

CITY OF LOS ANGELES
CALIFORNIA



ANTONIO R. VILLARAIGOSA
MAYOR

JUNE LAGMAY
City Clerk

HOLLY L. WOLCOTT
Executive Officer

When making inquiries relative to
this matter, please refer to the
Council File No.

Office of the
CITY CLERK

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SHANNON HOPPE
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Division

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November 30, 2011

To All Interested Parties:

The City Council adopted the action(s), as attached, under Council File No. 11-1843,
at its meeting held November 29, 2011.

City Clerk
vm

12

TO THE COUNCIL OF THE
CITY OF LOS ANGELES

Your

PERSONNEL

Committee

reports as follows:

PERSONNEL COMMITTEE REPORT relative to the exemption of one Revenue Manager position for the City Administrative Officer (CAO) from the Civil Service provisions of the City Charter.

Recommendations for Council action:

1. APPROVE the exemption of one Revenue Manager position for the CAO from the Civil Service provisions of the City Charter, pursuant to Charter Section 1001(b) (1).
2. REAFFIRM prior Council action that the Revenue Manager position be located in the Office of the City Administrative Officer and report to the CAO.

Fiscal Impact Statement: None submitted by the Mayor. Neither the City Administrative Officer nor the Chief Legislative Analyst has completed a financial analysis of this report.

Community Impact Statement: None submitted.

TIME LIMIT FILE - NOVEMBER 30, 2011

(LAST DAY FOR COUNCIL ACTION - NOVEMBER 30, 2011)

Summary:

At its November 16, 2011 meeting, your Committee considered a communication from the Mayor dated October 27, 2011 relative to the request for Civil Service exemption for one position of Revenue Manager. The Mayor's communication, attached to the Council file, states that the Revenue Manager position was recently approved as a Fiscal Year 2011-12 resolution authority following the release of the Ad Hoc Commission on Revenue Efficiency's Blueprint for Reform of City Collections.

The Revenue Manager will serve as the Inspector General for Citywide Collections (IG) and will independently monitor, report on, and assist departments in complying with existing collection directives and new reforms. Additionally, the IG will review best practices of billing and collections, identify and address challenges facing departmental revenue collections, and develop a management reporting system to report on collections. The IG will regularly report to the Audits and Governmental Efficiency Committee and the Budget and Finance Committee with recommendations and progress reports on departments' revenue and collection performance. The Mayor's letter also states that exempting the position will allow the CAO to reach a broader pool of candidates who possess the knowledge and expertise necessary to facilitate critical reforms to citywide collections.

During the discussion of this item, the CAO representative provided a thorough overview of the exemption request, responded to numerous related questions from the Committee members, and stated that the position would work in the Mayor's office for the first year to provide a greater level of enforcement. The Committee expressed strong concern about assignment of this position in the

Mayor's Office, and indicated that by Council approval of the resolution authority in the CAO, the intent was for the position to be so assigned. After additional lengthy discussion on this issue and providing the opportunity for public comment, the Committee recommended approval of the exemption request. The Committee also recommended that Council reaffirm its prior action for the Revenue Manager position to be located in the Office of the City Administrative Officer and to report to the CAO. This matter is now submitted to Council for its consideration.

Respectfully submitted,

PERSONNEL COMMITTEE



<u>MEMBER</u>	<u>VOTE</u>
KORETZ:	YES
ZINE:	YES
PARKS:	YES

MLE
11-1843_rpt_perc_11-17-11

- Not Official Until Council Acts -

ADOPTED

NOV 29 2011
See Attached motion
LOS ANGELES CITY COUNCIL

MOTION

I HEREBY MOVE that Council APPROVE the following recommendation (Item #12, Council file 11-1843) relative to the exemption of one Revenue Manager position for the City Administrative Officer from the Civil Service provisions of the City Charter.

INSTRUCT the Revenue Manager, once selected, to report to the Audits and Governmental Efficiency and Budget and Finance Committees to explain what he or she will be doing, and report to those Committees every quarter with an update on how much has been collected, etc.

PRESENTED BY _____

DENNIS ZINE
Councilmember, 3rd District

SECONDED BY _____

PAUL KORETZ
Councilmember, 5th District

November 29, 2011

CF 11-1843

ADOPTED

NOV 29 2011

LOS ANGELES CITY COUNCIL