

PERSONNEL AND ANIMAL WELFARE COMMITTEE REPORT relative to request for exemption (third and final year) for one Chief Grants Administrator for the Economic and Workforce Development Department pursuant to Charter Section 1001(d)(4).

Recommendation for Council action:

APPROVE and CONCUR the action taken by the Board of Civil Service Commissioners on November 14, 2013 to exempt (third and final year) one Chief Grants Administrator (Class Code 1579) for the Economic and Workforce Development Department, Program Operations, pursuant to Charter Section 1001(d)(4).

Fiscal Impact Statement: The Economic and Workforce Development Department reports that there is no impact to the General Fund as this position is grant-funded.

Community Impact Statement: None submitted.

Summary:

On February 4, 2014, your Committee considered a January 15, 2014 Economic and Workforce Development Department (EWDD) report relative to request for exemption (third and final year) for one Chief Grants Administrator (Class Code 1579) pursuant to Charter Section 1001(d)(4). According to the EWDD, the Chief Grants Administrator position will be in the Program Operations Division of the EWDD. The primary duties of this position include the development, administration, and evaluation of economic development programs and services; administration of the Los Angeles Empowerment Zone Programs; and the negotiation of financing proposals for development projects. This position is also responsible for directing the preparation, review, and approval of reports on specialized grant matters; and directs the preparation of grant proposals, plans, and reports. The Chief Grants Administrator also conducts meetings with businesses and community organizations to solicit interest and support for various economic programs.

After consideration and having provided an opportunity for public comment, the Committee moved to recommend approval of the exemption as detailed in above recommendation and contained in the January 15, 2015 EWDD report, attached to the Council file. This matter is now submitted to Council for its consideration.

Respectfully Submitted,

PERSONNEL AND ANIMAL WELFARE COMMITTEE

MEMBER VOTE

KORETZ: YES

O'FARRELL: YES

FUENTES: YES

-NOT OFFICIAL UNTIL COUNCIL ACTS-