Department	Course Name	Entity, Law or Regulation Mandating	Notes	Percentage in Compliance
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Recreation & Parks	MATERIAL HANDLING AND BACK INJURY PREVENTION	State	Fully Compliant	100%
	MATERIAL SAFETY DATA SHEET	State	Fully Compliant	100%
	MOWER SAFETY	State	Fully Compliant	100%
	NON-DISCRIMINATION SEXUAL ORIENTATION	Federal	Fully Compliant	100%
	PERSONAL PROTECTIVE EQUIPMENT	3380	Fully Compliant	100%
	PESTICIDE SAFETY TRAINING	State Department of Pesticide Regulation	Fully Compliant	100%
	PREVENTING STRAINS AND SPRAINS	State	Fully Compliant	100%
	REPORTING ON DUTY INJURY	State	Fully Compliant	100%
	RESPIRATORY PROTECTION TRAINING & USAGE	State, 5144	Fully Compliant	100%
	SAFE DRIVING	State	Fully Compliant	100%
	SAFE LIFTING	State	Fully Compliant	100%

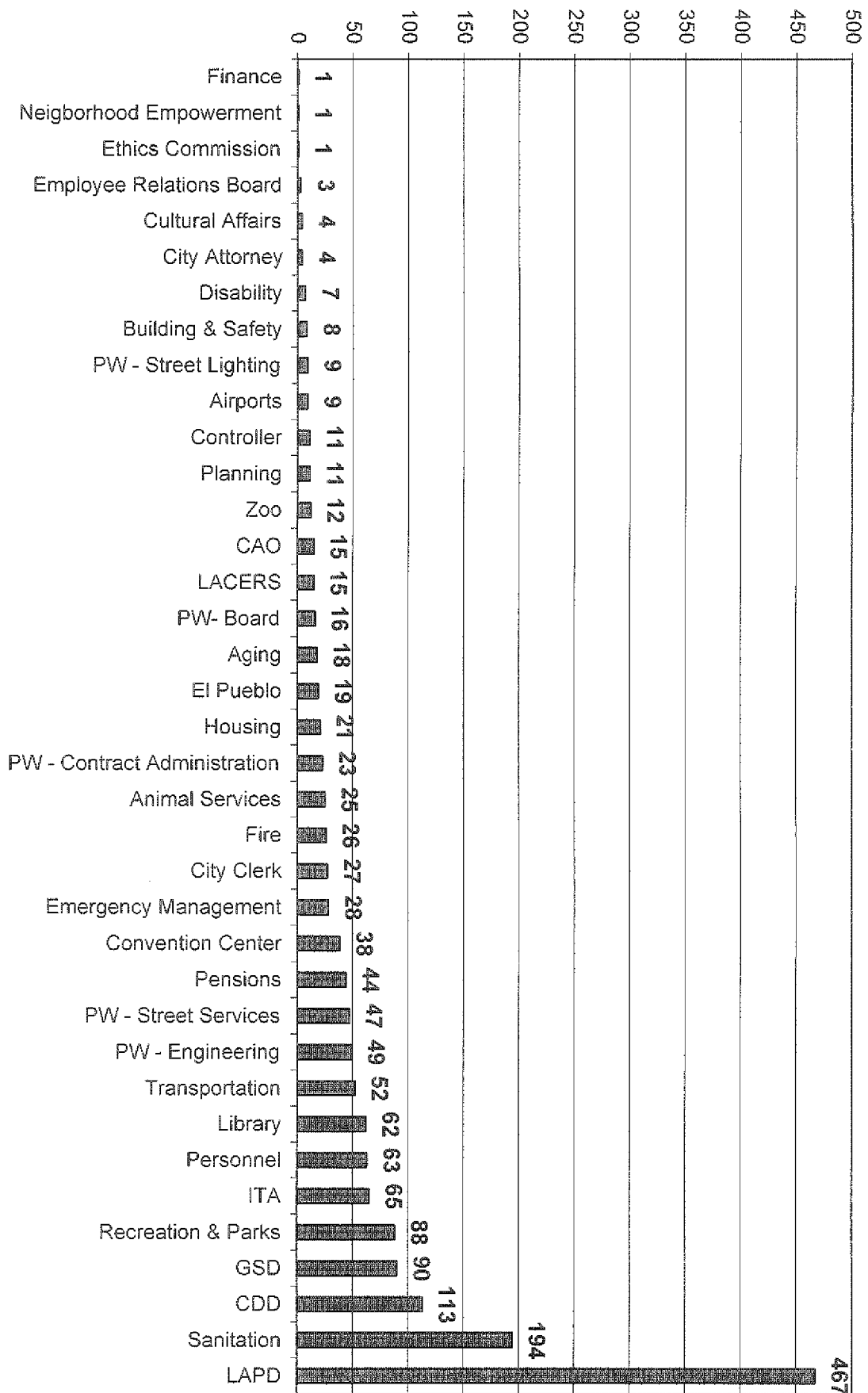
Department	Course Name	Entity, Law or Regulation Mandating	Notes	Percentage in Compliance
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Recreation & Parks	SAFETY CHECKS BEFORE ENTERING AN EXCAVATION; TRENCH	State	Fully Compliant	100%
	SLIPS, TRIPS, AND FALLS	State	Fully Compliant	100%
	SPIDER BITE SAFETY	State	Fully Compliant	100%
	SPRING CLEANING	State	Fully Compliant	100%
	TAILGATING	State	Fully Compliant	100%
	WEARING OF PROTECTIVE HEADGEAR	State	Fully Compliant	100%
	WINTER DRIVING	State	Fully Compliant	100%

Transportation	No Mandated Training Reported			
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Zoo	AB 1825 SEXUAL HARASSMENT TRAINING FOR SUPERVISORS	AB1825	2 Employees; Fully Compliant	100%
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Number of Non-Mandated Training Courses by Department



Tuition Reimbursement Participation in Fiscal Year 2010-11

Occupational Category	Number of Employees Enrolled Per Department							
	Convention Center	LACERS	Police	PW Board	PW Engineering	PW Sanitation	PW Street Lighting	Fire & Police Pensions
Funding	General Fund	Special Fund	Special Fund	General Fund	Special Fund	General Fund	General Fund	Special Fund
OFFICIALS & ADMINISTRATORS	0	0	3	0	0	0	0	0
PROFESSIONALS	1	3	39	13	84	16	3	4
PARA-PROFESSIONALS	0	3	3	0	0	4	0	0
ADMINISTRATIVE SUPPORT	0	3	38	0	3	4	0	4
TECHNICIANS	0	0	0	0	0	3	0	0
SKILLED CRAFT	0	0	7	0	0	5	0	0
PROTECTIVE SERVICES	0	0	288	0	0	0	0	0
SERVICE MAINTENANCE	0	0	0	0	0	3	0	0
TOTAL	1	9	378	13	87	35	3	8
CITYWIDE TOTAL	534							