



ERIC GARCETTI
MAYOR

MEMORANDUM

To: The Honorable Members of the City Council
C/o City Clerk

From: Eric Garcetti, Mayor EG

Subject: Exemption of Assistant Director

Date: June 14, 2016

The Bureau of Street Services requested the exemption of an Assistant Director, in accordance with Charter Section 1001(b), from civil service as management, professional, scientific, or expert services.

Charter Section 1001(b) allows up to 150 persons to be exempt, with an additional 50 added last year by the City Council pursuant to Charter Section 1001(b)(4). Currently, there are 164 approved exemptions, with six other pending requests. Approval of this request will increase the count.

The Assistant Director will serve as the Bureau's Chief Sustainability Officer responsible for compliance with the City's *pLAN*. The position will function as an executive-level adviser to the Bureau's Director and will be responsible for the development and oversight of comprehensive conservation initiatives; policy development to promote environmental stewardship; program management of environmentally responsible methods, standards, and specification analyses; and the development of effective partnerships with departments, regional, state, and local agencies, community groups, and other stakeholders.

Graduation from an accredited four-year college or university is desired. A master's degree in public administration, public policy, urban planning, or engineering is highly desired.

Honorable Members of the City Council
June 14, 2016
Page 2

The exemption will allow the Bureau of Street Services the flexibility to recruit and select the best qualified candidate who possesses the necessary experience and expertise for the position. The duties are appropriate to the class of Assistant Director Bureau of Street Services.

Based on my review of this request, I hereby approve the request for the exemption of this position and transmit my action to the City Council, pursuant to City Charter Section 1001(b)(1).

EG:ms

cc:

Nazario Saucedo, Bureau of Street Services
Ana Guerrero, Office of the Mayor
Mandy Morales, Office of the Mayor
Miguel Santana, City Administrative Officer
Wendy Macy, Personnel