

OFFICE OF THE CITY ADMINISTRATIVE OFFICER
Review of Grant Award and Acceptance Determination

Recipient City Department: Office of the City Attorney		Award Notification Date: December 2014	
Grant Award Title: Foreclosure Crisis Recovery Fund		Grant Amount: \$55,000 Prior Grant Award(s): \$150,000	
Awarding Agency: California Attorney General's Office			
Grant Agreement Number/Reference:		Performance Start Date: February 1, 2015	Performance End Date: January 31, 2016
Purpose: The Office of the City Attorney is requesting authority to accept a third disbursement from the California Attorney General's Foreclosure Crisis Recovery Fund. Funding in the amount of \$55,000 will fund a full-time project-based Mortgage Fraud Outreach Specialist contracted by the City Attorney's Office to develop outreach materials and conduct presentations regarding mortgage fraud.			

Checklist for Grant Acceptance:	Yes	No	N/A	Comments
1. Authority for Grant Acceptance				
• Department requests acceptance of the Grant	X			() Terms/Conditions outlined in Award Notice/Grantor Agreement
2. Match Requirement Review				
• Match Sources Identification completed			X	() Obtain match requirements from Award Notice/Grantor Agreement
• Additional Funds requested			X	() Submit to CAO for review
3. Charter Section 1022 Determination				
• Charter Section 1022 findings completed			X	() Submit to CAO for review and determination
4. Provisions for Grant-Funded Contracts				
• Standard and Grantor Provisions or equivalent language is included			X	() Incorporate Provisions or Language into proposed agreement
• Pro Forma Agreement RFP <input type="checkbox"/> MOU <input type="checkbox"/> PSA <input type="checkbox"/>			X	() Submit to City Attorney for review and approval; copy to CAO
5. Personnel Authorities				
• Department has submitted a request for position(s)			X	() Review documents and make determination
6. Grant Implementation Recommendations				
• Department has submitted grant implementation instructions	X			() Submit to CAO for review
7. Controller Instructions for Fund/Accounts Set-Up				
• Department has requested Funds/Accounts Set-up	X			
8. Governing Body Resolution/Certification				
• Department has submitted Resolution/Certification			X	() Submit to CAO and City Attorney for review
9. Fiscal Impact Analysis				
• Department has submitted Fiscal Impact Statement	X			() Submit to CAO for review and determination

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10. Grant Award Summary

The City Attorney's Office is requesting approval to accept \$55,000 as a third disbursement from the California Attorney General's Foreclosure Crisis Recovery Fund. As part of the settlement in *People of the State of California v. Countrywide Financial Corporation*, the California Attorney General's Office developed the Foreclosure Crisis Recovery Fund to aid cities and counties in combating the effects of the real estate collapse and of mortgage and real estate fraud. The first two disbursements, in the amount of \$75,000 each (C.F. 12-0731), provided the City Attorney's Office with funding for a project-based Mortgage Securities Specialist to assist in litigation efforts.

Funding in the amount of \$55,000 for the third disbursement will fund one full-time, project-based Mortgage Fraud Outreach Specialist to be contracted by the City Attorney's Office for a period of one year. The Mortgage Fraud Securities Specialist will develop outreach materials and conduct presentations regarding mortgage fraud, and support staff attorneys in the preparation and development of mortgage and foreclosure fraud cases. No matching funds are required for this grant.

11. Recommendations

Pursuant to a review of departmental recommendations for this grant, please provide a complete list of necessary actions for implementation including acceptance of the award by the City, Controller instructions for fund and accounts set-up, coordination of project activities, etc.

That the Council, subject to the approval of the Mayor:

1. Authorize the City Attorney or his designee to accept the disbursement in the amount of \$55,000 from the California Attorney General's Foreclosure Crisis Recovery Fund to fund the project-based Mortgage Securities Specialist;
2. Authorize the Controller to:
 - a. Establish a receivable in the amount of \$55,000 in Fund 368, City Attorney Grant Fund;
 - b. Establish the following appropriation account in Fund 368, Department 12:
Account 12L925, Foreclosure Crisis Augmentation - \$55,000
3. Authorize the City Attorney, or his designee, to prepare Controller's instructions for any necessary technical adjustments, subject to the approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

12. Fiscal Impact Statement

Yes This Office finds that the Grant complies with City financial policies as follows (see below):

No This Office finds that the Grant does not comply with City financial policies as follows (see below):

There is no General Fund impact. Approval of this request will allow for the disbursement of funds from the California Attorney General's Foreclosure Crisis Recovery Fund. There is no required match for this grant. The recommendations in this report are in compliance with the City's Financial Policies in that one-time revenue will be used to support this one-time expenditure.

 CAO Analyst	 Chief	 CAO/Assistant CAO	2/23/10 Date
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2015 JAN -9 PM 4: 14
CITY ADMINISTRATIVE OFFICER

2015 JAN 15 PM 5: 57
CITY ADMINISTRATIVE OFFICER

MICHAEL N. FEUER
CITY ATTORNEY

January 6, 2015

The Honorable Eric Garcetti
Mayor of Los Angeles
City Hall
Los Angeles, CA 90012
Attention: Cary Gross

Honorable City Council
City of Los Angeles
City Hall
Los Angeles, CA 90012
Attention: Holly Wolcott

**Re: 2013 -14 Augmentation Disbursement from the California Attorney
General Foreclosure Crisis Recovery Fund (Council File #12-0731)**

Contact person: Michiko Reyes (213) 978-7020
Janette Flintoft (310) 570-0686

Dear Mayor Garcetti and Members of City Council:

The Office of the City Attorney is transmitting for your review and approval an augmentation to the original \$75,000 disbursement from the California Attorney General's Foreclosure Crisis Recovery Fund (the "Fund") per Council File #12-0731. The Fund has extended an additional \$55,000 to the City Attorney's Office to conduct outreach raising awareness regarding mortgage fraud in the City of Los Angeles.

This is the third disbursement from the Fund. The first two disbursements followed a competitive process and provided funding for a contract Mortgage and Foreclosure Fraud Specialist to support litigation efforts involving multi-national financial institutions, which allowed properties foreclosed by Residential Mortgaged Backed Securities Trusts to fall into disrepair.

This new contract position will have an immediate benefit to the City of Los Angeles through the development of outreach materials and community presentations regarding mortgage fraud awareness, as well as providing support to staff attorneys in the preparation and development of their mortgage and foreclosure fraud related cases.

0130-C2019-0002

January 6, 2015

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IT IS THEREFORE REQUESTED that the City Council and the Mayor:

1. **AUTHORIZE** the City Attorney or his designee to ACCEPT the disbursement in the amount of \$ 55,000 from the California Attorney General's Foreclosure Crisis Recovery Fund to fund the project-based Mortgage Outreach Specialist.
2. **AUTHORIZE** the Controller to:
 - a. ESTABLISH a receivable in the amount of \$55,000 within Fund 368, Department 12.
 - b. ESTABLISH the following appropriation Account Nos. within Fund 368, Department 12, Account 12L925, Foreclosure Crisis Augmentation – \$ 55,000.
3. **AUTHORIZE** the City Attorney, or designee, to prepare Controller instructions for any necessary technical adjustments, subject to the approval of the City Administrative Officer, and instruct the Controller to implement the instructions.

Thank you for your consideration to this matter. If you or your staff should have any questions or need any further information, please contact Michiko Reyes at 213 978-7020 or Janette Flintoft at 310 570-0686.

Sincerely,


Leela Kapur
Chief of Staff

Cc: Miguel Santana, CAO
Maria Legaspi, CAO
Michiko Reyes, City Attorney

City of Los Angeles Grant Award Notification and Acceptance

Recipient Department				
This Grant Award is: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation/Renewal <input type="checkbox"/> Supplemental <input type="checkbox"/> Revision <input type="checkbox"/> Sub-Allocation				
Grants Coordinator: Janette Flintoft		E-Mail: janette.flintoft@lacity.org		Phone: 213-215-5808
Project Manager: Tina Hess		E-Mail: tina.hess@lacity.org		Phone: 213-978-8100
Department/Bureau/Agency: City Attorney Civil Division			Date: 01/06/15	
Grant Information				
Name of Grantor: California Attorney General's Office			Pass Through Agency: n/a	
Grant Program Title: Foreclosure Crisis Recovery Fund			Notification of Award Date: 2014	
Funding Source (Public or Private): <input type="checkbox"/> Federal <input checked="" type="checkbox"/> State <input type="checkbox"/> Local <input type="checkbox"/> Foundation <input type="checkbox"/> Corporation <input type="checkbox"/> Other	Grant Type: <input type="checkbox"/> Formula/Block <input checked="" type="checkbox"/> Competitive/Discretionary <input type="checkbox"/> Other	Funds Disbursement: <input checked="" type="checkbox"/> Advance <input type="checkbox"/> Reimbursement	Agency's Grant ID: CFDA # <u>12-0731</u> Other ID # <u>CA Atty General</u> eCivis ID# _____	
Match Requirement: <input checked="" type="checkbox"/> None <input type="checkbox"/> Recommended <input type="checkbox"/> Mandatory Amount = _____ % Match				
Match Type: <input type="checkbox"/> Cash <input type="checkbox"/> In-Kind Identify Source of Match: _____				
Fiscal Information:	Awarded Funds \$55,000	Match/In-Kind Funds \$	Additional/Leveraged Funds \$	Total Project Budget \$
Approved Grant Budget Summary:				
<u>Category</u>	<u>Awarded</u>	<u>Match</u>	<u>Additional</u>	<u>Explanation</u>
Personnel				
Salaries				
Fringe Benefits				
Indirect				
Equipment				
Materials/Supplies				
Travel				
Contractual Services	55,000			
Other				
Total:	55,000			
Approved Project				
Descriptive Title of Funded Project: Contract Mortgage Fraud Outreach Specialist				
Performance Period Start/End Dates (Month/Day/Year): Start: 2/1/15 End: 1/31/16		Citywide: <input checked="" type="checkbox"/> Affected Council District(s): All Affected Congressional District(s): All		
Purpose: <input type="checkbox"/> Capital/Infrastructure <input type="checkbox"/> Equipment <input checked="" type="checkbox"/> Program <input type="checkbox"/> Planning/Training <input type="checkbox"/> Pilot/Demonstration				
Identify Internal Partners (City Department/Bureau/Agency): LAPD, LAHA				
Identify External Partners: Community based organizations throughout the City of Los Angeles involved with mortgage fraud protection.				
Summary				
Please provide a project summary including goals, objectives (metrics), specific outcomes, and briefly describe the activities that will be used to achieve these goals. You may attach an additional sheet of paper if necessary.				
This augmentation will fund a project-based Mortgage Fraud Outreach Specialist contracted by the Los Angeles City Attorney's Office through funding disbursed from the California Attorney General's Office's Foreclosure Crisis Recovery Fund . The contract position will span one calendar year to develop outreach materials and conduct presentations regarding mortgage fraud to residents in the City of Los Angeles. In addition the Specialist will provide support to staff attorneys in the preparation and development of their mortgage and foreclosure fraud realted cases.				

City of Los Angeles Grant Award Notification and Acceptance

Fiscal Impact Statement

Please describe how the acceptance of this grant will impact the General Fund. Provide details on any additional funding that may be required to implement the project/program funded by this grant.

None.

Acceptance Packet

The above named Department has received an award for the Grant Program identified above, accepts full responsibility for the coordination and management of all Grant funds awarded to the City, and will adhere to any policies, procedures and compliance requirements set forth by the Grantor and its related agencies or agents, as well as those of the City, and its financial and administrative departments. The following items comprise the Acceptance Packet and are attached for review by the CAO Grants Oversight Unit:

- | | |
|---|--|
| <input type="checkbox"/> Grant Award Notification and Acceptance | <input type="checkbox"/> Copy of Award Notice |
| <input type="checkbox"/> Grant Project Cost Breakdown (Excel Document) | <input type="checkbox"/> Copy of Grant Agreement (if applicable) |
| <input checked="" type="checkbox"/> Detail of Positions and Salary Costs (Excel Document) | <input type="checkbox"/> Additional Documents (if applicable) |

Department Head Name:
MC Molidor

Department Head Signature:

Date:



1/8/15

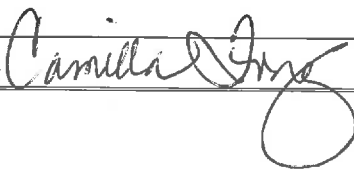
FOR CAO USE ONLY

The Office of the City Administrative Officer, Grants Oversight Unit has reviewed the information as requested, and has determined that the Acceptance Packet is:

- Complete The Acceptance Packet has been forwarded to appropriate CAO analyst
 Returned to Department (Additional information/documentation has been requested.)
 Flagged (See comments below.)

Comments:

CAO Grants Oversight Unit Signature:



Date:

2/19/15

**Grant Award Notification and Acceptance
Grant Project Cost Breakdown**

Attorney General's Foreclosure Crisis Fund					Department:	Los Angeles City Attorney
Grant Project Breakdown		Grant Funds	Additional Costs**		Total	Comments
Salaries			City Funds	Non-City Funds		
1010 Salaries General					0	
1020 Salaries Grant Reimbursed					0	
1070 Salaries As Needed					0	
1090 Overtime					0	
Salaries Total:		\$ -			0	
Related Costs City Attorney		CAP Rate				
Fringe Benefits					0	
Department Administration					0	
Central Services					0	
Related Costs Total:		\$ -	\$ -	\$ -	0	
Expense						
2120 Printing & Binding					0	
2130 Travel					0	
3040 Contractual Services		55,000			55,000	Outreach Specialist
3310 Transportation					0	
4160 Governmental Meetings					0	
6010 Office Supplies					0	
6020 Operating Supplies					0	
7300 Equipment					0	
Other (Database)					0	
Expenses Total:		\$55,000			55,000	
Grand Total:		\$ 55,000	\$ -	\$ -	\$ 55,000	
<p>*Please use the full Cost Allocation Plan (CAP) rates unless disallowed by the Grantor. CAP rates should be applied to Gross Salaries (including Compensated Time Off.)</p>						
<p>**Other sources of funding. Please indicate whether these funds are part of a match requirement and whether they are already provided or new funding is required.</p>						

