



ERIC GARCETTI
MAYOR

July 18, 2013

Honorable Members of the City Council
c/o City Clerk
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Mr. Matt Szabo to the Board of Public Works Commission for the term ending June 30, 2015. Mr. Szabo will fill the vacancy created by Steven T. Nutter, whom I removed effective July 26, 2013.

I certify that in my opinion Mr. Szabo is qualified for the work that will devolve upon him, and that I make the appointment solely in the interest of the City.

Sincerely,

A handwritten signature in black ink, appearing to be 'EG', with a horizontal line extending to the right.

ERIC GARCETTI
Mayor

EG:dlg

Attachment

COMMISSION APPOINTMENT FORM

Name: Matt Szabo
Commission: Board of Public Works Commission
End of Term: June 30, 2015

Appointee Information

1. **Race/ethnicity:** Caucasian
2. **Gender:** Male
3. **Council district and neighborhood of residence:** 13 - Central
4. **Are you a registered voter?** Yes
5. **Prior commission experience:**
6. **Highest level of education completed:** See attached resume
7. **Occupation/profession:** See attached resume
8. **Experience(s) that qualifies person for appointment:** See attached resume
9. **Purpose of this appointment:** Replacement
10. **Current composition of the commission (excluding appointee):**

Commissioner	APC	CD	Ethnicity	Gender	Appointment Date	Term Ends
Davis, Michael <i>(subject to City Council confirmation)</i>	South Los Angeles	9	African American	Male	7/18/2013	6/30/2018
James, Kevin <i>(subject to City Council confirmation)</i>	Central	4	Caucasian	Male	7/12/2013	6/30/2017
Romero, Barbara <i>(subject to City Council confirmation)</i>	South Valley	4	Latina	Female	7/18/2013	6/30/2016
Rodriguez, Monica <i>(subject to City Council confirmation)</i>	North Valley	7	Latina	Female	7/18/2013	6/30/2014

MATT SZABO

EXPERIENCE

DEPUTY MAYOR & DEPUTY CHIEF OF STAFF, September 2009 – July 2012, March - June 2013
Office of Mayor Antonio R. Villaraigosa, Los Angeles, CA
Principal management responsibilities: Budget & Financial Policy, Labor Relations, Legislative Affairs. Advisory responsibilities: Communications, Gang Reduction & Youth Development, Water & Power (renewable energy; energy efficiency), Economic & Business Policy, Transportation (Measure R; Measure J), Public Works (street services), Airports (labor relations), Animal Welfare, Los Angeles Zoo.

EXECUTIVE DIRECTOR, July 2012 – November 2012
Yes on Measure J Committee for Jobs and Traffic Relief, Los Angeles, CA

SENIOR PRESS SECRETARY, June 2006 – September 2009
Office of Mayor Antonio R. Villaraigosa, Los Angeles, CA

COMMUNICATIONS DIRECTOR, September 2004 – March 2005
Bob Hertzberg for a Great L.A., Encino, CA

PRESS SECRETARY, March 2003 – September 2004
Office of City Attorney Rocky Delgadillo, Los Angeles, CA

LEGISLATIVE DIRECTOR / COMMUNICATIONS DIRECTOR, May 2002 – March 2003
Office of City Councilmember Wendy Greuel, Los Angeles, CA

DEPUTY PRESS SECRETARY, November 2001 – March 2002
RESEARCH & POLICY COORDINATOR, July 2001 – November 2001
Riordan for Governor, Los Angeles, CA

CITY COUNCIL LIAISON, July 2000 – July 2001
STATE GOVERNMENT AFFAIRS MANAGER, May 2000 – July 2001
Office of Mayor Richard J. Riordan, Los Angeles, CA

HOUSE PARENT, October 1998 – July 1999
Nuestros Pequeños Hermanos, Miacatlan, Morelos, Mexico

EDUCATION

UNIVERSITY OF SOUTHERN CALIFORNIA, Los Angeles, CA
School of Policy, Planning and Development, August 1999 – May 2001

UNIVERSITY OF NOTRE DAME, Notre Dame, IN
Bachelor of Arts in Government and International Studies
Concentration in Public Service, May 1998

Matt Szabo Biography

Matt Szabo has been working to improve services the City of Los Angeles provides to its residents for more than a decade, serving as a senior manager and policy advisor to two mayoral administrations, the city attorney's office and a city council office since 2000.

Most-recently, Szabo served as deputy mayor and deputy chief of staff to former Mayor Antonio Villaraigosa, with principal management responsibility for budget and financial policy, labor relations and legislative affairs. Szabo also served as a key advisor on a broad range of issues including public safety, gang reduction and youth development, renewable energy and energy efficiency, economic and business policy, transportation and animal welfare.

As deputy mayor, Matt Szabo recruited and empowered a team of financial professionals to stabilize the city budget and preserve critical services as tax revenues plummeted during the Great Recession. Serving as the mayor's chief labor negotiator, Szabo, in partnership with then-City Council President Eric Garcetti and the city administrative officer, successfully reached agreement with nearly the entire civilian workforce to save jobs and restore services by increasing employee contributions to pension and healthcare costs. Szabo also helped negotiate the pension reform charter amendment to reduce costs, stabilize the city's long-term financial outlook and make it more affordable to hire new firefighters and police officers.

When it became clear that the Occupy L.A. protests at City Hall Park were no longer sustainable, Szabo worked night and day with the Los Angeles Police Department and protest representatives to negotiate a peaceful withdrawal and evacuation – which stood in contrast to the violence and unrest occurring in other cities. Szabo also eased tensions between management, contractors and labor representatives at Los Angeles International Airport by facilitating the adoption of a certified service providers program establishing labor standards and worker protections.

Matt Szabo's first venture in public policy began as a student activist at the University of Notre Dame, where he fought to establish gay and lesbian students rights and to protect LGBT faculty and staff from job discrimination. Szabo has been active in the LGBT movement ever since, and in 2012 worked with LAPD to create nationally-recognized law enforcement policies to protect the rights and dignity of L.A.'s transgender community.

After graduating from college, Szabo worked for a year as a volunteer house parent at an orphanage in Miacatlán, Mexico, where he had personal responsibility for 66 formerly homeless or abused children.

Matt Szabo attended local public schools, and earned a degree in government and international relations at Notre Dame before attending graduate school at the University of Southern California's School of Policy, Planning and Development.



ERIC GARCETTI
MAYOR

July 18, 2013

Mr. Matt Szabo

Dear Mr. Szabo:

I am pleased to inform you that I hereby appoint you to the Board of Public Works Commission for the term ending June 30, 2015. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require visiting City Hall. If you require parking during these procedures, please call Justin Gonzalez in my Office at (213) 364-0506 to make arrangements for you.

To begin the appointment process, please review, sign and return the enclosed City Commissioner Ethics Pledge, Undated Separation Forms, and Background Release **within one week** of receiving this letter. These documents are necessary to ensuring the most efficient, open and accountable City government possible. Further, Mayor's Office policy requires you to be fingerprinted as part of the background check that is done on all potential Commissioners. To do so, please bring this letter to the Background Unit of Employment Services Division, Personnel Department Building, 700 East Temple Street, Room 235, Los Angeles, California 90012. The division phone number is (213) 473-9343. Fingerprints must be taken **within three working days** from the **receipt** of this letter.

Under separate cover you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission, 200 North Spring Street, City Hall, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Shannon Prior at the Ethics Commission at (213) 978-1960.

Mr. Matt Szabo
July 18, 2013
Page 2

As part of the City Council confirmation process, you will need to meet with Mitch O'Farrell, your Councilmember, and Councilmember Joe Buscaino, the Chair of the Public Works and Gang Reduction Committee, to answer any questions they may have. You will be hearing from a City Council committee clerk who will let you know when your appointment will be considered by the Public Works and Gang Reduction Committee. Some time thereafter, you will be notified by the committee clerk when your appointment will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in the City Clerk's Office in Room 395 of City Hall. Julie Ciardullo with the Mayor's staff will assist you during the confirmation process if you have questions.

Commissioners must be residents of the City of Los Angeles. If you move at any point during your term, have any changes in your telephone numbers, or in the future plan to resign (resignation must be put in writing), please contact my office immediately.

Congratulations and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink, appearing to read "Eric Garcetti", with a stylized flourish at the end.

ERIC GARCETTI
Mayor

EG:dlg

Attachment I
Mr. Matt Szabo
July 18, 2013

Nominee Check List

V. Within three days:

_____ **Get fingerprinted to complete a background check.**
No appointment is necessary. Bring the Mayor's letter to:
Background Unit of Employment Services Division, Personnel
Department Building, 700 East Temple Street, Room 235, Los Angeles,
California 90012. Phone: (213) 473-9343.

VI. Within seven days:

Mail, fax or email the following forms to: Julie Ciardullo, Office of the Mayor,
Office of External Affairs, City Hall, 200 N. Spring Street, Los Angeles, CA 90012
or fax: (213) 978-0720 or email: julie.ciardullo@lacity.org.

_____ **Ethics Pledge**
_____ **Undated Separation Forms**
_____ **Background Check Release**
_____ **Commissioner Information Sheet/Voluntary Statistics**

VII. Within 21 days:

File the following forms with the City Ethics Commission. *If you are required to file, you will receive these forms in the mail from that office.*

_____ **Statement of Economic Interest ("Form 700")**
IMPORTANT: The City Council will not consider your nomination until
your completed form is reviewed by the Ethics Commission.
_____ **Residence Verification Form**

VIII. As soon as possible, the Mayor's Office will schedule a meeting with you and:

_____ **Your City Councilmember Mitch O'Farrell** (contact at (213) 473-7013).
_____ **Councilmember Joe Buscaino, Chair of the Council Committee**
considering your nomination (contact at (213) 473-7015).

Staff in the Mayor's Office of External Affairs will assist you with these arrangements.