

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: February 7, 2013

CAO File No. 0590-00098-4247

Council File No. 13-0042

Council District: --

To: The Council

From: Miguel A. Santana, City Administrative Officer *MAS*

Reference: Board of Police Commissioners Transmittal dated January 8, 2013

Subject: **SUPPLEMENTAL POLICE ACCOUNT EXPENDITURE PLAN XXVI**

SUMMARY

The Los Angeles Police Department (LAPD) requests approval of the Supplemental Police Account Expenditure Plan XXVI. The expenditure plan details the use of the \$1,500,000 allocated in the 2012-13 Adopted Budget for this purpose. The funds are for discretionary use by the LAPD within limits established by Federal law.

The proposed expenditure plan is divided into three categories with the following proposed allocations:

Miscellaneous Operational Expenses	\$ 756,533
Equipment	493,180
Travel and Training	<u>250,287</u>
Total	<u>\$1,500,000</u>

The Los Angeles Administrative Code Section 5.115 provides for the Forfeited Assets Trust Fund and within this fund, the Supplemental Police Account (SPA). The SPA is an annual allocation of \$1.5 million to the LAPD with an annual expenditure plan approved by the Mayor and Council. The LAPD prepares an annual expenditure plan based upon operational needs identified by LAPD but not funded in the Adopted Budget. The largest individual allocation is \$350,000 for Paid Informants for Narcotics Division. Paid informants and contraband/narcotics purchases play a large part in successful narcotics enforcement, necessitating additional funds. Other notable items identified in SPA XXVI include funding for Telecommunications (cellular devices) (\$277,314), Travel and Training (\$250,000), Computer Hardware and Software (\$153,263), and Surveillance Equipment (\$109,547). All of these expenditures must comply with Federal law governing expenditure of funds received from sale of forfeited assets. No expenditure can be made until the expenditure plan is approved by the Mayor and Council.

Of the \$7.5 million allocated to SPA over the past five years, approximately \$499,000 remains unspent. The vast majority of this amount (\$350,000) is funds allocated to projects in SPA XXV (2011-12). This Office continues to work with LAPD in this effort and if warranted funds will be made available for reprogramming for inclusion in SPA XXVII.

When SPA XXV was considered by the Public Safety Committee in February 2012 (C.F. 12-0069), the Committee directed that greater detail be included in future Expenditure Plans. As such, the attached correspondence from the Board of Police Commissioners dated January 8, 2013, provides details in the addenda regarding the proposed SPA XXVI expenditures without compromising the confidentiality of purchases.

RECOMMENDATION

That the Council, subject to the approval of the Mayor, approve the Supplemental Police Account XXVI Expenditure Plan.

FISCAL IMPACT STATEMENT

Approval of the Supplemental Police Account Expenditure Plan will enable the Los Angeles Police Department to spend \$1.5 million in budgeted funds from the Forfeited Assets Trust Fund. There is no impact on the General Fund. This action complies with the City's Financial Policies in that one-time revenue is used for one-time expenditures.

MAS:AS:04130079c

Attachment

Attachment

LOS ANGELES POLICE COMMISSION

BOARD OF
POLICE COMMISSIONERS

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PRESIDENT

JOHN W. MACK
VICE PRESIDENT

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ALEXANDER A. BUSTAMANTE
INSPECTOR GENERAL

EXECUTIVE OFFICE
POLICE ADMINISTRATION BUILDING
100 WEST FIRST STREET, SUITE 134
LOS ANGELES, CA 90012-4112

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January 8, 2013

BPC #13-0003

The Honorable City Council
City of Los Angeles
c/o City Clerk's Office

Dear Honorable Members:

RE: SUPPLEMENTAL POLICE ACCOUNT XXVI

At the regular meeting of the Board of Police Commissioners held Tuesday, January 8, 2013, the Board APPROVED the Department's report relative to the above matter.

This matter is being forwarded to you for approval.

Respectfully,

BOARD OF POLICE COMMISSIONERS

A handwritten signature in cursive script that reads "Maria Silva".

MARIA SILVA
Commission Executive Assistant

Attachment

c: Chief of Police

INTR DEPARTMENTAL CORRESPOND. CE

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POLICE COMMISSION

December 14, 2012
14.7

REVIEWED

TO: The Honorable Board of Police Commissioners

FROM: Chief of Police

Richard M. Tefank
RICHARD M. TEFANK
EXECUTIVE DIRECTOR
1/2/13
DATE

SUBJECT: SUPPLEMENTAL POLICE ACCOUNT XXVI

RECOMMENDED ACTIONS

1. That the Board APPROVE the Fiscal Year (FY) 2012/13 expenditure plan for the Supplemental Police Account (SPA) XXVI.
2. That the Board TRANSMIT to the Mayor and City Council the FY 2012/13 expenditure plan for the SPA XXVI.

DISCUSSION

The Adopted Budget for Fiscal Year 2012/13 included a Department of Justice allocation of \$1,500,000 for the SPA. These funds are for discretionary use by the Los Angeles Police Department. However, expenditures are contingent on the development and approval of an expenditure plan detailing anticipated use of the funds.

The attached Fact Sheet details the anticipated expenditure of funds allocated to SPA XXVI. Funding for operational expenses, including informant payments, contraband, and miscellaneous operational expenses from SPA XXVI, is intended to supplement funding approved in SPA XXIII, SPA XXIV and SPA XXV to support ongoing operations.

If you have any further questions or require further information, Police Administrator Laura Luna, Commanding Officer, Fiscal Operations Division, is available at (213) 486-8590.

Respectfully,

Charlie Beck
ACOP
CHARLIE BECK
Chief of Police

BOARD OF
POLICE COMMISSIONERS
Approved *January 8, 2013*
Secretary *Marla Silva*

Attachments

INTR DEPARTMENTAL CORRESPONDENCE

December 7, 2012
14.7

TO: Chief of Police

FROM: Special Assistant for Constitutional Policing

SUBJECT: APPROVAL AND TRANSMITTAL OF THE SUPPLEMENTAL POLICE
ACCOUNT EXPENDITURE PLAN XXVI

It is recommended that the Chief of Police approve and transmit to the Board of Police Commissioners a request to approve the expenditure plan for the Supplemental Police Account (SPA) XXVI for Fiscal Year (FY) 2012/13. Los Angeles Administrative Code Section 5.115, which established the Forfeited Assets Trust Fund, annually allocates \$1.5 million for the SPA. During annual budget deliberations, the Mayor and Council allocate these funds in support of the Los Angeles Police Department (Department).

The Adopted Budget for FY 2012/13 included the Department of Justice allocation of \$1.5 million for SPA. These funds are for discretionary use by the Department. However, expenditures are contingent on the development and approval of an expenditure plan detailing anticipated use of the funds.

The attached Fact Sheet details the anticipated expenditure of funds allocated to SPA XXVI. Funding for operational expenses, including informant payments, contraband and miscellaneous operational expenses from SPA XXVI, is intended to supplement funding approved in SPA XXIII, SPA XXIV and SPA XXV to support ongoing operations.

Police Administrator Laura Luna, Commanding Officer, Fiscal Operations Division, is available at (213) 486-8590, if you have any questions or require further information.



GERALD L. CHALEFF
Special Assistant for Constitutional Policing

Attachments

FACT SHEET

SUPPLEMENTAL POLICE ACCOUNT XXVI

December 14, 2012

The Los Angeles Administrative Code Section 5.115 provides for the Forfeited Assets Trust Fund, and within this fund, the Supplemental Police Account (SPA). The SPA is an annual allocation of \$1.5 million to the Los Angeles Police Department (Department) with the expenditure plan approved by the Mayor and City Council. The Adopted Budget for Fiscal Year 2012/13 included an allocation of Department of Justice funds totaling \$1,500,000 for SPA XXVI.

Actual disbursement of these funds can occur only after an expenditure plan is submitted and approved by the City Council. Fiscal Operations Division prepares the annual expenditure plan based upon operational needs associated with informants, miscellaneous operational expenses, and travel and training expenses. Additionally, Department management identifies equipment needs for which the funds can be used.

The proposed expenditure plan for SPA XXVI is divided into three categories with the following proposed allocations:

1. Miscellaneous Operational Expenses	\$756,533
2. Equipment	\$493,180
3. Travel and Training	\$250,287
 TOTAL	 \$1,500,000

Funding for operational expenses included in SPA Plans XXIII, XXIV and XXV are being augmented with funding in SPA XXVI with the intent of ensuring ongoing support to regular operations until its final approval. Following is the summary of information on the anticipated expenditures in each category.

MISCELLANEOUS OPERATIONAL EXPENSES - \$ 756,533

Funding for miscellaneous operating expenses will provide continuous support to division-specific law enforcement activities as required. One such activity, managed by Gang and Narcotics Division (GND), is the payment of informants which is crucial in the investigation and prevention of crime resulting from gang activity and narcotics. Operational funds will also be used to purchase narcotics which reap tremendous gains in the area of drug enforcement. Narcotics purchases will be accounted for in the manner prescribed in the ordinance establishing the SPA. Additional funds are provided to GND to support various telecommunications and investigative expenses including service for cellular devices, GPS tracking units, and surveillance cameras.

Operational funding for Emergency Operations, Robbery-Homicide, Commercial Crimes, Major Crimes, Detective Support and Vice Division, and Special Operations Divisions is also provided for shipping expenses for out-of-state acquired property, maintenance of existing software and equipment, car rental, ammunition, range supplies, and to support miscellaneous

FACT SHEET

SUPPLEMENTAL POLICE ACCOUNT XXIV

December 14, 2012

telecommunication services including cellular phone services and tracking devices, air cards, covert tracking services, and GPS airtime.

See Addendum I for the Schedule of Miscellaneous Operational Expenses for SPA XXVI.

EQUIPMENT - \$ 493,180

The expenditure plan for SPA XXVI reflects the need for necessary safety and support equipment for various Department entities required to bolster law enforcement activities in the City of Los Angeles.

A total funding amount of \$133,000 is provided for GND to increase investigative efficiency and officer safety in conducting narcotics investigations. These include K-9 replacement and associated costs, computer and surveillance equipment, and firearms safety equipment.

Funding of \$26,950 is being provided for Detective Support and Vice Division (DSVD) to purchase digital cameras to ensure adequate documentation of criminal investigations through photographic evidence.

Commercial Crimes Division is also provided funding of \$46,834 to purchase extensive technological upgrades to their computer equipment and primary forensic software that needs to be upgraded annually.

Funding in the amount of \$48,350 is being provided to Emergency Operations Division (EOD) to purchase command post equipment needed to set up and ensure reliable operation of Department Command Posts whenever mass deployment of sworn personnel becomes necessary throughout the City.

Funding of \$86,682 is being provided to Major Crimes Division (MCD) to install cameras and to purchase surveillance components including GPS units to support Department-wide counter terrorism, criminal, and administrative investigations as well as for special events such as Presidential visits.

Funding of \$33,984 is being provided to Metro Canine (METRO K9) for the first time for the purchase of search/detection dogs which assist in the detection, investigation and prosecution of narcotic criminals.

Professional Standards Bureau (PSB) is provided a total funding of \$117,380 to purchase surveillance equipment such as digital cameras for investigators to gather and document case evidence and to aid in the completion of investigations. This funding is also for the purchase of miscellaneous computer equipment and software.

See Addendum II for the Schedule of Equipment for SPA XXVI.

FACT SHEET

SUPPLEMENTAL POLICE ACCOUNT XXIV

December 14, 2012

TRAVEL AND TRAINING - \$250,287

Supplemental Police Account XXVI includes funding for work-related travel, training, and certifications which includes \$35,052 for GND, \$18,200 for DSVD, \$4,000 for Metro K9, \$33,332 for CCD, \$6,000 for MCD, \$75,528 for ASD, \$5,000 for EOD, \$2,175 for RHD, and \$11,000 for PSB. The Chief of Police's discretionary travel budget was maintained at \$40,000 with the intent of providing a steady source of funding to support the Chief's efforts in promoting the Department's role in professional law enforcement organizations. To ensure the Department's participation in the National Police Week activities, funding of \$20,000 was also allocated to the COP's Office. It should be noted that Asset Forfeiture Funds cannot be used to fund travel for civilian employees in accordance with Federal guidelines.

See Addendum III for the Schedule of Travel and Training for SPA XXVI.

ADDENDA

- I. Miscellaneous Operational Expense
- II. Equipment
- III. Travel & Training

Prepared by:
Fiscal Operations Division

**SUPPLEMENTAL POLICE ACCOUNT
EXPENDITURE PLAN XXVI
FY 12/13**

SCHEDULE OF MISCELLANEOUS OPERATIONAL EXPENSE

SERIAL NUMBER	BUREAU	DIVISION	CATEGORY	AMOUNT
EX01	CTSOB	EOD	Miscellaneous Expense	\$ 1,000.00
EX02	CTSOB	EOD	Telecommunications	\$ 1,224.00
EX03	CTSOB	MCD TSU	Telecommunications	\$ 6,175.00
EX04	DB	CCD/BSS	Investigative Tools & Equipment	\$ 8,399.00
EX05	DB	GND	Computer Hardware & Software	\$ 11,000.00
EX06	DB	GND	Paid Informants	\$ 350,000.00
EX07	DB	GND	Repairs/Replacement & Maintenance	\$ 31,000.00
EX08	DB	GND	Telecommunications	\$ 133,005.00
EX09	DB	GND	Vehicle Leases & Rentals	\$ 42,600.00
EX10	DB	GND/AFID	Investigative Tools & Equipment	\$ 1,200.00
EX11	DB	GND/K-9	Canine Equipment & Expense	\$ 3,000.00
EX12	DB	GND/TRNG	Range Fees	\$ 4,000.00
EX13	DB	RHD/SIS	Telecommunications	\$ 33,378.00
EX14	DB	DSVD	Repairs/Replacement & Maintenance	\$ 2,000.00
EX15	DB	DSVD	Telecommunications	\$ 13,000.00
EX16	PSB	SOD	Repairs/Replacement & Maintenance	\$ 5,000.00
EX17	PSB	SOD	Telecommunications	\$ 6,667.00
EX18	PSB	SOD	Range Fees	\$ 2,520.00
EX19	PSB	SOD	Vehicle Leases & Rentals	\$ 17,500.00
EX20	Dept-wide	All	Telecommunications	\$ 83,865.00
			TOTAL	\$ 756,533.00

ADDENDUM II
SUPPLEMENTAL POLICE ACCOUNT
EXPENDITURE PLAN XXVI
FY 12/13
SCHEDULE OF EQUIPMENT

SERIAL NUMBER	BUREAU	DIVISION	CATEGORY	AMOUNT
EQ01	CTSOB	EOD	Command Post Equipment & Supplies	\$ 14,300
EQ02	CTSOB	EOD	Computer Hardware & Software	\$ 10,950
EQ03	CTSOB	EOD	Miscellaneous Equipment	\$ 10,000
EQ04	CTSOB	EOD	Computer Hardware & Software	\$ 7,550
EQ05	CTSOB	EOD	Software	\$ 1,200
EQ06	CTSOB	EOD	Surveillance Equipment	\$ 350
EQ07	CTSOB	EOD	Miscellaneous Equipment	\$ 4,000
EQ08	CTSOB	MCD TSU	Camera Equipment	\$ 23,500
EQ09	CTSOB	MCD TSU	Software	\$ 39,600
EQ10	CTSOB	MCD TSU	Surveillance Equipment	\$ 23,582
EQ11	CTSOB	METRO K9	Canine Equipment & Expense	\$ 33,984
EQ12	DB	CCD/BSS	Miscellaneous Equipment	\$ 1,800
EQ13	DB	CCD/CATS	Miscellaneous Equipment	\$ 324
EQ14	DB	CCD/CATS	Specialized Computer Hardware & Software	\$ 2,520
EQ15	DB	CCD/CCU	Miscellaneous Equipment	\$ 4,100
EQ16	DB	CCD/CCU	Specialized Computer Hardware & Software	\$ 36,800
EQ17	DB	CCD/MFS	Computer Hardware & Software	\$ 300
EQ18	DB	CCD/MFS	Miscellaneous Equipment	\$ 990
EQ19	DB	DSVD	Surveillance Equipment	\$ 2,500
EQ20	DB	DSVD	Computer Hardware & Software	\$ 9,500
EQ21	DB	DSVD	Camera Equipment	\$ 6,500
EQ22	DB	DSVD	Miscellaneous Equipment	\$ 2,950
EQ23	DB	DSVD	Surveillance Equipment	\$ 5,500
EQ24	DB	GND	Camera Equipment	\$ 26,500
EQ25	DB	GND	Computer Hardware & Software	\$ 8,800
EQ26	DB	GND	Specialized Computer Hardware & Software	\$ 10,500
EQ27	DB	GND	Surveillance Equipment	\$ 26,500
EQ28	DB	GND/BUY	Surveillance Equipment	\$ 5,200
EQ29	DB	GND/CCAU	Miscellaneous Equipment	\$ 4,000
EQ30	DB	GND/K-9	Canine Equipment & Expense	\$ 20,500
EQ31	DB	GND/TRNG	Guns & Ammunition	\$ 31,000
EQ32	PSB	FID	Investigative Tools & Equipment	\$ 400
EQ33	PSB	FID	Specialized Computer Hardware & Software	\$ 1,000
EQ34	PSB	SOD	Camera Equipment	\$ 31,211
EQ35	PSB	Various	Computer Hardware & Software	\$ 24,543
EQ36	PSB	SOD	Guns & Ammunition	\$ 5,000
EQ37	PSB	SOD	Miscellaneous Equipment	\$ 9,311
EQ38	PSB	SOD	Surveillance Equipment	\$ 45,915
			TOTAL	\$ 493,180

ADDENDUM III
SUPPLEMENTAL POLICE ACCOUNT
EXPENDITURE PLAN XXVI
FY 12/13
SCHEDULE OF TRAVEL and TRAINING

SERIAL NUMBER	BUREAU	DIVISION	CATEGORY	AMOUNT
TT01	COP	COP	Travel & Training	\$ 60,000
TT02	CTSOB	ASD	Travel & Training	\$ 75,528
TT03	CTSOB	EOD	Travel & Training	\$ 5,000
TT04	CTSOB	MCD TSU	Travel & Training	\$ 6,000
TT05	CTSOB	METRO K9	Travel & Training	\$ 4,000
TT06	DB	CCD/ADMIN	Travel & Training	\$ 33,332
TT07	DB	DSVD	Travel & Training	\$ 18,200
TT08	DB	GND	Travel & Training	\$ 35,052
TT09	DB	RHD-SIS	Travel & Training	\$ 2,175
TT10	PSB	SOD	Travel & Training	\$ 11,000
			TOTAL	\$ 250,287