

CF 12-1148

July 3, 2013

MEMORANDUM TO FILE

The purpose of this memorandum is to note for the record that pursuant to Council action on August 1, 2012 adopting Ordinance No. 182202 relative to non-represented employee salaries, the City Administrative Officer has submitted corrections to clerical errors that were contained in the ordinance. Attached is the CAO's July 2, 2013 letter detailing the necessary corrections.


A handwritten signature in black ink, appearing to read 'B. Walters', with a long horizontal flourish extending to the right.

BRIAN WALTERS
Council Clerk

CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

Date: July 2, 2013

To: Ron Galperin, Controller
Attn: Claire Bartels, Chief Deputy Controller



From: Miguel A. Santana, City Administrative Officer

Subject: **ORDINANCE NO. 182202 – CLERICAL CORRECTION TO PORT WARDEN
RE-ESTABLISHING PAY GRADES I AND II (C.F. 12-1148; C.F. 11-1391)**

On August 1, 2012, Ordinance No. 182202 (C.F. 12-1148) was adopted by the City Council, which amended Schedule A of Los Angeles Administrative Code (LAAC) Section 4.61. Previously on October 12, 2011, Ordinance No. 181911 (C.F. 11-1391) was adopted by the City Council amending Schedule A of LAAC Section 4.61 to establish two pay grades for the class of Port Warden (Codes 0801-1 and 0801-2). Ordinance No. 181911 is attached for your reference.

When Ordinance No. 182202 was prepared and submitted for Council consideration, the pay grades for the class of Port Warden were inadvertently omitted. Council action in adopting Ordinance No. 182202 authorizes the City Administrative Officer and the Controller to make clerical corrections to the Ordinance as necessary.

Therefore, the following changes are required to correct the clerical error pertaining to the class of Port Warden:

Sections 1, 5 and 9 of Ordinance No. 182202:

<u>Class Code</u>	<u>Class Title</u>	<u>Salary Range or Amount</u>
DELETE:		
0801	Port Warden	MOU 27
ADD:		
0801-1	Port Warden I	MOU 27
0801-2	Port Warden II	MOU 27

Thank you for your assistance in this matter. Should you have any questions, please contact Carolyn Cooper at (213) 978-7636 or via e-mail at Carolyn.Cooper@lacity.org.

MAS:CEC:0714001

Attachment

- c: Robert McNeal, Controller's Office
- Brian Walters, City Clerk's Office
- Zna Houston, City Attorney's Office
- Athena Chenoweth, City Attorney's Office

ORDINANCE NO. 181911

An ordinance amending Section 4.61, Chapter 2 of Division 4 of the Los Angeles Administrative Code to establish two pay grades for the class of Port Warden, Code 0801.

**THE PEOPLE OF THE CITY OF LOS ANGELES
DO ORDAIN AS FOLLOWS:**

Section 1. Schedule "A" of Section 4.61 of the Los Angeles Administrative Code is amended to establish two pay grades for the class of Port Warden, Code 0801, as follows:


DELETE: Code No.	Title	Salary Range No. or Amount
0801	Port Warden	MOU 27
ADD: Code No.	Title	Salary Range No. or Amount
0801-1	Port Warden I	MOU 27
0801-2	Port Warden II	MOU 27

Sec. 2. Section 1 of this ordinance shall be operative upon publication.

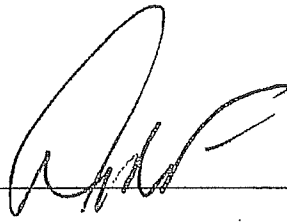
Sec. 3. The City Clerk shall certify to the passage of this ordinance and have it published in accordance with Council policy, either in a daily newspaper circulated in the City of Los Angeles or by posting for ten days in three public places in the City of Los Angeles: one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall; one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall East; and one copy on the bulletin board located at the Temple Street entrance to the Los Angeles County Hall of Records.

I hereby certify that this ordinance was passed by the Council of the City of Los Angeles, at its meeting of OCT 12 2011.

JUNE LAGMAY, City Clerk


By  _____ Deputy

Approved OCT 17 2011 _____

 _____ Mayor

Approved as to Form and Legality

CARMEN A. TRUTANICH, City Attorney

By  _____
ZNA PORTLOCK HOUSTON
Senior Assistant City Attorney

Date 9-21-11 _____

File No. 11-1391 _____