

TRANSMITTAL

To:

THE COUNCIL

Date:

DEC 21 2012

From:

THE MAYOR

TRANSMITTED FOR YOUR CONSIDERATION. PLEASE SEE ATTACHED.

fr
Mayor Williams
ANTONIO R. VILLARAIGOSA
Mayor

**BOARD OF
ANIMAL SERVICES
COMMISSIONERS**

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PRESIDENT

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VICE PRESIDENT

JIM JENSVOLD

TARIQ A. KHERO

ALANA YANEZ

City of Los Angeles
CALIFORNIA



ANTONIO R. VILLARAIGOSA
MAYOR

DEPARTMENT OF
ANIMAL SERVICES
221 North Figueroa Street
5th Floor
Los Angeles, CA 90012
(888) 452-7381
FAX (213) 482-9511

BRENDA F. BARNETTE
General Manager

JOHN CHAVEZ
Assistant General Manager

December 12, 2012

Honorable Antonio R. Villaraigosa
Mayor, City of Los Angeles
Room 303, City Hall
200 North Spring Street
Los Angeles, California 90012

SUBJECT: ACCEPTANCE OF SHUSTER-CANARD ESTATES BEQUEST

Dear Mayor Villaraigosa:

At its meeting of December 11, 2012, the Board of Animal Services Commission voted to recommend to the Mayor and City Council that they:

1. ACCEPT the bequest of \$53,876.10, from the estates of Walter Shuster and David Cunard on behalf of the Department of Animal Services, subject to minor changes in the amount as may be dispersed by the estate now or in the future.
2. APPROVE the deposit of funds into the Animal Welfare Trust Fund and restrict these funds for the purpose of the bequest.

BACKGROUND

The Los Angeles Administrative Code, Section 5.200.1 (Receipt of Property) states that any gift or bequest to be used by the Department that exceeds \$25,000 must be accepted by the Mayor and City Council.

In a letter dated November 7, 2012, Mr. Marshall E. Annau, the executor for the estate of David Cunard, informed the Department that \$53,876.10 has been left in a bequest to the Department of Animal Services, East Valley shelter. The bequest is from the estates of David Cunard and Walter Shuster.

The Department received a check in the amount of \$53,876.10. Pending approval by the Board, the Mayor and City Council, the funds will be deposited into the Animal Welfare Trust Fund (Fund 859).

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Acceptance of the Shuster-Cunard Estates Bequest
December 12, 2012

Attached for your reference is the Board Report that was approved on December 11, 2012. If you require additional information regarding this action, please have your staff contact me at (213) 482-9558 or Ross Pool, Management Analyst II, at (213) 482-9501.

FISCAL IMPACT:

This bequest will have a positive impact on the Department's Animal Welfare Trust Fund and will be used to support the Department's programs in accordance with the bequest and the provisions of the Fund.

Sincerely,



Brenda F. Barnette
General Manager

BFB:JDC:RP

Attachment: December 11, 2012 Board Report, "Bequest from the Estates of Walter Shuster and David Cunard"

cc: Dov Lesel, Assistant City Attorney
Jim Bickhart, Office of the Mayor
Ross Pool
File

x:\budgetsjdc\transmittals to the mayor\transmittal to mayor re shuster-cunard estates.docx

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BRENDA F. BARNETTE
GENERAL MANAGER

JOHN CHAVEZ
ASSISTANT GENERAL MANAGER

Report to the Board of Animal Services Commissioners

COMMISSION MEETING DATE: December 11, 2012 **PREPARED BY:** Ross Pool

REPORT DATE: December 6, 2011

TITLE: Management Analyst II

SUBJECT: Bequest from the Estates of Walter Shuster and David Cunard

BOARD ACTIONS RECOMMENDED:

1. ACCEPT the bequest of \$53,876.10, from the Estates of Walter Shuster and David Cunard on behalf of the Department of Animal Services (Department), subject to minor changes in the amount as may be dispersed by the estate now or in the future.
2. APPROVE the deposit of funds into the Animal Welfare Trust Fund and restrict these funds for the purpose of the bequest.
3. FORWARD the acceptance of this bequest to the Mayor and City Council for approval.

SUMMARY:

The Los Angeles Administrative Code, Section 5.200.1 (Receipt of Property) states that any gift or bequest to be used by the Department that exceeds \$25,000 must be accepted by the Mayor and City Council.

In a letter dated November 7, 2012, Mr. Marshall E. Annau, the executor for the estate of David Cunard, informed the Department that \$53,876.10 has been left in a bequest to the Department of Animal Services, East Valley shelter. The bequest is from the estates of Walter Shuster and David Cunard. As such the Department has received check for the bequest in the amount of \$53,876.10. Pending approval by the Board, the Mayor

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and City Council, all funds received will be deposited into the Animal Welfare Trust Fund (Fund 859).

FISCAL IMPACT:

There will be no financial impact on the Department's budgeted funds. This bequest will be deposited into the Department's Animal Welfare Trust Fund and used to support Department programs in accordance with the bequest and the provisions of the Fund.

Approved:

Brenda Barnette

Brenda Barnette, General Manager

BOARD ACTION:

_____ Passed

Disapproved _____

_____ Passed with noted modifications

Continued _____

_____ Tabled

New Date _____