


ANTONIO R. VILLARAIGOSA
MAYOR

MEMORANDUM

To: The Honorable Members of the City Council
c/o City Clerk

From: Antonio R. Villaraigosa, Mayor 

Subject: Exemption of One (1) Hyperion Treatment Plant Manager Position for the Bureau of Sanitation

Date: April 12, 2013

The Bureau of Sanitation has requested approval for the designation of one (1) exempt Hyperion Treatment Plant Manager position, pursuant to Charter Section 1001 (b), for employment of persons "to provide management services or render professional, scientific or expert services of an exceptional character." The requested position will increase the number of approved exemptions under Charter Section 1001 (b).

The position will provide direct oversight for the day-to-day operations of approximately 370 employees at the 24-hour Hyperion Treatment Plant (Hyperion) facility. The position's responsibilities include directing Hyperion operations and maintenance; coordinating construction of capital improvement projects; developing and administering Hyperion's operating budget; and implementing improvements to treatment processes, unit operations, plant equipment, and treatment facilities to ensure compliance with permits and regulations.

The position requirements and desired qualifications reflect the highly specialized nature of the Hyperion Treatment Plant Manager classification. They include a California Professional Engineers License and/or California Grade 5 Wastewater Treatment Operator Certification; knowledge of environmental engineering principles applicable to wastewater treatment and water reclamation and reuse; and two years full-time paid experience in a position at least at the level of Principal Environmental Engineer in the design, construction, operation, or maintenance of wastewater treatment or water reclamation plants. Currently, there are only two City employees in the class of Principal Environmental Engineer.

Exempting this position will provide the Bureau with the flexibility to consider a broader pool of candidates who possess the right combination of knowledge, experience, and

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expertise needed for this critical position. Based on my review of the Bureau's request, as well as the review of the Personnel Department, I hereby approve the Bureau of Sanitation's request for the exemption of one (1) Hyperion Treatment Plant Manager position and transmit my action to the City Council, pursuant to City Charter Section 1001 (b) (1).

ARV:me

cc: Enrique C. Zaldivar, Director, Bureau of Sanitation
Gaye Williams, Chief of Staff, Office of the Mayor
Mandy Morales, Legislative Coordinator, Office of the Mayor
Maggie Whelan, General Manager, Personnel Department