

PERSONNEL, AUDITS, AND HIRING, and PUBLIC SAFETY COMMITTEES REPORT relative to proposed contract with CentralSquare Technologies, LLC (CentralSquare Technologies), to provide a web-based alarm management system including billing and collection services.

Recommendations for Council action, SUBJECT TO THE APPROVAL OF THE MAYOR:

1. AUTHORIZE the Chief, Los Angeles Fire Department (LAFD), to execute an agreement with CentralSquare Technologies to provide a web-based alarm management system including billing and collection services, for a term of five years, and the authority to execute up to two one-year extensions, subject to the contractor's providing satisfactory services under said agreement, and to approval by the City Attorney as to form with compensation to be based on a graduated net collection share ranging from 90-percent City and 10-percent Contractor to 87percent City and 13-percent Contractor as calculated by amounts collected through the False Fire Alarm Program.
2. RESOLVE that one position of Management Analyst (Class Code 9184) in the LAFD to support the False Fire Alarm Program is APPROVED and CONFIRMED, subject to allocation by the Board of Civil Service Commissioners, for the period of February 6, 2023 through June 30, 2023.
3. TRANSFER \$206,330 from the Unappropriated Balance Fund No. 58/100, Account No. 580345 False Alarm Program to the following departmental accounts within LAFD Fund No. 38/100:

<b>Account</b>	<b>Amount</b>
1010- Salaries General	\$78,132
6010- Office and Administrative	<u>128,198</u>
Total:	\$206,330

4. REQUEST the City Attorney to prepare and present an Ordinance amending the Los Angeles Municipal Code to establish a False Fire Alarm Program.
5. AUTHORIZE the LAFD to prepare Controller instructions for any technical adjustments, subject to the approval of the City Administrative Officer (CAO); and, AUTHORIZE the Controller to implement the instructions.

Fiscal Impact Statement: The CAO reports that there is no additional impact to the General Fund as a result of the recommendations contained in the February 16, 2023 CAO report, attached to the Council File. Funding for one position and expense funding to support the False Fire Alarm Program in the current year is available within the Unappropriated Balance. Resource needs to continue this program beyond the current year will be evaluated through the 2023-24 budget process. CentralSquare Technologies

will receive Compensation based on a graduated net collection share ranging from 90-percent City and 10-percent Contractor to 87-percent City and 13-percent Contractor as calculated by amounts collected through the False Fire Alarm Program. The City collection share will be deposited as General Fund revenue.

Financial Policies Statement: The CAO reports that the recommendations contained in the February 16, 2023 CAO report, attached to the Council File, are consistent with the City's Financial Policies in that the proposed services will be funded within budgeted funds.

Community Impact Statement: None submitted.

**TIME LIMIT FILE – APRIL 17, 2023**

**(LAST DAY FOR COUNCIL ACTION – APRIL 17, 2023)**

Summary:

On March 7, 2023, the Personnel, Audits, and Hiring (PAH) Committee considered a February 16, 2023 CAO report relative to proposed contract with CentralSquare Technologies to provide a web-based alarm management system including billing and collection services. According to the CAO, the LAFD is requesting resources consisting of positions, authority to contract, and funding from the Unappropriated Balance to establish the False Fire Alarm Program (Program) as directed by the Public Safety Committee (Council File No. 12-0122). The proposed Program, which will be codified through an Ordinance by the City Attorney, is summarized in the attached Board of Fire Commissioners report.

Under this Program, a fee will be charged to property owners if an automatic alarm is deemed false by the LAFD, meaning that the alarm was not due to a fire or other life safety emergency. The fee is currently recommended to be \$322, plus \$50 incremental increases for additional incidents, and is anticipated to provide full cost recovery for the Program, which is intended to incentivize property owners to repair faulty alarm systems to reduce the burden on the LAFD's sworn resources.

To provide staffing support for the Program, the LAFD requested resolution authority for three new positions consisting of one Management Analyst to manage the Program; one Accountant to reconcile receipts, balances, and payments and prepare reports; and one Accounting Clerk to provide overall accounting support. As this is a new Program, one Management Analyst position is recommended at this time to provide support over the initial year of implementation. The total costs for this position over the approximately five remaining months in the current fiscal year are \$78,132 (\$39,645 in direct costs and \$38,487 in indirect costs). Additional staffing resources are recommended to be evaluated through the budget process in future fiscal years.

Funding for this Program is available within the Unappropriated Balance, False Alarm Program Account. This funding was originally provided through the 2021-22 Adopted

Budget; however, it has not been utilized, as the Program was not yet ready for implementation. As the Program is now developed and will be implemented upon approval, it is recommended that this funding be utilized to cover the initial costs. In future years, the full costs of the Program are anticipated to be covered through the False Fire Alarm fees. Any future resource needs will be evaluated through the budget process.

The LAFD is also requesting authority to enter into an Agreement with CentralSquare Technologies for a term of five years, plus up to two one-year extensions, to provide a web-based fire alarm management system including billing and collection services. In effectuating this Agreement, the LAFD is requesting to 'piggyback' on a contract with the City of Omaha, Nebraska. The City of Omaha used a competitive bidding process to seek similar services, and CentralSquare Technologies was subsequently selected. The Department also stated that the Contractor has specialized experience with providing the required types of services to large public safety agencies. After consideration and having provided an opportunity for public comment, the PAH Committee moved to recommend approval of the recommendations contained in the CAO report.

Subsequently, on March 14, 2023, the Public Safety Committee also considered this matter and after consideration and having provided an opportunity for public comment moved to concur with the PAH Committee. This matter is now submitted to Council for its consideration.

Respectfully Submitted,

Personnel, Audits, and Hiring Committee

<b>COUNCILMEMBER</b>	<b>VOTE</b>
McOSKER:	YES
PRICE:	ABSENT
SOTO-MARTINEZ:	YES

Public Safety Committee

<b>COUNCILMEMBER</b>	<b>VOTE</b>
RODRIGUEZ:	YES
LEE:	YES
McOSKER:	YES
PARK:	YES
SOTO-MARTINEZ:	YES

**-NOT OFFICIAL UNTIL COUNCIL ACTS-**