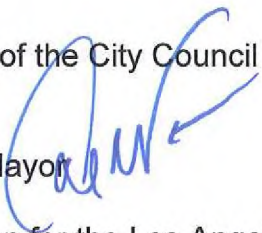




ANTONIO R. VILLARAIGOSA
MAYOR

MEMORANDUM

To: The Honorable Members of the City Council
c/o City Clerk

From: Antonio R. Villaraigosa, Mayor 

Subject: Risk Manager II Exemption for the Los Angeles Fire Department

Date: December 11, 2012

The Los Angeles Fire Department (LAFD) has requested approval of the exemption of one (1) Risk Manager II, pursuant to Charter Section 1001 (b), for the employment of persons "to provide management services or render professional, scientific or expert services of an exceptional character."

The LAFD seeks candidates for the Risk Manager II position with specific competencies and the education, training, and expertise to address the unique issues identified by the Board of Fire Commissioners' Independent Assessor in the April 2012 *Audit and Assessment of Fire Department Litigation*. Citing the high cost of litigation involving the LAFD in recent years, the Independent Assessor recommended that the Department hire a professional risk manager and place a much greater emphasis on reducing the risk of litigation and monitoring active lawsuits to prevent similar litigation. The LAFD, therefore, is seeking a recruitment and selection process for the position with a stronger emphasis on the area of litigation that is not examined for in the civil service examination for Risk Manager.

The Risk Manager II will be responsible for developing and managing a comprehensive Risk Management program. Duties of the position include acting as the subject matter expert on litigation issues; working with the City Attorney on existing litigation matters and post litigation lessons learned; identifying, analyzing and measuring potential external and internal risk exposures in all LAFD operations; developing policies and procedures to mitigate or eliminate risks; and developing risk awareness and other appropriate risk management training programs.

Exempting the position will provide the LAFD with the flexibility needed to recruit the best qualified candidates for this critical position. Based on my review of the Los

The Honorable Members of the City Council
December 11, 2012
Page 2

Angeles Fire Department's request, as well as the review of the Personnel Department, I hereby approve the request for the exemption of one (1) Risk Manager II and transmit my action to the City Council, pursuant to City Charter Section 1001 (b) (1).

ARV:me

cc: Brian Cummings, Fire Chief , Los Angeles Fire Department
Gaye Williams, Chief of Staff, Office of the Mayor
Mandy Morales, Legislative Coordinator, Office of the Mayor
Maggie Whelan, General Manager, Personnel Department