

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: July 14, 2015

CAO File No. 0220-03695-0185
Council File No. 12-0930-S1
Council District: All

To: The Mayor
The Council

From: Miguel A. Santana, City Administrative Officer *PJH*
TSW

Reference: Transmittal from the Mayor dated June 25, 2015; referred for report June 25, 2015

Subject: **FISCAL YEAR 2012 URBAN AREAS SECURITY INITIATIVE GRANT
REAPPROPRIATIONS**

SUMMARY

The Mayor's Office of Homeland Security and Public Safety (Mayor's Office) requests authority to reappropriate funds for the Fiscal Year 2012 Urban Areas Security Initiative (FY12 UASI) grant from the United States Department of Homeland Security. On December 14, 2012, the City Council accepted the FY12 UASI award (C.F. 12-0930) in the amount of \$50,654,524 for a grant performance period of October 12, 2012 to May 31, 2014. The grant performance period has since been extended to July 31, 2015. Another extension to July 2017 is currently pending grantor approval. No matching funds are required.

The federal grant guidelines allow up to five percent of the grant for management and administration. The FY12 UASI partially funds 14 positions in the Mayor's Office for management and administration of the FY12 UASI grant for an estimated cost of \$1,212,985.52 for Fiscal Year 2015-16. The Mayor's Office requests authority to reappropriate \$955,100.59 in FY12 UASI grant funds, which includes \$661,977.12 for direct salary costs and \$293,123.47 for related costs. Council approval is requested to transfer appropriations within the FY12 UASI grant fund to expend the salary and fringe benefit costs. The remaining \$257,884.93 in FY12 UASI grant funds to support the 14 positions in the Mayor's Office will be reappropriated separately in accordance with the Fiscal Year 2015-16 Budget Resolution (C.F. 15-0600).

RECOMMENDATIONS

That the Council:

1. Authorize the Controller to:
 - a. Transfer appropriations and create new appropriation accounts within Fund 55E, FY12 UASI, Department 46, as follows:

Transfer from:			
<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
55E/46	46J946	Grant Mgmt & Admin	\$955,100.59
Transfer to:			
<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
55E/46	46M146	Mayor	\$661,977.12
55E/46	46M299	Reimbursement of General Fund Costs	\$293,123.47
Total			<u>\$955,100.59</u>

- b. Transfer appropriations from Fund 55E, FY12 UASI, Department 46, to the General Fund to reimburse FY12 UASI related expenditures as follows:

Transfer from:			
<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
55E/46	46M146	Mayor	\$661,977.12

Transfer to:			
<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
100/46	001020	Grant Reimbursed	\$661,977.12

2. Authorize the Controller to transfer up to \$293,123.47 from Fund 55E, Account 46M299 to the General Fund 100, Department 46, Revenue Source Code 5346, for reimbursement of grant-funded fringe benefits; and,
3. Authorize the Mayor, or designee, to prepare Controller instructions for any technical adjustments, subject to approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

FISCAL IMPACT STATEMENT

There is no General Fund impact as a result of these actions. Approval of the recommendations within this report will allow for the continued expenditure of the Fiscal Year 2012 Urban Areas Security Initiative grant. These actions are in compliance with the City's Financial Policies in that budgeted appropriations will be balanced against receipts expected from the continuation of the grants.

MAS:MCL:04160002