

CITY OF LOS ANGELES
CALIFORNIA

JUNE LAGMAY
City Clerk

HOLLY L. WOLCOTT
Executive Officer

When making inquiries relative to
this matter, please refer to the
Council File No.



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April 26, 2013

To All Interested Parties:

The City Council adopted the action(s), as attached, under Council File No. 13-0333,
at its meeting held April 24, 2013.


City Clerk
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**TO THE COUNCIL OF THE
CITY OF LOS ANGELES**

Your **PERSONNEL AND ANIMAL WELFARE COMMITTEE**

reports as follows:

PERSONNEL AND ANIMAL WELFARE COMMITTEE REPORT relative to the establishment of the salary for Water Services Manager (Class Code No. 9602).

Recommendations for Council action:

1. APPROVE the salary range for Water Services Manager (WSM), Class Code No. 9602, which is consistent with the bargaining instructions received from the Executive Employee Relations Committee at its meeting on February 12, 2013 and detailed in the February 28, 2013 Los Angeles Department of Water and Power (LADWP) report and attached to the Council file.
2. APPROVE the amendment of the Management Employees Association (MEA) Memorandum of Understanding (MOU) between the LADWP and MEA to reflect the established salary for the new WSM classification and corresponding Duties Description Records (DDR) for this classification and two pay-levels for use at LADWP.

Fiscal Impact Statement: Neither the City Administrative Officer or the Chief Legislative Analyst has completed a financial analysis of this report.

Community Impact Statement: None submitted.

Summary:

On April 16, 2013, you Committee considered a February 28, 2013 LADWP report relative to the establishment of the salary for WSM (Class Code No. 9602). According to the LADWP, on August 9, 2012, the Board of Civil Service Commissioners (CSC) approved LADWP's request to establish the new classification of WSM, Class Code No. 9602. In accordance with the class specification, a WSM is responsible for ensuring that all applicable regulations and LADWP policies pertaining to the safe delivery of water through the water distribution system are adhered to. Also, incumbents in the class represent Management before various private and public agencies and are considered bonafide supervisors.

The establishment of the new WSM classification was necessary to address water regulatory requirements that have continued to become more stringent and require a Water Distribution Operator Certificate (Level D3 or higher) issued by the California Department of Public Health. The classification formerly assigned to fulfill the construction and operations duties for water distribution activities was a General Services Manager (GSM). However, based on the specific certification requirements (related to water quality) and unique duties and responsibilities, the Water System GSM position is no longer interchangeable with other GSM positions at LADWP. This position manages the Water Distribution Division and oversees the work of approximately 800 subordinate supervisors and employees. The position requires the specialized knowledge of procedures and

terminology related to administering the activities of a large organization engaged in major water system facility construction, installation, maintenance, operation, and repair.

After consideration and having provided an opportunity for public comment, the Committee recommended approval of the recommendations as contained in the February 28, 2013 LADWP report and detailed in the above recommendations. This matter is now submitted to Council for its consideration.

Respectfully submitted,

PERSONNEL AND ANIMAL WELFARE COMMITTEE



ADOPTED

APR 24 2013

LOS ANGELES CITY COUNCIL

<u>MEMBER</u>	<u>VOTE</u>
KORETZ:	YES
ALARCÓN:	YES
ZINE:	YES

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- Not Official Until Council Acts -