




ANTONIO R. VILLARAIGOSA
MAYOR

MEMORANDUM

To: The Honorable Members of the City Council
c/o City Clerk

From: Antonio R. Villaraigosa, Mayor 

Subject: Exemptions for the Department of City Planning

Date: January 31, 2013

The Department of City Planning (DCP) has requested approval of the exemptions of one (1) Senior City Planner, one (1) City Planner, two (2) City Planning Associates, one (1) Architectural Associate, and one (1) Geographic Information Systems (GIS) Supervisor, pursuant to Charter Section 1001 (b), for the employment of persons "to provide management services or render professional, scientific or expert services of an exceptional character."

The six positions will allow DCP to create a new work unit in its Plan Implementation Division to manage land-use authority previously managed by the former Community Redevelopment Agency. The Senior City Planner will oversee the City Planner, the City Planning Associates, and the Architectural Associate. These positions will review and approve applications, projects and permits for consistency with the Redevelopment Area Plans, the Zoning Code, and other applicable regulations. Additional responsibilities include preparing recommendations, appeals and maps, and presenting reports to the Director of Planning, City Planning Commissions, and the City Council. The GIS Supervisor will provide GIS and mapping services to ensure that zoning and land-use changes are incorporated into the DCP systems.

Exempting the positions will provide the Department of City Planning with the flexibility to recruit candidates with the unique skills, knowledge and experience needed by DCP. Furthermore, the exemptions will allow DCP to consider hiring former CRA employees, who possess the specific expertise that these positions require.

Based on my review of the Department's request, as well as the review of the Personnel Department, I hereby approve the request for the exemption of one (1) Senior City Planner, one (1) City Planner, two (2) City Planning Associates, one (1) Architectural

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Associate, and one (1) Geographic Information Systems (GIS) Supervisor and transmit my action to the City Council, pursuant to City Charter Section 1001 (b) (1).

ARV:me

cc: Michael LoGrande, Director, Department of City Planning
Gaye Williams, Chief of Staff, Office of the Mayor
Mandy Morales, Legislative Coordinator, Office of the Mayor
Maggie Whelan, General Manager, Personnel Department