



ERIC GARCETTI
MAYOR

August 13, 2020

Honorable Members of the City Council
c/o City Clerk
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have reappointed Ms. Mai Lassiter to the Board of Library Commissioners for the term ending June 30, 2025. Ms. Lassiter's current term expired on June 30, 2020.

I certify that in my opinion Ms. Lassiter is qualified for the work that will devolve upon her, and that I make the appointment solely in the interest of the City.

Sincerely,

A handwritten signature in black ink, appearing to read 'E. Garcetti', with a horizontal line extending to the right.

ERIC GARCETTI
Mayor

EG:dlg

Attachment

COMMISSION APPOINTMENT FORM

Name: Mai Lassiter
Commission: Board of Library Commissioners
End of Term: 6/30/2025

Appointee Information

- 1. Race/ethnicity:** African American
- 2. Gender:** Female
- 3. Council district and neighborhood of residence:** 4 - Central
- 4. Are you a registered voter?** Yes
- 5. Prior commission experience:** Board of Library Commissioners
- 6. Highest level of education completed:** BA, Wesleyan University
- 7. Occupation/profession:** Consultant
- 8. Experience(s) that qualifies person for appointment:** See attached resume
- 9. Purpose of this appointment:** Reappointment
- 10. Current composition of the commission:**

Commissioner	APC	CD	Ethnicity	Gender	Term End
Eidmann, Kathryn	East	13	Caucasian	F	30-Jun-21
Cao, Bich Ngoc	East	13	Asian Pacific Islander	F	30-Jun-23
Lassiter, Mai	Central	4	African American	F	30-Jun-20
Franzen, Dale	West	11	Caucasian	F	30-Jun-22
Salinas, Josefa	West	11	Latina	F	30-Jun-24

Commissioner Mai Lassiter

Mai Lassiter has actively supported a variety of charitable organizations as a board member, volunteer and fundraiser. Most recently, Lassiter has focused on organizations benefiting children and political causes. She is Vice Chair of the Board of Trustees at The Center for Early Education, a Founding Member of FOCUS, an affiliate group of Children's Hospital Los Angeles and of the Harry S. Huggins Memorial Scholarship Fund at the Community Foundation for Greater New Haven (CT) where she oversees the annual college scholarship awards selection.

Her volunteer experience includes serving on the Los Angeles County Museum of Art Contemporary Friends of LACMA Committee and as a member of the Board at the Library Foundation of Los Angeles. A member of the Board of Trustees of Rihanna's recently established Clara Lionel Foundation, Lassiter helped create, fund and mount the Foundation's first annual Diamond Ball. She has been a committed fundraiser for the Democratic National Committee since 2003 and was a California Delegate to the 2012 Democratic National Convention. She also served as a member for the National Finance Committee for Obama 2012.

Lassiter is a consultant on marketing and branding strategies for Overbrook Entertainment, owned by her husband. She also serves as an advisor for Overbrook's corporate philanthropy. She was Vice President of Marketing at Sony Music Entertainment/Columbia Records for 10 years. She holds a Bachelor of Arts degree from Wesleyan University



ERIC GARCETTI
MAYOR

August 13, 2020

Dear Ms. Lassiter:

I am pleased to inform you that I hereby reappoint you to the Board of Library Commissioners for the term ending June 30, 2025. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require visiting City Hall. If you require parking during these procedures, please call Claudia Luna in my Office at (213) 978-0621 to make arrangements for you.

To begin the reappointment process, please review, sign and return the enclosed Remuneration Form, Undated Separation Forms, Background Check Release and Information Sheet **within one week** of receiving this letter. These documents are necessary to ensuring the most efficient, open and accountable City government possible.

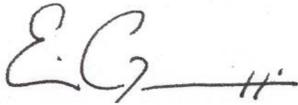
As part of the City Council confirmation process, you will need to meet with David Ryu, your Councilmember, and the Chair of the Health, Education, Neighborhood, Parks, Arts, and River Committee, to answer any questions he may have. You will be hearing from a City Council committee clerk who will let you know when your reappointment will be considered by the Health, Education, Neighborhood, Parks, Arts, and River Committee. Some time thereafter, you will be notified by the committee clerk when your reappointment will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in the City Clerk's Office in Room 395 of City Hall. Claudia Luna will assist you during the confirmation process if you have questions.

Ms. Mai Lassiter
August 13, 2020
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If you move at any point during your term, have any changes in your telephone numbers, or in the future plan to resign (resignation must be put in writing), please contact my office immediately.

Congratulations and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink, appearing to read "E. Garcetti", with a horizontal line extending to the right.

ERIC GARCETTI
Mayor

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Attachment I
Ms. Mai Lassiter
August 13, 2020

Nominee Check List

I. Within seven days:

Mail or email the following forms to: Claudia Luna, Office of the Mayor, City Hall, 200 N. Spring Street, Los Angeles, CA 90012 or email: Claudia.Luna@lacity.org.

_____ **Remuneration Form**

_____ **Undated Separation Forms**

_____ **Background Check Release**

_____ **Commissioner Information Sheet/Voluntary Statistics**

II. As soon as possible, the Mayor's Office will schedule a meeting with you and:

_____ **Your City Councilmember David Ryu**

Staff in the Mayor's Office of Legislative and External Affairs will assist you with these arrangements.