

Relative to CAO Report (0150-10684-0004) for C.F. 13-0046-S1 (Item #2), revise the recommendations to reflect the following:

## RECOMMENDATIONS

That the Council, subject to the approval of the Mayor:

1. Authorize the General Manager, Department of Building and Safety (DBS), or designee, to:
  - a. Negotiate and execute a contract with CORE Business Technologies for the implementation of a universal cashiering system, in an amount not to exceed \$1,135,405, with a contract term of three years from the date of execution, in substantial conformance with the draft contract included in the attached request from DBS dated January 2, 2018, subject to the review and approval of the City Attorney as to form and compliance with the City's contracting requirements;
  - b. Prepare Controller instructions and make technical adjustments consistent with the actions of the Mayor and Council on this matter, subject to the approval of the City Administrative Officer, and instruct the Controller to implement these instructions;
2. Authorize the Controller to:
  - a. Create new accounts within Development Services Trust Fund No. 58V and appropriate funds within those accounts as follows:

Account Name	Account No.	Appropriation Amount
Universal Cashiering Implementation	TBD	\$ 788,405
Universal Cashiering Implementation - Contingency	TBD	347,000
TOTAL		\$ 1,135,405

Date: 1/16/18

Submitted in PLUM Committee

Council File No: 13-0046-S1

Item No.: 2

: Communication from  
City Administrative Officer

Relative to CAO Report (0150-10684-0005) for C.F. 13-0046-S1 (Item #2), revise the recommendations to reflect the following:

## RECOMMENDATIONS

That the Council, subject to the approval of the Mayor:

1. Authorize the General Manager, Department of Building and Safety (DBS), or designee, to:
  - a. Negotiate and execute a contract with CORE Business Technologies for the licensing and maintenance of a universal cashiering system, in an amount not to exceed \$1,835,435, with a contract term of five years from the date of execution with one five-year extension option, in substantial conformance with the draft contract included in the attached request from DBS dated January 2, 2018, subject to the review and approval of the City Attorney as to form and compliance with the City's contracting requirements;
  - b. Prepare Controller instructions and make technical adjustments consistent with the actions of the Mayor and Council on this matter, subject to the approval of the City Administrative Officer, and instruct the Controller to implement these instructions;
2. Authorize the Controller to:
  - a. Create new accounts within Development Services Trust Fund No. 58V and appropriate funds within those accounts as follows:

Account Name	Fund	Account No.	Appropriation Amount
Universal Cashiering	58V/08	TBD	\$ 252,487
Universal Cashiering - Contingency	58V/08	TBD	483,300
TOTAL			\$ 735,787

- b. Create new accounts within the Building and Safety Building Permit Enterprise Fund No. 48R and transfer appropriations within the fund as follows:

### FROM:

Account Name	Fund	Account No.	Appropriation Amount
Reserve for Future Costs	48R/08	08P204	\$ 1,099,648

### TO:

Account Name	Fund	Account No.	Appropriation Amount
Universal Cashiering	48R/08	TBD	\$ 1,009,948
Universal Cashiering - Contingency	48R/08	TBD	89,700
TOTAL			\$ 1,099,648