



ERIC GARCETTI
MAYOR

April 15, 2020

Honorable Members of the City Council
c/o City Clerk
Room 395, City Hall

Re: Performance Period Extension, Budget Modifications, Contracting Authorities, and Reappropriation for the Securing the Cities Grant Program (Council File Nos. 13-1301, 13-1301-S1, 13-1301-S2)

Dear Honorable Members:

Transmitted herewith for City Council consideration is the notification of performance period extension and proposed contracting authorities and budget modifications for the Securing the Cities (STC) Grant Program (Council File Nos. 13-1301, 13-1301-S1, 13-1301-S2) from the U.S. Department of Homeland Security (DHS) Countering Weapons of Mass Destruction (CWMD) Domestic Nuclear Detection Office (DNDO). The STC Program is a cooperative grant agreement with a performance period from October 15, 2012 through October 14, 2020.

Project Period Extension

The LA STC Program is a cooperative grant agreement with a performance period from October 15, 2012 through October 14, 2019. The Mayor's Office submitted a request for a project performance period extension to the Grantor on May 7, 2019, requesting a 12-month extension for all grant projects from all budget periods. The request was approved on June 5, 2019, for a grant performance extension period to October 14, 2020 (Attachment 1) for the LA STC Program. Authority is being requested to accept the grant performance period extension and to amend subrecipient contracts with the new term to October 14, 2020.

Budget Modifications

Mayor's Office

Training and Exercise

In CF 13-1301-S1, \$300,000 in funding was allocated to continue development and implementation of the STC training and exercise program based on after action reports and improvement plans. \$200,000 of these funds will be invested to hire a contractor to develop

training and exercises for responders to test their skills and familiarity with radiation scenarios to make decisive decisions for operational readiness. The Mayor's Office requests authority to negotiate and execute a contract to develop and conduct radiological detection training and exercises for a contract amount of up to \$200,000 for 18 months within the grant performance period.

Mobile Radiation Detection Systems

Mobile radiation detection systems are a crucial component of the LA STC Program's secondary screening capability. Current funding will include an additional \$188,981.43 from mobile system installation contractual services. The project scope has not changed and a sole source justification was approved by the grantor on July 24, 2019. The Mayor's Office requests authority to conduct the necessary transfer of appropriation.

Management and Administration

A total of \$181,000.00 in radiation detection equipment cost savings (\$8,566.16 from the Southern California Radiation Intake Center Fiber Line, \$3,628.52 from First Responder Phone Subscriptions, \$13,546.00 from Personal Radiation Detection (PRD) Calibration System, \$13,357.50 from Radiation Check Sources, \$82,895.82 from PRDs, and \$59,006.00 from Enhanced PRD equipment) was reallocated to grant management and administration for LA STC program personnel costs. \$121,000.00 in salaries and \$60,000.00 in fringe benefits for grant-funded personnel managing day-to-day interactions with the grantor, regional partner agencies, procurements, and financial accounting are required during the extended grant performance period. The Mayor's Office requests authority to modify the grant budget and conduct the necessary transfer of appropriations.

Long Beach Police Department (LBPD)

The LBPD was originally allocated \$421,857.84 in LA STC grant funding (Contract Number C-124773). Due to challenges completing their trainings and exercises, LBPD had cost savings totaling \$222,415.34 for a new allocation of \$199,442.50. The Mayor's Office requests authority to modify the grant budget, conduct the necessary transfer of appropriations, and negotiate and execute a contract amendment with the LBPD.

Los Angeles Police Department (LAPD)

The cost savings identified above for LBPD were modified to support LAPD's STC training and exercise efforts. Training funds in the amount of \$222,415.34 were modified from partner jurisdiction returned funds to LAPD in support of this capability and were approved by the grantor on September 19, 2019. In addition, the Los Angeles Fire Department (LAFD) modified \$17,000 of their training funds to LAPD in support of grantor-approved training and exercise activities.

Reappropriation

LAFD and LAPD

Public safety personnel are trained on the use of radiological detection equipment in primary and secondary screening courses to perform basic preventive radiological and nuclear detection operations prior to being deployed in the field with STC equipment. The project period extension allows for LAPD and LAFD to continue sending responders to training courses and exercises on overtime and backfill on overtime to grantor-approved sessions. Authorization is requested to

reappropriate \$190,326.32 for LAFD salaries and \$468,635.94 for LAPD, both amounts are comprised of FY 12, 13, 14, 15, and 16 unexpended funds for Grantor approved training.

Mayor's Office

Grant management and administration costs cover salaries and fringe benefits for one program manager, one contract specialist, one grant specialist, one accountant, and part-time for one grants director. These positions continue to handle day-to-day operations and coordination for the LA STC program. Authorization is requested to reappropriate \$82,659.27 in Mayor's Office fringe benefits from FY 19 to FY 20.

RECOMMENDATIONS

It is therefore requested that the City Council:

1. AUTHORIZE the Mayor, or designee, to:
 - a. Modify the existing grant budget for the STC grant by reallocating funds between projects as described in this report;
 - b. Approve the time extension of the Securing the Cities grant award and continued carryover of funding from all approved budget periods (Fiscal Years 2012, 2013, 2014, 2015, and 2016), extending the grant performance period to October 14, 2020;
 - c. Execute amendments to existing memorandums of agreements with the Port of Los Angeles and Los Angeles World Airports to extend the term of the agreements to October 14, 2020, subject to the approval of the City Attorney as to form;
 - d. Execute amendments to subrecipient agreements with Los Angeles County Department of Public Health, California Highway Patrol, Orange County Sheriff's Department, Los Angeles Sheriff's Department, and Consolidated Fire Protection District of Los Angeles County, to extend the term of the subrecipient agreement to October 14, 2020, subject to the approval of the City Attorney as to form;
 - e. Negotiate and execute a contract amendment with the Long Beach Police Department to decrease their total contract amount by \$222,415.34, from the previous authorized amount of \$421,857.84 for a new contract amount of \$199,442.50, and extend the term of the agreement to October 14, 2020, subject to the approval of the City Attorney as to form;
 - f. Negotiate and execute a contract with a vendor to develop and conduct radiological and nuclear detection exercises, for a term of up to 18 months within the grant performance period, and for a contract amount not to exceed \$200,000, subject to the approval of the City Attorney as to form;

2. AUTHORIZE the Controller to:

- a. Transfer appropriations and create new appropriations within Fund **55X/46, STC** as follows:

TRANSFER FROM:

| <u>Fund/Dept.</u> | <u>Account</u> | <u>Account Name</u> | <u>Amount</u> |
|-------------------|----------------|-------------------------------------|-----------------------|
| 55X/46 | 46P138 | LAFD Salaries | \$0.02 |
| 55X/46 | 46R138 | LAFD Salaries | \$207,326.30 |
| 55X/46 | 46R170 | LAPD Salaries | \$468,635.94 |
| 55X/46 | 46L304 | Contractual Services | \$138,981.43 |
| 55X/46 | 46M304 | Contractual Services | \$50,000.00 |
| 55X/46 | 46K668 | Partner Jurisdiction | \$166,670.34 |
| 55X/46 | 46L668 | Partner Jurisdiction | \$43,300.00 |
| 55X/46 | 46N668 | Partner Jurisdiction | \$12,445.00 |
| 55X/46 | 46S146 | Mayor Salaries | \$2,468.09 |
| 55X/46 | 46R299 | Reimbursement of General Fund Costs | \$80,191.18 |
| 55X/46 | 46M730 | Equipment | \$17,174.52 |
| 55X/46 | 46N730 | Equipment | <u>\$155,259.32</u> |
| Total | | | \$1,342,452.14 |

TRANSFER TO:

| <u>Fund/Dept.</u> | <u>Account</u> | <u>Account Name</u> | <u>Amount</u> |
|-------------------|----------------|-------------------------------------|-----------------------|
| 55X/46 | 46L730 | Equipment | \$130,415.27 |
| 55X/46 | 46M730 | Equipment | \$50,000.00 |
| 55X/46 | 46S138 | LAFD Salaries | \$190,326.32 |
| 55X/46 | 46S170 | LAPD Salaries | \$708,051.28 |
| 55X/46 | 46S299 | Reimbursement of General Fund Costs | \$142,659.27 |
| 55X/46 | 46S146 | Mayor Salaries | <u>\$121,000.00</u> |
| Total | | | \$1,342,452.14 |

- b. Transfer appropriations from Fund 55X/46, STC to the General Fund to reimburse STC related expenditures as follows:

TRANSFER FROM:

| <u>Fund/Dept.</u> | <u>Account</u> | <u>Title</u> | <u>Amount</u> |
|-------------------|----------------|----------------|-----------------------|
| 55X/46 | 46S146 | Mayor Salaries | \$121,000.00 |
| 55X/46 | 46S138 | LAFD Salaries | \$190,326.32 |
| 55X/46 | 46S170 | LAPD Salaries | <u>\$708,051.28</u> |
| Total | | | \$1,019,377.60 |

TRANSFER TO:

| <u>Fund/Dept.</u> | <u>Account</u> | <u>Title</u> | <u>Amount</u> |
|-------------------|----------------|-----------------------------|-----------------------|
| 100/46 | 001020 | Grant Reimbursed Salaries | \$121,000.00 |
| 100/38 | 001098 | Overtime, Variable Staffing | \$190,326.32 |
| 100/70 | 001092 | Salaries, Overtime | <u>\$708,051.28</u> |
| Total | | | \$1,019,377.60 |

3. AUTHORIZE the Controller to transfer up to \$142,659.27 from Fund 55X, Account 46S299 to the General Fund 100, Department 46, Revenue Source Code 5346, for reimbursement of grant funded fringe benefits;
4. AUTHORIZE the Controller to decrease the Mayor's Fund 100/001020 Account by \$2,468.09;
5. AUTHORIZE the Controller to transfer cash from Fund 55X/46 to reimburse the General Fund, on an as-needed basis, upon presentation of proper documentation City Departments, subject to the approval of the Mayor's Office of Public Safety; and
6. AUTHORIZE the Mayor, or designee, to prepare Controller instructions for any necessary technical adjustments, subject to approval of the CAO, and authorize the Controller to implement the instructions.

Sincerely,

A handwritten signature in dark ink, appearing to read "E. Garcetti", with a horizontal line extending to the right.

ERIC GARCETTI
Mayor

EG:jpb.eh

Attachments

- 1 Notice of Funding Announcement Program Period Extension