




Report From
OFFICE OF THE CITY ADMINISTRATIVE OFFICER
Analysis of Proposed Contract
(\$25,000 or Greater and Longer than Three Months)

To: The Mayor The Council	Date: 05-31-16	C.D. No. 6	CAO File No.: 0150-08079-0003				
Contracting Department/Bureau: Animal Services		Contact: Paul Makowski (213) 482-9574					
Reference: Board of Animal Services Commissioners transmittal dated April 13, 2016; Contract C-117333							
Purpose of Contract: Public Animal Spay and Neuter Services and Wellness Clinic at the East Valley Animal Care Center							
Type of Contract: () New contract (X) Amendment		Contract Term Dates: Three-month extension from June 1, 2016 through August 31, 2016					
Contract/Amendment Amount: \$125,000 per three-month period; total maximum amount \$3,125,000							
Proposed amount \$ 125,000 + Prior award(s) \$ 3,000,000 = Total \$ 3,125,000							
Source of funds: Animal Sterilization Trust Fund							
Name of Contractor: Spay Neuter Project of Los Angeles, Inc. (formerly Clinico, Inc.)							
Address: 957 N. Gaffey Street, San Pedro, California 90731							
	Yes	No	N/A*	8. Contractor has complied with:	Yes	No	N/A*
1. Council has approved the purpose	X			a. Equal Employmt. Oppty./Affirm. Action	X		
2. Appropriated funds are available	X			b. Good Faith Effort Outreach**	X		
3. Charter Section 1022 findings completed	X			c. Equal Benefits Ordinance	X		
4. Proposals have been requested		X		d. Contractor Responsibility Ordinance	X		
5. Risk Management review completed	X			e. Slavery Disclosure Ordinance	X		
6. Standard Provisions for City Contracts included	X			f. Bidder Certification CEC Form 50	X		
7. Workforce that resides in the City: 10 %				*N/A = not applicable ** Contracts over \$100,000			

COMMENTS

The Department of Animal Services (Department) requests authority to execute the attached fourth amendment to Contract C-117333 with Spay Neuter Project of Los Angeles, Inc. (SNP LA) to continue providing spay and neuter services at the City's East Valley Animal Care Center. Under this supplemental agreement, SNP LA will continue to provide spay, neuter and related services for cats, dogs and rabbits sheltered at and adopted from the East Valley Animal Care Center as well as for pets brought into the Center by qualifying residents. Additionally, SNP LA will operate a public wellness clinic at the Center to provide additional services to residents. The proposed amendment is for a period of three months, from June 1, 2016 to August 31, 2016, at a cost not to exceed \$125,000.

The original contract with SNP LA, formerly Clinico, Inc., was authorized by the Council (C.F. 08-1830-S1) for a period of three years, from June 1, 2010 to May 31, 2013, with an option for three additional one-year extensions. The Department has exercised all three extension options and the agreement will expire on May 31, 2016. The original contract contains a maximum payment limit of \$500,000 per year or a total cost not to exceed \$3,000,000 for six years. The proposed amendment is for a period of three months, from June 1, 2016 to August 31, 2016, at a cost not to exceed \$125,000.

 FGO	Analyst	04160130	 Assistant CAO	 City Administrative Officer
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The total costs for services under the entire contract, as amended, from June 1, 2010 through August 31, 2016, will not exceed \$3,125,000.

The proposed amendment also includes a revision to Section VIII.A. Scope of Services – Surgical Sterilizations, to adjust the number of surgical sterilizations performed by SNP LA on qualified animals adopted from the Care Center. The original contract directs SNP LA to perform a minimum of five sterilization surgeries for female cats adopted from the Care Center; the proposed amendment increases the minimum number of surgeries to ten.

The proposed amendment also continues use of facilities at the East Valley Animal Care Center as governed in the facility license agreement with the General Services Department. In consideration of the no-cost use of a City facility, SNP LA will provide services to the LAAS at an 11-percent discounted rate. SNP LA will be reimbursed at 89-percent of the rates determined by the Board of Animal Services Commissioners for each spay and neuter surgery performed on Care Center animals and animals sterilized as part of the adoption process. The current approved fee rates at the East Valley Animal Care Center are as follows:

Surgery	Fee	11% Discount to LAAS	Reimbursement to SNP LA
Male Cat (Neuter)	\$60.00	\$6.60	\$53.40
Female Cat (Spay)	\$68.00	\$7.48	\$60.52
Male Dog under 50 lbs.	\$60.00	\$6.60	\$53.40
Male Dog over 50 lbs.	\$110.00	\$12.10	\$97.90
Female Dog under 50 lbs.	\$68.00	\$7.48	\$60.52
Female Dog over 50 lbs.	\$118.00	\$12.98	\$105.02
Rabbits (all)	\$65.00	\$7.15	\$57.85

In addition to these reimbursements, the Department will reimburse SNP LA for low-cost and free spay and neuter vouchers redeemed by qualifying Los Angeles residents at \$30 for low-cost coupons and \$70 for redeemed free sterilization certificates. Funding for the cost of these services is approved and provided in the Animal Sterilization Trust Fund.

As part of the proposed contract amendment, SNP LA will also offer a wellness clinic for the public on Sundays and Mondays, from 9 AM to 5 PM, at rates subject to Department approval. Services to be offered as part of the clinic include wellness exams for puppies and kittens, diagnosis and treatment for infections, dental work, low cost vaccinations, and owner education on pet care and chronic disease maintenance.

SNP LA is in compliance with the standard provisions for City contracts.

Animal Sterilization Trust Fund

The Animal Sterilization Trust Fund is established under Los Angeles Administrative Code Section 5.199 to provide funding for pet sterilization services to residents of the City of Los Angeles. A portion of funds from each paid dog license sold in the City (\$2.00 for unaltered dogs and \$7.00 for altered

dogs) is deposited into this Fund to support the cost of animal sterilization. Additionally, \$500,000 has been appropriated in the 2015-16 Adopted Budget to support the Fund. The Fund also receives public donations to support animal sterilization services.

RECOMMENDATION

That the City Council, subject to the approval of the Mayor, authorize the General Manager of the Department of Animal Services, or designee, to execute the Fourth Amendment to Contract No. C-117333 between Spay Neuter Project of Los Angeles, Inc. and the City of Los Angeles for spay and neuter and related services at the East Valley Animal Care Center for a term of three months, from June 1, 2016 through August 31, 2016, at an amount not-to-exceed \$125,000 for this period, subject to the approval of the City Attorney as to form and legality.

FISCAL IMPACT STATEMENT

Approval of the recommendation will authorize the Department of Animal Services to extend its contract with Spay Neuter Project of Los Angeles, Inc. for spay and neuter services at the East Valley Animal Care Center for a period of up to three months at a cost not-to-exceed \$125,000. Funding for this purpose is available in the Animal Sterilization Trust Fund. There is no additional impact to the General Fund. Execution of the proposed contract amendment complies with the City's Financial Policies in that budgeted funds are used for budgeted purposes and that ongoing costs are supported by ongoing revenues.

MAS:FGO:04160130

Attachment

Attachment

BOARD OF
ANIMAL SERVICES
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PRESIDENT

LARRY GROSS
VICE PRESIDENT

COMMISSIONERS

ROGER WOLFSON

ALANA YAÑEZ

OLIVIA E. GARCIA

City of Los Angeles
CALIFORNIA



ERIC GARCETTI
MAYOR

DEPARTMENT OF
ANIMAL SERVICES
221 North Figueroa Street
Suite #600
Los Angeles, CA 90012

(888) 452-7381
FAX (213) 482-9511

BRENDA F. BARNETTE
GENERAL MANAGER

DANA H. BROWN
ASSISTANT GENERAL MANAGER

DR. JEREMY PRUPAS
CHIEF VETERINARIAN

April 13, 2016

Honorable Eric Garcetti
Mayor, City of Los Angeles
Room 303, City Hall
Los Angeles, CA 90012

Attention: Mandy Morales, Legislative Coordinator

Subject: **REQUEST FOR AMENDMENT EXTENDING THE TERM OF PERSONAL SERVICES CONTRACT C-117333 FOR 90 DAYS TO OPERATE A SPAY AND NEUTER CLINIC AT THE EAST VALLEY ANIMAL SHELTER**

Dear Mayor Garcetti:

At its April 12, 2016 meeting, the City's Board of Animal Services Commissioners approved a recommendation to extend an agreement with Spay Neuter Project of Los Angeles (SNPLA), formerly Clinico, for 90 days to provide veterinary services relating to the spay and neuter clinic located inside the City of Los Angeles' East Valley Animal Shelter. By a vote of 4-0, the Board approved a motion to:

1. APPROVE the draft three-month extension, approved as to form and legality by the City Attorney as attached, with Spay Neuter Project of Los Angeles (SNP LA) to continue contractual terms for operation of the spay/neuter clinic at the East Valley animal shelter through August 31, 2016;
2. DIRECT staff to transmit the proposed extension Agreement to the Office of the Mayor and subsequently to the City Council, and authorize the General Manager of the Department of Animal Services to execute the subject extension Agreement upon receipt of necessary approvals.

In accordance with Executive Directive No. 3, attached for your review and approval is a draft contract amendment to extend a personal services agreement (City Contract No. C-117333) between the City of Los Angeles and SNPLA.

"Creating a Humane LA"

AN EQUAL OPPORTUNITY EMPLOYER

Visit our website at www.LAAnimalServices.com

Honorable Eric Garcetti
April 13, 2016
Page 2

Background

On June 1, 2010, The Department of Animal Services (DAS) entered into City Contract No. C-117333 (Agreement) for a period of three years with an option for three additional one-year extensions at the discretion of the City. The DAS exercised all three extension options, and the Agreement will expire on May 31, 2016.

The DAS released a Request for Proposals on March 30, 2016 to search for a new contractor to provide veterinary services at the East Valley Spay Neuter Clinic. Proposals are due April 27, 2016, but completing the City's bidder selection and contract execution process is expected to take an additional three to four months and could create a gap where spay and neuter services are not available. Extending the current agreement for 90 days to August 31, 2016 will cover any period needed to complete the selection/contract process and ensure that spay and neuter clinic services continue without any lapse at the East Valley shelter.

City Ordinance 179615 (LAMC Section 53.15.2) requires the sterilization of unaltered animals adopted from City shelters. The spay and neuter clinic operated at the East Valley animal shelter is a vital component to meeting animal sterilization demand for adoptions at this location in response to legislative requirements.

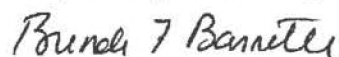
At its meeting of April 12, 2016, the Board of Animal Services Commissioners approved the recommendation to extend the Agreement with SNPLA for 90 days. This contract amendment, which is attached and approved by the City Attorney as to form and legality, will not exceed \$125,000 and will end on August 31, 2016. The original Agreement contains a maximum payment limit of \$500,000 per year. The entire Agreement term as amended, from June 1, 2010 to August 31, 2016, would not exceed \$3,125,000. SNP LA would be required to stay compliant with all City contracting provision requirements and maintain all necessary permits, including a veterinary premise license, insurance, and a required security deposit.

Fiscal Impact

There is no impact on the General Fund. Funding for this contract is provided through the Animal Sterilization Trust Fund which, pursuant to Los Angeles City Administrative Code Division 5, Chapter 12, is to be funded by fees collected from Department services and donations.

Please contact Paul Makowski (paul.makowski@lacity.org) at 213-482-9574 or John Forland (john.forland@lacity.org) at 213-482-9554 with any additional questions.

Respectfully submitted,



Brenda F. Barnette
General Manager

Attachments

**City of Los Angeles
Department of Animal Services**

**AMENDMENT NO.4
BETWEEN THE CITY OF LOS ANGELES
AND
SNP LA (SPAY NEUTER PROJECT OF LOS ANGELES)
FOR THE OPERATION OF THE SPAY AND NEUTER CLINIC
AT THE EAST VALLEY ANIMAL CARE CENTER**

CITY CONTRACT NUMBER C-117333

THIS AGREEMENT is made and entered into by and between the City of Los Angeles ("City"), a municipal corporation, acting through the Department of Animal Services ("Department") and the Department of General Services ("GSD"); and SNP LA (Spay Neuter Project of Los Angeles) ("Contractor"), with regard to the following:

WHEREAS, Section 53.11(j) of the Los Angeles Municipal Code requires the Department to spay or neuter each dog adopted from a City animal shelter before a license for the animal can be valid, and Section 53.15 requires every owner of a dog to hold a valid license for their animal; and

WHEREAS, the Departments' current staffing levels cannot meet the current demand for spay and neuter surgeries for animals adopted from the East Valley Animal Shelter; and

WHEREAS, the Department entered into Agreement Number C-117333 with SNP LA on June 1, 2010 with the option to renew the contract for an additional three years; and

WHEREAS, the Agreement Number C-117333 expires on May 31, 2016 and the Department desires to renew the Agreement for an additional three (3) month term; and

WHEREAS, under Agreement Number C-117333, SNP LA provides spay/neuter surgeries and related services at the East Valley Animal Care Center Spay/Neuter Clinic to sterilize dogs, cats, and rabbits (as needed) that are adopted from the Care Center as well as to pets owned by qualifying residents near or in the Los Angeles area; and

NOW THEREFORE, THE PARTIES INTEND THAT THE Agreement shall be amended as follows:

AMENDMENT

1. Section II. Term, shall be amended to extend the term of the contract for three (3) months to August 31, 2016.

The City exercises its option of renewing the agreement for three (3) months. The term of the contract shall be extended three (3) months, from its present expiration date of May 31, 2016 to a new expiration date of August 31, 2016.

2. Section III. Maximum Payment, shall be amended for the Contract Extension period.

Payment to Contractor by the City shall not exceed \$125,000 for the three (3) month extension period (defined as June 1, 2016 to May 31, 2016). This provision does not mean that the City is required to reach or approach this amount.

3. Section VIII. Scope of Services, section **A. Surgical Sterilizations, Paragraph 1** shall be amended to adjust the number of surgical sterilizations performed by Contractor. As Amended, section **A. Surgical Sterilizations, Paragraph 1** shall read in its entirety as follows:

A. Surgical Sterilizations

The Contractor will perform:

1. Spay and neuter surgeries on qualified animals adopted from the Care Center (including dogs and cats eight weeks of age or older, and rabbits). On each day of operation, Contractor shall commit to perform surgeries as follows:

A minimum of five dogs adopted from the Care Center,
A minimum of five female cats adopted from the Care Center,
Unlimited male cats.

Contractor shall coordinate with Care Center staff in the event that the Care Center's volume of surgeries exceeds these numbers during special adoption events or other events, and the Contractor shall make a reasonable effort to accommodate additional spay/neuter surgeries from the Care Center. The Department reserves the right to send animals to off-site veterinarians in the event that SNP LA, Inc. is unable to accommodate all of the Care Center's spay/neuter needs.

Contractor shall be expected to perform approximately 40 spay/neuter surgeries at the Clinic each day of operation, including animals adopted from the Care Center, as well as dogs and cats brought in by members of the public, and accept all Department discount coupons and free certificates or vouchers for the service.

4. Except as herein amended, all other terms and conditions shall remain in full force and effect.

IN WITNESS THEREOF, the parties hereto have caused this Agreement to be executed by their respective duly authorized representatives.

**The City of Los Angeles,
Department of Animal Services**

By _____
Brenda Barnette, General Manager

Date: _____

**The City of Los Angeles,
Department of General Services**

By _____
Tony M Royster, General Manager

Date: _____

**APPROVED AS TO FORM:
MICHAEL N. FEUER, City Attorney**

By _____
Dov S. Lesel, Assistant City Attorney

Date: _____

**ATTEST:
HOLLY WOLCOTT, City Clerk**

By _____
Deputy City Clerk

Date: _____

CONTRACTOR - SNP LA, Inc.

By _____
Noel Jackson, Director of Operations

Date: _____

(second signature required of corporations)

By _____
Print Name:

Date: _____

Los Angeles City Business Tax License Number: **0002336507-0004-4**

Taxpayer Identification Number: **20-8542566**

City Agreement Number: **C-117333**

PERSONNEL DEPARTMENT CONTRACT REVIEW REPORT

1. Requesting Department: Animal Services [East Valley Animal Clinic-Spay & Neuter Services]

2. Contacts:

Department: John Forland Phone No. (213) 482-9554 Fax No. (213) 482-9511
Paul Makowski Phone No. (213) 482-9574 Fax No. _____
 CAO: Janice Chang Yu Phone No. (213) 473-7527 Fax No. (213) 473-7517

3. Work to be performed: High volume (more than 20 per day) spay and neuter surgeries will be performed on animals adopted from the East Valley Animal Shelter. In addition to adopted animals, spay and neuter surgeries will be performed on request for animals owned by City residents. Additional vaccination, micro chipping, and animal wellness medical services may also be performed.

4. Is this a contract renewal? No. This is an amendment to City Agreement no. C-117333

5. Length of contract: 90 days
 Proposed Start date: June 1, 2016

6. Proposed cost of contract (if known): \$120,000

7. Name of proposed contractor(s): Clinico, Inc.

8. Unique or special qualifications required to perform the work: Contractor must be, or have on its staff, a California-licensed veterinarian; certain support staff, such as veterinary technicians, must also be California-licensed. These licenses are issued by the California Veterinary Medical Board.

9. Are there City employees that can perform the work being proposed for contracting?

Yes No

Class Title & Code	Department	Eligible List Expires
Veterinary Technician, 2369	Animal Services, Zoo	Continuous
Veterinarian, 2365	Animal Services	No List (Exempt class)
Chief Veterinarian, 2360	Animal Services, Zoo	No List (Exempt class)

If yes,

a. List classes, eligible lists, and Departments: See above

b. Is there sufficient Department staff available to perform the work? Yes No

c. Estimated time to fill position(s) through CSC process? 60 days to 8 months

d. Can the requesting department continue to employ staff hired for the project after project completion? Yes No

e. Are there City employees currently performing the work? Yes No

10. Findings

City employees DO NOT have the expertise to perform the work

City employees DO have the expertise to perform SOME of the work

[Please see summary below.]

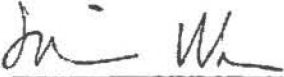
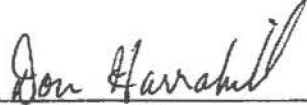
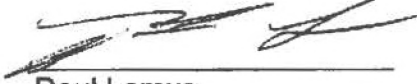
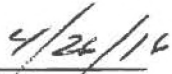
Check if applicable (explanation attached) and send to CAO for further analysis

Project of limited duration would have to layoff staff at end of project

Time constraints require immediate staffing of project

Work assignment exceeds staffing availability

SUMMARY: The Department of Animal Services performs sterilization surgeries for shelter animals prior to the animal adoptions in compliance with City Council Ordinance 1796156 (LAMC 53.15.2). With the insufficient number of veterinarians to perform the high volume surgeries required at the East Valley Animal Clinic, including the heavy workload of its veterinary technicians, the department has had to contract out the spay and neuter services, and other animal medical services. The consistent demand and need for these services necessitates the department to ensure continued availability/provision of these services with no gap/break in contracted service.

			
Mariel Wroe	Don Harrahill	Raul Lemus	Date
Senior Personnel Analyst I	Senior Personnel Analyst II	Chief Personnel Analyst	

**BOARD OF
ANIMAL SERVICES
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ERIC GARCETTI
MAYOR

**DEPARTMENT OF
ANIMAL SERVICES**
221 North Figueroa Street
6th Floor, Suite 600
Los Angeles, CA 90012

(888) 452-7381
FAX (213) 482-9511

BRENDA F. BARNETTE
General Manager

DANA H. BROWN
Assistant General Manager

DR. JEREMY PRUPAS
Chief Veterinarian

Report to the Board of Animal Services Commissioners

MEETING DATE: April 12, 2016

PREPARED BY: Paul Makowski

REPORT DATE: April 6, 2016

TITLE: Management Analyst II

**SUBJECT: REQUEST APPROVAL FOR A THREE-MONTH CONTRACT EXTENSION
FOR OPERATION OF THE EAST VALLEY SPAY/NEUTER CLINIC**

BOARD ACTION RECOMMENDED:

1. **APPROVE** the draft three-month extension, approved as to form and legality by the City Attorney as attached, with Spay Neuter Project of Los Angeles (SNP LA) to continue contractual terms for operation of the spay/neuter clinic at the East Valley animal shelter through August 31, 2016;
2. **DIRECT** staff to transmit the proposed extension Agreement to the Office of the Mayor and subsequently to the City Council, and authorize the General Manager of the Department of Animal Services to execute the subject extension Agreement upon receipt of necessary approvals.

SUMMARY

The current agreement to operate the East Valley shelter spay/neuter clinic (C-117333) is with Spay Neuter Project of Los Angeles or SNP LA (formerly Clinico) and expires on May 31, 2016. Completing the current RFP process to select a new contractor and execute a new agreement is not anticipated to be completed by May 31, 2016. Continued operation of a spay/neuter clinic at the East Valley animal shelter is strongly desired. Therefore, to ensure that spay/neuter services continue at the East Valley shelter with no lapse, the current agreement will be extended to cover the period that the City and the selected bidder will need to complete the City contracting process.

At its March 21, 2016 meeting, the Board approved a Request for Proposal (RFP) for operation of the East Valley Spay/Neuter Clinic. The RFP was released on March 30, 2016 and proposals are due at 4:00pm on April 27, 2016. The Department anticipates presenting a recommendation to the Board in May 2016.

Report to the Board of Animal Services Commissioners
SUBJECT: Contract Extension for Operation of East Valley Spay and Neuter Clinic

FISCAL IMPACT:

There is no impact to the General Fund. The Animal Sterilization Fund will be used to reimburse the contractor based on rates established by the Animal Services Commission.

Approved:

Brenda F. Barnette

Brenda F. Barnette, General Manager

Attachments

BOARD ACTION:

_____	Passed	Disapproved	_____
_____	Passed with noted modifications	Continued	_____
_____	Tabled	New Date	_____

**City of Los Angeles
Department of Animal Services**

**AMENDMENT NO.4
BETWEEN THE CITY OF LOS ANGELES
AND
SNP LA (SPAY NEUTER PROJECT OF LOS ANGELES)
FOR THE OPERATION OF THE SPAY AND NEUTER CLINIC
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WHEREAS, Section 53.11(j) of the Los Angeles Municipal Code requires the Department to spay or neuter each dog adopted from a City animal shelter before a license for the animal can be valid, and Section 53.15 requires every owner of a dog to hold a valid license for their animal; and

WHEREAS, the Departments' current staffing levels cannot meet the current demand for spay and neuter surgeries for animals adopted from the East Valley Animal Shelter; and

WHEREAS, the Department entered into Agreement Number C-117333 with SNP LA on June 1, 2010 with the option to renew the contract for an additional three years; and

WHEREAS, the Agreement expires on May 31, 2016 and the Department desires to renew the Agreement for an additional three (3) month term to have sufficient time to prepare and issue a Request for Proposals and not curtail the services during this period; and

WHEREAS, under Agreement Number C-117333, SNP LA provides spay/neuter surgeries and related services at the East Valley Animal Care Center Spay/Neuter Clinic to sterilize dogs, cats, and rabbits (as needed) that are adopted from the Care Center as well as to pets owned by qualifying residents near or in the Los Angeles area.

NOW THEREFORE, THE PARTIES INTEND THAT THE Agreement shall be amended as follows:

AMENDMENT

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The City exercises its option of renewing the agreement for three (3) months. The term of the contract shall be extended three (3) months, from its present expiration date of May 31, 2016 to a new expiration date of August 31, 2016.

2. Section III. Maximum Payment, shall be amended for the Contract Extension period.

Payment to Contractor by the City shall not exceed \$125,000 for the three (3) month extension period (defined as June 1, 2016 to August 31, 2016). This provision does not mean that the City is required to reach or approach this amount.

3. Section VIII. Scope of Services, section **A. Surgical Sterilizations, Paragraph 1** shall be amended to adjust the number of surgical sterilizations performed by Contractor. As Amended, section **A. Surgical Sterilizations, Paragraph 1** shall read in its entirety as follows:

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A minimum of ten female cats adopted from the Care Center,
Unlimited male cats.

Contractor shall coordinate with Care Center staff in the event that the Care Center's volume of surgeries exceeds these numbers during special adoption events or other events, and the Contractor shall make a reasonable effort to accommodate additional spay/neuter surgeries from the Care Center. The Department reserves the right to send animals to off-site veterinarians in the event that SNP LA, Inc. is unable to accommodate all of the Care Center's spay/neuter needs.

Contractor shall be expected to perform approximately 40 spay/neuter surgeries at the Clinic each day of operation, including animals adopted from the Care Center, as well as dogs and cats brought in by members of the public, and accept all Department discount coupons and free certificates or vouchers for the service.

4. Except as herein amended, all other terms and conditions shall remain in full force and effect.

IN WITNESS THEREOF, the parties hereto have caused this Agreement to be executed by their respective duly authorized representatives.

**The City of Los Angeles,
Department of Animal Services**

By _____
Brenda Barnette, General Manager

Date: _____

**The City of Los Angeles,
Department of General Services**

By _____
Tony M Royster, General Manager

Date: _____

**APPROVED AS TO FORM:
MICHAEL N. FEUER, City Attorney**

By _____
Dov S. Lesel, Assistant City Attorney

Date: _____

**ATTEST:
HOLLY WOLCOTT, City Clerk**

By _____
Deputy City Clerk

Date: _____

CONTRACTOR - SNP LA, Inc.

By _____
Noel Jackson, Director of Operations

Date: _____

(second signature required of corporations)

By _____
Print Name:

Date: _____

Los Angeles City Business Tax License Number: **0002336507-0004-4**

Taxpayer Identification Number: **20-8542566**

City Agreement Number: **C-117333**